

# **TOWN CENTER WASTEWATER POLICY COMMITTEE**

*Approved 4/28/2009*

- Mission:** The Town Center Wastewater Policy Committee (TCWPC) shall be responsible for all activity related to the development of policies and procedures that will be used to guide the activities of the Harvard Wastewater Management District Commission in advance of the appointment of the Commissioners.
- Membership:** The Town Center Wastewater Policy Committee will be comprised of seven (7) voting members consisting of four (4) members who are owners of real property located within the Town Center Sewer District and three (3) members who are owners of real property outside the district. All voting members shall be registered voters of the Town of Harvard. All appointments shall be made by the Board of Selectmen.
- Term of Appointment:** This will be an ad hoc committee which will commence their activities when appointed by the Board of Selectmen and will end when the Harvard Wastewater Management District Commission policies have been approved by the Selectmen.
- Selection Process:** Consideration of requests for membership shall be acted upon at the first Selectmen's meeting following the May 5, 2009 election with appointments made in accordance with the Selectmen's appointment process.
- Responsibility:** The TCWPC shall develop policies and procedures to guide the activity of the Sewer Commissioners. These policies and procedures will be subject to approval by the Board of Selectmen and shall be binding upon the Harvard Wastewater Management District Commission.
- Reporting:** The TCWPC shall make regular reports to the Board of Selectmen and shall properly post their meetings and maintain meeting minutes in accordance with the provisions of the Open Meeting Law