

Town Hall and Hildreth House Construction Committee
11/23/15 Meeting Minutes
Dining Room – Hildreth House

Members present: Laura Andrews, Bill Barton, Al Combs, Jack Guswa, Connie Larrabee, Rick Maiore

Members absent: Pablo Carbonell

Others present: Marie Sobalvarro (Assist. Town Admin.), Steve Kirby (OPM, Vertex)

Rick called the meeting to order at 8:15 a.m. and the committee approved the minutes of the 11/2 meeting as submitted and the 11/16 meeting as corrected.

Hildreth House

Steve reported on the architect interviews he conducted 11/18 with Rick, Tim, Connie, and Laura. Two firms, LLB and GRL, gave presentations and answered questions about their past experience and current projects. After discussion following the interviews and follow up on some current projects, the group agreed to recommend LLB to the T3HCC at its next meeting, contingent on LLB's satisfaction of bid timing requirements.

Connie expressed concern that we would not meet our time schedule given that the RFQ went out at the end of October instead of August as planned. Tim, Marie, and Steve will call Drayton Fair from LLB today to set up a meeting to negotiate the next steps, including timing.

Al asked to be able to review any addendums to the contract and was appointed the Committee representative for that purpose.

Jack made a motion to recommend to the Board of Selectmen that it select LLB Architects to be the architects for the Hildreth House project and if LLB does not meet the contingencies to be negotiated, that it select second-place applicant GRL Architects. The Committee approved the motion.

Next meeting: 12/7 at 7:30 a.m. in the Hapgood Room of the old library.

The meeting was adjourned at 8:35 a.m.

Laura Andrews, recorder