

Town Hall and Hildreth House Construction Committee
12/5/16 Meeting Minutes
Volunteers Meeting Room, Town Hall

Members present: Laura Andrews, Jack Guswa, Connie Larrabee, Rick Maiore

Members absent: Pablo Carbonell, Al Combs

Others present: Marie Sobalvarro (Assist. Town Admin.)

Rick called the meeting to order at 7:35 a.m. We approved the 11/21 minutes.

Al Combs resigned from the committee. Rick will send him a note of thanks for all he contributed to the Town Hall and Hildreth House construction projects.

Hildreth House

The phone line in the lift will be installed this week. When it's in, the state elevator inspector can inspect the lift. Generally that process takes four to six weeks.

The lift door is not veneered yet. The back deck is done.

We reviewed Classic Construction's payment request #5 for \$101,380 and approved it 4-0 for payment by the BOS at its next meeting.

Town Hall

Marie said that they held the meeting with GVW to go over the punch list and all items are done except for fixing the pull-down screen, which does not function properly. The only outside work that remains is a paving patch by the ramp. They are re-reviewing approximately \$50k in preliminary change orders. Once those are resolved, payment request #14 will be considered and we will know how much money remains. Marie will print and distribute the contingency remaining at this time.

Vertex and LLB approved GVW's payment request #13 for \$69,373.75. The committee voted 4-0 to approve payment by the Board of Selectmen.

The bulleting board that was attached to the building before renovation started is ready to be re-hung. Rick will talk with Pam Marsten of the Historical Commission to make sure we can proceed.

Traffic/Driveway

Although Lazaro Paving Company is scheduled to pave the driveway this week, the Massachusetts Department of Transportation does not allow paving after 11/15. The issue will be resolved at today's 9 a.m. construction meeting.

Marie handed out copies of a new driveway plan that has been approved by the fire and police chiefs. The committee voted 4-0 to approve LLB's ASI # 007r1 (Architectural Supplemental Information) of SKC-6, which shows the driveway plan. Marie will give a copy to planner Bill Scanlon and Jack will talk with him today about going over the plan at tonight's Planning Board meeting.

The next meeting will be Monday, December 19, at 7:30 a.m. in the Volunteers Meeting Room, Town Hall.

Rick adjourned the meeting at 8:15 a.m.

Laura Andrews, recorder