

Town Hall and Hildreth House  
Construction Committee  
6/29/15 Meeting Minutes  
7:30 a.m. – Interim Town Hall Meeting Room

Members present: Laura Andrews, Bill Barton, Pablo Carbonell, Connie Larrabee, Rick Maiore.  
Absent: Al Combs, Jack Guswa. Others present: Tim Bragan (Town Admin.), Marie Sobalvarro  
(Assist. Town Admin.)

Rick called the meeting to order at 7:30 a.m. and the committee approved the 6/22/15 minutes as corrected.

### **Town Hall**

**Town Administrator Report:** New boilers are in and the electrician is moving ahead fast.

New Issues:

- Sagging floor above the boiler room will require a change order. Discussion underway about the best method to resolve.
- Siding sample is coming up on the milestone schedule. Tim is working with the rolling site supervisor to ensure delivery.

Open issues:

- Front swinging doors – awaiting building inspector ruling.
- Second floor, west, front window – leaving as is.
- Lift – height – pursuing variance. Tim following up.
- Lift – fire-rated shaft – awaiting State response. Tim following up.
- Fire Code changes – will be made. Change order estimated at ~\$26k.
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### **Hildreth House**

Tim is working with the OPM on the request for proposal for an architect for the design phase.

Connie distributed and explained drawings of the high-level schematic plans for renovation. She also summarized the window replacement plan still underway with the Hildreth House Improvement Committee. Pablo recommended buying all the windows now, including those that will be replaced during building construction so all windows match.

**Communication:** Laura and Marie will create a monthly public communication plan to go into effect by September at the latest.

Next meeting: Monday, July 7, 7:30 a.m. in the Interim Town Hall Meeting Room.

Rick adjourned the meeting at 8:32 a.m. for a tour of the Hildreth House.

Laura Andrews, recorder