

2020 Annual Report



Town of Harvard

TOWN OF HARVARD **WORCESTER COUNTY**

DATE OF INCORPORATION: 1732

FORM OF GOVERNMENT: Town Meeting

POPULATION: 5,894 – as of January 1, 2020

AREA: 16,500 acres

ELEVATION: 608 feet above sea level on Oak Hill

MINIMUM BUILDING LOT SIZE: 1.5 acres

TOWN HALL OFFICE HOURS: 8:00 A.M. – 4:30 P.M. Monday - Thursday

SENATORS IN CONGRESS: Elizabeth Warren, Edward Markey

REPRESENTATIVE IN CONGRESS, 3rd District: Lori Trahan

STATE SENATOR, Middlesex and Worcester District: James Eldridge

STATE REPRESENTATIVE, 37th Middlesex District: Danillo Sena

QUALIFICATIONS FOR REGISTRATION AS VOTERS: Must be 18 years of age, and a U.S. citizen. Registration at Town Clerk's Office in Town Hall, Monday through Thursday, 8:00 A.M. – 4:30 P.M. Special voter registration sessions before all town meetings and elections. Absentee voting for all elections.

TOWN OF HARVARD- FOUNDED JUNE 29, 1732

Set off from Groton, Lancaster, Stow, by petitions to the General Court.
Incorporators: Simon Stone, Groton, Thomas Wheeler Stow and Hezekiah Willard, Lancaster.
The name Harvard was inserted in the engrossed bill in the handwriting of Josiah Willard, the Secretary of State.
This was the custom when neither the Governor nor petitioners had suggested a name for the new town.

SPECIAL THANKS – 2020 ANNUAL TOWN REPORT

Photographs in the report are courtesy of the Harvard Press photographers, town employees, board/committee members and various members of the public. Photo credits are listed throughout the report.

The 2020 Town Report has been compiled, formatted and edited by Julie Doucet, Executive Assistant.

Cover photos are courtesy of resident/local photographer Kerri Green.
Both pictures were taken at Westward Orchards. Thank you, Kerri!!

2020

Annual Reports
Town of Harvard



For the year ending
December 31, 2020

*In Loving Memory of Harvard's Friends,
Families, Officials and Neighbors*

Alice A Kosinski

Lawrence Chester Cregar

George Francis Kerivan

Katherine Park (Kim)

Gary Allan Newman

Phyllis Thurlow Parkinson
(Smith)

Robert O Hult

Dorothy A Jaksina (Madigan)

Stanley Levine

David L Vannicola

Shirley Ann Boudreau

Joanne M Blue (Wilson)

George Grenier

David Louis Friedman

Shaoan Liang

Warren Lesley Henderson

Mary R Andrews (Ravey)

Sumner L. Gilfix

Barbara Evelyn Henderson

(Adams)

Barbara Louise Eriss (Dwyer)

Anthony Louis Graceffa

Patricia M. Derrick

Charlotte Ann Fitzgerald

Michael K Myles

Joanne W. Armstrong

Doris A Landry (Casella)

Vipinbhai Shanabhai Patel

Michael J Quinn

George Francis Bernauer

John Seaver Graham

Lanette D. Butler

Robert G Carter

Maurice Keith Smith

Edward E. Aneyci

Janet Fowke

Citizens of Note Bruce and Ellen Leicher



Ellen and Bruce with their daughter, Rachel

It all started with a piece of family property on Bare Hill Pond, which gave Bruce and Ellen Leicher a reason to come to Harvard in 1998. They built their home, landscaping it with care to be part of the surrounding woodlands and lakefront. It did not, however, take them long to become more involved in their community.

As is often the case, involvement for Ellen started when their daughter, Rachel, was in elementary school. Ellen participated in everything from field trips to volunteering in the classroom to assisting student clubs. As Rachel progressed through middle school and high school, so did Ellen. She became involved in the Bromfield Science Fair, recruiting volunteer judges and addressing anything else that needed attention. Ellen also volunteered for the Senior Projects, again organizing and finding volunteers to hear the seniors' presentations. Even though Rachel graduated in 2015 and moved on to college and graduate school, Ellen has continued her involvement with both the Science Fair and Seniors' Projects. Ellen's involvement in the schools continues to this day, as well, through the Bromfield School Council.

Bruce quickly found a way to become involved as well, joining the Bare Hill Pond Watershed Management Committee, aka the "Pond Committee," in 2001 where he quickly assumed a leadership position which he continues to this day. He spearheaded DEP grants, one of which led to the annual winter drawdowns to manage those pesky weeds and invasives. Perhaps some of you are familiar with the team he put together to install the pump to increase the level of drawdown beyond that allowed by pulling the boards on the dam. Working with the Conservation Commission, he saw that the Pond Committee monitored the impact of the drawdowns not only on weed control, but also on the surrounding wetlands. He actively monitors the health of the Pond, and was instrumental in advocating for a proactive response to last summer's algal bloom.

With Rachel off at college, Ellen quickly found other groups with which to become actively engaged, including the Harvard Energy Advisory Committee, Arm in Arm (of which she was one of the initial founders), and the Community Resiliency Working Group. And actively engaged means just that: she takes on specific tasks and often assumes leadership roles in these committees. For example, she led the charge to have solar panels installed on the new Elementary School roof, reaching out to our state legislators to help overcome the obstacles put in her way.

If there is a common theme in Bruce's and Ellen's activities it is *stewardship*: stewardship of our natural world and mentoring the next generation of stewards. If there is a common attribute to describe the Leichers it is *dedication*: dedication to their committees and in seeing projects through to completion.

We are indeed fortunate that Ellen's family had a piece of land on Bare Hill Pond that drew them here in 1998.

It is the Select Board's great honor to name Bruce and Ellen Leicher as the 2020 Citizens of Note.

TOWN OF HARVARD FIRE SIGNALS

5	No School (at 7AM)	216	Old Littleton Road AFTER Old Schoolhouse Road
10	Tornado Warning (Repeated)	217	Green Hill Road
12	Route 2 East of Route 110/111	221	Pinnacle Road
14	Route 2 West of Route 110/111	222	Park Lane
21	Mutual Aid	223	Fairbanks Street
32	Elm Street, Common - Ayer Road & Old Littleton Rd	224	Oak Hill Road, Old Boston Turnpike Road
33	Unitarian Church - 9 Ayer Road	225	Cleaves Hill Road
36	Congregational Church - 5 Still River Road	226	Woodchuck Hill Road
37	Fellowship Hall - 7 Elm Street	227	Mass Ave BEFORE Stow Road
			Mass Ave AFTER Stow Road, Codman Hill Road, Route 495
52	Pond Road, Whitman Road		South and North, Sherry Road, Sholan Circle, Whitney
53	Turner Lane	231	Lane
54	Clinton Shore Dr, Highland Avenue, Pine Ridge Rd	232	Slough Road
54	Willard Lane, Wilroy Avenue	233	Littleton County Rd BEFORE Cleaves Hill Road, Trail Ridge
112	Holy Trinity Catholic Church - 15 Still River Road	234	Littleton County Road AFTER Cleaves Hill Road
113	Willow Avenue	236	Haskell Lane, Stow Road BEFORE Codman Hill Road
114	Madigan Lane	241	Stow Road AFTER Codman Hill Road
115	Still River Road BEFORE Prospect Hill Road	242	Hynes Lane, Murray Lane
116	Still River Road AFTER Prospect Hill Road	243	Eldridge Road
117	St Benedict's School - Still River Road	311	Finn Road
118	Lovers Lane, Under Pin Hill Road	312	Hillcrest Drive
121	Depot Road, Pattee Road	313	Withington Lane
122	Craggs Road	314	East Bare Hill Road, Mettacomett Path, St. John Lane
123	Prospect Hill Road	315	Cameron Road, Westcott Road
124	Houghton Lane, Whitney Road	316	Jacob Gates Road
125	Mill Road	322	Armstrong Road, Bolton Road BEFORE West Bare Hill Road
			Bolton Rd AFTER West Bare Hill Rd, Abbott Ln, Barton
126	Old Shirley Road	323	Road
131	Ayer Road BEFORE Route 2	324	Deerfoot Trail
132	Ayer Rd AFTER Route 2 TO Old Mill Road, Gebo Lane	324	Partridge Hill Road
133	Ayer Road AFTER Old Mill Road	325	Brown Road
134	Cedar Ledge Road, Lancaster County Road	411	West Bare Hill Road
135	Old Mill Road	412	Woodside Road
136	Blanchard Road	413	Candleberry Lane, Harris Lane, Scott Road
141	Ohlin Lane, Poor Farm Road, White Lane	414	Bowers Road
142	Quarry Lane, South Shaker Road, Stonecutters Path	511	Warren Avenue
143	Glenview Drive	512	Tahanto Trail
144	Cliffside Dr, Granite View Ln, Shaker Rd, Sheehan Rd	513	Peninsula Road
	Ann Lees Road, Babbitt Lane, Myrick Lane, Simon	1313	Bromfield House - 39 Mass Avenue
145	Atherton Row	1315	Hildreth House – Council on Aging – 15 Elm St
	Cruft Lane, Littleton Road BEFORE Cruft Lane,	1331	Old Library - 7 Fairbanks Street
211	Littleton Road BEFORE Cruft Lane	1334	Town Hall – 13 Ayer Road
212	Littleton Road BEFORE Route 2 Bridge	1335	Center Fire Station - 11 Elm Street
213	Littleton Road AFTER Route 2 Bridge	1341	Public Safety Building - 40 Ayer Road
214	Sawyer Lane	1345	Still River Fire Station - 231 Still River Road
	Cross Street, Old Littleton Rd BEFORE	1347	DPW – 47 Depot Road
215	Old Schoolhouse Rd	1354	Hildreth Elementary School – 27 Mass Avenue
		1363	Bromfield High School – 14 Mass Avenue
		5321	Library - 4 Pond Road

[illegible]

ELECTED OFFICIALS

BOARD/COMMITTEE	NAME	TERM EXPIRATION
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LIBRARY TRUSTEES

3 year term/6 members

STACIE GREEN, CHAIR	2022
DAVIDA BAGATELLE	2021
MARTHA GREEN	2022
MARY COOLIDGE	2023
JENNIFER MANELL	2021
CARYL BROWSE	2023

MODERATOR

1 year term

BILL BARTON	2021
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SCHOOL COMMITTEE

3 year term/5 members

SUSANMARY REDINGER, CHAIR	2023
SUZANNE ALLEN	2022
SHARLENE CRONIN	2021
SHANNON MOLLOY	2021
ABIGAIL BESSE	2023

SELECT BOARD

3 year term/5 members

ALICE VON LOESECKE, CHAIR	2022
RICH MAIORE	2023
KARA MINAR	2023
STUART SKLAR	2022
LUCY WALLACE	2021

WARNER FREE LECTURE

TRUSTEES

3 year term/6 members

LISA FOLEY, CHAIR	2023
JEFFREY BOUDREAU	2021
PATRICIA JENNINGS	2022
JENNIFER MALLOY COMBS	2021
ALISON THORNTON	2023
SHEILA SIMOLLARDES	2022

APPOINTED OFFICIALS

AGRICULTURAL ADVISORY COMMITTEE	(3 years) (5)	BARE HILL POND WATERSHED MANAGEMENT COMMITTEE	Continued
KERRI GREEN, Chair	2021	PABLO CARBONELL	2022
ROBERT TRAVER	2022	KERRY SHRIVES	2022
FRANKLYN CARLSON	2021	VACANT	2023
CHRISTINE TURNHEIM	2023	VACANT, Student Member	yearly
VACANT	2023		
ROBERT DUZAN, alternate	(yearly)	BOARD OF ASSESSORS	(3 years) (1)
LAURA MCGOVERN, alternate	(yearly)	DAVID MANZELLO	2022
MATTHEW VARRELL, alternate	(yearly)		
AMBULANCE SERVICE (Volunteer Service)	(yearly)	BOARD OF HEALTH	(3 years) (3)
HANNAH BECKMAN		SHARON MCCARTHY, Chair	2021
SOPHIE BECKMAN		LIBBY LEVISON	2022
STEVEN BECKMAN		CHRISTOPHER MITCHELL	2023
ABIGAIL BOISSY		BROMFIELD HOUSE COMMITTEE	Ad-Hoc
SOPHIA COLLINS		RICH MAIORE, Select Board Rep.	
JASON COTTING		SUSANMARY REDDINGER, School Committee Rep.	
ROBERT CURRAN		PAMELA MARSTON, Historical Commission Rep.	
TESSA CURTIN		PATRICIA JENNINGS, Citizen at Large	
MIKE DEMPSEY		STEPHEN FORD, Citizen at Large	
JANIS DYER		BILL FERENGE, Citizen at Large	
MATT ELLIS		BURIAL OFFICER	(yearly)
JULIA FOLEY		EDWARD DENMARK, Police Chief	
KAYLA GAIDOS		CAPITAL PLANNING & INVESTMENT COMMITTEE	(3 years) (8)
AMY GOTHORPE		LINDA DWIGHT, Superintendent	
ADAM HUGHES		TIM BRAGAN, Town Administrator	
CELESTE KEEP		LORI BOLASEVICH, Finance Director	
ALLAN KUONG		JOHN SEELEY, Finance Committee	
CHRIS LANDRY		SUSANMARY REDDINGER, School Committee	
OLIVIA LINDO		ALICE VON LOESECKE, Select Board	
KATIE LOVELUCK		NATHAN FINCH, Citizen at Large	2023
HENRY LU		TERESA JARDON, Citizen at Large	2021
CHRIS MITCHELL		CEMETERY COMMISSION	(3 years) (3)
JUDY MITCHELL		TED MAXANT, Chair	2021
RUTH MYLES		JOHN LEE	2023
WILLIAM NIGZUS		BRUCE DOLIMOUNT	2022
TOM NIGZUS		COMMISSION ON DISABILITIES	
GEORGE ORSULA		DAVIDA BAGATELLE, Chair	2021
ANDREW PERRY		TONI SPACCIAPOLI	2021
NISHKAL PISAL		VACANCIES (3)	
SAMVIT PISAL		COMMUNITY CABLE ACCESS COMMITTEE	(3 years) (5)
KATIE ROCKLIN		NICK BROWSE, Chair	2023
WILLIAM STEVENSON		AMY BASSAGE	2021
RAIYA SULIMAN		DAVID HENDERSON	2023
REGINA TODD		CHRIS JONES	2021
TOM TONGE		ROBERT CURRAN	2022
CHRIS TOTA		HRISTINA TASHEVA, Station Operations	(yearly)
TANIA WARD		BRITTANY BLANEY, Station Manager	(yearly)
ROB WILLIAMS		COMMUNITY PRESERVATION COMMITTEE	(3 years)
SAMANT WILLIAMS		(4 appointed for 3 years/5 appointed by boards for 1 year)	
CONNIE WOOLCOCK		DIDI CHADRAN, Chair	2022
SEPAHRAD ZAMANI		JOHN LEE	2023
ANIMAL INSPECTOR/CONTROL OFFICER	(yearly)	MICHELLE CATALINA	2021
PAUL WILLARD		ELIZABETH WILLIAMS	2023
ANN BAMFORD, Assistant & Poundkeeper		STACIA DONAHUE, appt. Planning Board	yearly
BARE HILL POND WATERSHED MANAGEMENT COMMITTEE	(3 years) (7)	JOANNE WARD, appt. Conservation Comm	yearly
BRUCE LEICHER, Chair	2021		
PETER VON LOESECKE	2021		
BRIAN MCCLAIN	2022		
MEGAN GLEW	2023		

APPOINTED OFFICIALS

COMMUNITY PRESERVATION COMMITTEE
DOUG THORNTON, appt. Park & Rec
PAM MARSTON, appt. Historical Commission
FRAN NICKERSON, Municipal Affordable Housing Tr.

CONSERVATION COMMISSION
DONALD RITCHIE, Chair
JIM BURNS
MARK SHAW
JOANNE WARD
MARGARET SISSON
PAUL WILLARD
JANET WALDRON
EVE WITTENBERG, associate member

CONSTABLE
GREG NEWMAN

COUNCIL ON AGING
ELIZABETH WILLIAMS, Co-Chair
CATHY WALKER, Co-Chair
FRANCESS MAIORE
CARL SCIPLE
CHESTER HOOPER
GUY OLIVIA
LYNN MUSTO-PESA
NANCY WEBBER
KIM SCHWARZ
CONNIE LARRABEE, Alternate
DEBBIE THOMPSON, Senior Services Director
LISA ROSEN, Administrative Assistant
JENNIFER SCHOENBERG, Program Coordinator
MARIA HOLLAND, Outreach Coordinators
CHARLOTTE WINCHELL, Outreach Coordinator

CULTURAL COUNCIL
DAVE MCLELLAN(2), Chair
MAREN CAULFIELD (2)
FAITH CROSS (1)
ROXANNE DALEO (2)
MARIA DAY
ERIN LYNCH
RICH MARCELLO
VACANT, student member

DEVENS ENTERPRISE COMMISSION
DUNCAN CHAPMAN
JAMES DEZUTTER
RUTH SILMAN, Appeals Designee
VACANT, Alternate member

ELDERLY & DISABLED TAXATION AID COMMITTEE
LINDSAY AMES, TREASURER/COLLECTOR
DEBBIE THOMPSON, COA Director
BARBARA KEMP
ANN TAYLOR
MARIE SOBALVARRO

ELECTION OFFICIALS
DEMOCRATIC
ABBE ALPERT
MEG BAGDONAS
AUDREY BALL
SYDNEY BLACKWELL
DENNIS BRADLEY
JOANNE HELHOWSKI
DEBBIE KAEGBEIN
BARBARA KEMP
KATE LUCEY
JOE SCHMIDT
MARC SEVIGNY

Continued
yearly
yearly
yearly

(3 years) (7)
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(yearly)

(3 years)
2023

(3 years) (9)
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2020
2020
2020

(yearly)

ELECTION OFFICIALS
REPUBLICAN
NANCY CRONIN
STEVEN CRONIN
JAMES DE ZUTTER
ROBERT HUGHES
MARY JARVIS
FRANCES MAIORE
PETER WARREN
JANET WILHELM
UNENROLLED
DUANE BARBER
CARY BROWSE
ANTON CHERNOFF
PEGGY CHERNOFF
LISA DAGDIGIAN
SUSAN HOLCOMB
BRIANNA KENNEY
STEVE NIGZUS
SUSAN REEDICH
KRISTA SERINO

ELM COMMISSION
BILL CALDERWOOD, Chair
MATTHEW SHEILDS
MARIO CARDENAS
VACANT
J.C. FERGUSON, Tree Warden

EMERGENCY PROGRAM DIRECTOR
RICHARD SICARD, Fire Chief

ENERGY ADVISORY COMMITTEE
BRIAN SMITH, Chair
DAVID FAY
PAUL GREEN
FORREST HODGKINS
ELLEN LEICHER
PETER KELLEY-JOSEPH, Associate
vacant, associate member
vacant, Student member

FENCE VIEWERS
RON RICCI, MARIE SOBALVARRO, KEN SWANTON

FIELD DRIVER
EDWARD DENMARK, Police Chief

FINANCE COMMITTEE
DON LUDWIG, Chair
JOHN SEELEY
JENNIFER FINCH
RAYMOND MARCHICA
MARK BUELL
ERIC WARD
RICHARD FELLOWS
MIKE DERSE, Associate
CHARLES OLIVER, Associate

FINANCE DEPARTMENT
LORI BOLASEVICH, Finance Director
CATHERINE BOWEN, Accounting Clerk
LINDAY AMES, Treasurer/Tax Collector
AMANDA FAVREAU, Assistant Treasurer/Tax Collector
CAROL DEARBORN, Assistant Assessor
SUE WILCOX, Receptionist

FIRE DEPARTMENT
RICHARD SICARD, Fire Chief/Forest Fire Warden
FIRE DEPARTMENT
RICHARD SICARD, Fire Chief/Forest Fire Warden

Continued

(2 years)
2022
2021
2022
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(yearly)

(yearly)

(yearly)

(yearly)

(yearly)

(3 years) (7)
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(yearly)
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(yearly)
(yearly)
(yearly)

(yearly)

(yearly)

APPOINTED OFFICIALS

FOURTH OF JULY COMMITTEE	(yearly)	MONT. VOC. TECH. REP.	(yearly)
ANNE HENTZ		AMY MORTON	
CHRIS CONNORS			
CHRISTOPHER CHALIFOUX			
HARBORMASTER	(yearly)	MUNICIPAL AFFORDABLE HOUSING TRUST	(2 years) (7)
BOB O'SHEA		ALICE VON LOESECKE, Chair	2021
		PAUL CHIOU	2021
		DIDI CHADRAN	2022
		MICHELLE CATALINA	2021
HARVARD DEVENS JURISDICTION COMMITTEE (Ad-Hoc)		FRANCES NICKERSON, CPC Rep.	2021
VICTOR NORMAND, Chair			
GEORGE GLAZIER, Devens Resident		OPEN SPACE COMMITTEE	
HEATHER KNOWLES, Devens Resident		PETER DORWARD, Chair	2022
ERIN MCBEE, Planning Board Rep.		PAUL COHEN, Harvard Athletic Assoc.	2022
KARA MINAR, Select Board Rep.		RICH MAIORE, Select Board Rep.	2022
LUCY WALLACE, Select Board Rep.		LINDA DWIGHT	2022
TIMOTHY MYLLYKANGAS		JO-ANNE CRYSTOFF, Member at Large	2022
SUSANMARY REDINGER		DAN DALY, Park & Recreation Rep.	2022
PAUL GREEN		ROBERT DUZAN	2022
		GWENDOLYN LEONARD	2022
HAZARDOUS WASTE COORDINATOR	(yearly)	JIM LEE	2022
RICHARD SICARD, Fire Chief			
HISTORICAL COMMISSION	(3 years) (7)	PARK & RECREATION COMMISSION	(3 years) (5)
PAMELA MARSTON, Chair	2023	ROBERT OSHEA, Chair	2022
GEORGE TRIANTARIS	2022	DOUG THORNTON	2021
EMANUEL LINDO (AIA)	2021	KEITH BILAFER	2022
BRANDON CLARK LOUGHERY	2022	MARK MORIN	2023
STEVE NIGZUS (BD OF REALTORS)	2022	MICHELLE LAURIA	2023
RICHARD CABELUS(Pl. Bd.)	2023		
MATTHEW MCRAE	2023	PERMANENT BUILDING COMMITTEE	(3 years) (7)
2 Alternate Vacancies	(yearly)	CINDY RUSSO, Chair	2021
		PABLO CARBONELL	2021
INSPECTIONAL SERVICES	(yearly)	COREY DUFRESNE	2021
JEFF HAYES, Building Commissioner/Zoning Officer		RICHARD MAIORE	2022
ROLAND BERNIER, Alternate Building Inspector		STEVE MOESER	2023
JAMES BAKUN, Plumbing and Gas Inspector		GUY HERMANN	2022
BOB JANDA, Alternate Plumbing and Gas		JEFF HAYES, Building Inspector	
DAVID WOODSUM, Wiring Inspector			
PHILIP HORGAN, Alternate Wiring Inspector		PERSONNEL BOARD	(3 years) (5)
RICHARD SICARD, Gas and Fuel Storage Inspector		VICTOR NORMAND, Chair	2023
		DON LUDWIG, Fin Com Rep.	2021
KEEPER OF THE LOCKUP	(yearly)	STU SKLAR, Select Board Rep.	2021
EDWARD DENMARK		DIANA HARTE	2022
		LIZ ALLARD, Employee Rep.	(yearly)
LIBRARY DEPARTMENT	(yearly)	POLICE DEPARTMENT	
MARY WILSON, Director		EDWARD DENMARK, Chief / Communications Director	
CATHERINE CHAISSON		JAMES BABU, Sergeant	
LISA GAGNON		MATTHEW CALLAHAN, Sergeant	2021
JENNIFER MACMILLAN		PATRICIA NATOLI, Municipal Administrative Assistant	(yearly)
AUDREY ALENSON		PATRICIA ROUVEL, Administrative Assistant	(yearly)
MEGAN BALBRESKY			
CONSTANCE MCCORMACK		POLICE OFFICERS	
JILL HAYES		Terms: (Officers - 3 yrs if >5 yrs or < 5 - yearly)	
ABIGAIL KINGSBURY		SCOTT HUGHES	(yearly)
SUSAN ANDREWS		DANIELE FORTUNADO	(yearly)
JENNIFER HOLMES		CHARLES GENE'TTI	(yearly)
CELESTE KOZLOWSKI		TIMOTHY MINER	(yearly)
		CHARLES DIRIENZO	2023
MART ADVISORY BOARD	(yearly)	RESERVE POLICE OFFICERS	(yearly)
VACANT		NATHAN BOWOLICK	
MBTA ADVISORY COMMITTEE	(yearly)	JOHN DRISTILARIS	
VACANT		EDWARD COFFIN	
		NIKKI FAHLBECK	
MINUTEMAN HOME CORP. REP.	(yearly)	JASON SMITH	
PAM FREDERICK		JOHN COATES	
MONT. REGIONAL PLANNING COM.	(yearly)		
Planning Board appointee			
Select Board. appointee			

APPOINTED OFFICIALS

PUBLIC WORKS DEPARTMENT

TIMOTHY KILHART, DPW Director

RONALD GILBERT, Foreman

ANDREW BERNHARDT, Mechanic

BENJAMIN GILBERT

NICKOLAS AMMESMAKI

LARRY ALLARD

JOSEPH MILLER

ALEX PAGE

MICHAEL MCGILVRAY

BLAINE WASHBURNE

JOSHUA SHERBER

ALFRED COZZOLINO, Transfer Station

PAT PESA, Transfer Station

PLANNING BOARD

JUSTIN BROWN, Chair

GWENDOLYN LEONARD

STACIA DONAHUE

FRANCES NICKERSON

JANE BIERING

REBECCA KELLEY, Associate

REGISTRARS OF VOTERS

MARLENE KENNEY, Town Clerk

JACQUELINE NORMAND

BARBARA WEISS

ROSEMARY THERIAULT

SELECT BOARD OFFICE

TIMOTHY BRAGAN, Town Administrator

MARIE SOBALVARRO

Assistnat Town Administrator/Human Resource Director

JULIE DOUCET, Executive Assistant

SEWER & WATER COMMISSION

CINDY RUSSO, Chair

RICHARD MAIORE

KYLE HEDRICK

TOWN COUNSEL

MARK LANZA

TOWN CUSTODIAN

ED STOFFEL

TREE WARDEN

JC FERGUSON

VETERANS' SERVICES AGENT

MIKE DETILLION

WAR MONUMENT RESTORATION COMM.

JON SCHOENBERG, Chair

RICHARD CABELUS

JOHN LEE

PATRICIA JENNINGS

STEVEN CRONIN

TIMOTHY SCHMOYER

STU SKLAR, Select Board Rep.

ZONING BOARD OF APPEALS

CHRISTOPHER TRACEY, Chair

MICHAEL LAWTON

TED MAXANT

Associates

STEVE MOESER

ORVILLE DODSON

(Ad-Hoc)

(3 years) (3)

2021

2023

2022

(yearly)

(3 years) (5)

2022

2023

2021

2021

2023

2021

(3 years) (4)

2021

2022

2023

(3 years) (3)

2022

2021

2021

(yearly)

(yearly)

(yearly)

(yearly)

GENERAL GOVERNMENT

SELECT BOARD

The year 2020 began in an ordinary way, with the Select Board discussing the results of the fire station study, establishing an Open Space Committee, reviewing plans for the expansion of the Hildreth House, establishing a Commission on Disability, and managing the well-attended hearings for Carlson's Orchard to ultimately receive a Farmer Series Pouring Permit. At the same time, the Board was also working through the annual budget process with the Finance Committee, facing the typical tradeoffs between funding priorities.

In March, all sense of usual ended when the COVID-19 pandemic forced the state into lockdown, and 2020 turned into a year like no other in recent memory. Following the first emergency response meeting on March 26, when a state of emergency was declared for the town, Select Board members and Town Hall staff found their time diverted from longer term projects to addressing immediate issues resulting from the pandemic. Like everyone in organizations used to conducting business in person with lots of interaction, the Board had to change its approach overnight—no more in-person meetings, no casual conversations at the General, limited interaction with the general public, and the new world of civic Zoom meetings.



Most importantly, the Board's key focus shifted from setting policy and overseeing town government to merely keeping the town running safely for all involved.

The pandemic also wreaked havoc with finances at the state, town, and personal levels, and as a result, the town budget for FY2021, which included an override, was re-examined. A Budget Working Group with multi-committee membership was put in place and over the span of many weeks, developed recommendations for funding reductions should the override fail.

The Board continued to follow through on its goal of maintaining municipal buildings by hiring a full-time facilities manager/building inspector after an extensive search that was completed almost entirely virtually. The Board also maintained its support of green energy by approving a project championed by the Harvard Energy Advisory Committee to install solar panels on the new Hildreth Elementary School.

For the first time, Annual Town Meeting was delayed until June and was held outside under multiple tents. Planning and organizing the event was complex, but the day went off without a hitch, thanks to the many hours of time spent by the Town Hall staff, the moderator, the many boards and committees, and volunteers from the Harvard Lions Club. Attendance was understandably smaller than usual, given that many people did not feel comfortable attending, and the sense of uncertainty was reflected in the discussion of most of the large financial investments under consideration.

GENERAL GOVERNMENT



*Select Board members voting at the Annual Town Meeting
Photo Credit: Jen Manell*

This sense of uncertainty flowed into the Town election, which drew many voters as a result of the thoughtful organization by the Town Clerk and her team for a safe polling space. Every debt exclusion on the ballot, including the override, failed, sending the various sponsors back to the drawing board.

At the Board's annual organizational meeting shortly thereafter, the Board elected Alice von Loesecke Chair, Kara Minar Vice Chair, and Stuart Sklar Clerk. The Board decided at their summer 2020 strategic planning session to continue reflecting their vision for the town as laid out in the Master Plan, but to focus on a few key areas, given the continued disruption from the pandemic—town services, revenue generation, planning and facilities management.

During the summer, the Board facilitated outdoor dining at the General Store, which many residents relished as a safe, fun local gathering space outside of their homes.

Discussion continued on the framework for the Ayer Road construction project, which will feature a sidewalk and bike lanes, but not the previously proposed roundabout, which was tabled after a full review by the state. The future of the transfer station was also considered, but a decision on any permanent change was delayed a year until the grants from the SMART program are no longer available.

The long days of summer were not without stress, though, as the Board muddled its way through contentious appointments to the Conservation Commission, addressed speeding in Still River, and coordinated the town response to an unexpected algae bloom in Bare Hill Pond. These situations led to good outcomes, though, with a newly revised appointment policy, a coordinated management and communication plan for algae blooms, and a detailed action plan for Still River traffic. The Board also recommended the Town replace the Old Library roof, gutters, and masonry, and approved an innovative short-term repair solution suggested by the newly-hired Facilities Manager.



Former Library building

GENERAL GOVERNMENT

In terms of increasing town revenue, after 10 years without any adjustment, the town fees for various services and licenses were reviewed, with many fees adjusted to reflect market conditions in nearby and comparable towns. A separate project reviewing properties in town currently subject to tax title processes due to lack of payment of real estate taxes was completed, but final decisions on the town taking any of the properties and putting them up for sale to claim the back taxes and fees have not been made at this point.



The Bromfield House

Through the fall and end of 2020, the Board discussed jurisdiction over various areas in town with the Park and Recreation Commission, and heard a well-researched plan from the Open Space Committee prioritizing large tracts of land in town that could be valuable as open space or for conversion to active recreation. The Board also established the Bromfield House Committee to research options for the Board to consider for its determination of the site, which comes out of educational use in the fall of 2021.

The Board also maintained an observer role in the decisions for a privately proposed cell tower, which was outside of the Board's jurisdiction, but learned from the process and is working on identifying the best locations on town-owned land in south/southeast Harvard for much-needed new cell towers.

Looking back on 2020, the Board accomplished nearly all of their goals put in place for the year, which is far more than anyone thought could be possible back in March. But this was a group effort and the outcome was possible only because of the dedicated people we work with. The Board would like to acknowledge the exceptional professionalism of our Town employees, especially in a year when they faced such adverse conditions. They assure the daily delivery of services to residents and businesses alike. In addition, the Board would like to acknowledge and thank the volunteers who serve on boards and committees, many of whom hold down a day job as well as their unpaid volunteer job, yet this year found their volunteer job taking as much time as their paid work. The Board of Health and the School Committee come to mind immediately in their unending efforts to keep our families, our school children, and our town staff safe throughout this ordeal. For our first responders in the Fire Department, the Police Department, and the Ambulance Service, thank you. We could never have done this without you. Harvard is indebted to you all.

Respectfully submitted,

Alice von Loesecke, Chair

Kara Minar, Vice Chair

Stuart Sklar, Clerk

Rich Maiore

Lucy Wallace

GENERAL GOVERNMENT

AGRICULTURAL ADVISORY COMMISSION

The Agricultural Advisory Commission's (the Commission) primarily serves as mediators, educators, and/or negotiators on agricultural related issues. It also advises/assists other town boards and commissions on issues related to Town agriculture. And the Commission makes itself available to advocate for agricultural enterprises and residential agricultural initiatives when needed.

During fiscal year 2019 the Commission extensively participated in an agriculturally focused component of the Municipal Vulnerability Preparedness (MVP) Program. MVP is a state funded initiative that helps communities to improve their preparedness for the impacts of climate change. As a result of agricultural surveys, forums, and interviews conducted in Town, it was apparent that regulatory and economic impacts felt or expected from climate change already affect Harvard agriculture. In response, in January 2020, Harvard's newly formed Community Resilience Working Group submitted an MVP Action Grant application to produce a more prescriptive plan to address Harvard's vulnerabilities.

The application was successful and Harvard was awarded \$70,500. As intended, a large part of the plan sought to create an Agricultural Climate Action Plan (ACAP) that would provide more prescriptive actions to support Harvard's agricultural community. (A copy of Harvard's ACAP will soon be available on the town website after it has been fully accepted by the State.) This plan includes several actions that the Commission can undertake at the local level and that focus on economic viability, resource efficiency, social cohesion and agricultural character.

In addition to the ACAP, the Commission undertook a promotional campaign to produce a logo, brochure and website. The campaign, named *Harvard Grown* (harvardgrown.org), highlights our local farms and producers both big and small. Harvard Grown will greatly assist the Commission's ongoing mission to support Harvard's agricultural integrity through promotion and community education.

Respectfully submitted,

Kerri Green, Chair

Frank Carlson

Christiane Turnheim

Robert Traver

Matthew Varrell, alternate

Laura McGovern, alternate

Robert Duzan, alternate



Westward Orchard crop fields
Photo Credit: Kerri Green

GENERAL GOVERNMENT

BOARD OF ASSESSORS

The Town Assessor is responsible for the valuation of real estate and personal property subject to taxation. Assessed values are based on “full and fair cash value” as of the January 1st preceding each fiscal year. The Registry of Motor Vehicles is responsible for motor vehicle valuations and supplies the data for excise bills.

2020 was a challenging year for all of Town Hall, including the Assessor’s office. Most of our inspection program had to be conducted remotely or by appointment, and we thank the residents of Harvard for cooperating with this accommodation during this difficult time. 2020 was also the first year of administering the Means Tested Senior Exemption which was voted on by the town in 2018 and approved by the Legislature and signed by the Governor in January of 2019, which necessitated a split tax rate between the Residential class and the Commercial/Industrial/Personal Property classes for the first time in Harvard.

As always, if you have questions regarding any assessing issues, please feel free to contact Carol Dearborn, Assistant Assessor at 978-456-4100 x315 or via assessingdept@harvard.ma.us. Office hours are Monday – Thursday 8:00AM to 4:30PM. Additional information is available through the town website.

Did you know that our GIS Tax Maps are online for your use? They can be accessed through the link on the town website or directly at <https://www.axisgis.com/HarvardMA/>.

Respectfully submitted,
David Manzello, Town Assessor
Carol Dearborn, Assistant Assessor
Regional Resource Group (RRG) Staff:
Harald M. Scheid, Reg. Tax Assessor
Michael J. Saltsman, Asst. Reg. Tax Assessor

Fiscal Year 2020 Abstract of Assessments

	Accts	Class Valuation	Avg. Value
012 – 043 Mixed Use Properties	10	\$4,022,100	\$402,210
101 Residential Single Family	1,692	\$1,070,814,080	\$632,869
102 Residential Condominiums	128	\$40,590,600	\$317,114
104 Residential Two Family	19	\$12,551,100	\$660,584
105 Residential Three Family	3	\$1,495,100	\$498,367
Miscellaneous Residential	26	\$21,394,700	\$822,873
111 – 125 Apartments	4	\$6,079,700	\$1,519,925
130 – 132, 106 Vacant Land	249	\$22,889,800	\$91,927
300 – 393 Commercial	50	\$32,498,700	\$649,974
400 – 452 Industrial	16	\$2,497,100	\$156,069
501 – 550 Personal Property	64	\$14,484,544	\$226,321
600 – 821 Chapter 61, 61A, 61B	165	\$3,655,200	\$22,153
TOTALS	2,426	\$1,232,972,724	

Fiscal 2020 Assessments and Revenues by Major Property Class

Property Class	Levy Percent	Valuation by Class	Tax Rate	Tax Levy
Residential	95.5571	\$1,176,164,451	18.47	\$21,723,757.41
Open Space	-0-	-0-	18.44	-0-
Commercial	3.0656	\$37,797,690	18.44	\$696,989.40
Industrial	0.2025	\$2,497,100	18.44	\$46,046.52
Personal Property	1.1748	\$14,484,544	18.44	\$267,094.99
TOTALS	100.0000	\$1,232,972,724		\$22,733,888.32

Valuation and Tax History

Fiscal Year	Tax Rate	Total Valuation	Accounts	Tax Levy	Change
2020	18.47/ 18.44	\$1,232,972,724	2,426	\$22,733,888.32	6.51%
2019	17.42	\$1,225,249,001	2,427	\$21,343,837.60	2.27%
2018	17.15	\$1,216,914,789	2,418	\$20,870,088.64	5.10%
2017	18.10	\$1,097,141,087	2,421	\$19,858,253.68	1.74%
2016	18.05	\$1,081,403,326	2,428	\$19,519,330.04	3.21%

New Growth Revenue

Fiscal Year	Added Valuation	Tax Rate	New Revenues	Change
2020	6,418,147	17.42	111,804	-38.42%
2019	10,586,362	17.15	181,556	14.33%
2018	8,773,736	18.10	158,805	18.71%
2017	7,411,618	18.05	133,779	16.10%
2016	8,962,922	17.79	159,451	-17.83%

GENERAL GOVERNMENT

COMMUNITY CABLE ACCESS COMMITTEE

Operations at Harvard Cable TV continued uninterrupted through 2020 despite the pandemic. The nature of the work permitted an easy transition to working from home, and the experience of our staff was well suited to remote production and use of Zoom video conferencing.

Our primary focus continued to be local event production, and its three pillars (Public, Education, & Government.) For local government, we began producing Zoom meetings in place of broadcasting live committee meetings from Upper Town Hall. The breadth of those meetings expanded dramatically; the year's local government recordings totaled 466, and we served 53 different committees (up from just 7 last year.) Each of these involved post-processing of Zoom recordings, scheduling for broadcast on cable, and uploading to our video-on-demand streaming website (<http://www.harvardcabletv.com>). Demand for these recordings was high. We also covered Town Meeting on two occasions, outdoors each time, and prepared for the challenges of remote productions from greater distances.

Support for the schools changed sharply during the year with the closure of schools in the spring. We continued to cover what live events and sports we could, but these slowed drastically. Major events included the car parade for graduating seniors and the traditional graduation ceremony outdoors at Old Bromfield. As schools planned for reopening in the fall, we began preparation for the TV Production course at Bromfield, to be taught by a new instructor this year. And we backed an independent study student, mentored by our station manager.

We supported the faculty with two faculty development programs (on the use of iMovie), and prepared a program on COVID-19 procedures at the Hildreth Elementary School. This last program, written and produced by Harvard Cable TV staff in collaboration with HES, was excerpted by at least one other local school district and referenced in another. We're pleased to be recognized in this way and look for more opportunities to work with the schools.



Station Manager Brittany Blaney-Anderson and
Operations Manager Hristina Tasheva
Photo Credit: Cable Committee

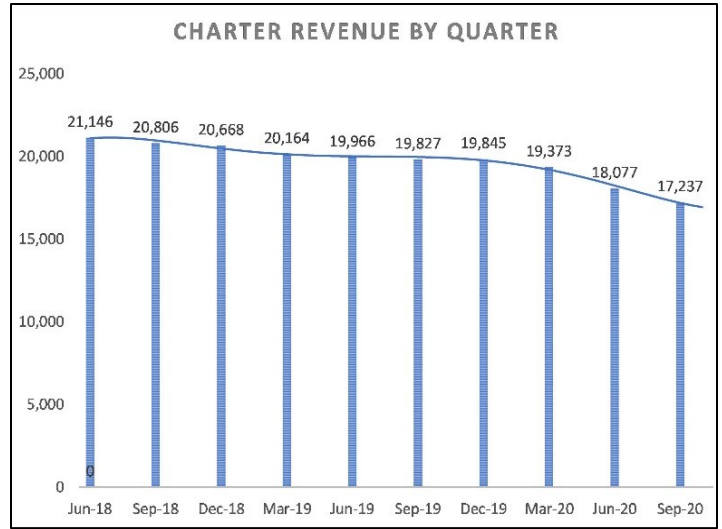
Despite restrictions on in-person meetings, we furthered our work with public organizations. We produced numerous programs with the Council on Aging, and covered events held by Fivesparks, the Warner Free Lecture, the Lions Club (Winterfest at Fruitlands), Arm in Arm, the Historical Society, and others.

GENERAL GOVERNMENT

We partnered with the *Harvard Press* and Bromfield students to create a series of video interviews with essential workers (Frontline People Project). And we produced two virtual tours showing construction progress at the new elementary school.

Two capital projects were undertaken during the year. The first involved the replacement of our aging field production switcher with a new portable switcher, bringing us better reliability and reduced maintenance costs. This new switcher supports live streaming, and we produced our first live streamed productions. And we upgraded our website, moving our on-demand library from Telvue and Youtube onto Vimeo. All of the website development was done internally, avoiding the need for contract developers; particular credit goes to our Operations Manager Hristina Tasheva for both vision and execution. The change brought a better experience to users, and resulted in greatly reduced support costs. We also increased our online presence with the addition of an Instagram account, and revived our Twitter account.

Funding challenges continue to be a concern. We are primarily funded by Charter Communications as a percentage of residential cable subscriptions, and revenues have been declining each quarter as Town residents turn to online sources for news and entertainment. We continue to look for opportunities to minimize expenses while maintaining services, and appreciate the significant financial support of the Town and the schools.



Nothing we do would be possible without the skill and dedication of our staff. For 2020, this included Station Manager Brittany Blaney-Anderson, Operations Manager Hristina Tasheva, and residents William Hopper, Kaia Bishop, and Judy Wong. We are grateful for their hard work and flexibility during this challenging year.

Respectfully Submitted,

Nick Browse, Chair

Robert Curran, Vice Chair

Chris Jones, Recording Secretary

Amy Bassage

David Henderson

GENERAL GOVERNMENT

DEVENS ENTERPRISE COMMISSION



The Devens Enterprise Commission (DEC) is a regulatory and permit-granting authority for the Devens Regional Enterprise Zone.

A full copy of the DEC 2020 Annual Report can be found at:

<http://www.devensec.com/meetings.html>

under Annual Reports 2020.

Respectfully submitted by Harvard's DEC Commissioners:

James E. DeZutter III
Duncan Chapman

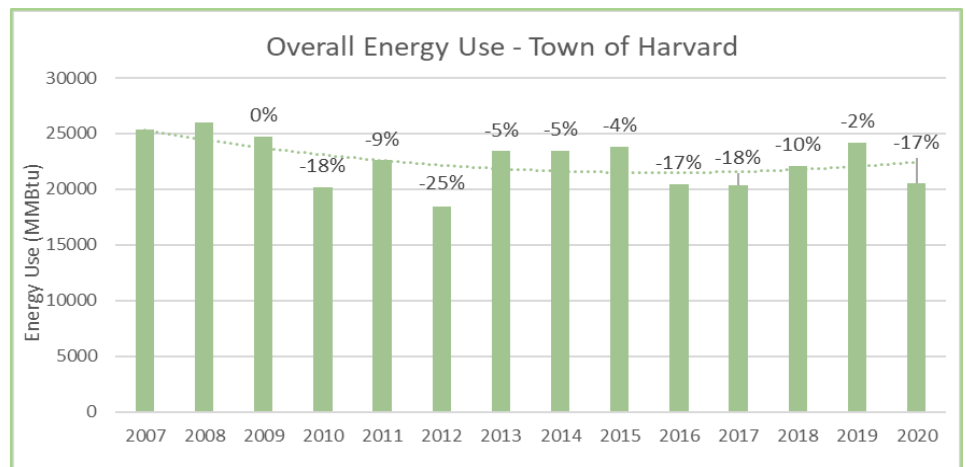
ENERGY ADVISORY COMMITTEE

The purpose of the Harvard Energy Advisory Committee (HEAC) is to:

- Advise town officials on energy related issues to improve energy efficiency, improve energy-use policies and practices and reduce town energy consumption and costs.
- Engage community on energy conservation, environmental impact and sustainability policies and practices.

HEAC 2020 Highlights:

- Continued the long-term identification and implementation of energy savings opportunities to meet goal to reduce energy use by 20% (from FY09) as part of the DOER Green Community program. FY20 usage is down 17% (down 18% weather normalized) vs. FY09. Reductions in usage at the end of FY20 were due to the municipal shutdown of buildings for COVID 19.
- Updated Town energy usage and costs for electricity, heating oil, natural gas and vehicle fuel using the MassEnergyInsight software. See graph below for actual energy use since FY07.



GENERAL GOVERNMENT

Energy Reduction Projects

HEAC completed a 2019 Green Community Grant of \$140,814 for the following projects:

- Bromfield School - Lighting LED Retrofit in Support Areas
- Library – Lighting LED Retrofit

Other Projects/Initiatives

- Solar at Elementary School – The Energy Advisory Committee worked with a solar developer, Solect Energy, to draft a power purchase agreement for a 245-kW photovoltaic rooftop array to be installed on the new school upon completion of construction. The interconnect application was submitted and initially rejected by National Grid due to infrastructure upgrades required in the Ayer Substation. HEAC requested a meeting with NGRID along with DOER and Massachusetts Representative Dan Sena. As a result, the application was resubmitted and is expected to be approved.
- Community Choice Aggregation - for Community electric supply (residential and commercial). The Harvard electric users completed the first full year in the program. The default plan for customers is 100% renewable wind energy. The impact of this program is approximately 15 million kWh per year of electricity being supplied from renewable sources above that required by the Renewable Energy Portfolio Standard (RPS).
- Town Energy Analysis - In 2020, a review was performed by John Snell using REPA grant funds provided by MRPC and the Green Communities Building Energy Analysis Tool.

Mr. Snell worked with HEAC and municipal staff and reviewed energy data, Green Communities reporting documents, and current project plans to assess current energy efficiency efforts in Harvard and provide guidance to the town in working toward its energy reduction goal. Following are four key findings:

1. Three buildings, Bromfield School, Hildreth School, and the new Library represent 70% of Harvard's total municipal energy use.
 2. Achieving DOER's 20% energy savings target for Harvard will require a significant capital outlay by Harvard.
 3. High efficiency electric heating system replacement at the New Library and Bromfield School offer the most cost-effective solution to achieve DOER's 20% energy savings and Massachusetts Global Warming Solutions Act (GWSA) carbon reduction targets.
 4. Harvard's Community Resilience Working Group (CRWG) should include an energy component in its Climate Action Plan for the town (municipal and non-municipal) that aligns with the state's GWSA.
- Municipal Vulnerability Preparedness Program – The Town created a Community Resiliency Working Group in February 2020 with support from the Energy Advisory Committee. A grant was used to create a framework for a Climate Action Plan.



Please contact the Selectman's office or a member of HEAC to find out how you can become involved and ensure we achieve our goals.

Brian Smith, Chair
David Fay
Paul Green
Forrest Hodgkins
Ellen Sachs-Leicher
Peter Kelly-Joseph, Associate



Background

As it began its work, the HDJC reviewed the 2016 Town Master Plan which identified numerous issues associated with the resumption of jurisdiction. Of particular value was the Burns McDonnell “Devens Impact Evaluation & Recommendations” a supplemental report to the 2016 Master Plan.

In 2020 the HDJC continued its participation in the Devens Jurisdiction Framework Committee (DJFC) which was established in 2019 at the suggestion of MassDevelopment. The President of MassDevelopment had responded to the request of the Select Board and the HDJC for financial support by asking that Harvard's quest for jurisdiction information be broadened to include the stakeholders in determining Devens' future: the three Devens towns, the Devens Enterprise Commission, and MassDevelopment. The DJFC subsequently agreed to add representative of the Devens businesses and residents to the Committee.

GENERAL GOVERNMENT

Throughout the year the HDJC's work focused on the initiatives of the larger DJFC. In January discussions began in the DFJC on the need to hire professional consultants to gather and analyze the issues related to jurisdiction and permanent local governance at Devens.

The Parties agreed that the planning process should be managed by an outside consultant or team of consultants with extensive experience in municipal finance and municipal operations, among other related disciplines.

The Parties also agreed that a Memorandum of Agreement (MoA) among the stakeholders would be appropriate for establishing the parameters for the consultant study. The primary purpose of this MoA would be to establish a consensus-based, public planning process that would result in the development of a recommendation for a permanent government structure for the DREZ. Furthermore, the recommendation would need to be consistent with the statutory requirements of Chapter 498 of the Acts of 1993 which established the DREZ and requires a report to the Legislature by 2033 regarding the permanent local government of the DREZ

In August the DJFC voted to suspend meetings for six months, which were being held by Zoom because of the Covid 19 pandemic, despite objections from the Harvard representatives.

In October the MassDevelopment Board held its annual Devens meeting, virtually as well due to the pandemic. At the request of the HDJC, comments from Harvard were made to the Board. The theme was that even though more than ten years remained on the completion of the Devens project as anticipated in Chapter 498,, time was of the essence for proper planning

and implementation for permanent governance. Among the issues to consider are: transitioning from the current management of the DREZ; regionalization of utilities; continuation of a unified permitting process; and constancy of the current Devens Reuse Plan.

In spite of the DJFC's decision to suspend work, the HDJC elected to continue meeting. It has been reviewing the draft language of the MoA, focusing specifically on those sections dealing with funding for the consultant services, the definition of consensus, and identifying issues and concerns specific to each of the stakeholders.

In December the chair, Victor Normand, updated the Select Board on the HDJC's work, particularly with respect to the DFJC and the anticipated return to its monthly meetings in March 2021.

Respectfully submitted,

Victor Normand, Chair, Harvard Resident

Heather Knowles, Vice Chair, Devens Resident

Paul Green, Clerk

Lucy Wallace, Select Board

Kara Minar, Select Board

George Glazier, Devens Resident

Jane Biering, Planning Board Rep.

SusanMary Reddinger, School Committee

Tim Myllykangas, Harvard Resident

GENERAL GOVERNMENT

HISTORICAL COMMISSION

The Historical Commission lost an invaluable member in 2020. David Vaniccola, who had been on the commission for 5 years, died suddenly in April. He had served as Vice Chair for some time. His expertise, dry wit and humor will be greatly missed.

The commission has since welcomed two new members: Brandon Loughery and Matt McRae. Both live in historical houses, with Matt doing major renovations on his.

Our biggest and longest ongoing project has finally been completed; the 280 foot long, Bromfield Stone Wall. The project was started by Parks and Recreation over 6 years ago, with Joe Schmidt spearheading the restoration. A sample wall reconstruction was completed by Joe Blue, initially. The design used the existing fieldstones but added a granite cap to top it off and provide a seating area for spectators watching field hockey games at the Bromfield School. He completed another section a year later. After that, a second installment of restoration was completed by Campos Construction. This year the final portion was completed by Beyond Construction. HHC is pleased with the outcome, as are many townspeople.



Photo Credit: Tim Clark

The Commission has updated the website to include new Rules and Regulations, revised Design Guidelines and revised descriptions of what constitutes an insubstantial change to a property. The website holds copies of applications for certificate of appropriateness as well as those which have been approved or denied.

District residents have been busy with changes as well. A Shaker Village resident extended a large garden fence to include many fruit trees as well as chickens. One Harvard Center resident added a deck to the back of her house. Another extended a property fence and added solar panels to parts of the roof. Several residents spruced up their homes with a new roof and new paint. A local realtor changed the property's front steps giving the business an updated look. One resident added a standalone generator. A district resident, and commissioner, has begun a lengthy and extensive restoration of his property. The War Restoration Monument Committee received a grant to rebuild the WWII monument, adding to it Korea, Vietnam and Gulf War portions. The memorial committee spent many hours researching the names of local residents who have served their country in order to include them on the memorial.

The Commission has taken over the Historic Harvard website, created by Joe Theriault, a number of years ago. It contains historical information and pictures useful for research on historic properties in town. Residents can also find pertinent information there as well.

GENERAL GOVERNMENT

Manny Lindo, from the Commission, organized a crew of high school students and adults to create a survey report on the Herb House in Shaker Village. Since being given to the town, many years ago, there has been little upkeep done to the building and it is in disrepair. See the report that is posted on the website. The plan is to apply for a grant from MA Preservation Projects Fund with matching funds from CPC in order to begin some of the restorations.

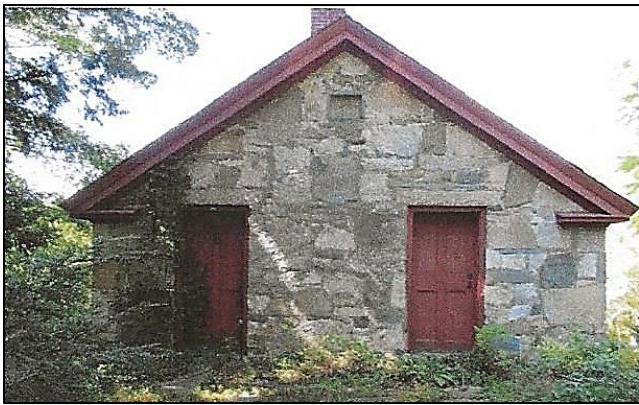


Photo from the Herb House Study

The Commission has prepared a Demolition Delay article and had planned on presenting it at Town Meeting but COVID-19 has put that very important article on hold. Historic properties outside the district can be in danger of being torn down in the name of progress and it is the charter of the commission "...to preserve and protect the historic assets of Harvard, its buildings, structures, places, sites, and surrounding settings of historical or architectural significance."

Respectfully submitted,

Pamela Marston, Chair
Steve Nigzus
George Triantaris
Emmanuel Lindo
Richard Cabelus
Brandon Loughery & Mathew McRae

PARK AND RECREATION COMMISSION

The year 2020 has been transformational for the Parks and Recreation Commission (P&R) and COVID-19 had a negative impact to some of our programs. Working with Town Administration and the Board of Health (BoH), we needed to close down our swimming and boating lessons and limit activities on the fields. Boating & fishing, both socially distanced sports, took off, supported in part by a new self-service boat rental kiosk (more on this below).

With an infusion of new members, the commission has been able to accomplish some major improvements and changes at the department level.

- Established a long-term goal to develop more programs for residents and established clear responsibilities for our members.
- Kept the revolving funds in the black for the 1st time in recent history.
- To clarify roles and responsibilities we established legal jurisdiction on the obvious P&R lands at the 2020 ATM and have initiated Memorandums of Understanding (MOUs) with the Conservation Commission for Ann Lees Field and the School Committee for fields on school property.
- We advanced the implementation our new recreation software (CivicREC), including a central calendar with permits for field reservations (more below).
- For the 1st time in decades, we completed a bottom-up budget analysis for beach & field operations.
- Developed a new donation policy that recognizes volunteers and contribution levels. It also limits the number of "memorials" in our parks and fields.

GENERAL GOVERNMENT

Beach Operations

Both COVID-19 and a late season Blue-Green Algae bloom had a major impact at the beach. Since the State's requirements included the impossible task of keeping children 6' apart in the water, we decided to close the beach and post "Swim at your own risk" signs. This approach avoided closing the water access entirely. To reduce safety risks of not having lifeguards, we limited capacity, only allowing resident access (a bylaw requirement). Our employees acted as gate keepers from 6am to 8pm and that practice is expected to continue. We hope the requirements will be relaxed in 2021, but do not expect we can provide a full beach lesson program this summer.

In addition to the gatekeeping and sanitization for COVID-19, the beach was able to make the following improvements:

- Formal opening & shutdown procedures.
- Free sunblock dispenser to fight Melanoma (provided by IMPACT Melanoma and Emerson Hospital)
- Based on the jurisdiction change, P&R established a new agreement with the Bare Hill Rowing Association (BHRA).

- Volunteers, led by Chris Pickreign from Kelly Green Land Services, donated time and materials to complete an overhaul of the neglected boat ramp landscaping.



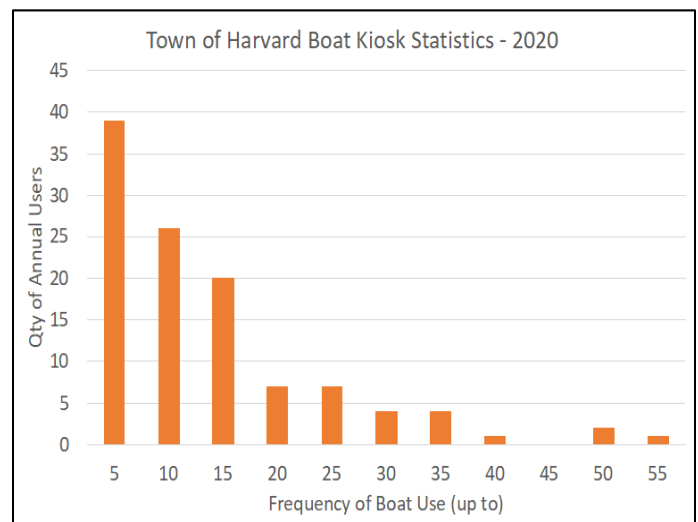
Chris did this work for his senior community service project.

The biggest change at the beach was the completion and rollout of a CPC funded Self Service Boat Rental Kiosk. With your support, we received extremely favorable feedback on this timely offering.

CPC funds approved in the 2019 ATM were used to construct the kiosk and buy 4 kayaks, 3 Standup Paddleboards (SUPs) and a Pedalboat. Eighteen kayaks, canoes and a Puffin Dinghy were donated by residents. We secured 24 boat racks for the rental program and collected 5X the revenue. Here are some statistics.



Boat Kiosk Use Pattern (Annual Passes)



GENERAL GOVERNMENT

Most Popular Boats in Rental Fleet

Number of times rented		
Boat	Rack#	Total
SUP - 11ft Tough-Tec Cross Fit	5	172
SUP - 10ft Tough-Tec Cross Fit	6	154
Kayak - 12ft Dingo, Red-Org-Yel	3	138
Canoe - 16ft Green Laker	1	130
Canoe - Teal, Custom Seats	2	119
Kayak - 12ft Vapor XT, Red-Org-Yel	4	106
Two person kayak - Yellow Perception	21	97
Pedal Boat, Pelican	25	69
Kayak - 12ft Red Pungo	15	67
SUP - Titan Series, Kura	12	66
Canoe - Green Pathfinder	7	65
Kayak - 10ft Red/Yellow Perception	13	58
Kayak - 12ft Red-Blk Vapor XT	9	52
Canoe - Extra Long Aluminum	22	48
Kayak - 12ft Vapor Angler, Green-Tan	10	40
Kayak - 12ft Yellow Pungo	16	38
Canoe - Green Algonquin	19	31
Two person Kayak - Green Keowee2	23	30
Canoe - Blue, no yoke	8	26
Kayak - 12ft Yellow Arcadia	11	24
Kayak - Short Red, Molded Seat	14	14
Canoe - Maroon, Squannacook River	20	10
Kayak - Green Walden Sit on	17	10
Kayak - 12ft Yellow Perception	24	8
Kayak - Red Walden Experience	18	8
Puffin Dingy	26	5
Grand Total		1585

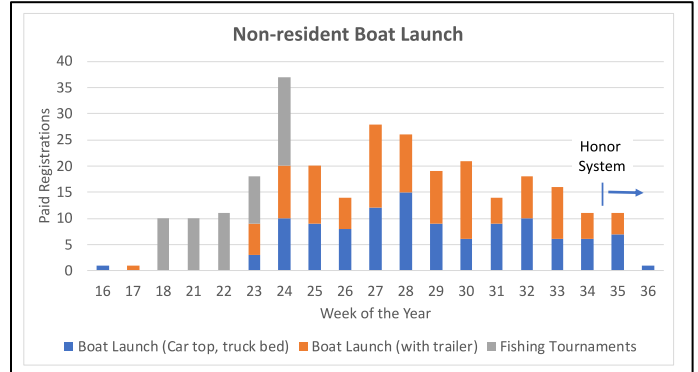
The additional revenue from the Kiosk has allowed us to replace 3 sailboats that have been damaged beyond repair. In addition, 4 new Paddleboards are being purchased since SUPs are the #1 rented boat in the 26 boat fleet. Lastly, the Kiosk has been converted to rent snowshoes for the winter.



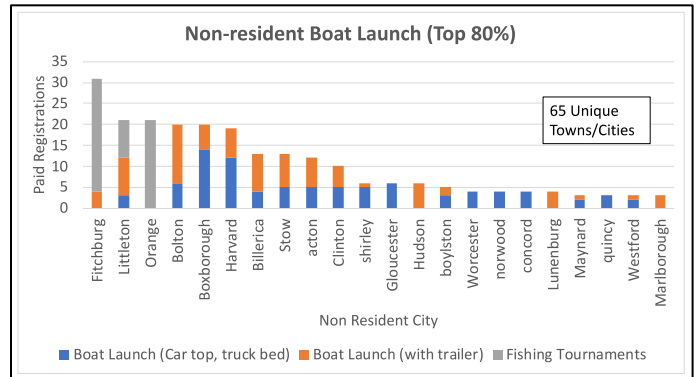
Resident Kelly O'Shea donated a Puffin Dinghy.

Fishing was also very popular this year and we collected \$1,500 from tournaments. We think many places were closed due to COVID-19 and the fishermen found Bare Hill Pond. Here are some Statistics.

Qty and Types of Boats Launched



Towns That Fishermen Travel From



Frequency of Fisherman/Boater Return Visits

Count of User Visits	Visit Type		Grand Total
	Boat Launch (Car top, truck bed)	Boat Launch (with trailer)	
1	51	48	99
2	11	11	22
3	6	4	10
4	1	2	3
5	1	0	1
6	2	2	4
8	0	2	2
Grand Total	72	69	141

GENERAL GOVERNMENT

Field & Track Operations

Significant progress has been made on the town's fields and COVID-19 gave them a welcomed break from their typical overuse. Field capacity is still a major issue in town as all studies for the past decade have sighted. We are taking a new approach instead of just greasing the squeakiest wheel.

1. Optimize existing capacity
2. Find short term additional capacity
3. Plan & procure additional resources

To get the most out of our existing capacity P&R took the following actions.

- Repaired all field irrigation systems
- More consistently closed the fields due to bad weather.
- HAA, the Schools and all other users are now on a common calendar in CivicREC. Permits are generated & required to reserve/use a field.
- Successfully negotiated & executed a MINIMAL Annual Maintenance Plan with DPW (shown on the next page).
- Completed a bottom-up budget analysis and discovered that DPW has the labor budget to execute this basic maintenance, but there is a funding gap for materials & services. A warrant article has been created.

We have contacted Devens and plan to temporarily rent fields there so that we can rest ours in rotation. Cost & transportation is still being worked out. We have also submitted 2 CPC applications to study the lands that P&R already has and are designated for Parks and Recreation. If fields are not possible on these parcels, new lands will be explored with the Open Space Committee.

With your support, Parks and Recreation is committed to get basic maintenance under control so that we can spend our time on new recreation programs for the town.

Respectfully submitted,

Bob O'Shea, Chair

Douglas Thornton

Keith Bilafer

Mark Morin

Michelle Lauria



Commission Chair Bob O'Shea speaking at the Annual Town Meeting.
Photo Credit: Jen Manell
Prior pictures in this section were submitted by Bob O'Shea.



Photo Credit: Diana Harte

GENERAL GOVERNMENT

PLANNING BOARD

The Planning Board seeks to preserve and protect the character of Harvard and works to advance important community projects that address significant needs. The Board works collaboratively with the Select Board and other local boards and committees and seeks to engage the public in a variety of community planning initiatives to help Harvard grow in a sustainable manner as expressed in the 2016 Master Plan and other policy documents. In 2020, despite the declared Covid-19 State of Emergency, the Planning Board met a total of 27 times. This included a Strategic Planning Session and joint meetings with the Conservation Commission and the Zoning Board of Appeals plus two public input listening sessions for the Ayer Road Transportation Improvement Program (TIP) project.

Development Activity

Development activity increased slightly during the past year. In 2020, the Planning Board endorsed Six (6) ANR plans; issued five (5) new Special Permits; approved one (1) site plan; and issued two (2) Scenic Road Consents.

Item	2020	2019
Approval Not Required (ANR) Plans	6	4
Special Permits	5*	1
Site Plan Review	1**	3
Scenic Road Consent	2	1

**One (1) Driveway Site Plan Approval

* One Special Permit with Site Plan Approval and One Special Permit with Driveway Site Plan Approval

2016 Master Plan Implementation

The 2016 Master Plan is in its fifth year of implementation and the Board has continued to move to implement key actions in the Plan and to coordinate action by other boards and committees. The Board continues to reach out to other committees to remind them of their tasks and offers to provide assistance as they might require.

The following action items from the Master Plan that the Board is primarily responsible for were started, advanced, or implemented in 2020:

- Replace or modify the existing Open Space Conservation Planned Residential Development (OSC-PRD) bylaw with a new version that incorporates elements of the State's new Natural Resource Protection model as well as best practices of open space and conservation subdivision design practices in order to remove barriers that restrict its current utility. The Board continued to work on revising the OSC-PRD Bylaw through March of 2020 when it was set aside due to the challenges of the Covid-19 work environment which limited public meeting opportunities. The Board hosted an Open Space Residential Development (OSRD) workshop featuring guest speaker Randall Arendt, explaining the OSRD concept and sharing a summary of the Town's draft bylaw. The Board hopes to present a final revision to Town Meeting in the fall of 2021 along with other amendments associated with the Bylaw. Randall Arendt also assisted the Board by identifying best practices and other improvements to the Bylaw to enhance the potential for passage of the amended version.

GENERAL GOVERNMENT

- Improve sidewalk connectivity in the Town Center remains an ongoing initiative. In 2019, Harvard received a Complete Streets grant for \$370,000 to replace existing substandard sidewalks and add new sidewalks in the Town Center. The Board worked with the DPW Director, engineering consultant The Engineering Company (TEC), and the Select Board to ensure that the final design meets all Complete Streets criteria, enhances safety, and is a workable design that fits the character of the Town Center. Construction of the project was completed in the spring of 2020 and the Planning Board is considering future Complete Streets projects to continue developing the pedestrian circulation system and related road improvements in Harvard.
- Work with the Montachusett Regional Planning Commission (MRPC) to obtain funding for safety and aesthetic improvements to Ayer Road. The Town, along with TEC, has developed a 10% design for an Ayer Road Transportation Improvement Program (TIP) project that would address roadway deterioration, safety issues, and add pedestrian and bicycle facilities to the corridor. On December 1, 2020, the Select Board voted to authorize the project to be moved to the 25% design phase. In June and December, the Planning Board hosted listening sessions to take public comment regarding the 10% design of the Ayer Road TIP project.
- Create a Department of Community & Economic Development overseen by the Town Planner. Regular Land Use Board meetings have continued to facilitate good communication and coordination of projects in common.

Staff has begun to frame a five-year plan to fully transition to a Department of Community & Economic Development as the plan calls for.

- The Board began an initiative to amend the Zoning Bylaw to provide for senior housing. After an initial effort to consider taking a draft bylaw amendment to Special Town Meeting, the Planning Board determined that further public outreach was required and thus the Warrant Article was withdrawn. Throughout the remainder of 2020, the Planning Board developed a detailed plan and timeline to conduct the necessary outreach and as needed, further refine the senior housing development bylaw for re-introduction to 2021 Annual Town Meeting. Additional detail related to the senior housing initiative is below under Zoning Initiatives.
- Several Commercial (C) Zoning District actions were pursued and advanced in 2020. First and foremost, the Director of Community and Economic Development authored a document entitled, “Ayer Road Corridor Planning Framework” that was refined in September of 2020. This document proposed a three-phase process for the planning for the meticulous planning and development of the corridor which is coincident with the C District. The internal vision was to develop the corridor in a series of village-like clusters surrounded by open space and connected by internal streets and multi-purpose trails. The three phases of the project were proposed to be 1) a market analysis and related fiscal impact analysis, 2) a corridor vision plan, and 3) zoning that would implement the vision plan, most likely to be what is termed a “form-based” code or bylaw.

GENERAL GOVERNMENT

The Planning Board endorsed the program and it was also presented to the Select Board for comment. The Director pursued elements of each of the three phases with grant applications and outreach. As of this writing, the Board was awaiting a decision by the Town on a capital request to fund the market analysis phase.

Transportation Planning and Programming



Once again in 2019, transportation issues continue to be an important focus for the Board. The Board continues to work closely with the Department of Public Works (DPW) Director to implement the Complete Streets program of Mass Department of Transportation in order to continue to work on pedestrian and roadway improvements in the Town Center. The Planning Board continues to look for a subsequent Complete Streets project for a 2021 grant application.

The Director has also worked with the DPW Director, Planning Board, and Select Board, to qualify Ayer Road improvements for funding through the regional Transportation Improvement Program (TIP) coordinated by the MRPC. The Complete Streets and MassWorks Programs provide opportunities for the Town to continue to work on pedestrian, roadway, and bicycle facility improvements in the Town Center as recommended by the Town Center Transportation Committee, which issued a report and recommendations in 2016.

The Director continues to pursue a Board interest in creating a commuter shuttle to a local rail station. Potential locations for a Park and Ride lot to host a shuttle continue to be sought. A discussion with landowners and MassDOT elicited some progress but zoning changes may be necessary before specific Ayer Road parcels could be viable for such a lot.

The Planning Board drafted a Charge for a Town transportation advisory committee, similar in nature to Littleton's Transportation Advisory Council. The proposed committee was developed to be a clearinghouse and coordinator of all transportation and mobility-related issues and projects so that separate projects can not only be coordinated but other types of projects that impact or are impacted by a transportation criterion can also be coordinated. In December, the Planning Board presented this draft Charge to the Select Board for their consideration.

Zoning Amendments

Open Space Residential Development (OSRD) – The Planning Board hosted a workshop highlighted by well-known Landscape Planner Randall Arendt to educate the public about the concept and discuss a draft of the latest draft amendment of the existing OSC-PRD open space bylaw. However, the onset of the Covid-19 State of Emergency, the Board chose to postpone the initiative since in-person public meetings were no longer an option.

Senior Housing Development – Related to housing options for seniors, the Board worked closely with the Housing @ Hildreth House Committee on options for developing the Hildreth House parcel with senior units including facilitating a Request for Interest (RFI) that resulted in two developers responding.

GENERAL GOVERNMENT

Their feedback influenced the Committee to disband in 2019 after acknowledging that it would be very challenging to develop the parcel as envisioned.

The Director authored a draft Senior Housing Residential Development bylaw in early 2019 that included provisions for all types of senior housing options. This Bylaw draft was used as the basis for senior housing bylaw discussions in 2020. In parallel with setting aside the OSRD bylaw, the Planning Board elected to try to move forward on creating a framework for the development of senior housing in Harvard. The already drafted initial bylaw was considered by the Planning Board leading up to Special Town Meeting in October 2020 but ultimately withdrawn due to a lack of opportunity for public outreach. In the fall and winter 2020-21, the Board created a robust scope and timeline for taking a version of the bylaw to Annual Town Meeting in the spring of 2021.

Other Zoning Initiatives – The Planning Board at their annual retreat and at regular meetings discuss projects such as Village Center Zoning, Protective Bylaw Rewrite, mapping the Multifamily Residential (MR) zoning district and each were deemed lower priorities for the 2020 Planning Board work program. One new initiative emerged to rewrite the Scenic Road bylaw, not technically a zoning project but it could involve some zoning amendments.

Housing

Harvard continued to participate as a member of the Assabet Regional Housing Consortium, an organization that now includes the towns of Bolton, Boxborough, Devens, Harvard, Hudson, Littleton, and Stow and soon to include Berlin, to perform housing advisory services, maintain a database of affordable housing, assess the level

of compliance, and respond to other affordable housing questions and issues that might emerge. The Consortium continues to be assisted by a housing consulting firm, Metrowest Collaborative Development (MWCD), that works with the Consortium and its member communities by performing those tasks. MWCD maintains an affordable housing inventory for the Town and is assisting Harvard in certifying the Town's 2017 Housing Production Plan.

Other Projects of Note

The Municipal Vulnerability Preparedness (MVP) project continues to make progress toward priorities identified in the 2019 prioritization plans developed by the Town with assistance from The Harriman Group. These plans led to Harvard being designated a certified MVP community in September of 2019. This status made the Town eligible for MVP action grants going forward.

In early 2020, the Town was awarded a \$70,000 MVP Action Grant initially intended to develop a complete Climate Action Plan (CAP). A less than requested grant award and Covid-19 related delays resulted in a smaller scope. A contract was awarded to Kim Lundgren Associates to develop a CAP for Harvard's agricultural sector, the development of a framework and outline for a Climate Action Plan, and a toolbox of resources for the Town to pursue a CAP on its own. Finally, in late 2020, Harvard partnered with Bolton and Devens on a regional MVP Action Grant, the Apple Country Nature Based Solutions project. The project consists of an in-depth assessment of soils, forests, wetlands and other natural resources in order to develop a wide-ranging plan of natural solutions for local resiliency.

GENERAL GOVERNMENT

To assist with these new projects in 2020, a new MVP committee called the Community Resilience Working Group (CRWG), was formed consisting of members from the Planning Board, Select Board, Conservation Commission, Board of Health, HEAC, and several citizen at-large members.

Presently, the CRWG has been working on the Apple Country grant project, the development of the full Climate Action Plan, and a public outreach program to inform Harvard residents of the work of the Committee and the actions they can take part in to help the town reach its climate action goals and that of the Commonwealth's.

Scenic Roads Bylaw – The Board initiated a project to strengthen the current Scenic Roads Bylaw in an effort to better protect and preserve these byways that capture the essence of Harvard's rural beauty. The modifications to the Scenic Road Bylaw will include definition specifics for trees and stone walls, include design standards for new projects and will clarify and increase fines.

Staffing and Board Members

The year 2020 was year two for the Director of Community & Economic Development, Christopher J. Ryan. Mr. Ryan continues to serve the Planning Board and the Community Resilience Working Group (CRWG), along with other boards and committees as needed. He also provides staff supervision of the Land Use Administrator/Conservation Agent, Liz Allard and Board of Health Administrator Allison Flynn.

Mr. Ryan continued to work on economic development and community development projects; continues to work with the Harvard Devens Jurisdiction Committee and attended meetings of the Devens Framework Committee;

works with the Open Space Committee (OSC); assists the Planning Board on a number of Protective Bylaw draft amendments; works with the Assabet Regional Housing Consortium; attended meetings of the 495 Metrowest Collaborative; collaborates with the DPW Director on Transportation Improvement Program and other transportation projects; and works on other projects as assigned and needed.

Liz Allard continues to serve as the Land Use Administrator, handling all administrative matters for the Planning Board, Conservation Commission, and Zoning Board of Appeals. Ms. Allard also serves as the Conservation Agent for the Town reviewing wetlands applications and conducting compliance inspections. The Planning Board continues to extend its sincere thanks and appreciation to Liz for this exemplary service to the Town and Planning Board.

Erin McBee continued her role as chair of the Board in 2020 through June and resigned at the end of her term. The Board expressed their appreciation to Erin for her great public service during her tenure. Justin Brown became the Board Chair in July 2020. Members Fran Nickerson and Stacia Donahue continued to serve the Board during 2019. Member Jarret Rushmore also resigned from the Board leaving two vacancies that were filled by Jane Biering and Gwen Leonard. The vacant Associate Member slot was filled by Rebecca Kelley.

Members serve as representatives on a number of other Town and regional committees. Stacia Donahue serves as the Board's representative on the Community Preservation Committee, is also involved in the Community Resiliency Working Group, and serves as the Board's delegate to the Montachusett Regional Planning Commission. She also is the Master Plan Implementation liaison to the Parks & Recreation Committee.

GENERAL GOVERNMENT

Fran Nickerson is of the liaison to the Municipal Affordable Housing Trust, Gwen Leonard is the Board's representative to the Open Space Committee, Rebecca Kelley is the representative to the Design Review Board and the LandLines trails group, and Jane Beiring is the representative to the Harvard Devens Jurisdiction Committee.

The Board typically meets the first and third Monday of the month at the Harvard Town Hall. It may be reached in the Land Use office on the first floor of Town Hall, 13 Ayer Road, by calling 978-456-4100 ext. 323, or by email to cryan@harvard.ma.us. Office hours are Monday - Thursday 8:00 am-4:30 pm.

Respectfully submitted:

Justin Brown, Chair

Stacia Donahue, Vice Chair

Fran Nickerson, Member

Gwen Leonard, Member

Jane Biering, Member

Christopher Ryan, Director of Community &

Economic Development

Liz Allard, Land Use Administrator/Conservation Agent

WAR MONUMENT RESTORATION COMMITTEE

Background: The WMRC began efforts to restore the World War II, Korea, & Vietnam War Monument in 2018 to include the names of Harvard Veterans, a feature that was part of the original WWII monument and is a feature of the WWI monument that the committee had restored leading up to the Centennial commemoration of the Armistice. The committee applied for and received a \$15,000 State Historic Records Advisory Board (SHRAB) grant in February 2020 matched by \$17,000 Community Preservation Improvement funding, private donations, and hundreds of hours of research and planning by committee members and pledged hours by the Garden Club.

The committee also decided to acknowledge Gulf War Era veterans in the restoration project. In September the town selected through competitive bid Regonini-Zoll of Clinton, MA, encumbering the SHRAB and town funds, to assist the committee in final site design, casting of plaques bearing the names of Harvard Veterans, and placement of the plaques onto marker stones per plans submitted and approved by governing town and state boards.

Progress: The committee's research intensified throughout the year as we have utilized numerous sources to gather and vet names of veterans eligible for the monument, including:

- Names of Veterans on the original WWII monument erected in 1944
- Harvard Historical Commission (HHC) list of WWII Veterans compiled in 1963
- Bellevue Cemetery (of Harvard, MA) Veterans list
- Examination of obituaries, county deeds, and town records

GENERAL GOVERNMENT

- Short presentation to town members present at Town Meeting, June 2020
- Article of our activities in the Harvard Press newspaper, August 2020
- Presentation to the Harvard Council on Aging, November 10, 2020
- Photograph and description of committee work in the Harvard Press, 3 December 2020
- Work vetting names with the Veterans' Administration agent serving Harvard
- Veteran nomination application via the WMRC tab on the town website
- Word of mouth among a town of almost 6,000 residents

The committee established a rigorous process of vetting candidates for veterans or their family members (in the case of deceased) to submit an application with proof of honorable military service and town residency requirements. Through our efforts, the list of WWII veterans grew from the 134 compiled by the HHC in 1963 to a fully-vetted list of 171 names. Moreover, the committee has compiled a vetted list of 57 Korean War, 78 Vietnam War, and 39 Gulf War Era veterans.

This work was accomplished remotely in 2020 due to the COVID-19 pandemic through Zoom open town meetings and committee members' independent work.

The enormously positive response from our community by bringing forth candidates for us to vet for eligibility on the monument delayed our planned execution of the SHRAB funds for casting of the plaques with the veterans' names, as we desired to have as complete and accurate an accounting as possible.

The committee completed compiling the list in mid-December, and we coordinated with Mr. John Warner, Archivist of the Commonwealth, to expend the SHRAB grant on the plaques when they are cast and accepted in the 1QCY 2021. In the meantime the site renovation continued before winter descended upon us, and will proceed in early spring for completion on schedule for a planned rededication during the Memorial Day weekend in 2021, when hopefully we are able to gather together to honor those on the rolls who died in the line of serving our country.

Respectfully submitted by:

Jon Schoenberg, Chair

John Lee, Secretary

Steve Cronin

Pat Jennings

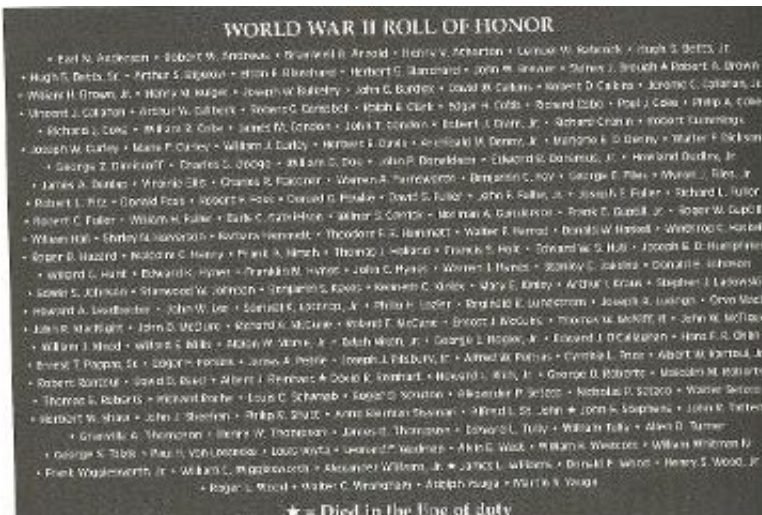
Tim Schmoyer

Stu Sklar

GENERAL GOVERNMENT



War Monument Restoration Committee members Pat Jennings, Jon Schoenberg, Steve Cronin, and John Lee position mockups of proposed plaques with names of Harvard veterans of World War II, the Korean War, the Vietnam War, and the Gulf War. The plaques will be installed on new granite monuments (Credit Harvard Press 3 Dec 20, Photo by Tim Clark)



Depiction of the WWII Veteran Roll of Honor Plaque. Final plaque size will be 44" wide x 30" high, placed on a granite stone 58" wide by 48" tall. Plaque bears the names of 171 Harvard WWII Veterans



Footings Poured for Stone Markers bearing the names of Harvard Veterans of WWII, Korea, Vietnam and Gulf War Era

GENERAL GOVERNMENT

ZONING BOARD OF APPEALS

The Zoning Board of Appeals (ZBA) is composed of three members serving staggered three-year terms, with up to three alternates that are appointed yearly by vote of the majority of the Select Board. The ZBA is a quasi-judicial body that operates under the authority of Chapter 40A of Massachusetts General Laws (M.G.L.) and the Code of the Town of Harvard, Chapter 125 Protective (Zoning) Bylaw for the purpose of promoting health, safety, convenience and general welfare of the Town of Harvard.

The ZBA has authority in the following matters:

It can issue Special Permits for various uses and purposes including, but not limited to, Pre-Existing Lots/Structures/Uses, Access for the Physically Handicapped, Conversion for Multiple Residence, Conversion of Seasonal Residence, Institutional Uses, Off Sites Uses, Accessory Apartment Use, and Permitted Uses in the AR Districts.

It reviews and decides upon requests for variances submitted to the Board by applicants who want an exemption to the Protective (Zoning) Bylaw, Chapter 125, in order to use their land and any existing structures on the land in a particular way.

If anyone believes that they have been aggrieved by a decision of the Building Commissioner/Zoning Enforcement Officer they may appeal that decision to this Board for a hearing and adjudication of the dispute.

Anyone wishing to construct affordable housing in the Town must come before this Board and request a comprehensive permit as provided for under Chapter 40B of the M.G.L.

The year 2020 was a reasonably busy one for the Board, who met eleven times over the course of the year on a variety of applications ranging from properties with pre-existing non-conforming structures, conversion from seasonal use to year-round use, to a grade variance request of a common driveway. In addition, the Covid-19 virus required that the majority of the meetings were held virtually utilizing Zoom and voice access.

The Board approved Special Permits for the following locations in 2020:

- 134 Old Littleton Road
(125-3B(2) Non-conforming one- and two-family dwellings)
- 104 Still River Road
(125-3B(2) Non-conforming one- and two-family dwellings)
- 14 Wilroy Avenue
(125-3B(2) Non-conforming one- and two-family dwellings)
- 15 Harris Lane
(125-18.1 Accessory apartment use)
- 45 Pine Ridge Drive
(125-3B(2) Non-conforming one- and two-family dwellings and 125-11 Conversion of seasonal residence)
- 12 Woodchuck Hill Road
(125-3C(1) and D(2))

GENERAL GOVERNMENT

The Board had two Variance applications in 2020. The first was a request for relief from the grade requirements associated with a to be constructed Common Driveway off Littleton Road. After reviewing the evidence presented by the applicant and their engineer the Board provided an indication that the variance would likely be rejected so the applicant requested that the application be withdrawn without prejudice to which the Board voted to approve that withdrawal.

A significant amount of time and meetings (seven) was spent on the application of Celco Partnership d/b/a Verizon Wireless for a new wireless communications tower at 12 Woodchuck Hill Road that required Variances from dimensions established within the Protective Bylaw. The Board hired Isotrope as a consultant (along with the Planning Board for the Special Permit Application filed with that Board) to assist the members with technical understanding of evidence presented by the applicant. There were many abutters and townspeople who voiced a concern about the granting of these variances and the impact this tower would have on the viewshed, although there has been an existing tower at this location since 1962. After an extensive amount of time reviewing the cellular coverage within the Town and the impact that this tower would have in improving not only the coverage, but cellular data services, the Board made the determination (with great guidance from the consultant and Town Counsel) that no variances were needed as the new tower could be approved by the granting of a Special Permit for a legally pre-existing non-conforming structure that allowed for the reconstruction of that structure. The final height of 120 feet was significantly lower than the originally requested variance request of 165 feet along with a restriction because of the

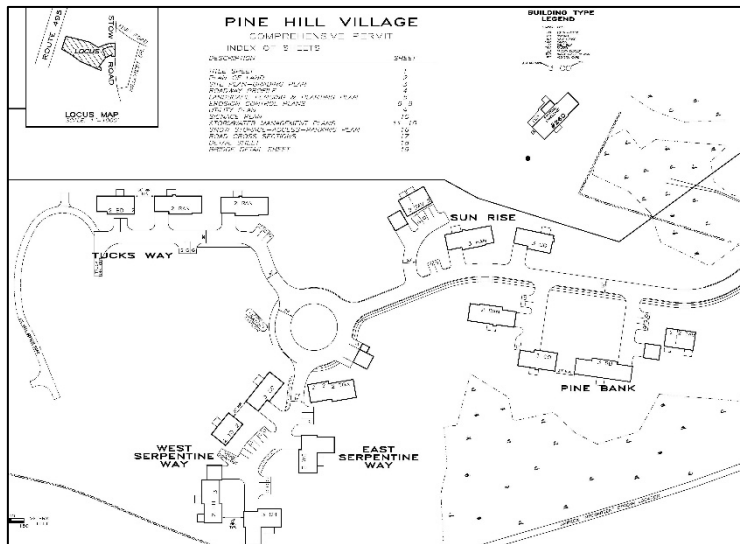
significance of the viewshed that no additional carriers could be located on this replacement tower which would increase the height to a level greater than the existing tower. This was a challenging application given the complexity of local zoning, State Law and Federal Law that impacts wireless communications.

Activity occurred surrounding two Comprehensive Permits (Chapter 40B):



The first was for Craftsman Village Harvard, LLC which will be twenty-two-bedroom cottage-style units, consisting of five affordable units on Ayer Road of which the Board approved in 2019. This included approving the final Regulatory Agreement and signing the “Approval Not Required” (ANR) plan to be recorded at the Worcester County Registry of Deeds. In addition, a request for the waiver of building permit fees was denied and a Stop Work Order was issued (along with the Board of Health) for site work occurring without the appropriate mitigation of contaminated soils. That Order was lifted upon the approval of a construction plan by the Board of Health.

GENERAL GOVERNMENT



The other was extending the Comprehensive Permit for Pine Hill Village off Stow Road to allow for the actual construction to begin, as this permit was originally issued several years. In addition, a Stop Work Order was issued for this project as activity was occurring that was not in harmony with the terms in the original decision. That Order was also lifted after the applicant was in compliance with such.

The membership of the Board remained unchanged for most of 2020 with Christopher Tracey once again serving as the Chairman. Steve Moeser maintained his role as the Vice Chairman, while Theodore Maxant remained at member status. Associate members Orville Dodson and Michael Lawton continued to serve as well. Land Use Administrator Liz Allard continues to serve as the Clerk. In later 2020 two members decided to change roles and with the approval of the Select Board Mr. Moeser became an Associate Member while Mr. Lawton became the Vice Chair.

Currently there is the available position of Associate member; anyone interested should contact the Land Use Administrator for more information.

The Board typically meets on the second Wednesday of the month. Anyone seeking to make an application to the Board or wanting to attend a meeting should check with the ZBA office to confirm the schedule. The Board typically sets aside the fourth Wednesday of the month to hear Comprehensive Permit applications.

The ZBA office is located on the first floor of Town Hall at 13 Ayer Road. We can be reached at 978-456-4100 ext. 321. You may also email us at lallard@harvard.ma.us

Respectfully submitted,

Christopher Tracey, Chairman

Michael Lawton, Vice Chairman

Theodore Maxant, Member

Orville Dodson, Associate

Steven Moeser Associate

Liz Allard, Land Use Administrator/Conservation Agent

PROTECTION OF PERSONS AND PROPERTY

FIRE DEPARTMENT

The mission of the Harvard Fire Department is to save lives and to protect property from fire and other emergencies within the Town of Harvard through public education, code management, and incident response.

We are working hard to make sure this department keeps moving forward to be the best trained and prepared department we can be. With this as our core mission, COVID-19 had challenged our department in many ways. Our first and foremost goal was to ensure that our department did not get wiped out by this virus. We instituted several safety measures as well as testing, isolation and sanitizing protocols which helped ensure that we always had firefighters available to respond to emergency calls.

Our other focus was on keeping the citizens of Harvard safe during this pandemic and making sure we were getting the right information out to them. We would like to thank Rob Curran and his company Fire Engine Productions, Inc. in assisting us with producing several informational videos at no charge to the Department or Town. We sent several Connect-CTY messages as well as posted the most current information on our Town's website to help keep the citizens of Harvard informed of any new COVID-19 information. We also put together a town wide COVID-19 emergency management team which met, on average weekly, to discuss each departments rolls/challenges during the pandemic and to help ensure the Town of Harvard was able to still operate throughout the pandemic. The team members were Fire Chief/Emergency Management Director Rick Sicard, Police Chief/Deputy Emergency Management Director Ed Denmark, Town Administrator Tim Bragan, Assistant Town Administrator Marie Sobalvarro, Superintendent of Schools Dr. Linda Dwight,

Ambulance Director Jason Cotting, Board of Health Member Libby Levinson, Council on Aging Director Debbie Thompson, DPW Director Tim Kilhart and Nashoba Board of Health Sanitarian Ira Grossman.

We would also like to thank a few other people for their support during the pandemic. Sophia Zhou, Bromfield Class 2022, solicited mask donations early on in the pandemic, when masks were almost impossible to find, and was able to provide a much-appreciated supply for the Ambulance, Fire and Police Departments. Lorelee Perry and Judy Baumhover donated homemade masks to the department as well. We also want to thank Colleen Nigzus and Sam Williams for providing food for the department members during several storm events throughout the year.

In 2020, the Harvard Fire Department responded to 370 requests for emergency services and other assistance. These responses included the following:

Fire/Explosion	38
Overpressure Rupture	1
Rescue Call	70
Hazardous Condition	32
Service Call	45
Good Intent Call	42
False Call	99
Severe Weather	42
Special Type	1

An average of 9.9 firefighters responded to each call.

PROTECTION OF PERSONS AND PROPERTY

TRAINING

The Training Committee is pleased to report on calendar year 2020 training activities. This year posed a difficult challenge due to the global pandemic. Early in 2020 we were able to conduct training as normal, however as the pandemic changed everyone's lives we were forced to transition to distance learning for several months. We spent these months utilizing online training programs from the Massachusetts Fire Academy and other resources to educate our members on a variety of subjects we're not often able to cover in our normal training schedule. When it was safe to do so, we resumed in-person, physically distant training sessions. Our ability to plan several small drills per training session made it easy for us to keep our distance and gathering sizes small.

Again in 2020 we had the fortune of using an acquired structure for live fire training. These trainings are crucial to the development of our new members and maintaining the skills of our veterans. Fire codes and fire safety education has drastically reduced the number of building fires we respond to, these live fire training opportunities allow us to stay current with the newest techniques and maintain our skills as a department.

This year we had seven members of the Department attend and graduate the Massachusetts Firefighting Academy Call/Volunteer Recruit Training Program and obtain their certifications as National ProBoard Firefighter I/II and National ProBoard Hazardous Materials Operations Level Responders. This is a tremendous accomplishment of over 240 hours, with sessions multiple nights a week and often every weekend over several months.

We congratulate the following members for completing this course:

Firefighter Steven Baumhover
Firefighter Timothy Clark
Firefighter Eric Gamage
Firefighter Benjamin Kendrick
Firefighter Joseph Miller
Firefighter Dezerae Rodriguez
Firefighter Jennifer Schoenberg

In 2020 our members attended a total of 3,878.5 hours of training. Due to the pandemic our overall training hours are reduced from previous years, however it is worth noting that we were able to on average provide over 100hrs of training per member this year.

These trainings are broken down as follows:

Recruit training	9 hours
Probationary training	20 hours
Group Training	319.25 hours
Regular Dept. Training	1268 hours
Outside Dept. Training	2262.25 hours

We look forward continuing to deliver high quality in-house training to the members of the department and a successful 2021.

Submitted from the Training Committee,

Andrew Perry
Lieutenant/Training Officer
Lieutenant Justin Warren
Engineer Wally Shaw
Firefighter Paul Morris

PROTECTION OF PERSONS AND PROPERTY

PERMITS AND INSPECTIONS

In 2020, there were 278 permits issued and 452 inspections completed.

Issued Permits

Blasting	0
Dumpster	35
Fire Alarm	7
Miscellaneous	25
Oil Burner/Fuel Storage	35
Propane Storage	48
Smoke & Carbon Monoxide	128
Violations Issued	0

515 Open Burning Permit were issued for 2020 and they were activated 1,677 times. Open Burning Permits generated \$5,510 that goes directly to supporting our S.A.F.E. programs.

Grants received this calendar year are as follows:

EMPG Grant	\$2,700
SAFE Grant	\$3,965
Senior SAFE Grant	\$2,348
VFA Grant	\$2,000
DFS Grant	\$5,000
Total	\$9,715

Inspections Completed

Plan Review	106
Dumpster	35
Fire Alarm	6
Miscellaneous	36
Oil Burner/Fuel Storage	35
Propane Storage	56
Smoke & Carbon Monoxide	166
Fire Safety Inspections	12

Revenue generated for Permits, Inspections and Fees: \$12,455



Photo Credit: Tim Clark

PROTECTION OF PERSONS AND PROPERTY

S.A.F.E

The SAFE program had another successful year, albeit COVID-19 severely impacted many planned events and activities. State grant money was used to both purchase materials and pay for personnel to staff events, run activities, and provide services. While we did not use up all of the grant money awarded for 2020, we have an extension to do so through June 2021 (in addition to the FY 2021 grant money which we did receive).

Student services this year were limited to distributing fire safety calendars to students in pre-K at both HES and Village Nursery School, as well as grades K-2 at HES, and grades 1-2 at Immaculate Heart of Mary School (IHM) in Still River. Working with IHM this year was the first time we've done this in several years, and they were very appreciative of the opportunity. We plan to continue to build on this.

For seniors, the SAFE program, through the Council on Aging, continued to disseminate information about staying safe in your home, and furthered the work of the free smoke alarm program for seniors, installing 10-year sealed battery combination smoke/carbon monoxide alarms in a number of residences. The smoke alarm program is now in its fourth year and despite COVID-19, several residents did take advantage of the program, getting alarms checked and updated/augmented as needed.

For 2021, we are hopeful to get back to the types of things we did in prior years, continuing to build on the success of the senior smoke alarm program, getting in front of students again with fire safety messages and materials, and trying to get more involved with the students in Bromfield.

We also hope to have a second Open House at the fire station this year. All of this is predicated on successful remediation of the pandemic and a return to something "normal" by way of social interactions.

Respectfully submitted,

Bill Berthoud
SAFE Coordinator
Harvard Fire Department



***Fire prevention is not just a week in October,
it's every day!***

EMERGENCY MANAGEMENT

One of the most important tools we have used during major emergencies is Blackboard Connect. With this tool we are able to communicate to the residents of the town anytime via telephone, email and SMS messages. But you only receive these messages if you sign up for the service. If you have not already done so, we strongly encourage you to sign up for this. It is the best way we can provide you with the most current information during an emergency.

To sign up, please go to the town's web page at <http://www.harvard.ma.us/Pages/index> and the Blackboard Connect icon is on the left-hand side of the page.

Also, if you are already signed up, please log into your profile to make sure that we have all of your current information.



PROTECTION OF PERSONS AND PROPERTY

C.E.R.T. PROGRAM

Like everyone, we have had to do Zoom meetings and online training. We learned about personal protect equipment (PPE) and setting up a shelter with social distancing, to be a strong leader at every level of the organization to help bring calm to the storm, to be honest and candid about the challenges and how to plan to successfully navigate the current crisis. We also continue to work with the Harvard Board of Health to plan an emergency dispensing site if needed.

We did one live training this year. We set up lunch for the Harvard Fire Department and the Harvard Ambulance Service at the live burn training on Ayer Road in October.

The Harvard CERT mission statement continues to bring the community together. "The Harvard Community Response Team (CERT) program will train individuals in neighborhoods, business and industries in the emergency preparedness and basic disaster response techniques, thereby enabling them to prepare, as volunteers, to take an active role in providing critical support in a safe manner to emergency service personnel during emergencies/disaster. The Harvard CERT team will also be trained to be a valued resource of neighbors helping neighbors for non-emergency, routine special events."

If anyone would like more information on CERT and volunteering please email Chief Sicard at rsicard@harvard.ma.us or myself at pnatoli@harvard.ma.us. We are looking to grow at team this upcoming year.

I would also like to thank Fire Chief Richard Sicard, Police Chief Edward Denmark, Board of Selectmen, and the Board of Health for their support and guidance.

Respectfully,

Patricia C. Natoli
CERT Manager



HARVARD FIRE DEPARTMENT MEMBERS

Chief Richard Sicard, FF I/II, FO I/II, EMT
Deputy Chief Chuck Nigzus, FF I/II, FO I
Lieutenant Tony Shaw
Lieutenant Andrew Perry, FF I/II, FO I/II/III, EMT-P
Lieutenant Bill Barton
Lieutenant Justin Warren, FF I/II, FO I/II, EMT
FF Steve Baumhover, FF I/II, EMT
FF Bill Berthoud
FF Tim Clark, FF I/II
Engineer Robert Curran, FF I/II, EMT
Engineer Frank deBettencourt, FF I/II, EMT
FF Matt Ellis, FF I/II, EMT
FF Eric Gamage, FF I/II
FF David Hazel
Engineer Adam Hughes, FF I/II, EMT-P
FF Ben Kendrick, FF I/II
FF John Kenneally, FF I, EMT
FF Adam King, FF I/II
Engineer Andrew Miller, FF I/II
FF Joe Miller, FF I/II
FF Paul Morris, FF I
FF Billy Nigzus, FF I/II, EMT
Engineer Brian Perwak, FF I/II
FF Dezerae Rodriguez, FF I/II
FF Jen Schoenberg, FF I/II
Engineer Ian Sears, FF I/II
Engineer Walter Shaw, FF I/II, EMT
Engineer Robert Williams, FF I/II, EMT

Probationary FF Joe Van Dam

and maintenance man Eddie Stoffel, who keeps the fire station clean and presentable.

PROTECTION OF PERSONS AND PROPERTY

We would like to acknowledge that Lieutenant Tony Shaw celebrated his 40th year of serving the Harvard Fire Department. This is no small achievement and we thank him for his continued dedication to the citizens of Harvard.

Thank you to Regonini-Zoll Memorials of Clinton for the donated work they provided to the Firefighters' Monument at the Still River Fire Station. They were the company who provided the work on the restoration of the Town's World War I monument and saw that the Firefighters' Memorial was buried in the ground and raised it up so it was easier to read and maintain.

Thank you to the Garden Club who continues to keep the fire station looking attractive with flowers and plantings. The department appreciates the support we receive from our citizens and we remain committed to making Harvard a pleasant and safe town to live, work and play in.

Respectfully Submitted,

Richard A. Sicard, Fire Chief/EMD



Photo Credit: Chief Richard Sicard - Engine 4

POLICE DEPARTMENT

Operations

2020 was certainly a challenging year for everyone, including the members of your police department. We were tasked with providing public safety services to the town, while at the same time, adhering to public health mandates in place due to the spread of Covid-19. As a department, we were fortunate to have only two staff members test positive for Covid-19, but our staffing levels were negatively impacted on several due to contact related quarantines. I am thankful that affected staff has fully recovered and are not experiencing any significant long-term negative effects from the virus. I am also extremely thankful for the dedication of all sworn and civilian staff who stepped up to ensure the continuity of public safety services during this unprecedented time.

Operationally, we were forced to scale back some of our face-to-face services with the public, such as firearms licensing, traffic enforcement, motor vehicle lockouts, and non-emergency in-person responses to past non-violent offenses. As a department of only nine full-time officers, we just simply could not run the risk of having an outbreak of Covid-19 within our department. It would have essentially closed the police department and we would have had no personnel available for emergency response.

Fortunately, last year brought us the lowest number of calls for service, crimes, and traffic crashes that I have seen in my seventeen years of serving as the chief of police here in Harvard. That said, the year-to-year statistical comparisons should be viewed with an understanding that the past year's activity was an anomaly, and not indicative of any real trends in activity.

PROTECTION OF PERSONS AND PROPERTY

Responses to call for service went down by approximately 42% from the previous year. In 2019, responded to 5,884 calls and in 2020 we responded to 3,377. This reduction is due to an actual decrease in the number of calls we received from dispatch, as well as a reduction in the number of officer-generated calls from field observations while on patrol. This is to be expected with the number of public gathering places, businesses, and social gatherings reduced due to Covid-19 restrictions.

The number of people working from home significantly reduced the amount of traffic on our roadways for most of the year. This reduction in traffic volume was apparent by our 31% reduction in traffic crashes, from seventy-four (74) in 2019 to fifty-one (51) in 2020. We also saw a 64% reduction in traffic citations during this time driven by reduced traffic volume and less time spent on traffic enforcement. I realize that some citizens may not agree with my operational decision to decrease traffic enforcement. When weighing the potential impact on overall town emergency response capabilities that could result from staff exposure to Covid-19, I felt it was the right choice. Our number one priority in policing is the preservation of life. In my mind, the risk of infection far outweighed the danger of occasional speeding vehicles in terms of overall public health and safety. It is my belief that all personnel will receive Covid-19 vaccinations in early 2021, which will allow us to resume normal patrol and enforcement activities.

Despite the restrictions on in-person meetings, training, and travel the department managed to have all officers meet their required training for the year, with much of it now being done on virtual platforms. I was fortunate enough this year to be selected to attend the eighteen-week Advanced Force Science Specialist course offered by the Force Science Institute. I am one of only

four officers in the Commonwealth that holds this credential. Considering the continued scrutiny of police use of force, and the inevitable police reforms that will happen soon, this certification will ensure that the Harvard Police Department remains on the cutting edge of using research based investigative practices and policies to evaluate use of force incidents. I am proud of the fact that we have not had a serious use of force complaint against any officers during my tenure. It is my pledge to keep it that way.

Personnel

I am pleased to report that we added a new officer to our roster this year, Charles DiRienzo. Chuck brings over twenty-years of law enforcement experience with him, most recently with town of Concord, Massachusetts. It is rare that we can hire an officer with so much experience, as well as the personal and professional demeanor that meshes so perfectly with the culture of our agency. We are fortunate to have him. I encourage all of you to say hello, he is a great guy!

2020 Roster

Chief Edward D. Denmark	Res. Ofc. John Dristilaris
Sgt. James Babu	Res. Ofc. Nate Bowolick
Sgt. Matthew Callahan	Res. Ofc. Timothy Schaeffer
Ofc. Scott Hughes	Res. Ofc. Jason Smith
Det. Daniele Fortunato	Res. Ofc. Nikki Fahlbeck
Ofc. Charles Genetti	Res. Ofc. Eddie Coffin
Ofc. Timothy Miner	Mun. Svc. Asst. Patricia Natoli
Ofc. Chuck DiRienzo	Police Admin. Asst. Trish Rouvel

PROTECTION OF PERSONS AND PROPERTY

On behalf of the men and women of the Harvard Police Department, I would like to thank all of you for your continued support during these trying times. Please be safe, and join me in hoping for a happy, healthy 2021.

Respectfully,

Chief Edward D. Denmark



*Fire Dept participates in the parade for graduating High School Seniors.
Photo Credit: Tim Clark*



*Police Chief Ed Denmark alongside Harvard residents during a
Black Lives Matter gathering on the town common.
Photo Credit: Jen Manell including pictures below*



*Fire Dept. volunteers at the Lions Club Winterfest
Photo Credit: Tim Clark*



PROTECTION OF PERSONS AND PROPERTY

Group A Crimes Against Persons

Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Forcible Rape	2020													
	2019								1	1		1		3
	Pct								n/a	n/a		n/a		n/a
Forcible Fondling	2020													
	2019											1		1
	Pct											n/a		n/a
Aggravated Assault	2020													
	2019			1			1							2
	Pct			n/a			n/a							n/a
Simple Assault	2020	1		1	1	1	3					1		8
	2019				1							1		2
	Pct	n/a		n/a	0%	n/a	n/a					0%		+300%
Intimidation	2020		2					1				1		4
	2019			1						1			1	3
	Pct		n/a	n/a				n/a		n/a		n/a	n/a	+33%
Statutory Rape	2020													
	2019												1	1
	Pct												n/a	n/a
Total Crimes Against Persons	2020	1	2	1	1	1	3	1				2		12
	2019			2	1		1		1	2		3	2	12
	Pct	n/a	n/a	-50%	0%	n/a	+200%	n/a	n/a	n/a		-33%	n/a	0%

PROTECTION OF PERSONS AND PROPERTY

Group A Crimes Against Property														
Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Burglary/ Breaking and Entering	2020				3	1	1		2	1				8
	2019		1				1	2	1			1		6
	Pct		n/a		n/a	n/a	0%	n/a	+100%	n/a		n/a		+33%
Larceny (from building)	2020		1									1		2
	2019							1				1		2
	Pct		n/a					n/a				0%		0%
Larceny (all other)	2020	1		2	1	1	2		2	3	2			14
	2019		2	2	4	1	1	3		1	4	2	1	21
	Pct	n/a	n/a	0%	-75%	0%	+100%	n/a	n/a	+200%	-50%	n/a	n/a	-33%
Motor Vehicle Theft	2020		1										1	2
	2019													
	Pct		n/a										n/a	n/a
Counterfeit/ Forgery	2020								1					1
	2019													
	Pct								n/a					n/a
Fraud (false pretense;swindle)	2020		1	1		1		1	1	1		1		7
	2019		1	1			1							3
	Pct		0%	0%		n/a	n/a	n/a	n/a	n/a		n/a		+133%
Fraud (credit/debit card;ATM)	2020													
	2019		1	2		1								4
	Pct		n/a	n/a		n/a								n/a
Fraud (impersonation)	2020	1	3	1		1	7	1	3	5	2	4	1	29
	2019	1	5	5	2		1			2			1	17
	Pct	0%	-40%	-80%	n/a	n/a	+600%	n/a	n/a	+150%	n/a	n/a	0%	+71%
Fraud (wire)	2020													
	2019							1						1
	Pct							n/a						n/a
Stolen Property	2020											1		1
	2019													
	Pct											n/a		n/a
Destruction of Property/Vandalism	2020	2		2	1	1	4	1	6	3		2		22
	2019			1	1	1	1	3		2	1			10
	Pct	n/a		+100%	0%	0%	+300%	-67%	n/a	+50%	n/a	n/a		+120%
Total Crimes Against Property	2020	4	6	6	5	5	14	3	15	13	4	9	2	86
	2019	1	10	11	7	3	5	10	1	5	5	4	2	64
	Pct	+300%	-40%	-45%	-29%	+67%	+180%	-70%	+1400	+160%	-20%	+125%	0%	+34%

PROTECTION OF PERSONS AND PROPERTY

Group A Crimes Against Society														
Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Drug/ Narcotic Violations	2020	1												1
	2019							1						1
	Pct	n/a						n/a						0%
Pornography/Obscene Material	2020		1					1						2
	2019			1		1								2
	Pct		n/a	n/a		n/a		n/a						0%
Total Crimes Against Society	2020	1	1					1						3
	2019			1		1		1						3
	Pct	n/a	n/a	n/a		n/a		0%						0%

Group B Crimes														
Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Disorderly Conduct	2020					1	1							2
	2019								1		1			2
	Pct					n/a	n/a		n/a		n/a			0%
Driving under Influence	2020									1		2		3
	2019	1			1		1						1	4
	Pct	n/a			n/a		n/a			n/a		n/a	n/a	-25%
Liquor Law Violations	2020	1				1						2		4
	2019							1	1		1			3
	Pct	n/a				n/a		n/a	n/a		n/a	n/a		+33%
Trespass of Real Property	2020				2	2		2	2	2	1			11
	2019		1					1	1	1				4
	Pct		n/a		n/a	n/a		+100%	+100%	+100%	n/a			+175%
All Other Offenses	2020	4	1	2	1		2	1	1	6	2	2	2	24
	2019	2	1	3	3	3	2	4	1	4	1	1	1	26
	Pct	+100%	0%	-33%	-67%	n/a	0%	-75%	0%	+50%	+100%	+100%	+100%	-8%
Total Group B Crimes	2020	5	1	2	3	4	3	3	3	9	3	6	2	44
	2019	3	2	3	4	3	3	6	4	5	3	1	2	39
	Pct	+67%	-50%	-33%	-25%	+33%	0%	-50%	-25%	+80%	0%	+500%	0%	+13%

PUBLIC WORKS

DEPARTMENT OF PUBLIC WORKS

The DPW has had a very busy and productive year. This report summarizes a list of accomplishments for which the DPW is proud to have provided to the residents of Harvard.

Highway Department

- Completed a Complete Streets Grant project of \$370,000 that included replacing and installation of new and existing sidewalks in the town center
- Milled and paved Ayer Rd. from the town center to Depot Rd. and milled and paved Still River Rd. from the town center to house #21
- Crack sealed 21 roads through town totaling 14.1 miles of work completed using about \$55,000 of CPIC funds approved at the ATM in June
- Did a 20% crumb rubber surface application on entire length of Poor Farm Rd., Lancaster County Rd., Gebo Ln., Mill Rd. and Pattee Rd. using about \$170,000 of CPIC funds approved at the ATM in June
- Completed the installation of new signage and removing of illegal signage to bring the town into compliance with the Manual of Uniform Traffic Control Devices (MUTCD) in cooperation with the Police Chief
- Painted traffic lines and crosswalks on public roadways
- Cut back vegetation on all public roadways
- Dealt with beaver issues around town including cleaning deceivers, drains and culverts which also included hiring a licensed trapper when necessary
- Continued cleaning out catch basins in town

- Continued expanding building maintenance program for all town buildings except for the schools in cooperation with the new Facility Director
- Cut down over 62 dead or dangerous trees along the roadways in cooperation with the Tree Warden and Conservation Commission
- Cut low hanging branches along roadways that affect plowing operations
- Cleaned out various ditch lines and corrected water drainage issues throughout town
- Built and repaired catch basins
- Issued 42 driveway permits and 6 trench permits
- Mowed and weed whacked fields, parks, town common areas, around buildings and school facilities
- Developed a field maintenance plan in cooperation with the Parks and Recreation Commission
- Mowed conservation areas
- Cleaned up leaf debris in the spring and fall
- Set up and took down fencing, barricades, traffic cones and put out trash barrels for several events during the year
- Continued servicing police, fire and ambulance vehicles in addition to DPW vehicles

Cemetery Department

- Operated and maintained 3 cemeteries
- Scheduled and performed many funerals during the year
- Loamed and seeded grave sites as necessary

PUBLIC WORKS

Pond Committee

- Maintained and cleaned stormwater detention basins and tank vaults
- DPW ran Bare Hill Pond pump station to manage winter drawdown and then the re-filling of the pond



Photo Credit: Roseanne Saalfield

Water Department

- Tighe and Bond completed a design plan with cost estimates for a full-time chlorination system for the town public water supply in case it is needed in the future
- Installed the new mixing unit into the water tank in the spring
- Completed a system wide hydrant flushing program in the fall
- Read water meter's quarterly
- Hired consultant to test all back flow devices in town as required by MassDEP
- Water tank was inspected in July by private contractor

Transfer Station

- Installed some more new signage
- Secured a grant from MassDEP that increased the amount we receive from \$5,250. to a new amount of \$6,650.
- Installed new open top dumpster that was purchased by the town

Winter 2019 - 2020

The winter of 2019 - 2020 was a busy winter. The weather was quite varied. We had limited snow but a lot of sleet, freezing rain and plain rain and many times we had all four types of precipitation in the same storm. Ice was a big problem this past year even though the snow amount was down significantly. The DPW staff of 11 once again accomplished the daunting task of plowing and treating 65 miles of roads without the help of outside contractors.

We also plow out all town buildings and parking lots except for the schools which has their own contractor.

We use a 50% reduced mix of salt and sand on our roadways. This is important so that we can protect private and town wells.

- We received 44.5 inches of snow
- We had 11 plowing events
- We were called in 35 times to treat icy road conditions
- We distributed 2,200 tons of salt and 2,200 tons of sand

PUBLIC WORKS

In closing it has been my pleasure to serve the Town of Harvard including all of the fine work accomplished by my crew that includes:

Ron Gilbert
Larry Allard
Ben Gilbert
Nick Ammesmaki
Rob Tremblay
Andy Bernhardt
Joe Miller
Blaine Washburne
Alex Page
Michael McGilvray.

The transfer station crew of Al Cozzolino and Pat Pesa have done a great job as well. The crew works hard for the town and the residents can feel confident that their safety is our # 1 concern.

Thank you all so very much!

Respectfully Submitted,

Timothy B. Kilhart
DPW Director



Road closure due to windstorm
Photo credit: Tim Clark

CEMETERY COMMISSION

2020 was a year that a lot of people wish never happened. But it did, and the commissioners wish to express their sympathies to everyone that lost a love one during 2020.

The Cemetery Commission is a 3 member appointed board in charge of the care, supervision and management of all public burial grounds in town. This includes the Center Cemetery and the Shaker Cemetery, both of which are inactive, and Bellevue Cemetery, which has been in use since 1893. The Cemetery Commission manages the upkeep of all of these cemeteries with DPW workers under the direction of the DPW director.

Because of the pandemic the commission put in place a new policy for funerals to help increase the safety of the workers and those attending services at the cemetery. The commission also laid out and numbered several new sections in the cemetery to increase the number of sites available for future use. Even with this expansion the commission sees plenty of space for many more years. The commission didn't see a large increase in burials this year, thankfully, but there was a large increase in the number of annual sales in lots. In addition to all of this work the commission focused more of their time and efforts on the up keep of Bellevue's trees. This included the removal of several large and prominent trees.

Respectively submitted

Theodore Maxant, Chair

Bruce Dolimount

John Lee

LIBRARY AND THE ARTS

LIBRARY DIRECTOR

As the first day of January 2020 dawned, the Harvard Public Library (HPL) looked forward to a year planned to bring new programs, new services, and new opportunities for our patrons to experience emerging technologies, engage in new collaborative programs, and join neighbors in thoughtful discussions and presentations guided by our mission to enhance the quality of life for everyone in the community.

For two months we offered afternoon, evening, and weekend Maker Programs for teens, adults, and families; we introduced “Digitize your Memories” digital scanning programs for seniors to learn about and be trained on our new photo scanning equipment; our monthly themed Cook Book program grew in popularity offering opportunities to explore and taste a wide variety of culinary delights; and there were new children’s programs, book clubs, and after school movies. The Library hosted standing room only Warner Free Lecture evenings, wonderful Friends of the Arts concert evenings, and as had been the tradition, the annual Bloom ‘N Art festivities were held in Volunteers Hall on the weekend of March 14th. Then, at the close of that festive and well-attended community event, everything changed. The following week, when Governor Baker ordered all non-essential businesses to close and issued a “stay at home” advisory, the Library closed its doors to public attendance and the library staff began a series of quick pivots to transition to providing continued services for our patrons through a virtual platform.

As for all libraries during the pandemic, there were concerns about the COVID-19 virus spreading in public spaces and through the sharing of items in a library collection.



There is not such a cradle of democracy upon the earth as the Free Public Library, this republic of letters, where neither rank, office nor wealth receives the slightest consideration.

Andrew Carnegie (1837-1919)

The goal to keep our patrons and our staff safe required a reimagining of services to provide alternate means of reading, researching, or educating. Within ten days of closing, Children’s Librarian Abby Kingsbury had learned and become proficient using Zoom to host virtual preschool story hours and grade school book clubs in the same number and at the same time as was done in the library before closing. Reference Librarian Lisa Gagnon and Teen Librarian Jill Hayes had contacted The Bromfield School (TBS) to understand and support the needs of students to successfully complete the 2019-2020 school year. New digital eBooks and eAudiobooks were added to the collection. Webmaster and Circulation Librarian Constance McCormack worked to keep the website updated daily with alerts to changes in services and links to book lists, online databases, and online courses available to patrons from their homes.

LIBRARY AND THE ARTS

During the height of the rising COVID-19 surge in April and May, there was limited staff working in the library and others worked from home. It was during this time that we expanded virtual services, reimagined the delivery of in-person services for a limited reopening, repurposed a variety of spaces to set up for curbside service, and read, learned, and listened to the experts on best practices for library services during the pandemic.

The Harvard Public Library staff is a resilient group of individuals who together took on the goal to reopen with contactless curbside service in June. All staff understood that for success to be achieved it would depend upon everyone's commitment to the Library's mission and to one another by adhering to the recommendations of the experts for COVID-19 safety protocols. That we successfully reopened with curbside service and continued to operate until year's end with few blips and robust circulation gives witness to the commitment of the staff and the success of the efforts. It also showed the importance of the library in people's lives as on any given week the staff placed hundreds of books in bags for patrons to pick up. Our Summer Reading Program was launched with virtual programs and an online digital platform for recording minutes read and goals achieved. This year's theme was "Imagine Your Story", an apt theme for the pandemic year. HPL had 212 children participating, with 111 children reading more than 20 hours each to earn an "Abby-made" pinwheel celebrating the accomplishment. What a happy drive around town it was to see these colorful pinwheels decorating yards and celebrating good news! The children in town collectively recorded 442,226 minutes of reading during the summer months and there were 1,904

patrons who attended our virtual Summer Reading programs. Children's Librarian Abby Kingsbury was assisted in 2020 by Librarians Celeste Kozlowski and Audrey Alenson.

When fall arrived and students in the Harvard School system returned to a hybrid learning model, our Reference and Teen Librarian began a bi-monthly schedule of Zoom classes with the 8th Grade's Independent Reading Program. Where in the past students would visit the library to pick out books of their choosing, HPL librarians did mini "book talks" and demonstrated catalog search strategies for students to use to select any number of books they might like to read. Individual requests were emailed to the library staff and within 2 days some 184 bags of books (each labeled for the student who had requested it) were delivered to the doors of TBS. Reference services this year were provided by Assistant Library Director Lisa Gagnon, Jill Hayes, Constance McCormack, and Jennifer MacMillan. The reference staff answered 7,238 reference questions in 2020 including many telephoned instruction sessions helping patrons set up new digital devices to use our virtual services during the pandemic.

While the annual tally of numbers submitted to the Massachusetts Board of Library Commissioners for FY20 do show a drop year over year due to the weeks of closure, they do, however, show that the community continues to patronize the library in record fashion. During FY20 the library recorded 62,978 patron visits, circulated 112,793 items, received 11,994 items from other libraries for our patrons and sent out 6,172 items to other libraries through the Inter-library loan network.

LIBRARY AND THE ARTS

The Circulation staff was led by Constance McCormack and assisted by Catherine Chaisson, Megan Balbresky and Jennifer MacMillan. Susan Andrews provided all the processing and cataloging of our new materials again this year.

New this summer was the introduction of online video tutorials recorded by Librarian Megan Balbresky as she completed her Master's degree in Library and Information Science. These recordings demonstrate the ins and outs of helpful tips when searching the library catalog, methods of requesting books online and arranging for curbside pickup. Links to the videos are on the home page of library website. These tutorials have been extraordinarily useful to patrons not accustomed to searching for and requesting materials online. But, if preferred, a call to the library can always be placed and be answered by a friendly library staff member who can help any patron secure whatever they want to borrow.

In 2020, as in every year, the volunteers who assist the staff in delivering services to our residents provide an invaluable service and are an incredible support. Special thanks goes to our book group leaders Elsie Shutt and Susan Hardy; to library volunteers Carole Flagg and Danno Sullivan; to Friends of the Arts members Joan Eliyesil and Judy Wong who coordinate the Friends of the Arts concert series; to Joe Schmidt who took care of our recycling every month, and to Pete Jackson who faithfully watched over the facility day in and day out.

Organizations that provided time, talent, and funding to our success this year include the Garden Club of Harvard who contributed funds to enhance the gardening section of our book collection and whose weekly flower arrangements gracefully adorned our Circulation

desk during our open months; the Friends of the Harvard Public Library (FOHPL) led by Friends President Chris Frechette who fund our annual museum pass program, Summer Reading Program, children's programming, teen programming, our Books@Home program, as well as the Friends of the Arts concerts. Our thanks to each and every member of these groups who play an important role in the library's success.

Finally, my sincere thanks to the Harvard Public Library Board of Trustees, this year led by Stacie Cassat Green. Your support during "this year like never before" was foundational to HPL's 2020 success and your wise counsel continues to be a wellspring of inspiration for a bright future ahead.

Respectfully submitted,

Mary C. Wilson
Library Director



LIBRARY AND THE ARTS

LIBRARY TRUSTEES

As for most people and organizations, the global COVID-19 pandemic brought many challenges for the Harvard Public Library—our staff, our patrons, and our visitors. These challenges have been met with creativity, innovative thinking, persistence, and grit! In response to the shutdown from the state, the library closed in March and the Trustees shifted to meeting on Zoom.

Our library staff continued to work in the library and remotely, answering phones, helping people shift to more e-resources, and reimaging face-to-face programming as a virtual experience. By the end of March, the staff were already offering virtual programming for children, beginning with a Virtual Lego Club meeting on March 30.

By early June, the staff began curbside service, circulating materials in paper bags. This service has been incredibly popular! During library hours, you can see tables piled high with bags of books. This summer, you may have been lucky enough to see the festive pinwheels the staff made for children to celebrate their successes in the Summer Reading Program. If you wondered why your neighbor had a pinwheel next to the mailbox, mystery solved! In a typical year, there are prizes that the children pick up in the library.

The Harvard Public Library Trustees, along with the director, Mary Wilson, compiled the circulation data in October and created a “By the Numbers” graphic that we shared on social media and on bookmarks at curbside pickup as a way to celebrate the voracious readers in our community and the outstanding response our staff to meet those needs. We plan to update these numbers soon as they continue to grow.

As the library building remained closed for most of 2020, the staff reimagined community events. There was diverse programming on Zoom—reading groups for people of all ages, story hours for children, a balloon show, and a book reading from local award-winning author Paul Tremblay, among others—as well as other creative offerings such as the Teen Take and Make Kit that teens could order and pickup curbside, project ideas, and digital badges for things like hikes.

While we usually say the Harvard Public Library is the one public building in town that is open to and serves all ages, provides unique activities and events that are always free, offers free space for meetings and educational programs, has free technology support, and presents ongoing programs for patrons of all ages, the pandemic has clarified that even further. While our building is an architectural gem, the offerings that the library gives us are not dependent upon people entering the building. With innovative thinking, the community can still borrow books, movies, music, and non-traditional items such as board games (e-resource and curbside), attend events (Zoom), and browse for ideas and inspiration (social media, library website, and book displays that faced outward).



Numbers from March–October

LIBRARY AND THE ARTS

While we all look forward to being able to open the library building to the community, we are grateful that we have been able to continue many library services in a socially distanced and safe way. For many people in the community, we hope that getting involved in a good book provided a temporary escape from the stress of the pandemic.

Generous public donations to the Harvard Public Library's annual book fund appeal help offset the costs of opening on Fridays from 10am to 2pm during the school year. The fundraising activities of the Friends of HPL also provide ~\$20,000 for museum passes, children's programming, and music programs.

We are in Year 2 of our Strategic Plan, working to achieve the three goals we identified as areas of need, based on best practice and community input:

1. Upgrade equipment, technology, and wifi capacity to serve the needs of an increasingly digital and mobile population.
2. Study and plan for the reallocation/expansion of library space to meet the changing demographic and technical needs of the patrons
3. Digitize and catalogue historical collections to both preserve and provide greater access We will be providing updates throughout the process and urge you to share your thoughts and ideas with the staff and trustees.

When the library building is safe to reopen, expect to see all new technologies in Volunteers Hall! We began the project in 2020, securing bids and researching options. We plan to purchase and install all the new equipment in the first half of 2021.

We continue to be open 50 hours a week from September to June, and 44 hours a week in July and August. All of these benefits, and our operating costs, are made possible through a variety of funding sources. \$646,186 came from Harvard's 2021 town budget. Library Expendable Trust Funds, which are held and transferred by the town to the library's operating budget (~\$5000), and State Aid to Libraries (~\$7000–\$8000) annually, depending on state revenues) also provide funding. However, these funding sources alone would never cover the costs of additional material offerings, programs, and services the patrons of the Harvard Public Library have come to appreciate and expect. The HPL receives a significant amount of funding for building improvements and programming from The HPL Trust, Inc., which budgets 4-5% of its holdings each year to library improvements, additional programming, maintenance, etc. want to thank our director, Mary Wilson, for her outstanding leadership, and our remarkable staff and pages for their indefatigable work. It is because of their spirit, along with the support of our community, that we can once again celebrate so many successes in 2020 despite the challenges from the global pandemic.

We want to thank the community and our patrons, along with the HPL Trust and Friends of the HPL/Friends of the Arts, for your ongoing support of the Harvard Public Library. In this unprecedented time, we also

Respectfully submitted,

Stacie Cassat Green, Chair

On behalf of the Harvard Public Library Trustees

EDUCATION

SUPERINTENDENT OF SCHOOLS

Schools across the globe have been heavily impacted by the COVID-19 health pandemic this year. The health crisis permeated all of our operations and forced us to become more flexible, responsive, and creative than ever before. The safety of students, faculty, staff, and families dominated our focus as we needed to ensure a learning environment that offered options for families in difficult circumstances.

As the pandemic closed schools starting in March 2020, learning model designs were left to local decision making by the Department of Elementary and Secondary Education (DESE). We pivoted to remote learning quickly and did the best we could under unforeseen circumstances. Then, once we knew the September start back would need to be highly modified, we began planning for many hours early in the summer of 2020. The school leaders collaborated with teachers and reached agreements about in-person (hybrid) and remote learning plans. The School Committee met weekly to provide guidance and assistance, and others from the community lent their time and energy to help. We ordered large tents, new desks to replace tables, personal protective equipment, partitions, cleaning materials, air purifiers and more. We hired an additional custodian to accommodate new cleaning requirements and several remote teachers to accommodate family choice.

Our district chose a hybrid and remote plan that continued to remain possible longer than most other districts in large part because of the community commitment made by families and members of the town. Most families limited their travel, reinforced the school safety procedures, monitored their health, and quarantined as needed. Throughout the year, the virus count in

Harvard remained well below our neighboring towns. This enabled us to open the schools in a hybrid model and remain open for the majority of the year.

Flexibility remained key as we made adjustments to our plans throughout the year. We read and followed the scientific developments as knowledge of the virus increased. In January, after months of planning and coordination, we began weekly COVID-Safe Schools testing. The frequent testing provided confirmation of the importance and success of our school safety measures such as frequent hand washing, increased cleaning, mask wearing, and distancing. We were able to use the weekly test results to quickly contact trace and quarantine positive cases and those potentially impacted. Families, staff, and faculty felt safer with the program in place.



Photo credit: Linda Dwight

EDUCATION

Along with focusing on health and safety, improved teaching and learning in this new environment became one of the district goals for the year. Teachers spent extra days in the summer and during the school year taking classes to learn more about remote teaching. They set up virtual classrooms where students found assignments, lessons, calendars, and more. They learned interactive ways to Zoom with students and create engaging lessons done remotely while maximizing the in-person hours that became fewer and more precious than ever. We surveyed students and families to gauge the success of our instruction and delivery. Surveys and parent forums became important communication tools as we listened and adjusted our plans.

While navigating the school year in a pandemic, we also responded to increased racial tension and political unrest. The second focus of our District Improvement Plan for the year involved our anti-racism work as detailed in this goal: *Create a district culture that confronts racism, actively addresses aggression and educates all on the harm of silence.* Actions taken this year included surveys to students, professional development for staff, round-table discussion between students and teachers, community panel discussions, new lessons and literature in classes, and approval to hire a Diversity, Equity, and Inclusion (DEI) Coordinator. Our website, psharvard.org, now has a section of the front page documenting our DEI work for the past five years and providing resources for families. We are committed to creating a school district that celebrates diversity and provides a safe environment for learning that is free from aggression, discrimination, and bias.

Our continued focus on improvement of instruction, learning, and culture will be enhanced in the new Hildreth Elementary School.

After seven years of hard work by many participants, the new school will open in May of 2021. The school incorporates light, space, art, and outside views that will add joy to the lives of our youngest learners. We look forward to celebrating this commitment to the future of education in Harvard with the entire community.

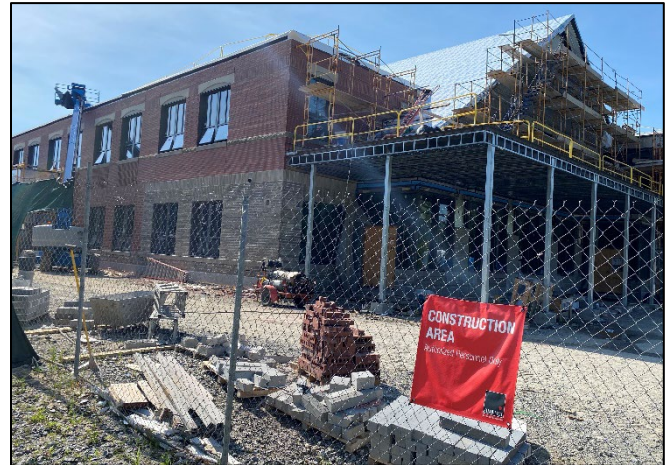


Photo credit: Linda Dwight

The year has included highs and lows and we have emerged stronger and more resilient. Students remained at the center of our purpose. As their school days changed, they responded with acceptance and adaptability. Their laughter still rang out over Zoom lessons and in the classrooms and hallways. They put their best selves forward and taught us to view change as an opportunity.

Respectfully submitted,

Linda G. Dwight, Ed. D
Superintendent, Harvard Public Schools

EDUCATION

THE BROMFIELD SCHOOL

The annual town report usually starts by congratulating our graduates. Indeed, The Bromfield School is immensely proud of the 87 members of the Class of 2020 who graduated on July 31st after a delay of almost two months. However, it is incumbent to acknowledge the extraordinary year that has passed. The Harvard Public Schools closed all buildings in early March and did not open fully to our students until September. During that time, our school adjusted to teaching and learning remotely without any safety net. In spite of the unprecedented stress of the times, Bromfield teachers and staff continually found ways to connect with our students both academically and socially. Students, staff, and parents appreciated the shared experiences and connections provided by school. I am incredibly proud of Bromfield for the “on the fly” adjustments made by the students, staff, parents, and district. Throughout the challenges brought about by Covid, everyone at Bromfield continued to make it their priority to provide a safe, secure, and inclusive learning environment for all, to support engaged teaching and learning, and to activate community pride.

As stated, many times, “it takes a village to raise a child” and that was never more apparent this year. The Harvard Schools Trust and PTO were organizations helped us provide our senior class with lawn signs, sound for Commencement, and pictures from both the senior car parade and graduation. These grants were vital in our attempts to recognize and honor the Class of 2020. In addition, grants from both HST and PTO allowed us to purchase vital materials for community groups stepped forward time after time to ensure that learning could continue before, during, and after classes.

As Spring turned to Summer, it quickly became apparent that things would not return to normal. When it became apparent that Graduation would not occur on June 5th, alternate plans were made to have a Senior Car Parade on that day. The entire community rallied together to give our graduates an evening they would never forget. Traditional award ceremonies gave way to virtual gatherings, and we continually found ways to honor our students.



Photo credit: Lisa Aciukewicz

EDUCATION

Finally, a physically distanced Commencement took place on Friday, July 31st. While it was very hot, it was great to see our senior class receive their diplomas.



During the Summer, the pace is typically slower at Bromfield, but this year it continued at what felt like warp speed. School Committee members, administrators, teachers, health officials, parents, and community members met throughout the Summer to develop and formulate plans for opening. Eventually, a hybrid plan was selected where students would attend school in-person and remotely. Families were also given the option of learning remotely. Staff members participated in professional development about both remote learning and diversity, equity, and inclusion during the Summer. Given the events of both Spring and Summer, this twin focus was not only appropriate but also set direction for the 2020-21 school year.

The Bromfield School continues to utilize a hybrid model that does not include full days in the building. We also have a number of remote sections for families that opted to have their students learn remotely. Half of our students attend school at one time, and all students learn remotely on Wednesdays to keep an appropriate distance and allow for proper cleaning of the building. The schedule has been adjusted, and masks are worn by all throughout the day to further promote student safety. Covid screening began in January, and we are so grateful to the people who gave so generously of their time and money to help make our schools safer. As we look to the future, local public health officials, administration, and the School Committee continue to monitor the latest information in the hopes that we can return to in-person learning.

Photo credits:

Lisa Aciukewicz, Scott Hoffman, Linda Dwight

EDUCATION

The custodial and maintenance crew led by Pat Harrigan did an outstanding job of preparing the school for our September opening and continue to do a great job of cleaning, doing preventative maintenance, and repairing any things that need attention. One of the crucial tasks performed this fall was a complete review of our HVAC system. Pat and his crew have done a great job of addressing the issues raised in this report. In addition, the counseling area was just repainted, and new carpeting was installed. It should also be noted that the crew put together over 250 desks in early September so students could be properly distanced.

In spite of the ever-changing landscape, Bromfield students continued to excel in and out of the classroom. Bromfield again earned a gold medal from *U.S. News & World Report* ranking of 568 nationally, 17 in Massachusetts, 17 in STEM, and 1 in the Worcester Metro Area. Additionally, Bromfield was rated 6th in *Boston Magazine's* ranking of public high schools and charter schools. Bromfield also had one student who earned finalist honors in the National Merit Scholarship and twelve students who were named commended scholars. Honors were also earned by four students for their work in the Bromfield Drama Society's production of *She Kills Monsters* this fall.

Bromfield students also performed many acts of service in the greater community. While 40 hours of community service is a graduation requirement, many of our students are part of organizations that make service a priority. The Project 351 Club produced a video and made cards to thank and recognize our first responders. Project 351 also raised awareness and money for Loaves and Fishes. They recognized the food need faced by so many, and their coordinated drive raised over \$3,000.

More recently, they are also helping Chef Paul prepare soup and meals for Loaves and Fishes. Bromfield Cares coordinated several "Service Saturdays" where they assisted local food pantries to stock shelves, helped senior citizens with a number of tasks, and helped maintain the Virginia Thurston Healing Garden. Bromfield helped lead our community to gather over 300 presents for families in need during the holiday season.

I am extraordinarily proud to be the principal of The Bromfield School. The past year has reaffirmed my belief that the combination of our outstanding students, excellent faculty and staff, and supportive parents and community will ensure that our school continues to be a place of possibilities. I must express my gratitude for the help, support, and guidance of Superintendent Linda Dwight and the members of the Harvard School Committee. Their selfless service to the youth of the community was crucial to helping our students succeed this year. Our school continues to amaze me with its accomplishments, talent, and dedication.

Respectfully submitted,

Scott Hoffman, Principal
The Bromfield School



Photo Credit: Lisa Aciukewicz

EDUCATION

HILDRETH ELEMENTARY SCHOOL

This year has brought many changes to school, both Harvard and around the country and world. The district closed physical buildings in March for what was hoped to be only a few days. It quickly became clear that the entire country was shutting down public places and our school rushed to switch directions. Teachers began to teach remotely from their homes with limited access to the school building itself as we worked to understand emerging science and safety guidelines. Ipads were distributed from classrooms to students who needed that technology while learning from home.

The transition to remote learning with little lead time was difficult and stressful for both staff and families. HES staff repeatedly rose to the occasion as they looked for ways that they could best connect with and teach their students, providing both academic and emotional support and development. School continued to be an important connection point and shared experience both for students and their families in an uncertain time.

We are so grateful to the Harvard Schools Trust and PTO for their support throughout the transition. The Harvard Schools Trust reached out early to offer assistance to help facilitate remote learning. They provided a substantial grant that allowed our teachers in each grade level to select books that fit each grade level curriculum to be delivered by volunteers to students' homes. This was extremely helpful as typically ELA books that we have at the school are shared between classrooms. HST also provided a sizable grant to help provide materials for teachers to use while teaching remotely from home: laptop stands, white boards, printer ink etc. These materials were essential for our

teachers with limited access to the building and did not have these resources already at home. We are so grateful to the community and their ongoing support.

Remote learning continued throughout the spring as several different benchmarks passed without our students being able to return to in-person learning. MCAS was cancelled for all Massachusetts students. Field trips, band/chorus concerts and field days were all cancelled or moved to remote formats. As we neared the end of the school year, plans were put in place to virtually celebrate the 5th graders that would be moving on to The Bromfield School in the fall. 5th graders were given their own parade where they received a bag (also donated by the HST) with a certificate, yearbook and other 5th-grade mementos. This did go a long way to help take the sting out of missing out on the typical celebrations. Staff once again rallied at the very end of the year to gather and deliver student materials that had been left in the building, and also held a 'reverse parade' on the last day of school for the students so they could wave and yell goodbye to their teachers.



Photo credit: Jen Manell – Last day parade

EDUCATION

The summer, typically a quieter time in the schools, continued at full speed as teachers, administrators, and public health professionals met repeatedly to formulate plans for the Fall. The Department of Education required all schools to develop and present three different plans of how to reopen their districts as there was still uncertainty about what the pandemic would develop. School administration and a committee of teachers and staff began developing a plan for full in-person learning, full remote learning and a hybrid plan that would include both in-person and remote learning. The plans for all three models included plans for safety, social distancing and cleaning measures. The plans were reviewed and approved by the School Committee and submitted to the Department of Education. Families in the district were also given the opportunity to decide to stay fully remote with teachers provided by our school regardless of the plan that the district ultimately decided on. Teachers participated in professional development around remote/on-line teaching and spent time over the summer to prepare their curriculum for remote learning.

Hildreth Elementary started the 20-21 school year with a hybrid model that did not include full days in the building. Each grade level included a remote section for families that opted to participate fully remotely, with additional sections added in third grade and fourth grade to accommodate larger remote cohorts in those grades. All students in the hybrid model attend classes in-person 4 days a week on an early release schedule (with afternoon zoom classes at home after lunch) and attend 1 fully remote day on Wednesdays so that the building can be deep cleaned. The students' desks are placed 6 feet apart and everyone in the building is required to wear a mask at all times.

All eating and drinking takes place outside of the building during specified mask breaks. Students stay with their own classmates all day and care is taken to keep classes separated with limited sharing of spaces. As we look forward to 2021, local public health experts, administration, and the School Committee continue to monitor the science and epidemiological trends, hoping to return to in-person learning.



Photo credit: Linda Dwight

EDUCATION

After a brief stoppage in the spring, construction on the new building continued to move forward and is on track to be ready for the move in May 2021. This Fall, small groups of staff toured the building and saw their new spaces. Walls are being painted and furniture has been ordered. We are looking forward to it's completion and for what it will mean for our students and the community.

A new PTO board was voted on this Fall and they have gotten right to work showing our teachers and staff how much they are appreciated. They have gone out of their way to think out of the box in these unusual circumstances and put together treat bags for both Halloween and Thanksgiving, and boxed lunches in place of the traditional teacher conference spread. They have moved the yearly book fair online and have designated the full profit to go directly to our school. We appreciate the work that they are doing to help boost morale during a year that looks so drastically different from what we are used to.

HES has understandably had many staffing changes this year. Dale Parda (Learning Assistant), Jean Pellegriti (Learning Assistant) and Vicky Ramirez (School Psychologist) all retired and we had several staff take a leave of absence due to the pandemic. Dale, Jean and Vicky have been a part of the HES team for a long time and are well loved and will be sorely missed. With the opening of the new SAIL classroom and the addition of new sections in some grades, we had several staff members switch positions within the school. Lauren Campanello moved over from preschool to teach the SAIL class. A smaller enrollment of Kindergarten students this year lead to the reduction of sections from 4 to 3 and so Alison White moved from Kindergarten to preschool. Ali Wicks was hired to teach the additional remote section of 4th grade, Karen

Salmon was hired to teach the additional hybrid 5th grade section and Amy Price moved over from Bromfield to teach the additional remote section of 3rd grade. We also welcomed Dawn Hall as our new guidance counselor. Dawn had previously filled in for Jessica Drennan when she was on maternity leave and so Dawn was able to hit the ground running on day one. We are happy to have her back. HES also welcomed Suman Dwivedi, Patricia Wendt, Kim Riordan, Tyler Libonate, Sudah Rajagopal, Bonnie Buckley, Erin O'Regan, Mary O'Neil, Meghan Hall, Lisa Call, Lisa Larson and Amy Caron to our HES team. We are very fortunate to have amazing staff who have been willing to jump in and help out where needed.

Respectfully submitted,

Josh Myler

Principal, Hildreth Elementary School



Photo credit: Linda Dwight

EDUCATION

SCHOOL COMMITTEE

Introduction

The Town of Harvard School Committee oversees the school district's budget, policy, and the hiring and evaluation of the superintendent. The Committee is composed of five elected residents from Harvard and one representative from Devens. The Committee typically meets on the second and fourth Monday evenings of each month with other meetings scheduled as needed. Agendas and materials are available on the town website at least 48 hours in advance and, this year, meetings have been held on Zoom and all recordings have been posted on the local cable access channel. The public is encouraged to attend. Time for public commentary is provided at regularly scheduled meetings. The Harvard School Committee is pleased to provide this report to update citizens on the 2020/2021 activities of the Committee.

Covid-19 Pandemic Response

The 2020/21 school year has been unlike any other as the Covid-19 pandemic influenced nearly every functional aspect of the district. One positive outcome has been the dramatic increase in community involvement in School Committee operations. Meetings were moved to a remote platform and broadcast live which enabled citizens to participate from their own homes. The increase in community involvement has been a welcome change that strengthened the policies adopted by the Committee through the inclusion of more community voices. The committee thanks you for the gift of your time and resources and your passion for empowering our students. We hope to be able to continue this level of collaboration and community involvement beyond the Covid-19 era.

The School Committee pivoted this year to respond to the pandemic in order to keep students and staff safe while continuing to provide the best possible educational opportunities, be they in person or remote. We integrated new terms into our everyday speech including asynchronous, hybrid, and cohort while we evaluated data to write and pass policies and resolutions specific to the pandemic. As of this writing, through the community's commitment to the Covid-19 policies and procedures, school buildings have remained open and students have been able to continue learning and participating in their school community both in person and remotely. In January, we added Covid-19 screening to further assure the safety of all in-person students, faculty, and staff.

District Leadership and vision

The success of our district relies upon the quality and dedication of our administration, faculty, and staff. Dr. Dwight and her leadership team worked relentlessly this year forging new paths to educate students while ensuring everyone's safety during the constantly changing environment of the pandemic. Dr. Dwight has consistently received proficient to exemplary performance ratings during her annual review by the School Committee and the 2019/2020 school year was no exception as she received an overall rating of exemplary, the highest distinction. Dr. Dwight continues to grow and improve through leadership development and mentorship opportunities as she leads our district with the following vision:

EDUCATION

The Harvard Public Schools community, dedicated to educational excellence, guides all students to realize their highest potential by balancing academic achievement with personal well-being in the pursuit of individual dreams. The students engage in learning how to access and apply knowledge, think critically and creatively, and communicate effectively. They develop the confidence and ability to understand diverse perspectives, collaborate, and contribute to their local, national, and global communities.

School Committee Goals and District Improvement Plan

Each year, the School Committee establishes superintendent. These goals help to prioritize our efforts and resource allocation as a committee.

This year, our goals include:

- Contract Negotiation. We are currently engaged in negotiations Teachers Association for a new contract.
- Budget. Develop and approve a budget for FY22 that meets the needs of the district and the guidelines provided by the town, which are to keep FY22's budget level funded, a level of fiscal limitation not seen in over a decade.
- Continuous Improvement. We are improvement practices, and are identifying several opportunities for changing Committee operations to communications, and effectiveness. The focus for this cycle of continuous improvement is to implement additional supports for new members.

Additionally, the School Committee, in collaboration with the superintendent, formulates what is normally a three-year cycle District Improvement Plan (DIP). This year marked what would have been the start of a new cycle; however, we decided to implement a one-year DIP to instead direct our focus and response to the immediate needs of the pandemic and of promoting an anti-racist culture in our district.

This year, our goals are:

- Remote teaching and learning: Develop a remote and hybrid learning model that expands students' knowledge, provides safety and support, and capitalizes on the benefits provided by these circumstances.
- Antiracism: Create a district culture that confronts racism, actively addresses aggression, and educates all on the harm of silence.

Budget

Each year, the School Committee oversees the creation and implementation of the schools' budget. Due to the financial impact of the Covid-19 pandemic, the Committee was asked to submit a level funded budget as well as a budget that reflects a 5% funding reduction. We have carefully considered the best way to accomplish this and have prepared budgets that combine a reduction in personnel, material and services and increase the use of tuition funds from the Devens community. While these budgets attempt to maintain the quality of education provided by the Harvard Public Schools, which is nationally recognized for its excellence and widely appreciated by the residents of Harvard, the reduced budgets do not reflect the educational services that the Committee prioritizes.

EDUCATION

The Committee hopes that level service will be restored in the next budget cycle so that we can minimize the impact on learning that this budget will necessitate.

Construction on the new HES building

Construction of the new elementary school is now well past the half-way point. By implementing Covid-19 safety measures and a rigorous reporting system, Shawmut Design and Construction has been able to stay on schedule while ensuring the health of all workers on site. The new building, although larger than the current school, has a smaller footprint and has been designed to maximize the use of natural light and flexible learning spaces. The School Building Committee, comprised of school administrators, teachers, town officials and citizens, has kept the project on budget, balancing necessary cuts with the mandate of using quality materials to ensure longevity and sustainability. We are grateful for the time and dedication of all involved in this project and look forward to the completion of phase one of the project in May of 2021 when students will begin classes in the new building and the district offices are relocated there from the Bromfield House.

Capital improvements at TBS

Capital improvements to the Bromfield School remain a priority for the district. For FY21 the School Committee has committed \$514,000 from the Capital Fund, Shaw Trust, and the Devens Fund to replace the structurally unsound and unsightly Bromfield middle school ramp. Work will begin on this project in the summer of 2021. The other major capital improvement projects at this time include HVAC upgrades at Bromfield and improving security with a card access system.

Since FY17, over \$1.3M has been spent on repairs and upgrades including: upgrades to the Cronin auditorium, roof repairs, kitchen equipment updates, new bleachers in the gym, improved door locks, upgraded lighting with Green Community grant funds, the new parking lot and front sidewalk/entrance, upgraded science labs and prep rooms, and renovation of all the bathrooms. Future capital projects at Bromfield will include replacing damaged flooring, upgrading the network, and renovation of the locker rooms. However, renovations to lockers at Bromfield will be delayed due to budget demands.

Anti-racism work

The School Committee responded to an open letter that was written by HPS alumni and signed by many current students and residents imploring the district to do more to prioritize antiracism by inviting the authors to School Committee meetings, incorporating their feedback into policy decision making, and devoting financial resources to antiracist improvements. The School Committee has prioritized antiracism by allocating resources in the budget towards professional development, curriculum review, and the purchase of literature that promotes diversity and confronts racism. We continue to work with students, alumni, teachers, staff, and community members to further this important work. Additionally, the school committee intends to adopt a resolution recognizing that Harvard, and all school districts in the Commonwealth, must guarantee that racist practices are eradicated, and diversity, equity and inclusion is embedded and practiced for our students, families, faculty and staff.

EDUCATION

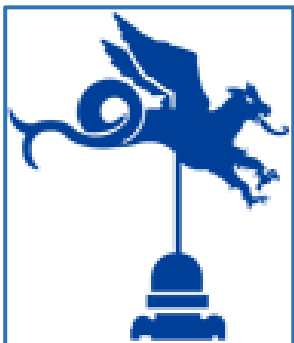
Community Partnership

The School Committee also wants to recognize faculty and staff throughout the district for their dedication to providing the highest level of education and service possible for our students. We especially thank the teachers, school staff and administrators for their perseverance, dedication, and flexibility while working throughout the pandemic. From our newest additions to our valued veterans, we have witnessed countless examples of passion and commitment that are so essential to the success of our schools.

Additionally, we are incredibly appreciative of the community organizations that support teaching and learning in Harvard including the Harvard Schools Trust, the Harvard PTO, Fanfare, and Celebration. We also thank the students, families and citizens of Harvard for their collaboration, generosity and support and look forward to our continued partnership in fulfilling the vision of the Harvard Public Schools.

Respectfully submitted,

SusanMary Redinger, Chair
Shannon Molloy, Vice Chair
Suzanne Allen, Clerk
Abigail Besse
Sharlene Cronin
Maureen Babcock, Devens Representative



PUPIL SERVICES

The Pupil Services Office oversees services to students with disabilities, English Language Learners, and the homeless. This involves the staffing and supervision of the teachers and related services providers, budgeting and providing the necessary teaching and assessment materials, arranging for transportation of the above students, as well as ensuring compliance to state and federal standards for Special Education, Civil Rights, and English as a Second Language programming.

Special Education

This has been a very challenging year with the restrictions imposed due to the pandemic. In March, when the school buildings were closed, the Special Education staff quickly worked to provide resource lists, links and materials to parents. Within 2 weeks, they had pivoted to a remote model of services. Arrangements were made for families without devices and learning materials were assembled and sent home. Staff volunteers helped to deliver the materials when families had limited means to do pick-ups.

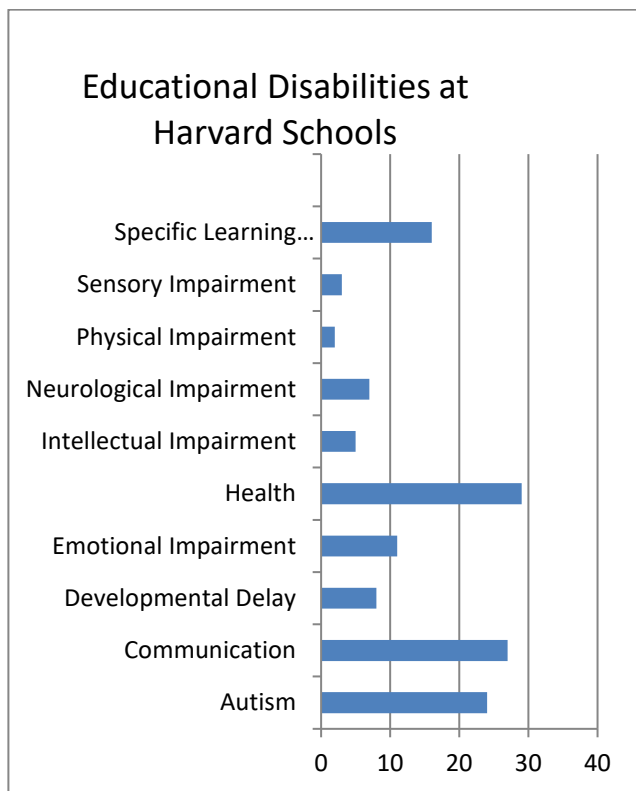
In April, written Learning Plans were developed and emailed for each Special Education student outlining the student's schedule of services and giving specific contact information to reach the special education teachers and service providers parents.

When we returned to the school buildings in September, the special education liaisons contacted each family to discuss parent concerns and to give them an opportunity to give input into the student's schedules. In addition, parents opportunity to attend in-person special ed. services four days a week.

EDUCATION

100% of the IEP services were offered to all IEP students. After contacting the parents in September, a new Learning Plan for each student also sent home.

In addition, every family of a student with an IEP was invited to a Team meeting during the months before the holiday break. From September through December, parents of 127 pupils chose to meet with their team to review their child's progress and to discuss how COVID 19 and the current school services have impacted their student.



In 2020, the District has provided Individual Education Programming to 150 students. 19 of these have graduated, transferred or moved. As of December 31st, the District currently has 131 students on IEPs. 22 of these students are in specialized programs or schools outside of our local schools.

The number of requested evaluations continues to be high. All testing was done with protocols in place which included careful sanitation of materials, the use of a rigid clear screen between the test administrator and student, the wearing of masks, and, until the weather prohibited, outside administration. From September to the end of December, the special education teams completed 30 evaluations and the associated meetings. Of these, a full half were initial evaluations, bringing our Team Meeting total to 142 from September to December 2020.

Special education staffing has been adjusted in the schools to meet the needs of the students and to provide a more inclusive climate. In January 2020, we opened a second integrated preschool classroom. The number of preschoolers with special needs had grown beyond the class size allowed by the Department of Elementary and Secondary Education. Also during the 2019-2020 school year, we began a co-teaching model at the Hildreth Elementary. At least one class at each grade level was taught with both a special education teacher and a regular education teacher. In this way, many of the students could be fully included in Reading and Mathematics. As a result, there was more differentiated instruction and opportunities for student-teacher interaction within the classroom. At Bromfield, cooperative teaching occurred in the English and Math classes as well. There has also been an addition of services and a staffed class area to conduct social emotional learning sessions. It is unfortunate that with the necessity of assigning both regular and special ed. teacher to teach remote classes for the large number of students whose families chose the fully remote option over in-person classes, some of the co-teaching has had to be suspended during the pandemic.

EDUCATION

The limitation of classroom size in a time of cautious social distancing restricts both the number of students and the number of staff in the room. We look forward to the day when we can resume our inclusion/co-teaching methodology in our schools.

In 2020, we now have 2 Preschool Teachers, 3 Special Education Teachers, and a Special Ed. Teacher for the newly opened Sail specialized program for students with more significant cognitive and behavioral needs. For related services there are 2 Speech Pathologists, 1 Occupational Therapist, a School Psychologist and 1 Board Certified Behavior Specialist. At Bromfield, we now have 5 Special Education Teachers, a .5 Board Certified Behavior Specialist, a .8 Speech Pathologist, and a School Psychologist. Both schools have a dedicated Coordinator/Team Chair and we continue to contract out for Physical Therapy services. By increasing these services and staffing, we have been able to bring back 4 students from out of district special programs, and to prevent outside placement of several other Harvard students. Increasing services is also of benefit to all our students, as inclusion experiences are a good predictor of later success for students with disabilities and of increased understanding and respect for differences in others.

English Language Learners

Our current number of students who are English Learners (ELs) and who require pull-out instruction by an ESL teacher is nine. At the same time, our teacher monitors and coaches 12 students who are considered Former English Learners (FELs). FELs must achieve a mastery score on the annual state-wide ACCESS test and be successful in their academics before being “graduated” to FEL status. The greater number

of FELs over ELs is evidence of the success of these students and teacher.

Homeless Students

Recent years have seen an increase in the number of students who are homeless. When a student is relocated due to homelessness, the law requires that they are allowed to continue in the school which they last attended. Even if they are now in a new and stable home, they are permitted by law to continue until June in the school where they had begun the year. In 2019-2020, Harvard transported 9 homeless students—either to schools in other cities and towns where the children had lived previously, or from outside towns back to Harvard when the students had moved from the shelter but wished to continue in the Harvard Public Schools. In this way, we comply with the laws, but more importantly, we also provide needed consistency in the educational experience of the students.

It has been an exceptionally challenging year. I thank the town, the School Committee, the Leadership Team, and especially Dr. Dwight for their support to keep our staff and students safe and for their efforts which have allowed us to continue to provide in-person, sensitive and quality education for all our students.

Respectfully submitted,

Marie T. Harrington, Ph.D.
Director of Pupil Services

EDUCATION



Photo Credit: Tim Clark - Bromfield Jazz Night



Photo Credit: Linda Dwight – Classes being taught under tents

MONTACHUSETT REGIONAL VOCATIONAL TECHNICAL SCHOOL

As I relected on the 2019-2020 school year, and considered what might be included in the 2020 Annual Report, I was reminded of the progress and accomplishments made by our students and staff, during an incredibly challenging time. While each year at Monty Tech is exciting and includes many “firsts”, traditional instruction ended abruptly in 2019- 2020, and students and instructors were forced to turn to technology to watch, learn and collaborate. The all-important hands-on learning was not possible because of the unexpected pandemic, and so for the first time ever, our vocational instructors relied solely on their creativity, their understanding of instructional technology, and their technical skills to carry them through the end of the year. Our academic teachers collaborated to create lessons and assessments that would effectively measure learning in a remote setting, and explored countless apps and platforms to increase engagement. Students who looked forward to events like SkillsUSA competitions, prom and graduation, grappled with disappointment and the unknown, and Guidance Counselors worked diligently to reach out to students who were now more isolated from their peers than ever before. To say 2019-2020 was challenging may be an understatement, but to disregard our progress as an educational community would be a disservice to everyone who worked so hard to serve our students. While the traditional school year may have been abbreviated, so many incredible achievements were recognized in this historic year. A project more than 7 years in the making, the Monty Tech Veterinary Clinic, opened and began providing affordable veterinary care to pets in need, across our district.

EDUCATION

Routine wellness care visits, affordable medications and vaccinations, diagnostic services, primary care surgical services, stable urgent care, compassionate end of life care, and dentistry services were delivered by our talented Veterinary Medical Director, Dr. Kayla Sample. Students worked in the new state-of-the-art clinic, learning techniques and gaining knowledge that align with veterinary assistant programs across the Commonwealth. In fact, Becker College has recognized the Monty Tech Veterinary Science program for its rigor and content, and has offered qualified program graduates up to 13 college credits. Further, relying on the school's trusted model of school-to-business partnerships, a unique collaboration between Monty Tech and VCA has resulted in co-op placements for Seniors in the program. In August 2019, Monty Tech accepted a \$384,257 award from the Massachusetts Skills Cabinet. This award provided funding to update technology and equipment in two shops: Health Occupations and Automotive Technology. Health Occupations students worked and learned in updated shop facilities, to include new hospital beds and lifts, as well as new diagnostic equipment to train students in the proper procedures for testing for cholesterol, blood sugar, lead, lung volume, and more. In addition, the program received state-of-the-art virtual dissection technology, bringing lessons in anatomy and physiology to new heights. This equipment, provided by Anatomage and most often found on college campuses, immediately engaged students, bringing a deeper level of knowledge and understanding to students as they explored the human body and its complex systems.

Students in the Automotive Technology program were introduced to an all-new simulation lab, that now includes the latest technology in trainers and simulators aligned with NATEF standards. The shop was updated to include new automotive lifts, floor jacks, engine stands, chargers, an air table, and a redesigned tool crib with all new hand tools. Further, in 2019-2020, in partnership with Snap On Tools, instructors rolled out a more sophisticated technical training program and increased opportunities to earn all-new diagnostic credentials, validating their experience and ability to diagnose and service today's computer-controlled vehicles. With new curriculum, technology and the addition of NC3 Automotive Diagnostic Certifications to the program, our Automotive Technology program graduates will enter a competitive workforce poised for success. Students who attend Monty Tech have chosen a high school experience unlike any other. While completing all of the same high school requirements of students enrolled in a traditional, comprehensive high school, our students are also learning a valuable trade – skills they will carry with them for a lifetime. In the most challenging times, our students are called upon to demonstrate creativity, innovation and technical skill proficiency, and though face-to-face instruction may have been interrupted, their achievements continued. On behalf of our talented educators and administrators, who remain focused on delivering the highest quality academic and vocational-technical education possible, I am delighted to present the District's 2019-2020 annual report to you.

To view the report in full visit:

www.montytech.net



Respectfully submitted,

Sheila M. Harrity, Ed.D., Superintendent-Director

ENVIRONMENTAL PROTECTION

BARE HILL POND WATERSHED MANAGEMENT COMMITTEE

The mission of the Bare Hill Pond Watershed Management Committee is to protect and restore the habitat of Bare Hill Pond and its watershed. On behalf of the Town, we monitor the Pond and its watershed, and take action to reduce non-point source pollution and invasive species. Our results continue to show many improvements in the Pond and we appreciate the support of the many volunteers who assist in our activities as well as the support of the Department of Public Works who operate the pumping system for the Committee.

In 2019-20, the draw down was able to achieve the planned 6-foot depth and during the Spring and first half of the Summer, phosphorous remained low at most locations and the invasive species had declined from the prior year. Native plant species continued to expand and inhabit the Pond. During July and August there was a significant drought, with limited water recharging the Pond from springs and the watershed. The Pond temperature rose, and by late July in deeper zones of the Pond, higher levels of phosphorous were measured increasing the risk for an algal bloom. The increase in phosphorous resulted from the increased temperatures, leading to decreased dissolved oxygen in the deeper zones. When this occurs, the biologic activity releases phosphorous that is normally inert and bound to the Pond bottom sediments – phosphorous that was captured over many years from storm water and the original sheep meadows that were flooded when the Pond was created.

Unfortunately, like many other lakes and ponds in the Northeast last summer, Bare Hill Pond experienced an algal bloom in late August. The Board of Health issued a “no swimming advisory” after observing the bloom and later updated its advice on use of the Pond following testing confirming high enough levels of blue-green algae.

The Bare Hill Pond Watershed Management Committee is focused on how we can best avoid these events. The control of baseline phosphorous is the best available tool. As background, a completely undeveloped watershed contains normally 5-10 ug/l of phosphorous and it would be difficult to get much lower than 20 ug/l given the level of development in our watershed and the pre-existing phosphorous in the Pond bottom. The 1998 measurements by DEP measured the level at 44 ug/l and our target for our original DEP/EPA grant was 30 ug/l. Bare Hill Pond was classified as endangered at the 44 ug/l level and we have achieved well under the 30 ug/l level after initiating the draw down program 15 years ago. This year, in two deep locations in late July it exceeded this amount creating the risk of a bloom.

By keeping phosphorous low, the risk of significant algal blooms likely was reduced over the past 15 years. There was a significant drought in 2012 and while other lakes and Ponds experienced algal blooms, Bare Hill Pond did not at that time. In addition to impacting recreational use, algal blooms can put the ecosystem at risk by triggering significant oxygen depletion throughout the water column, putting

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fish and other plant and animal life at risk. Our reduction of the phosphorous levels may be the most important achievement of the work of the Committee in protecting the health of Bare Hill Pond.

As a result of the algal event, we will initiate testing of Pond sediment for phosphorous concentrations in the deep zones this Spring. By sampling the sediments in the deeper zones (where oxygen depletion could be a problem in future droughts leading the phosphorous release, we might be able to identify a few areas where the sediment can be remediated.

This winter we achieved our target draw down depth of 6.5 feet which allows for a significant turn over of the water in the Pond, and should continue to remove excessive phosphorous. The draw down period though, was cut short due to a malfunction in the electronics controlling pumping system, which will require the replacement and repair of several electronic components. The repairs are planned for warmer weather.

Our monitoring data and reports can be found on the Committee webpage on the Town Website www.harvard.ma.us/bhpwmc.

We also support this work by treating storm water that flows into the Pond. Rain gardens were installed 10 years ago under a Federal grant to capture the major inputs of storm water into the Pond which continue to treat (as designed) approximately 50% of the phosphorous from storm water that runs off the school parking lots, Town center roads, Pond Road, Warren Ave and the beach -- all good news.

That said, this is a continuous activity and one which is impacted by inappropriate development in the Watershed. For this reason, we need to continue our monitoring and continue to ask all of us to do our part to protect our Pond and its watershed. We can all help by:

- Avoiding or minimizing the use of fertilizers in the Watershed, which can promote algal blooms and invasive plant growth.
- Continuing to restore shorelines and wetland areas that lead to Bare Hill Pond. Many residents have taken this to heart and the Pond today had more vegetated shoreline than in the recent past.
- Supporting the Conservation Commission and ZBA in enforcing our By-Laws that restrict inappropriate development in the watershed that could lead to increased phosphorous and other pollution of the Pond.

We also want to thank the DPW for their assistance and dedicated effort to monitor and maintain the pump house facility. We invite any interested residents to consider joining the Committee.

Respectfully submitted,

Bruce Leicher, Chair
Pablo Carbonell
Megan Glew
Brian McClain, Secretary
Peter von Loesecke, Treasurer
Kerry Shrives
Morey Kraus, Associate Member

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CONSERVATION COMMISSION

The Harvard Conservation Commission is composed of seven volunteer members and an associate member appointed by the Select Board. The Commission is supported by a Land Use Administrator/ Conservation Agent and has a primary role in administering the following statutes and regulations:

- Massachusetts General Law Chapter 40, Section 8C Establishment of Conservation Commission for the promotion and development of natural resources and watershed resource protection;
- Massachusetts Wetlands Protection Act, M.G.L. Chapter 131, Section 40;
- Massachusetts Wetland Protection Regulations at 310 CMR 10.00;
- Town of Harvard Wetlands Protection Bylaw, Town Code Chapter 119, and
- Town of Harvard Wetlands Protection Bylaw Rules, Town Code Chapter 147.

The Commission also coordinates with other Town bodies in activities including:

- Protection and management of conservation land in Harvard;
- Review and comment on zoning and planning applications, including 40B housing developments;
- Review and comment on forest management plans;
- Review and permitting of beaver controls.

The Commission holds public meetings on the first and third Thursdays of each month, or as otherwise announced. Meetings normally begin at 7:00 p.m.

Wetlands Protection

Under the Massachusetts Wetlands Protection Act and Harvard's Wetlands Protection Bylaw, projects involving disturbance in or within 100 feet of the edge of a wetland (or within 200 feet of streams, rivers, ponds, and vernal pools) require an application and permit. Guidance as to whether and which sort of permit may be required is offered, along with forms and instructions, at the Commission's office during Town Hall business hours and online at www.harvard.ma.us. The Commission's Administrator/Agent welcomes inquiries.



View of Bare Hill Pond from Barba's Point
Photo Credit: Commission member Wendy Sisson

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Despite a brief respite from meetings from mid-March through April, due to the outbreak of COVID-19, the Conservation Commission held a total of 22 public meetings during 2020. Once meetings resumed in May the Commission, as well as other boards and committees, navigated their way through the virtual format of public meetings. Even with the global pandemic setting strict restriction to the daily routine the Commission continued to conduct numerous site visits at proposed project sites.

Our activity statistics for the year are as follows:

Type of Activity	2020	2019	2018
Notice of Intent	13	10	14
Order of Conditions (Approvals)	10	12	11
Order of Conditions (Denials)	0	0	1
Abbreviated Notices of Resource Area Delineation	0	0	1
Orders of Resource Area Delineation	0	0	1
Request for Determination of Applicability	10	14	16
Determination of Applicability	9	14	16
Certificate of Compliance	10	8	22
Extension to Order of Conditions	4	3	2
Enforcement Orders	1	1	1
Amended Order of Conditions	1	1	0

The Commission works with property owners to resolve issues of wetland violations, avoiding potentially costly fines associated with the Town's Wetland Protection Bylaw. Projects other than home or septic construction/renovation like the removal of vegetation, burning of yard waste and landscape improvements within 100' wetland buffer zones may also require permitting and the Commission encourages homeowners to check with the Commission's Administrator/Agent before undertaking activities on their property that may create ground disturbance or the removal of tree canopy.

We would like to thank all the Harvard residents who have worked diligently with the Commission to preserve our environment and natural resources through thoughtful development.

Conservation Land Acquisition and Management

With the Town's new Open Space Committee beginning work in January 2020, the Conservation Commission has been less involved with land acquisition this year. Ongoing projects include the protection of the 78-acre Prospect Hill Orchard owned and managed by the Community Harvest Project. With State funding in place towards the APR valued at \$2.5 million and commitments from the Town of Harvard through CPA funding, the Harvard Conservation Trust and Sudbury Valley Trustees, the project is nearing completion. Fundraising continues to meet those commitments. The Conservation Commission applied for the full amount requested by CHP, \$500,000, in a two-year application to the Community Preservation Committee in 2019. \$150,000 was granted in 2020 and an equal amount is anticipated in 2021. Protection of a 23-acre parcel of land on the market connecting the Clapp-Scorgie and Willard lands to the Luongo and Sprague lands on the western flank of Bare Hill Pond remains the

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highest priority for the Commission, but no progress was made toward this goal in 2020.

The Commission continues to work with the Park and Recreation Commission to protect the waters of Bare Hill Pond from run-off associated with recreational infrastructure and activities at the Town beach and to develop best practices to protect wetlands abutting Town athletic fields. The Anne Lees neighborhood ball field on the Holy Hill conservation complex was upgraded to a regulation softball field this year and in response the Commission developed a Memorandum of Understanding with the Park and Recreation Commission so that Park & Recreation Commission could manage the new field independently in accordance with measures to protect conservation values on the site.

2020 marked the first year of a controlled hunt, permitting bow hunters on selected conservation parcels as part of the deer management program. This first hunting season (October 5 & 19 – December 31) has yet to be reviewed in detail, but 30 hunters were admitted into the program to hunt on five parcels and one deer was harvested. The Commission will continue to work with the Deer Management Subcommittee (DMS) to evaluate the program and plan for the future. Jason Cole, who worked tirelessly to develop the program, has stepped down and Joe Pulido has been selected to take a seat on the Subcommittee. The Commission wishes to thank Bob Douglas, chair, and all the DMS members for their hard work and also Don Osmer who generously lent his expertise and innumerable hours to the program.

The Land Stewardship Subcommittee (LSS) and a network of volunteers monitor conservation areas and maintain trails. The traditional spring and fall public walks had to be cancelled this year due to the pandemic, but the trails were

especially appreciated and saw increased use throughout the year. Storms with high winds in August, October and December left many blowdowns in concentrated areas that were cleared with the help of dedicated volunteers.

Aiding in the effort to develop blight-resistant American Chestnut trees, LSS member Brian McClain completed the installation of an orchard of Chestnut saplings on the Powell land. The 107 well-tended young trees grew successfully, with all but one nut germinating and several saplings topping out of their five-foot deer-protection tubes by the end of the growing season.

Invasive plants were battled on conservation land with the help of WPI intern Cat Sherman who focused on manual removal of common invasives on the Williams, Clapp-Scorgie and Holy Hill lands. Later in the summer, more intractable stands on the Williams land and Bare Hill Wildlife Sanctuary were treated with herbicide by a contractor from Oxbow Associates.

The Town welcomed two orphaned Hereford calves this summer to conservation land in Still River. Four calves are now under the care of neighbor Rob Duzan on the Haskell land as a 4-H project and educational program. LSS member Rob Traver is helping with the project to improve and extend pasture. The young beef cows are drawing appreciative attention and even slowing traffic on Still River Road!

Under the direction of Gina Ashe, teams of Bromfield students completed their community service hours this fall by creating two new trails for the Harvard Conservation Trust, clearing an old trail on the Clapp-Scorgie land, pulling invasive Japanese barberry, and refreshing trails on the Shaker Spring House conservation land. Many thanks are extended to all involved.

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Mowing of the fields on Town conservation land was accomplished with all fields hayed or mowed by early October. The revenues from agricultural leases on conservation land in 2020 totaled \$3,512. Harvard Community Gardens flourished on the Coke land off Littleton Road; to request a plot for next year, contact hcgmembership@gmail.org.

We would like to thank the members of the Land Stewardship Subcommittee: Jim Adelson, Pam Durrant, Jim Burns, Brian McClain, Peter von Conta, Rob Traver and Wendy Sisson, plus unofficial members, John Lee and Adam Meier.



Land Stewardship members on a walk near Bowers Brook
Photo Credit: Wendy Sisson

Conservation Commissioners and Staff

The Commission's membership remained unchanged in 2020. Don Ritchie continued to serve as the chair of the Commission. The Commission also gained a new associate member, Eve Wittenberg. Eve holds a doctorate in health policy with a concentration in decision science. Her skills in interpreting and applying policy regulations will be a welcomed addition to the Commission.

Several Commissioners wear more than one hat, working in concert with other boards on projects of joint interest. Wendy Sisson serves as Chair of the Land Stewardship Subcommittee, with Jim Burns also serving as a subcommittee member. Joanne Ward is the Commission's representative on the Community Preservation Committee. Paul Willard serves as the Commission's representative on the Deer Management Subcommittee. Jaye Waldron is the Commission's representative to the Community Resilience Working Group.

The Conservation Agent continues to monitor projects permitted by the Commission during all phases of work and to share information and filings with the other Land Use Boards. During 2020 the Agent monitored fifteen different projects around Town, including the 22-unit Chapter 40B project along Stow Road known as Pine Hill Village. Furthermore, the Agent dealt with several wetland violations in which work was conducted without proper permits or in violation of an existing Order of Conditions.

Respectfully submitted,

Don Ritchie, Chair
Paul Willard, Vice Chair
Wendy Sisson
Janet (Jaye) Waldron
Joanne Ward
Jim Burns
Mark Shaw
Eve Wittenberg
Liz Allard, Land Use Administrator/Conservation Agent

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OPEN SPACE COMMITTEE

The Open Space Committee (OSC) was formed at the beginning of 2020 to address the need to identify land for potential conservation, municipal use and recreation. The OSC is a standing committee of 9 members representing conservation, planning and active recreation committees and organizations in Harvard.

The impetus for the OSC's creation is to have a more proactive and consistent approach to open space conservation and acquisition of land for active recreation. The OSC is charged to act as Town liaison with individuals and land protection advocacy groups, and has the authority to apply for, negotiate, and - with appropriate approvals - direct Town funding for OS acquisition. The administration and maintenance of the Town's open space and active recreation land remains the responsibility of the Conservation Commission and the Park & Recreation Commission.

Harvard's 2016 Open Space and Recreation Plan (OSRP) identified the most pressing needs for open space and recreation in Harvard as protection of:

- Harvard's Agricultural Base
- Watersheds / Bare Hill Pond
- Harvard's Rural Character

Based on community input, the 2016 OSRP also cited the need for:

- Creation of trail networks and walkways
- A comprehensive plan for maintaining Bare Hill Pond
- Development of additional active recreation facilities

Active Recreation

Harvard's continued growth over the past decade combined with increased demand for organized athletic activities has resulted in the overuse of its playing fields. Harvard is in need of additional fields and facilities to accommodate the schools' athletic programs and the town's sports leagues, as well as for more informal and pick-up play.

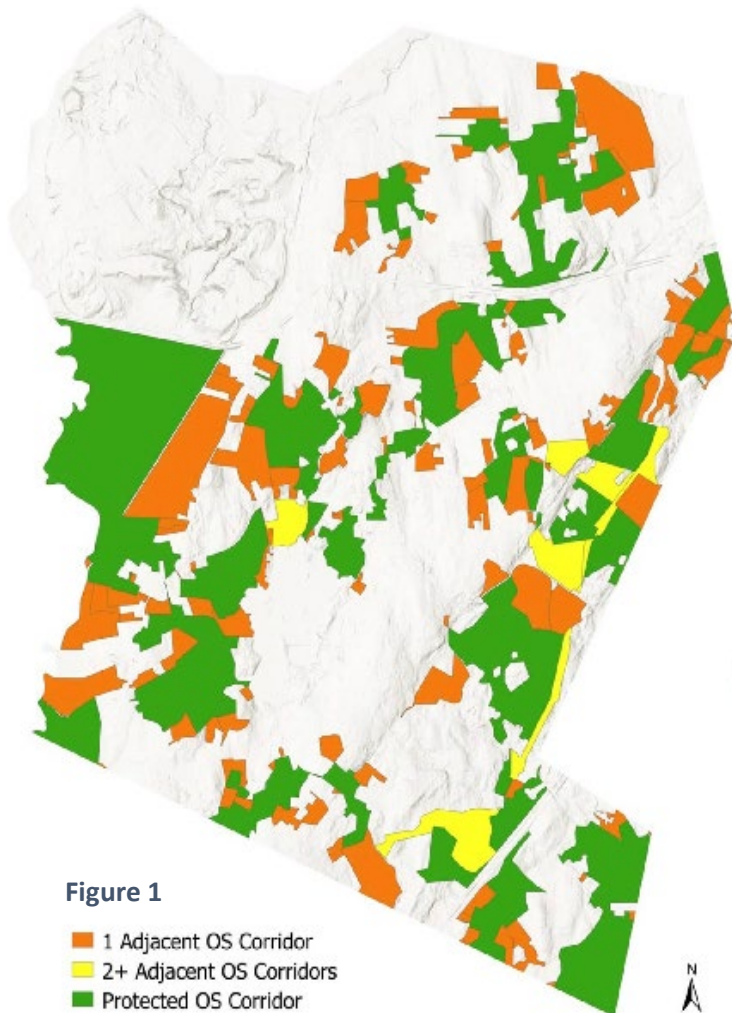
The OSC is evaluating all unprotected open space – including vacant municipal land – for suitability for use as playing fields. The evaluation is performed using a Geographic Information System (GIS) with data from MassGIS and the Town of Harvard Assessors. The evaluation prioritizes open space parcels with over 3 acres with level land lying outside of the wetland buffer, and which have road frontage. The results of the evaluation will be used to identify suitable sites for prospective playing fields or other active recreation facilities that address the needs identified by the Parks & Recreation Commission, the Harvard Public Schools and the Harvard Athletic Association.

Open Space Protection

58% of the total land area in Harvard is open space, and 30% is unprotected open space, the vast majority of which is privately owned. In a survey performed for Harvard's 2016 OSRP, 93% of the 580 residents who responded said they value open space in Harvard "extremely" or "very much". 71% of respondents said they felt more of Harvard's open space should be protected. The character of the Town would be very different if this unprotected open space is developed. The OSC has been chartered with protecting this irreplaceable asset.

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Open Space in Harvard
(source: Town of Harvard OSRP)



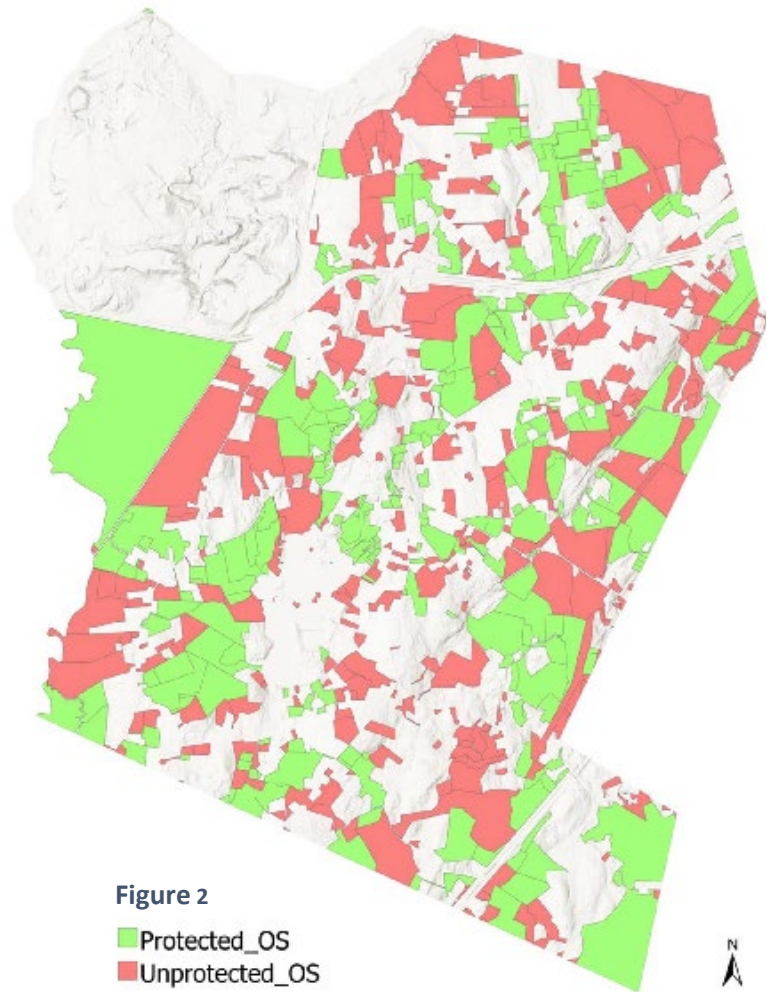
Harvard's open space is shown in **Figure 1**. In this map, all land owned by the Town and land trusts is considered protected even though it may not be protected in perpetuity.

The OSC evaluated Harvard's unprotected open space to identify the highest priority land to be protected using criteria developed from the 2016 OSRP:

- Agricultural Preservation
- Ecological Significance
- Proximity to Protected Open Space

Water / Wetland Protection

The evaluation is performed using a Geographic Information System (GIS) with data from the Town of Harvard Assessors, MassGIS, and UMass CAPS. An example of the evaluation can be seen in **Figure 2** which shows unprotected open space that is adjacent to protected open space corridors.



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The evaluation will be used to inform potential land purchases by the Town when parcels come on the market. It will also be used to guide the Town in proactively working with other land protection advocacy groups to protect the most important open space in Harvard.

Respectfully submitted,

Paul Cohen, Vice Chair (Harvard Athletic Association representative)

Jo-Anne Crystoff (Member-At-Large)

Dan Daly (Park & Recreation Commission representative)

Peter Dorward, Chair (Conservation Commission representative)

Robert Duzan (Agricultural Advisory Commission)

Linda Dwight (Harvard Public Schools)

Jim Lee (Harvard Conservation Trust representative)

Gwen Leonard (Planning Board)

Rich Maiore (Select Board)

Non-Voting Members

Liz Allard
(Land Use Administrator / Conservation Agent)

Tim Kilhart
(Department of Public Works Director)

Chris Ryan
(Director of Community and Economic Development)

TREE WARDEN

The Tree Warden is governed by MGL 87, MGL 40, and the Chapter 90 section of the Harvard bylaw. MGL 87 was first framed in the late 1800s and became more formal in 1913. These laws give Tree Warden jurisdiction of the trees along the public roads, specifically, those trees within the road's legal right-of-way. These trees are known as public shade trees. The Tree Warden may also be involved in removal and/or plantings of trees in public lands held by the Town. For example, the land our public schools sit on, the town common, and so on.

The right-of-way of roads varies from none at all to as wide as 50', depending on the road. The roads with known right-of-way values defined are used to determine if a tree is a public shade tree or not. Absent a formal survey, the determination is made by dividing the right-of-way value by two, then measuring from the center line of the road. If any part of the subject tree falls within the right-of-way, it is considered a public tree. If a land owner has a survey done by a professional surveyor, the survey prevails. Based on several instances of professional surveys, I have come to learn our roadways are not always centered in the right-of-way.

I mention all this "Tree Warden Math" to bring attention to the need for landowners to consult the Tree Warden when considering removal of trees along the roadside. It is best to get a clear opinion from the Tree Warden before any tree removal work commences to avoid fines, which can be levied against violations as per MGL 87. It is also against the law to hang signs, mailboxes, or otherwise affix anything to public shade trees in town – before you do this, please reach out to the Tree Warden.

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For FY20, the budget for Tree Warden changed. The \$20,000 warrant article was dropped, \$12,500 was added to the Tree Warden budget, making for a total spend in FY21 of \$35,000. This is \$7,500 less than FY20.

Meanwhile, costs have gone up. Police detail is now \$47 per hour in 4-hour increments; removal of a load of wood increased from \$660 to \$720; and a day of the tree crew is \$3300. When added all up, a single day of tree work is about \$4400. In November, we had several large trees to remove along busier roads, requiring two police details, pushing the cost up to about \$4,800 per day.

All in all, we were able to remove 62 dead, dangerous trees along Harvard's roadsides including one at The Bromfield School (a lone pine, which was in decline).

In addition to dangerous tree removal, the Tree Warden budget is also used to care for our Elm trees. We spent \$3,609 in FY21 for elm injections.

Our roadside trees continue to suffer from many maladies such as the Emerald Ash Borer (arrived in Massachusetts around 2012) affecting Ash trees, the Woolly Adelgid and the Fiorinia externa has been causing the hemlock trees to suffer, and the droughts of 2010 has weakened many trees, making them susceptible to fungus, notably, white pines. I fear the drought we experienced during the summer of 2020 will eventually catch up to us making for additional dangerous trees to remove.

We will continue to wisely focus our spending primarily on public safety – removing dangerous trees – in addition to caring for our Elms and hopefully a few new plantings in the coming year.

In closing, I would like to thank the Elm Commission for their tireless help managing the health of our Elms and caring for trees we planted around town, Tim Kilhart from the DPW (Tim makes all the arrangements with our tree vendor, the police department, and others as needed to successfully execute dangerous tree removal projects), and Christian Bilodeau, Sean Bilodeau and Mark Shields for providing pro bono consulting to me when I need professional opinions on matters related to our trees.

Respectfully submitted,

JC FERGUSON
TREE WARDEN



Gillette conservation land
Photo credit: Wendy Sisson

HEALTH AND HUMAN SERVICES

BOARD OF HEALTH

2020 was an extraordinary year for our community as we dealt with the outbreak of the COVID-19 pandemic. The members of the Harvard Board of Health are grateful to all the individual actions taken by our residents to control the transmission of this deadly disease. The Board would like to recognize the Tom Philippou's 18 years of contributions to the Board, and to welcome Chris Mitchell. We appreciate the technical expertise provided by the staff of the Nashoba Associated Boards of Health and by Ira Grossman in particular. The Board would also like to thank our Administrative Assistant, Alison Flynn, who runs the BoH office with outstanding professionalism. During this very challenging year, she effectively managed all the board's usual activities as well as the vastly increased work load brought on by the board's responsibility to respond to the pandemic. We all rely on her exemplary support and organization.

In mid-March, Governor Baker initiated the first of many orders to control the spread of COVID-19. It fell to the Board of Health to review the orders, associated regulations, and guidance generated by the State and make information available to Harvard residents and businesses. To do this the Board:

- Participated in twice weekly Department of Public Health conference (over 100 extra meetings!).
- Served on the Town's COVID-19 Emergency Response Team (with over 58 meetings).
- Held weekly BOH meetings for 14 weeks to keep our COVID-19 outreach current. Extra meetings continued through the summer and fall.
- Maintained COVID-19 reference links on the Town website and sent out notifications to residents of updates.
- Kept local businesses and houses of worship aware of evolving restrictions.
- Took enforcement actions when complaints were made about non-compliance with COVID-19 orders or restrictions.
- Provided guidance to various Town organizations on how to comply with COVID-19 guidelines and restrictions.
- Supported the School District in the development of the reopening plan and the evaluation of a COVID-19 screening testing program for students and staff.

Responding to the COVID-19 pandemic dominated the Board of Health activities for 2020. However, the Board also responded to several other issues:

1. A cyanobacteria algae bloom in Bare Hill Pond, the first in over a decade.
2. Per-and Polyfluoroalkyl Substances (PFAS or 'forever chemicals'), having been identified in both private wells and public water supplies in the area near Harvard's boundary with the former Ft. Devens, continued to require our attention in support of additional testing and review of ongoing investigations. Board members continue to attend Former Ft. Devens Restoration Advisory Board meetings and to work with the Army to monitor PFAS levels in Town.
3. Eastern Equine Encephalitis, which has outbreaks every 10-20 years, was in the second year of what is typically a three year resurgence cycle. The Board continued educate residents on how to protect themselves from mosquito- borne diseases.

HEALTH AND HUMAN SERVICES

4. The Board of Health monitored the drought status and kept the information available through the BoH website current.

The blue-green algae bloom in Bare Hill Pond was severe enough to require Board response. We:

- Requested the Department of Public Health conduct sampling and analysis for cyanobacteria.
- Worked with the Bare Hill Pond Watershed Management Committee, Harbor Master, and Parks and Recreation Commission to inform the public of No Swimming, and later No Contact with Water Advisories to protect residents from exposure to cyanobacteria.
- Continue to develop operational guidance for addressing algal blooms in the future.

In addition, the Board of Health achieved our planned goals in 2020:

1. Modified our Solid Waste and Recyclables regulation to require private haulers provide Harvard customers with lidded bins; amended our Fees regulation to reflect fees for tobacco and marijuana sales establishments; approved a Policy requiring PFAS testing of private wells for residences on certain Harvard Streets in anticipation of home sale.
2. Updated the Board of Health website and worked to increase communications to town residents.
3. Continued to strengthen our interactions with other Town boards and groups.

Permits issued/reviewed by the Board in 2020:

Emergency Beaver permits for DPW	1
Septic permits	54
Stable permits	21
Title 5 reports	76
Waste hauler permits	10
Well permits	21
Well quality reports	126

Other activities included:

- The Board members and Administrative Assistant stayed up to date with MA emergency preparedness systems by conducting a call down drill and our Administrative Assistant attended a facility setup drill.
- Published three *Consider This* articles, two Letters to the Editor, and formatted 48 “Recycling Tips” for The Harvard Press.
- Sharon McCarthy attended *Understanding Internal Phosphorus Loading*, hosted by the New England Chapter of the North American Lake Management Society
- Christopher Mitchell attended *NGWA Symposium: Groundwater and Public Health*, and *RCAP Workshop: PFAS in Drinking Water & the New Massachusetts Regulations*



HEALTH AND HUMAN SERVICES

- Alison Flynn received a certificate from the National Environmental Health Association reflecting completion of the CDC's *Safe Water Program Improvement e-Learning Series*, and Certificates of Completion from the BU School of Public Health, Local Public Health Institute of Massachusetts, for the e-courses on Strategic National Stockpile, Animal Control, Holding Effective Meetings, and Hoarding.
- Libby Levison completed the Local Public Health Institute of Massachusetts's e-course *Bathing Beach Programs for Regulators*.

In 2020, the Board of Health held 38 meetings (an increase of 73%); attended three Select Board, two Conservation Commission, and two All Boards meetings. Members also participated in the Department of Public Health quarterly webinars and the Nashoba Associated Boards of Health quarterly meetings. The Board worked with the Animal Control Officer, the Bare Hill Pond Watershed Management Committee, the Parks & Recreation Commission, the Bromfield School, the Conservation Commission, the Council on Aging, the Department of Public Works, the Emergency Management Team, the Climate Resiliency Working Group, the Planning Board, the Select Board and the Water and Sewer Commission.

2020 also saw Board of Health members acting as representatives on other committees.

- Libby Levison and former member Tom Philippou: Transfer Station Committee
- Sharon McCarthy: Community Resilience Working Group
- Sharon McCarthy: Land Use Boards meetings

- Libby Levison and Ira Grossman: COVID-19 Emergency Response Team
- Sharon McCarthy and Ira Grossman: Ad hoc committee on algal bloom
- Sharon McCarthy and Chris Mitchell: COVID-19 Reopening Plan

The Board of Health continues to address issues related to public health and the environment, including, but not limited to: disease out-break and prevention, protecting ground water from contamination, ensuring an adequate supply of clean and safe drinking water, emergency planning, monitoring the Town beach water quality, applying Title 5 and reviewing the progress and function of installed innovative technology system designs, as well as traditional septic systems.

The principal areas of focus for the coming year will be:

1. Continuing to focus on responding to the COVID-19 pandemic and supporting the vaccination effort.
2. Continuing to track PFAS investigations and the extent of contamination and work with DEP to get as much support as possible for residents with PFAS in their wells.
3. Continuing to monitor tick- and mosquito-borne diseases, including EEE.
4. Collaborating with local groups to sponsor educational outreach and talks on environmental and health related topics of interest to the Town.
5. Continuing to distribute information (e.g. maintaining septic systems, the Community Septic Loan Program, and testing water quality in private wells); regulate trash haulers; oversee stable permits and manure management; grant emergency beaver permits;

HEALTH AND HUMAN SERVICES

and continuing to work with the Nashoba Associated Boards of Health to ensure that camps and restaurants are inspected.

2021 reminders from the Board:

- Please get the COVID-19 vaccine when it becomes available. In the interim, please continue to wear a mask, maintain a distance of 6 feet when near other people, and wash your hands.



- Water quality can change over time; have you had your well-water tested recently?
- Protect yourself from mosquito- and tick-borne diseases. Reduce your risk by avoiding outdoor activities at dawn and dusk, wearing barrier clothing (long-sleeved shirts and full-length pants), use effective repellants such as DEET and permethrin on clothing, do daily tick checks, and eliminate sources of standing water in your yard. (Resource materials, including recent research, are available through links on our website.)
- If you find a tick, you can have it tested to see if it is carrying a disease by sending it to the UMass Laboratory of Medical Zoology: www.tickreport.com. Results are provided in three business days. (We encourage you to check out their online community for additional resources.)

- Protect your pet! Look for the Nashoba Associated Boards of Health annual rabies clinic for dogs and cats, and be sure your pet has flea and tick protection.
- Protect yourself from influenza: get an annual flu shot (and pneumonia vaccine, if indicated) from your health care provider.
- The Community Septic Management Program still has funds available at a very low, 2% interest rate, for qualified residents considering septic system or sewer repairs.

We encourage you to visit our web site periodically for new and useful information. Be sure to sign up to receive e-mails from the Board as well as Emergency messages from the Town's emergency message system (Blackboard Connect®).

The Board welcomes your input and suggestions. All citizens are welcome to attend our meetings and our sponsored presentations, please consider doing so.

Respectfully submitted,

Sharon McCarthy, PhD Chair

Libby Levison PhD, MPH

Chris Mitchell

HEALTH AND HUMAN SERVICES

NASHOBA ASSOCIATED BOARDS OF HEALTH

We continue to serve the Harvard Board of Health in meeting the challenges of environmental and public health needs in your community. Shortly after the beginning of the year the Board was tasked with responding to the emerging COVID-19 pandemic and as your Health Agent our staff adjusted to provide the needed responses as listed below.

- Informed, educated and stayed current with the information from the Department of Public Health to assist residents, schools and businesses.
- We inspected businesses for compliance, upon complaint, in accordance with the ever- changing guidance from the Governor, Department of Labor Standards and Executive Office of Environmental Affairs and provided interpretation and education to improve compliance.
- We provided guidance to our existing licensed businesses to help them operate safely during the pandemic.
- We added additional public health nursing staff to help with contact tracing and outreach.
- Our VNA continued their home health activities throughout the pandemic adjusting to the requirements imposed by COVID-19

We look forward to continuing our work with the **Harvard Board of Health** to meet the public health, environmental and nursing needs of your community as the pandemic continues, including assistance with the roll out of the COVID-19 vaccine.

Included in highlights of 2020 are the following:

Environmental Health Department

The Nashoba Sanitarian is available in the Harvard office and as Town Hall have re-opened, we have returned to office hours as needed.

Food Service Licensing and Inspections 21

This office licenses, inspects, responds to complaints and conducts follow up on concerns in licensed operations. Many of the inspection done this year were in response to COVID complaints; also affecting inspections: some businesses were closed or closed part of the year (schools).

Recreational Permitting and Inspections 2

This offices licenses, inspects and responds to complaints for recreational camps for children, bathing beaching and public and semi-pools. We provide for the sampling of bathing beaches on a weekly basis. Many camps didn't open and most town beach did not open due to the required operating COVID-19 standards.

Housing & Nuisance Investigation 1

This office inspects dwellings for compliance with the State Sanitary Code, upon complaint and prior to occupancy. We issue orders to corrective actions, reinspect and initiate legal action if necessary. Similarly, complaints from residents concerning unsanitary conditions or pollution are investigated.

HEALTH AND HUMAN SERVICES

Title 5 related work – On-site Sewage Disposal

Applications for soil testing (testing necessary for the design of a sewage disposal system)	28
Tests performed (perc tests and soil evaluation holed witnessed)	84
Applications for sewage disposal plans	32
Sewage disposal system plans reviewed	55
Sewage disposal system permits issued	40
New construction	19
Existing construction	21
Sewage disposal system inspections	54
Sewage disposal system consultations	14
<u>Private Well related services</u>	
Well permit issued	22
Water Quality/ Well Construction	45
<i>(Private wells are regulated by local regulations: construction plans are review, well sampled and results reviewed interpreted)</i>	

Rabies Clinics – Animals Immunized
(Due to COVID-19, clinics were not held in 2020)

Nashoba Nursing Service & Hospice

Nashoba's Certified Home Health Registered Nurses visits provide skilled services to patients in their home under physician's orders. These services include assessment of physical, psychological, and nutritional needs.

Skills include teaching/supervision of medications, wound care, ostomy care, IV therapy on a 24-hour basis, catheter care, case management and referral to other services as needed.



Nashoba's Certified Home Care Aides provide assistance with daily activities of daily living including bathing dressing, exercises and meal preparation.

Nashoba Therapists provide skilled physical, occupational, speech, and dietary therapeutic interventions through assessment, treatment and education. Their integration of client, caregiver, and medical outcomes aims at attaining maximum functional dependence.

Nursing Visits 653

Home Health Aid Visit 162

Rehabilitative Therapy Visit 317

Community Health Nursing

Nashoba's Community Health Nursing program provides an essential public health service to its member communities guided by the American Nurses Association (ANA) 16 Standards of Public Nursing Practice.

Our staff serves as a resource to the community, addressing questions and concerns from the public on a variety of health and safety issues (immunizations, head lice, chronic disease management, safe drug/sharps disposal etc.) in a variety of ways. This year was very different due to COVID-19. This office provided the following services for District.

HEALTH AND HUMAN SERVICES

- We conducted contact tracing for our member communities and managed the contact tracing efforts of the Contact Tracing Collaborative.
- We served as a resource for individuals and businesses interpreting the everchanging information on the disease and the State's response to the pandemic.
- We instructed individuals who tested positive and those who were close contact on the processes of Isolation and Quarantine, providing release letters for those who completed each process.
- We worked with the State laboratory to identify and manage clusters of disease/exposures in the District.
- We facilitated the State's involvement in clusters at long term care facilities.
- We worked with the school nurses in the District to provided information, offer advice and supporting contact tracing in the schools.
- We are available to collaborate with all municipal staff, including Councils on Aging to address questions on COVID-19, exposures and actions which may be necessary to address these exposures.
- Conducted flu clinics in each community to address the State's requirement for school age children and make vaccinations available to everyone.
 - We administered 491 flu shots through our annual clinics.
- We started planning to hold COVID-19 vaccine clinics.

Nashoba reviewed, investigated and reported on the following cases of communicable diseases from your community. Though the daily reporting and investigating work is not always visible it is vital to protect the public from the spread of disease.

Communicable Disease Number of Cases:

Babesiosis.....	3
Calicivirus/Norovirus.....	1
Human Granulocytic	
Anaplasmosis.....	5
Influenza.....	52
Lyme Disease.....	18
SARS CoV-2 (COVID-19).....	69

Dental Health Department

Due the challenges presented by COVID-19 the Dental Program was suspended in March.

Respectfully submitted,

James Garreffo, Director

HEALTH AND HUMAN SERVICES

COMMISSION ON DISABILITIES

It is fitting that this is the Commission on Disabilities' (CoD) first entry into the Town's Warrant just as the country celebrated the 30th anniversary of the Americans with Disabilities Act (ADA) being signed into law. We would like to introduce the role that the CoD has in serving the members of our disability community and the town of Harvard as a whole. Areas of responsibility that encompass our mission include, but are not limited to:

- *“Review, advise, and make recommendations about policies, procedures, services and activities of departments and agencies of the Town of Harvard as they affect people with disabilities*
- *Work in cooperation with the departments and agencies of the Town of Harvard to bring about maximum participation of people with disabilities and*
- *Initiate, monitor, and promote legislation at the city, state and federal level which advances the equal status of people with disabilities and ensure that appropriate regulations are adopted and enforced pursuant to such legislation.”*

We are proud of the work we have been doing since July 2020. The newly appointed members of the Harvard CoD have met monthly, approved its Policies and Procedures, and participated in webinars and trainings sponsored by the Massachusetts Office on Disability (MoD). In the Fall, we advised the Select Board to consider putting for the the adoption of Ch40, Sec 22G. As is the case any many other towns in the Commonwealth, this action would allow the reallocation of handicap parking fines to support the CoD's work. In the Fall, the CoD also advised

the Deer Management Subcommittee on appropriate and **safe** accommodations relative to its bow hunting program. We also applied for a planning grant through MoD for funding to update Harvard's Transition and Self Evaluation Plan, as well as to evaluate accessibility of the town's website. And members the CoD have connected with other well-established commissions in surrounding towns in order to benefit from their experience and expertise, and subsequently better serve the town of Harvard.

As this Commission continues to execute its responsibilities to meet the needs of our disability community, the members of the CoD look forward to continuing to build a collaborative relationship with the residents, and more importantly, all boards and committees in Harvard. CoD is extending an invitation to each of you to consider joining us at any of our meetings, which take place on the third Wednesday of the month at 4:00 pm. Agendas, minutes, and location of meetings are always available on the Town's website under *Boards/Committees/Commission on Disabilities*.

Respectfully submitted,
Davida Bagatelle ,Chair
Toni Spaciapoli, CoChair

The ADA has transformed American society and enabled a generation of Americans with disabilities to thrive. At the same time, we recognize that many barriers to equal opportunity still remain.

We recommit to our work of making the promise of the ADA a reality, enabling all Americans with disabilities to achieve their dreams and reach their full potential ([ADA.gov](https://www.ada.gov))



HEALTH AND HUMAN SERVICES

COUNCIL ON AGING

The mission of the Council on Aging is to enhance the lives of Harvard residents age 60 and above. The Council identifies and addresses the ongoing social, recreational, educational, vocational, financial, transportation and therapeutic needs of Harvard's senior population. We accomplish this through program development, advocacy, and legislative awareness and involvement, and community linkages.

As of August of 2020, the number of seniors in Harvard has increased to 1713, more than 29 percent of the total town population of 5,888. The COA Board of Directors, staff, and volunteers continue to offer as many services as possible within our budget constraints. Our records indicate that close to half of the total senior population used programs and/or services through the COA at one time or another during the year.

The COVID-19 pandemic has caused an understandable disruption in the programs and events offered by the COA. Despite the virus outbreak, however, the Harvard COA is proud to say that we have continued to work throughout the entire pandemic. We instituted the immediate disinfection of the senior center building (Hildreth House); we immediately disinfected both wheelchair accessible vans and required our drivers and riders to use hand sanitizer and wear a mask; and allow the transport of only one person at a time in the vans. We disinfect each morning and in-between riders. Naturally, our rides declined with doctor offices closing in March and April, but we used the vans to deliver food from the food pantry to our entire community.

We work closely with our town emergency management team, the fire department, and the board of health for instructions and guidelines as we slowly open our programs with the public. The COA developed a program called "Adopt a senior" where we match volunteers with seniors who need help shopping, errands and check-ins as an outreach to the community. All volunteers followed safety guidelines so our seniors and volunteers remained safe while supporting the community. Surprisingly, our service numbers did not decrease since we switched to phone visits, zoom programs, and other ways to continue to support our senior population. We will continue to do so to ensure that our seniors are safe and well.

Fitness and other programs have switched to Zoom, meals are being delivered or picked up in a "grab & go" method instead of served in a congregate style, and during the warm months we were able to allow small groups to meet on our wrap-around covered porch utilizing the CDC guidelines of masks and safe distancing.



CoA Director Debbie Thompson & Outreach Coordinator Charlotte Winchell preparing "grab & go" meals.

HEALTH AND HUMAN SERVICES



Women's and Men's Clubs held on the Hildreth House porch

COA offers a wide range of programs for physical, social, and intellectual well-being. Some programs speak to the needs of elders such as computer support, medical and social transportation, physical fitness classes, and speakers from different fields of study. Our social events such as weekly congregate meals, day trips, intergenerational activities, clubs and holiday events have been changed to phone calls, zoom meetings and programs so as to enhance the quality of life while remaining safely distant, especially for isolated seniors. During a fitness or art class, the seniors can see each other and socialize with each other. Outreach personnel can monitor individual needs by making phone calls and offering private virtual meetings.

Hildreth House, up the hill from Town Hall, is the town's senior center. The COA advertises its programs and services through our monthly newsletter, the local newspaper, Facebook, an email blast, the local town list-serve, and the local cable-access channel. We offer a monthly television show on the local channel presenting the upcoming programs for that month.

The Council on Aging has five in-house employees: a director (full-time), two outreach coordinators (19 hours per week), a program coordinator (17 hours per week), and an administrative assistant/dispatcher (19 hours per week). In addition, the COA manages part-time on-call van drivers who transport seniors to appointments in-town and the region. The COA director is a licensed social worker tasked with monitoring the needs of town seniors. The outreach coordinators identify individual needs, make home visits, and assist frail elders and families in staying connected. The town budget funds the director and one outreach coordinator; the grant from the state's Executive Office of Elder Affairs partly funds the second outreach coordinator and program coordinator for the town. Montachusett, Regional Transit Authority (MART) reimburses part of the administrative assistant/dispatcher with the rest paid by the town. The town provides no funding for programs.



HEALTH AND HUMAN SERVICES

The COA enjoys good relations with town schools and committees, town groups including the Woman's Club, Garden Club, and Farm to Friend (including Soup for seniors), Harvard Family Association, Girl Scouts, Boy Scouts, Lions Club, and local businesses. Many town groups make generous donations that allow us to continue special meals, events, and programs. The Girl Scouts delivered premade meals to our homebound seniors as they have in the past and students supported our seniors while making sure they followed the safety guidelines to keep our seniors and volunteers safe.

Harvard's local churches, Holy Trinity Parish, the Congregational Church and the Unitarian Universalist Church, as well as the Harvard Public Library, donated the use of their spaces - when we were able to congregate – because of the lack of space at Hildreth House. The COA's request to the town for an addition to be built on the property that would adequately accommodate both COA programs and community gatherings was voted down at the 2020 town meeting and town election, but it will be requested again for Fiscal Year 2023.

Harvard's youth support COA's activities through community hours for their mandatory service projects, National Honor Society, and through Scouting. The COA works with the Catholic Heart Work Camp group during their summer volunteering program with teams of students from all over the country. They support our seniors in their homes by providing help with projects the seniors are no longer able to do themselves. These teams also work at Hildreth House doing cleaning, painting, and other jobs that would have otherwise cost money to do by professionals.

Respectfully submitted,

COA Board of Directors: Beth Williams, chairwoman, Cathy Walker, treasurer; Members: Guy Oliva, Fran Maiore, Carl Sciple, Chet Hooper, Lynne Musto-Pesa, Kim Schwarz and Nancy Webber. Alternate member/recorder, Connie Larrabee

COA Staff: Deborah Thompson, MS, LSW, director; Maria Holland, outreach coordinator; Charlotte Winchell, outreach coordinator, LCSW; Lisa Rosen, administrative assistant/dispatcher; Jennifer Schoenberg, program coordinator.

COA Van Drivers: Peter Tenneson; Julio Valladares; David Burney; Scott Dinsmore; Pamela Mc Innis.



Photo Credit: Tim Clark

FRIENDS OF THE HARVARD COA

The Friends of the Harvard Council on Aging (FCOA) is the fundraising arm of the COA. It is a 501(3) (c) organization, allowing any donations made to the Friends to be tax-deductible. FCOA provides funding for the monthly newsletter and offers support for programming and miscellaneous projects at Hildreth House. They are presently fundraising to support Phase 2.

Friends Board of Directors: Sharon Briggs, Heidi Siegrist, Pat Cooper, Hank Fitek, Sue Barber, Barbara Cerva, Mina Femino, Bruce Dolimount, and Carol Lee Tonge

HEALTH AND HUMAN SERVICES

VETERANS SERVICES

\$19,250 paid out to MGL Chapter 115 from January 2020 through December 2020.

Thirty-four (30) monthly veteran checks written in support of MGL Chapter 115.

Three veterans and or families of veterans were assisted to get into VA healthcare.

Five veterans were assisted with applications and support into VA for disability claims. Two of those veterans have been awarded full disability compensation.

Thank you,

Mike Detillion
Harvard VSO



Memorial Day Parade
Photo Credit: Tim Clark

TOWN RECORDS

OFFICE OF THE TOWN CLERK

2020 was a year unlike any other in the Town Clerk's office, the Town of Harvard and throughout the world. At first glance 2020 promised to be an active and historic year with 4 elections including the Presidential Primary and Presidential election, but the year ended with 6 elections held during a time of pandemic-driven state restrictions. Town Hall was closed to the public in mid-March and we began alternating our work remotely and in the office.

The effect of the pandemic on Caucus, Town Meetings, Elections, voting and every aspect of the Town Clerk's office was immediate. The Town Caucus, rescheduled from March 23 to May 11, was opened and promptly cancelled for lack of quorum, due to the Governor's order restricting gatherings of 10 or more people. Candidates were able to run for office using Nomination Papers, learning how to gather signatures while social distancing.

Emergency legislation was enacted as a response to the pandemic which allowed Harvard to delay our March 31 Special State Primary, May 2 Annual Town Meeting and May 5 Annual Town Election into June. Our first of six "pandemic elections" was held on June 2 in the Bromfield Cafeteria with only 3 voting booths, strict social distancing, extensive use of PPE, and a limited and dedicated pool of Election Officials who were indispensable throughout 2020. The Select Board voted to reduce the hours of the June 23 Annual Town Election from 13 hours to 5 hours and to hold the May 5 Annual Town Meeting and October 3 Special Town Meeting outdoors under a tent on the field in front of the Library.

In July, a COVID Election Reform bill was signed by Governor Charlie Baker bringing sweeping changes to all elections subsequently held in the Fall of 2020. Some of the changes included Mail in Voting for all voters, an online ballot request portal, in-person Early Voting for the State Primary and Presidential Election and Personal Protective Equipment supplies provided by the State for all elections and polling locations.

The staff of the Town Clerk's office spent countless hours, often working 7 days a week, processing thousands of Vote by Mail ballots for the September 1 Presidential Primary and especially for the November 3 Presidential Election. And Harvard holds the distinction of having the highest voter turnout in the State for the 2020 Presidential Election with an amazing 91% of all registered voters casting their ballots – 52% of those voters casting ballots by mail.

HARVARD VOTERS/ BOARD OF REGISTRARS

Five hundred and thirty-eight (538) new voter registrations were processed during 2020. On December 31, 2020 there were sixty-five (65) Inactive voters on the voters' list. Inactive voters are those who have not responded to the 2020 Annual Town Census and Street Listing. The total number of Active voters in Harvard was as follows:

Democrat	1,216
Republican	436
Libertarian	20
Political Designations	34
Unenrolled	<u>2,714</u>
TOTAL Active registered voters:	4,420

TOWN RECORDS

CENSUS

The Harvard population on December 31, 2020 was 5,840. This number includes 322 Devens residents.

VITAL RECORDS REGISTERED IN 2020

Births: 36

Marriages: 24

Deaths: 34

DOG LICENSES ISSUED IN 2020: 927

REVENUES RECEIVED IN 2020:

The following is a list of payments received by the Town Clerk for certain licenses, permits, vital records, fees and the sale of Certified copies of public documents during 2020:

Dog licenses	12,709.00
Zoning Bylaws	25.00
Business (DBA) Certificates	1,630.00
Street Lists	60.00
Raffle Permits	10.00
Notary fees	93.00
Pole Permits	200.00
Marijuana Violations	2,500.00
Vital Records	3,986.00
Marriage Intentions	<u>600.00</u>

TOTAL COLLECTED \$21,813.00

I would like to express my infinite thanks to our invaluable Assistant Town Clerk, Catherine Bowen, for her hard work and dedication during this unprecedented year. Thank you also to Election Clerk, Lucy Opalka, whose assistance leading up to the Presidential election was a life-saver.

Heartfelt thanks to our small but incredibly devoted group of Election Officials, whose selfless contribution could not be overstated during this trying year. They are truly remarkable and are all volunteers.

Thanks of course to all volunteers, board members and staff for their vital assistance in 2020.

It's been a pleasure to serve the residents of Harvard in 2020 and we are looking forward to (and hoping for) a quieter year in 2021.

Respectfully submitted,

Marlene Kenney
Town Clerk



Town Clerk Marlene Kenney with Moderator Bill Barton at the Annual Town Meeting.

Photo Credit: Jen Manell

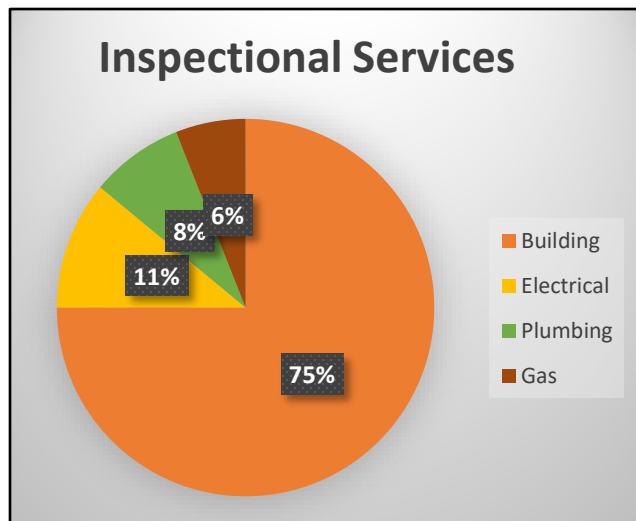
TOWN RECORDS

INSPECTIONAL SERVICES

Building/Plumbing/Gas/Electrical

Despite the COVID-19 outbreak and subsequent global pandemic, building services in town have been humming right along.

The new Hildreth Elementary School has been our biggest current project in town and is nearing completion. However, there is plenty more happening. With more residents working from home this year, we have seen a healthy number of permits requested for residential projects. We issued 28 permits for new homes with 23 of them being part of subdivisions.



Here is a snapshot of how 2020 stacked up with the previous two years excluding the new Hildreth Elementary School:

2020

- 789 total permits issued
- \$148,716.88 in fees collected
- Building permits:
303 permits issued for \$111,765.38 in fees
- Electrical permits:
264 permits issued for \$16,275.00 in fees
- Plumbing permits:
87 permits issued for \$12,079.00 in fees
- Gas permits:
130 permits issued for \$8,597.50 in fees

2019

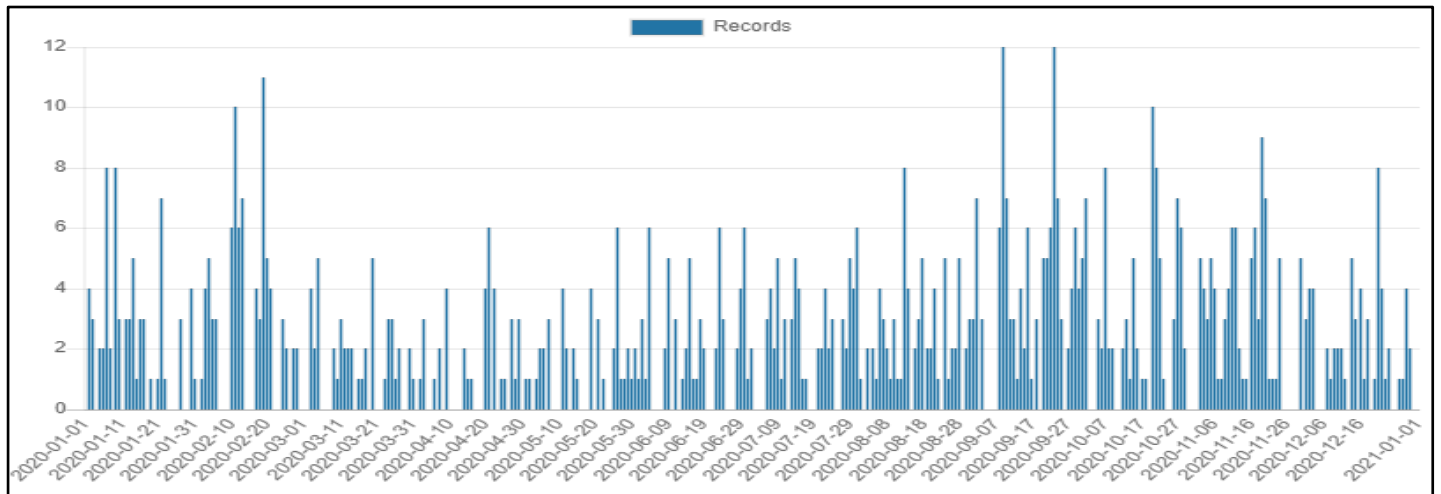
- 712 total permits issued
- \$173,007.00 in fees collected

2018

- 653 total permits issued
- \$119,218.63 in fees collected

Respectfully submitted,

Jeffrey Hayes, Building Commissioner
David Woodsum, Electrical Inspector
James Bakun, Plumbing/Gas Inspector



TOWN MEETING AND ELECTION RESULTS

PRESIDENTIAL PRIMARY

March 3, 2020

Presidential Primary was held on March 3, 2020 in the Bromfield School cafeteria. The polls were opened at 7:00 P.M. by Warden Dennis Bradley. There were 4,352 registered voters (4,130 active voters) and a total of 2,415 voters (55.49 % of all voters) cast their votes with the following results:

Democrat cast:	2,075	Total Registered Voters:	4,352
Republican cast:	329	Total Ballots Cast:	2,415
Green-Rainbow cast:	3	Turnout:	55.49%
Libertarian cast:	8		
<u>RESULTS</u>			
PRESIDENTIAL PRIMARY			
March 3, 2020			
OFFICE/CANDIDATE	TOTAL	OFFICE/CANDIDATE	TOTAL
DEMOCRATIC BALLOTS	2075	REPUBLICAN BALLOTS	329
<i>PRESIDENTIAL PREFERENCE</i>		<i>PRESIDENTIAL PREFERENCE</i>	
DEVAL PATRICK	5	WILLIAM F. WELD	47
AMY KLOBUCHAR	29	JOE WALSH	6
ELIZABETH WARREN	620	DONALD J. TRUMP	269
MICHAEL BENNET	1	ROQUE "ROCKY" DE LA FUENTE	0
MICHAEL R. BLOOMBERG	211	NO PREFERENCE	4
TULSI GABBARD	10	<i>Write-Ins</i>	1
CORY BOOKER	0	<i>Blanks</i>	2
JULIÁN CASTRO	0		
TOM STEYER	5		
BERNIE SANDERS	419		
JOSEPH R. BIDEN	702		
JOHN K. DELANEY	0		
ANDREW YANG	4		
PETE BUTTIGIEG	63		
MARIANNE WILLIAMSON	1		
NO PREFERENCE	1		
<i>Write-Ins</i>	0		
<i>Blanks</i>	4		
STATE COMMITTEE MAN		STATE COMMITTEE MAN	
JAMES B. ELDRIDGE	1,719	BRIAN P. BURKE	122
<i>Write-Ins</i>	2	DEAN CAVARETTA	60
<i>Blanks</i>	354	PAUL R. FERRO	110
		<i>Write-Ins</i>	0
		<i>Blanks</i>	37
STATE COMMITTEE WOMAN		STATE COMMITTEE WOMAN	
KARA M. LE TREIZE	1,509	CHRISTINE M. CASEBOLT	134
<i>Write-Ins</i>	1	SUSAN DUNNELL	154
<i>Blanks</i>	565	<i>Write-Ins</i>	0
		<i>Blanks</i>	41

Continued on next page:

TOWN MEETING AND ELECTION RESULTS

Continued from previous page:

TOWN COMMITTEE		TOWN COMMITTEE	
DENNIS P. BRADLEY	1312	PAMELA R. MARSTON	183
ROBERT BRUCE COIT	1156	ROBERT H. HUGHES	210
SHANNON C. MOLLOY	1259	DEBORAH SKAUEN-HINCHLIFFE	183
DAVID C. KAY	1176	PETER E. WARREN	248
KATHERINE R. WEEKS	1206	<i>Write-Ins</i>	2
PAUL A. GREEN, II	1273	<i>Blanks</i>	10689
NATHAN PATRICK FINCH	1207		
JENNIFER L. FINCH	1246		
<i>Write-Ins</i>	5		
<i>Blanks</i>	10910		
OFFICE/CANDIDATE	TOTAL	OFFICE/CANDIDATE	TOTAL
GREEN-RAINBOW BALLOTS	3	LIBERTARIAN BALLOTS	8
PRESIDENTIAL PREFERENCE		PRESIDENTIAL PREFERENCE	
DARIO HUNTER	0	ARVIN VOHRA	2
SEDINAM KINAMO CHRISTIN MOYOWASIFZA-CURRY	0	VERMIN LOVE SUPREME	3
KENT MESPLAY	1	JACOB GEORGE HORNBERGER	1
HOWARD HAWKINS	0	SAMUEL JOSEPH ROBB	0
NO PREFERENCE	0	DAN TAXATION IS THEFT BEHRMAN	0
<i>Write-Ins</i>	1	KIMBERLY MARGARET RUFF	0
<i>Blanks</i>	1	KENNETH REED ARMSTRONG	0
		ADAM KOKESH	0
STATE COMMITTEE MAN		JO JORGENSEN	0
DANIEL L. FACTOR	3	MAX ABRAMSON	0
<i>Write-Ins</i>	0	NO PREFERENCE	1
<i>Blanks</i>	0	<i>Write-Ins</i>	1
		<i>Blanks</i>	0
STATE COMMITTEE WOMAN		STATE COMMITTEE MAN	
		DON GRAHAM	7
<i>Write-Ins</i>	1	<i>Write-Ins:</i>	1
<i>Blanks</i>	2	<i>Blanks</i>	0
TOWN COMMITTEE		STATE COMMITTEE WOMAN	
		<i>Write-Ins</i>	1
		<i>Blanks</i>	7
		TOWN COMMITTEE	
<i>Write-Ins</i>	1	<i>Scatterings</i>	12
<i>Blanks</i>	29	<i>Blanks</i>	68

TOWN MEETING AND ELECTION RESULTS

The polls were closed at 8:00 p.m. by Warden Dennis Bradley and the results were announced at 11:00 p.m. 140 Absentee Ballots and 322 Early Voting Ballots were cast.

Respectfully submitted,
Marlene Kenney, Town Clerk

SPECIAL STATE PRIMARY March 3, 2020

The Special State Primary was held on March 3, 2020 in the Bromfield School cafeteria. The polls were opened at 7:00 A.M. by Warden Dennis Bradley. There were 4,352 registered voters (4,130 active voters) and a total of 2,256 voters (51.84 % of all voters) cast their votes with the following results:

Democrat cast:	1,889	Total Registered Voters:	4,352
Republican cast:	356	Total Ballots Cast:	2,256
Green-Rainbow cast:	6	Turnout:	51.84%
Libertarian cast:	5		
RESULTS			
SPECIAL STATE PRIMARY			
March 3, 2020			
OFFICE/CANDIDATE	TOTAL	OFFICE/CANDIDATE	TOTAL
DEMOCRATIC BALLOTS	1,889	REPUBLICAN BALLOTS	356
37th Middlesex/REPRESENTATIVE IN GENERAL COURT		37th Middlesex/REPRESENTATIVE IN GENERAL COURT	
DINA M. SAMFIELD	827	MALENA CHASTAIN	186
DANILLO A. SENA	941	CATHERINE J. CLARK	154
<i>Write-Ins:</i>	2	<i>Write-Ins:</i>	1
<i>Blanks</i>	119	<i>Blanks</i>	15
GREEN-RAINBOW BALLOTS	6	LIBERTARIAN BALLOTS	5
37th Middlesex/REPRESENTATIVE IN GENERAL COURT		37th Middlesex/REPRESENTATIVE IN GENERAL COURT	
<i>Write-Ins:</i>	2	<i>Write-Ins:</i>	2
<i>Blanks</i>	4	<i>Blanks</i>	3

The polls were closed at 8:00 P.M. by Warden Dennis Bradley and the results were announced at 11:00 P.M. 104 Absentee Ballots and 312 Early Voting Ballots were cast.

Respectfully submitted, Marlene Kenney, Town Clerk

TOWN MEETING AND ELECTION RESULTS

SPECIAL STATE ELECTION

June 2, 2020

The Special State Election was held on June 2, 2020 (postponed from March 31, 2020) in the Bromfield School cafeteria. The polls were opened at 7:00 A.M. by Warden Dennis Bradley. There were 4,360 registered voters (4,197 active voters) and a total of 990 voters (22.71 % of all voters) cast their votes with the following results:

# VOTES CAST:	990	# REGISTERED VOTERS:	4,360
TURNOUT:	22.71%		
<u>FINAL RESULTS</u>			
SPECIAL STATE ELECTION			
June 23, 2020			
<i>REPRESENTATIVE IN GENERAL COURT/ 37th Middlesex District</i>			TOTAL
CATHERINE J. CLARK			196
DANILLO A. SENA			791
<i>Write-Ins</i>			0
<i>Blanks</i>			2
<i>Scatterings</i>			1

The polls were closed at 8:00 P.M. by Warden Dennis Bradley and the results were announced at 8:30 P.M. 427 Absentee Ballots and 291 Early Voting Ballots were cast.

Respectfully submitted,
Marlene Kenney
Town Clerk



Town Moderator Bill Barton at the Annual Town Meeting
Photo Credit: Jen Manell

TOWN MEETING AND ELECTION RESULTS

ANNUAL TOWN MEETING

Saturday, June 20, 2020

The meeting was called to order on the field in front of the Library and the Bromfield School, located on Massachusetts Avenue at 10:00 A.M. by Moderator William Barton. The call of the meeting and the return of service were found to be in order by Town Clerk Marlene Kenney.

Moderator William Barton requested that the town allow the following non-voters to speak to the meeting if necessary:

Timothy Bragan	Town Administrator
Mark Lanza	Town Counsel
Lori Bolasevich	Finance Director
Christopher Ryan	Economic Development Director
Timothy Kilhart	DPW Director
Richard Sicard	Fire Chief
Edward Denmark	Police Chief
Debbie Thompson	COA Director
Jeffrey Hayes	Facilities Director

ARTICLE 1: ANNUAL REPORTS

To see if the Town will vote to hear the reports of the Select Board, School Committee, and any other officers or committees that may be ready to make a report and act thereon.

(Inserted by Select Board).

On a motion by Alice von Loesecke, 84 Warren Ave, Select Board and seconded,
I move the Town hear the reports of the Board of Selectmen, School Committee, and any other officers or committees that may be ready to make a report and act thereon.

Quantum of Vote on Article 1: Majority

Vote on Article 1 Main Motion: Passed by Majority

(Reports were heard from the Select Board and the School Committee)

ARTICLE 2: EXTEND SUNSET DATES

To see if the Town will vote to extend the expenditure authorization expiration date for the expenditures authorized under the following articles:

- 1) Article 41 (Conservation Commission Invasive Plants) of the Warrant of April 5, 2016;
- 2) Article 19 (Bromfield Hot Water Tanks), Article 21 (Bromfield Bathroom Renovation), and Article 28 (Conservation Commission Invasive Plants) all of the Warrant of May 5, 2018;

TOWN MEETING AND ELECTION RESULTS

- 3) Article 3 (Extend Sunset Date) of the Warrant of May 4, 2019 originally for Article 22 (Fire Pond Restoration) of the Warrant for the 2017 Annual Town Meeting; and
- 4) Article 22-4 (Conservation Commission Land) of the Warrant of May 4, 2019

to June 30, 2022, or take any vote or votes in relation thereto.

(Inserted by Select Board)

On a motion by Alice von Loesecke, 84 Warren Ave, Select Board and seconded,

I move that the Town extend the expenditure authorization expiration date for the expenditures authorized under:

- 1) Article 41 (Conservation Commission Invasive Plants) of the Warrant of the 2016 Annual Town meeting held on April 5, 2016;
- 2) Article 19 (Bromfield Hot Water Tanks), Article 21 (Bromfield Bathroom Renovation), and Article 28 (Conservation Commission Invasive Plants) all of the Warrant of the 2018 Annual Town Meeting held on May 5, 2018;
- 3) Article 3 (Extend Sunset Date) of the Warrant of the 2019 Annual Town Meeting held on May 4, 2019 originally for Article 22 (Fire Pond Restoration) of the Warrant for the 2017 Annual Town Meeting; and
- 4) Article 22-4 (Conservation Commission Land) of the Warrant of the 2019 Annual Town Meeting held on May 4, 2019

to June 30, 2022 (for all of the above expenditures).

Quantum of Vote on Article 2: Majority

A friendly amendment was made by Nate Finch, 165 Codman Hill Road and seconded to strike from 2) the wording, "Article 19 (Bromfield Hot Water Tanks)".

The School Committee accepted the friendly amendment.

Vote on Article 2 Main Motion as amended: Passed by Majority

that the Town extend the expenditure authorization expiration date for the expenditures authorized under:

- 1) Article 41 (Conservation Commission Invasive Plants) of the Warrant of the 2016 Annual Town meeting held on April 5, 2016;
- 2) Article 21 (Bromfield Bathroom Renovation), and Article 28 (Conservation Commission Invasive Plants) all of the Warrant of the 2018 Annual Town Meeting held on May 5, 2018;
- 3) Article 3 (Extend Sunset Date) of the Warrant of the 2019 Annual Town Meeting held on May 4, 2019 originally for Article 22 (Fire Pond Restoration) of the Warrant for the 2017 Annual Town Meeting; and
- 4) Article 22-4 (Conservation Commission Land) of the Warrant of the 2019 Annual Town Meeting held on May 4, 2019

to June 30, 2022 (for all of the above expenditures).

TOWN MEETING AND ELECTION RESULTS

ARTICLE 3: OMNIBUS BUDGET

To see if the Town will vote to raise and appropriate, borrow, or transfer from available funds, such sums of money as may be necessary to defray the expenses of the Town for Fiscal Year 2021, or pass any vote or votes in relation thereto.

(Inserted by Finance Committee)

On a motion by Don Ludwig, 23 East Bare Hill Road, Finance Committee and seconded,
I move that the Town vote to appropriate \$33,718,234 to defray the expenses of the Town for Fiscal Year 2021 as printed in the Warrant and Finance Committee Report for the 2020 Annual Town Meeting on pages 35 through 39 and that said appropriation be provided as follows:

Raise & Appropriate	\$ 29,434,688
Land Use - Wetlands Fees Transfer	\$ 13,500
Library - Expendable Trust Fund Transfer	\$ 5,000
HCTV - Cable Access Receipts Reserved Transfer*	\$ 91,941
Capital Stabilization Fund Transfer for Debt	\$ 372,106
Devens Fund Transfer for Debt	\$ 300,000
Comm Preservation Fund Transfer for Debt	\$ 48,738
BOH Title V Septic Betterment for Debt	\$ 11,529
Ambulance Enterprise Fund	\$ 32,000
Sewer Betterments Fund Transfer for Debt	\$ 91,947
School - Transportation Revolving Fund Transfer*	\$ 40,000
School - Kindergarten Revolving Fund Transfer*	\$ 170,000
School – School Choice Transfer*	\$ 310,000
School – Devens Fund Transfer*	\$ 1,801,785
School – Comm Ed Fund Transfer*	\$ 80,000
School – Rental Revolving Fund Transfer*	\$ 10,000
School – Shaw Trust Fund Transfer*	\$ 35,000
School – Pre-School Revolving Fund Transfer*	\$ 70,000
School – Circuit Breaker Transfer*	\$ 800,000

**any remaining funds at the end of the fiscal year will be returned to their funding source*

TOTAL APPROPRIATION	\$ 33,718,234
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Quantum of Vote on Article 3: 2/3rds Majority

Vote on Article 3 Main Motion: 146 in favor 104 opposed [DOES NOT PASS by 2/3rds Majority]

A motion to reconsider Article 3 was made by Don Ludwig, 23 East Bare Hill Road, Finance Committee and seconded.

Quantum of Vote to Reconsider: Majority

TOWN MEETING AND ELECTION RESULTS

Vote on Article 3, Motion to Reconsider: Passed by Majority

On a motion by Don Ludwig, 23 East Bare Hill Road, Finance Committee and seconded,
I move that the Town vote to appropriate \$33,346,128 to defray the expenses of the Town for Fiscal Year 2021 as printed in the Warrant and Finance Committee Report for the 2020 Annual Town Meeting on pages 35 through 39 except for the appropriations regarding Capitalization Fund transfer for debt and that said appropriation be divided as follows:

Raise & Appropriate	\$ 29,434,688
Land Use - Wetlands Fees Transfer	\$ 13,500
Library - Expendable Trust Fund Transfer	\$ 5,000
HCTV - Cable Access Receipts Reserved Transfer*	\$ 91,941
Devens Fund Transfer for Debt	\$ 300,000
Comm Preservation Fund Transfer for Debt	\$ 48,738
BOH Title V Septic Betterment for Debt	\$ 11,529
Ambulance Enterprise Fund	\$ 32,000
Sewer Betterments Fund Transfer for Debt	\$ 91,947
School - Transportation Revolving Fund Transfer*	\$ 40,000
School - Kindergarten Revolving Fund Transfer*	\$ 170,000
School – School Choice Transfer*	\$ 310,000
School – Devens Fund Transfer*	\$ 1,801,785
School – Comm Ed Fund Transfer*	\$ 80,000
School – Rental Revolving Fund Transfer*	\$ 10,000
School – Shaw Trust Fund Transfer*	\$ 35,000
School – Pre-School Revolving Fund Transfer*	\$ 70,000
School – Circuit Breaker Transfer*	\$ 800,000
<i>*any remaining funds at the end of the fiscal year will be returned to their funding source</i>	
TOTAL APPROPRIATION	\$ 33,346,128

Quantum of Vote on Article 3, Motion 1: Majority

Vote on Article 1 Motion 1: Passed by Majority

On a motion by Don Ludwig, 23 East Bare Hill Road, Finance Committee and seconded,
I move that the Town vote to appropriate \$372,106 for debt and that said appropriation be provided by transferring \$372,106 from the Capital Stabilization Fund.

Quantum of Vote on Article 3, Motion 2: 2/3rds Majority

Vote on Article 1 Motion 2: Passed by 2/3rds Majority

SEE FY 2021 OMNIBUS BUDGET BELOW:

TOWN MEETING AND ELECTION RESULTS

Line #	ACCOUNT DESCRIPTION	FY18 ACTUAL	FY19 ACTUAL	FY20 BUDGETED	FY21 REQUEST
	TOWN AUDIT	20,000	20,000	21,000	21,000
	GASB 74/75 AUDIT	-	-	-	8,500
1	TOWN AUDIT	20,000	20,000	21,000	29,500
	TOWN ADMINISTRATOR MILEAGE	4,500	5,314	5,400	5,400
	SELECTMEN-PERSONNEL	55,453	62,026	65,280	65,386
	ASST TOWN ADMINISTRATOR / HR	56,638	66,605	81,183	82,913
	TOWN ADMINISTRATOR WAGES	135,366	145,371	153,969	156,586
2	SELECT BOARD PERSONNEL	251,958	279,315	305,832	310,285
	POSTAGE	15,656	17,335	17,840	17,840
	COPY MACHINE SUPPLIES	5,871	6,060	4,000	6,000
	EMPLOYEE TRAIN & PROF DEV	96	844	1,000	1,000
	SELECTMEN OFFICE SUPPLIES	502	506	-	-
	SEL PRE EMPLOYMENT PHYS	937	454	-	-
	SELECTMEN PUR SERVICES	12,269	19,928	20,000	13,000
	SELECTMEN-MEETINGS & DUES	2,176	1,903	4,000	4,000
3	SELECT BOARD EXPENSES	37,507	47,030	46,840	41,840
4	FIN COM MEETINGS & DUES	180	180	200	200
	ACCOUNTING CERTIFICATION SALARY	500	1,000	1,000	1,000
	TREA/COLL CERTIFICATION SALARY	-	980	1,000	-
	MILEAGE REIMBURSEMENT	-	-	3,000	-
	ACCOUNTING SALARY & WAGES	138,664	139,917	161,958	159,516
	ASSESSOR WAGES	38,605	37,508	38,769	44,079
	TREAS/COLLECTOR WAGES	120,979	150,677	154,594	143,353
	OVERTIME	-	-	2,000	2,000
5	FINANCE DEPT PERSONNEL	298,747	330,081	362,322	349,948
	TECHNOLOGY SERVICES & SUPPLIES	-	44	-	-
	OTHER PROFESSIONAL SERVICES	89,144	90,102	90,000	93,000
	MAPPING AND DEEDS	2,816	4,348	3,000	4,600
	TRAINING, SUBSCRIPTIONS & DUES	5,375	2,526	7,500	5,000
	COMPUTER/PRINTER SUPPLIES	-	521	-	-
	OFFICE SUPPLIES	3,206	1,930	3,200	3,000
6	FINANCE DEPT EXPENSES	100,539	99,470	103,700	105,600
7	TECHNOLOGY	74,280	82,369	80,000	80,000
	TOWN COUNSEL-LGL SERVICES	29,383	36,967	35,000	35,000
	OTHER LEGAL SERVICES	5,028	1,112	20,000	20,000
8	LEGAL EXPENSE	34,411	38,079	55,000	55,000
9	PERSONNEL BD SUPPLIES	-	-	100	100
	TOWN CLERK - SALARY	65,555	76,627	79,997	80,973
	TOWN CLERK CERTIFICATION SAL	-	-	1,000	1,000
	OTHER IN-SERVICE TRAINING	-	155	-	-
10	TOWN CLERK PERSONNEL	65,555	76,782	80,997	81,973
	TOWN CLERK-OFC SUPPLIES	1,785	4,528	1,600	1,735
	PUB REPRINTING	5,190	4,877	5,500	5,700
	TOWN CLERK MEETINGS & DUE	2,601	2,424	3,000	3,000
11	TOWN CLERK EXPENSE	9,576	11,829	10,100	10,435
	REGISTRARS HONORARIA	500	500	500	500
	CENSUS	764	800	900	1,200
	ELECTION SUPPLIES	4,719	10,403	8,800	11,750
12	ELECTIONS & REGISTRARS	5,983	11,703	10,200	13,450

TOWN MEETING AND ELECTION RESULTS

Line #	ACCOUNT DESCRIPTION	FY18 ACTUAL	FY19 ACTUAL	FY20 BUDGETED	FY21 REQUEST
13	LAND USE BOARDS PAYROLL	55,450	56,971	145,136	147,622
	MONT REG PLANNING COMM	1,743	1,786	1,835	1,867
	OFFICE EXPENSES	505	554	1,000	1,018
	PURCHASE OF SERVICE	2,025	2,463	6,283	5,196
14	LAND USE EXPENSE	4,272	4,804	9,118	8,081
15	PUB BLDG-PERSONNEL	26,264	30,934	33,367	33,570
	BUILDING REPAIRS	103,496	104,836	100,000	100,000
	EQUIPMENT	-	-	2,500	2,500
	ELECTRICITY	45,715	47,288	36,000	48,000
	ATHOL SOLAR GENERATION-CONTRAC	6,227	(1,320)	-	-
	OIL	1,817	7,716	12,000	9,000
	GAS	32,164	38,593	56,000	47,000
	SUPPLIES	1,505	1,548	1,500	1,500
	WASTE WATER TREAT OPER	82,709	96,111	85,000	85,000
	PUB BLDG PURCH SERVICES	12,136	28,026	37,750	37,750
16	PUBLIC BUILDINGS EXPENSE	285,769	322,797	330,750	330,750
17	TOWN REPORTS	14,029	4,880	5,000	5,000
	TOTAL GENERAL GOVERNMENT	1,284,521	1,417,225	1,599,662	1,603,354
18	COMMUNICATIONS EXPENSE	155,265	175,000	201,369	218,750
	UNIFORM EXPENSES	9,372	10,715	11,500	11,500
	OFFICE SUPPLIES	2,575	3,586	3,550	3,550
	CRUISER MAINTENANCE	10,163	10,205	10,000	10,000
	OPERATING EXPENSES	28,239	24,852	37,000	33,000
	DUES AND MEMBERSHIPS	1,799	2,549	2,500	2,500
	POLICE CRUISER	34,213	35,762	-	45,950
	PUB SAFETY BLDG OPERATING COST	28,203	25,249	20,800	24,800
19	POLICE DEPT EXPENSE	114,564	112,918	85,350	131,300
	POLICE CHIEF - SALARY	149,023	130,088	133,977	133,340
	POLICE PERSONNEL - SALARY	442,643	522,972	575,784	557,312
	EDUCATION/TRAINING SALARY	69,085	75,298	72,799	116,995
	POLICE ADMIN SALARY	51,700	54,496	106,462	107,073
	OVERTIME	148,641	122,032	162,456	165,104
20	POLICE DEPT PERSONNEL	861,093	904,886	1,051,478	1,079,824
	FIRE ON-CALL WAGES	105,591	122,820	121,114	153,311
	FIRE CHIEF - SALARY	86,322	110,469	113,202	108,138
	FIRE OFFICERS STIPENDS	19,678	12,400	14,500	14,500
	FIRE DEPARTMENT WAGES FF/EMT	-	72,570	65,333	64,916
	FIRE OVERTIME & ADDL UP TO 53 HR/WK	-	269	14,414	14,659
21	FIRE DEPT PERSONNEL	211,591	318,528	328,563	355,524
	FIRE DEPARTMENT EXPENSES	51,602	42,467	51,582	53,763
	FIRE DEPT-RADIO REPL&REPA	2,360	4,527	2,600	2,650
	FIRE-PROTECTIVE CLOTHING	11,657	18,059	12,486	13,610
22	FIRE DEPT EXPENSES	65,618	65,053	66,668	70,023
	BUILDING INSPECTOR SALARY	53,511	55,604	76,757	86,176
	BLDG INSPECTOR EXPENSE	1,981	2,221	-	4,000
23	BUILDING & ZONING INSPECTOR	55,491	57,825	76,757	90,176
24	GAS INSPECTOR SALARY	2,854	3,260	4,000	4,000
25	PLUMBING INSPECTOR SALARY	7,000	7,446	7,000	7,000
26	WIRE INSPECTOR SALARY	10,014	13,526	11,000	11,000

TOWN MEETING AND ELECTION RESULTS

		FY18	FY19	FY20	FY21
Line #	ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	REQUEST
	ANIMAL CONTROL OFFICER SALARY	16,500	15,125	16,863	16,500
	ANIMAL CONTROL EXPENSE	-	-	750	750
27	ANIMAL CONTROL	16,500	15,125	17,613	17,250
28	TREE WARDEN EXPENSES	14,000	20,000	22,500	35,000
	TOTAL PUBLIC SAFETY	1,513,991	1,693,567	1,872,298	2,019,847
	SCHOOL - CENTRAL OFFICE	987,614	1,073,604	994,936	1,083,156
	SCHOOL - MAINTENANCE	1,093,924	1,168,729	1,177,110	1,178,271
	SCHOOL - HILDRETH EDUCATION	2,820,893	3,274,646	3,464,237	3,671,867
	SCHOOL - BROMFIELD EDUCATION	4,378,301	5,393,663	5,596,118	5,806,716
	SCHOOL - SPECIAL EDUCATION	3,240,912	3,964,871	4,339,525	4,781,539
	SCHOOL - TECHNOLOGY	476,854	466,229	849,065	892,159
29	LOCAL SCHOOL TOTAL	12,998,498	15,341,742	16,420,991	17,413,708
30	MONT REG VOC TECH ASSESS	112,453	75,877	66,220	74,542
	TOTAL EDUCATION	13,110,951	15,417,618	16,487,211	17,488,250
	HIGHWAY SUPT SALARY	97,595	101,774	104,015	112,208
	HIGHWAY PERSONNEL	497,191	520,161	577,583	573,595
	HIGHWAY ON CALL REGULAR	26,283	25,284	49,670	-
	TRANSFER STATION WAGES	28,606	26,152	32,494	35,194
	DIRECTORS BENEFITS CONTRACTED	3,150	4,249	4,200	4,500
	OVERTIME	13,120	(486)	50,100	26,350
31	DPW PERSONNEL	665,946	677,136	818,062	751,847
	HIGHWAY ELECTRIC	7,636	10,642	8,600	8,600
	HIGHWAY TELEPHONE	3,126	2,724	3,200	3,200
	POLICE DET'LS HARVARD OFFICERS	11,115	13,704	15,000	15,000
	VEHICLE MAINTENANCE	41,155	50,423	43,200	45,200
	HIGHWAY GENERAL SUPPLIES	27,600	21,389	32,700	34,500
	OFFICE SUPPLIES	2,835	1,107	2,100	2,100
	HIGHWAY CLOTHING/SAFETY E	10,531	11,757	11,000	12,000
	ROAD MAINT. MATERIALS	60,319	38,749	48,800	48,800
	CONTRACT SERVICES	59,999	72,334	60,500	63,500
	PAINTING LINES	2,278	12,439	13,500	13,500
	HIGHWAY FUEL	56,599	68,539	74,500	74,500
32	DPW EXPENSE	283,193	303,808	313,100	320,900
	SNOW & ICE ON CALL REGULAR	-	-	-	50,910
	SNOW & ICE OVERTIME	82,573	94,751	-	25,000
	OUTSIDE CONTRACTORS	-	-	1,000	1,000
	SAND	27,251	32,470	19,000	19,000
	SALT	173,854	151,784	76,000	76,000
	EQUIPMENT	15,409	13,339	16,000	16,000
33	DPW SNOW & ICE	299,086	292,345	112,000	187,910
34	STREET LIGHTS & TRAFFIC SIGNAL	6,826	6,914	6,500	7,000
35	DPW SMALL EQUIPMENT UNDER \$20K	30,000	28,991	30,000	30,000
36	DPW CAPITAL EQUIPMENT \$20K+				40,000

TOWN MEETING AND ELECTION RESULTS

Line #	ACCOUNT DESCRIPTION	FY18 ACTUAL	FY19 ACTUAL	FY20 BUDGETED	FY21 REQUEST
	TRANSFER STATION HAZAR WASTE	4,063	3,251	3,907	4,250
	TRANSFER STATION ELECTRIC	1,805	1,948	2,000	2,000
	TRANSFER STATION-GLASS REMOVAL	2,512	3,371	3,500	5,100
	TRANSFER STATION TELEPHONE	95	-	250	250
	TRANSFER STATION REPAIR & MAIN	5,262	8,005	6,000	8,000
	TRANSFER STATION TIRE DISPOSAL	329	652	800	800
	TRANSFER STATION TRUCKNG/SOLID	55,210	38,500	37,200	40,000
	TRANSFER STATION SOLID WASTE	70,266	89,224	88,000	81,300
	TRANSFER STATION CONSTR DEBRIS	19,295	20,617	16,500	16,500
	TRANSFER STATION CONTROLLED MAT	4,562	3,405	8,000	8,000
	TRANSFER STATION OFFICE PAPER	-	234	-	-
	TRANSFER STATION CONSULTANT	5,294	5,453	6,000	6,000
	TRANSFER STATION SUPPLIES	1,065	701	1,800	1,800
	TRANSFER STATION SENIOR BAGS	-	-	-	5,000
	TRANSFER STATION PAPER DISPOSAL	-	-	-	36,456
37	TRANSFER STATION EXPENSE	169,757	175,361	173,957	215,456
38	WATER DEPT PURCH SERVICES	27,947	22,607	25,000	27,000
39	BARE HILL POND EXPENSE	27,388	22,127	28,000	28,000
40	CEMETERY EXPENSE	97	2,282	2,500	2,500
	TOTAL PHYSICAL ENVIRONMENT	1,510,240	1,531,572	1,509,119	1,610,613
41	BD OF HEALTH-PERSONNEL	16,718	17,799	19,323	19,771
	NASHOBA HEALTH DISTRICT	23,261	24,424	25,646	26,929
	MINUTEMAN HOME CARE SERV.	1,146	1,146	1,146	1,146
	B.O.H.-OFFICE SUPPLIES	310	134	715	728
	BD OF HEALTH PURCH SERV	734	1,165	2,495	3,607
	BOH - MEETINGS/CONF/MILEAGE REIMB	-	-	-	365
42	BOARD OF HEALTH EXPENSE	25,451	26,869	30,002	32,775
43	COA WAGES	116,305	122,783	132,348	161,432
44	COA EXPENSE	1,803	1,815	1,995	10,547
45	MART WAGES	33,879	34,997	37,673	35,108
46	MART EXPENSE	401	997	1,000	1,000
	VETERANS AGENT SALARY	5,200	5,200	5,980	5,980
	VETERANS EXPENSE	542	-	1,500	1,500
	VETERANS' BENEFITS	27,165	23,965	23,200	25,000
47	VETERANS SERVICES	32,907	29,165	30,680	32,480
	TOTAL HUMAN SERVICES	227,463	234,425	253,021	293,113
	LIBRARY DIRECTOR	90,314	92,797	100,468	101,770
	LIBRARY PERSONNEL	335,415	353,922	366,162	375,662
48	LIBRARY PERSONNEL	425,729	446,719	466,630	477,432
	LIBRARY PURCHASE SERVICE	61,928	61,394	60,270	62,150
	LIBRARY MATERIALS	92,557	94,703	98,805	100,873
49	LIBRARY EXPENSE	154,485	156,096	159,075	163,023
50	HCTV PERSONNEL	40,256	50,867	86,371	37,552
	COMM CABLE ACCESS EXPENSES	28,214	21,275	30,630	56,389
	COMM CABLE ACCESS BENEFIT CHARGEBACKS	399	401	-	-
51	CABLE ACCESS EXPENSE	28,613	21,676	30,630	56,389
52	BEACH PERSONNEL - DIRECTOR	12,272	12,291	15,485	15,950
53	BEACH EXPENSES	12,135	19,361	19,361	21,297
54	COMMONS & SCHOOL/GROUNDS EXPENSE	31,650	25,650	25,650	25,650

TOWN MEETING AND ELECTION RESULTS

Line #	ACCOUNT DESCRIPTION	FY18 ACTUAL	FY19 ACTUAL	FY20 BUDGETED	FY21 REQUEST
55	HIST COMM - EXPENSES	-	438	150	250
56	AGRICULTURAL COMMISSION EXP	-	25	500	1,000
	TOTAL CULTURE & RECREATION	705,140	733,123	803,852	798,543
57	ISSUANCE COSTS	8,490	8,992	10,000	10,000
58	LONG TERM DEBT - PRINCIPAL	960,532	1,100,873	1,088,359	2,380,898
59	LONG TERM DEBT - INTEREST	210,381	263,666	910,120	1,427,431
60	SHORT TERM INTEREST	80,881	209,896	174,893	12,000
	TOTAL DEBT SERVICE	1,260,283	1,583,428	2,183,372	3,830,329
	DEFERRED COMP BENEFITS	9,671	10,397	13,000	13,340
	ATM 050518 A:42 WAGE ADJ/STUDY	-	-	-	-
	WORKERS COMP INSURANCE	102,564	123,862	128,197	136,599
	UNEMPLOYMENT INSURANCE	17,284	7,733	35,000	25,000
	LIFE INSURANCE	29	11,457	12,960	12,960
	HEALTH INSURANCE TOWN SHARE	2,353,266	2,739,052	3,306,413	3,522,436
	MEDICARE TOWN SHARE	206,698	224,863	206,474	245,000
	DISABILITY INS TOWN SHARE	29,094	26,755	25,500	32,400
	WORC COUNTY RETIREMENT	756,788	836,356	894,559	1,020,125
	BENEFITS ADMINISTRATION	7,779	1,991	2,500	2,500
	OPEB TRUST FUNDING	450,000	500,000	500,000	500,000
61	TOTAL EMPLOYEE BENEFITS	3,933,172	4,482,466	5,124,603	5,510,360
62	BLDG AND LIAB INSURANCE	134,288	149,681	214,447	213,825
	TOTAL INSURANCE & FRINGE BENEFITS	4,067,460	4,632,147	5,339,050	5,724,185
63	RESERVE FUND	-	-	330,000	350,000
64	TRANSFER TO CAP STABILIZATION	40,000	40,000	40,000	-
	GRAND TOTAL OMNIBUS BUDGET	23,720,050	27,283,106	30,442,584	33,718,234
	SEWER ENTERPRISE FUND				
	PURCHASED SERVICES	28,533	140,075	156,823	150,000
	IDC - TRF TO GEN FUND (FOR DEBT PMT)	91,657	91,657	91,827	91,947
	TOTAL SEWER ENTERPRISE	120,190	231,732	248,650	241,947
	AMBULANCE ENTERPRISE FUND				
	PERSONNEL				32,112
	STIPENDS				64,276
	PURCHASED SERVICES - ALS FEES				40,000
	FACILITY SUPPLIES & EXPENSE				3,000
	UNIFORM EXPENSE				3,200
	MISC FEES FOR SERVICE				5,000
	MED EQUIP REPAIR & MAINT				7,500
	LICENSING EXPENSE - EMT				7,350
	TRAINING - NEW EMT CLASSES				15,000
	CONTINUING EDUCATION - EMT				7,000
	COMPUTERS & SOFTWARE				2,500
	MEDICAL SUPPLIES				30,000
	OFFICE SUPPLIES				2,400
	RADIO COMMUNICATIONS				2,000
	VEHICLE MAINTENANCE				4,000
	TOTAL AMBULANCE ENTERPRISE				225,338

TOWN MEETING AND ELECTION RESULTS

Town of Harvard - General Fund - 5 Year Budgeted Revenue / Expense Projection							
	Actual	Actual	Requested	Estimated	Estimated	Estimated	Estimated
6/19/20 - from Town Admin (Amb Ent Trf)	Budget	Budget	Budget	Budget	Budget	Budget	Budget
	2019	2020	2021	2022	2023	2024	2025
Budgeted Revenues - Tax Levy (actual \$)							
R.E. Tax Levy Limit from Prior Year	19,615,932	20,287,886	20,906,887	21,559,560	22,228,549	22,914,262	23,617,119
2.5% Increase	490,398	507,197	522,672	538,989	555,714	572,857	590,428
New Growth	181,556	111,804	130,000	130,000	130,000	130,000	130,000
Debt Exclusion - TH Renovations \$2.25M	163,538	161,238	158,938	156,638	153,188	149,738	146,288
Debt Exclusion - TH Renovations Reimb Prem	(7,292)	(7,292)	(7,292)	(7,292)	(7,292)	(7,292)	(7,292)
Debt Exclusion - TH Renovations \$700K	50,138	49,438	48,738	48,038	46,988	45,938	44,888
Debt Exclusion - TH Renovations Reimb CPA	(50,138)	(49,438)	(48,738)	(48,038)	(46,988)	(45,938)	(44,888)
Debt Exclusion - Sr Ctr/Hildreth Hse	108,050	104,800	101,550	98,950	96,350	93,750	91,150
Debt Exclusion - Public Safety	131,694	123,938	116,294	-	-	-	-
Debt Exclusion - Public Library	158,913	150,819	147,781	144,744	136,925	129,375	126,563
Debt Exclusion - Fire Truck	32,250	31,750	31,250	30,750	30,000	29,250	28,500
Debt Exclusion - School	380,944	368,463	361,038	343,725	331,975	320,725	308,813
Debt Exclusion - School Reimb Premiums	(2,200)	(2,200)	(2,200)	(2,200)	(2,200)	(2,200)	(2,200)
Debt Exclusion - Roads	68,200	67,100	61,000	60,000	58,500	57,000	55,500
Debt Exclusion - MW PAT	121,550	121,707	121,866	122,029	122,195	122,365	122,539
Debt Exclusion - MW PAT Reimb from Better	(98,557)	(58,943)	(59,020)	(59,099)	(59,179)	(59,262)	(59,346)
Debt Exclusion - Heavy Duty Dump Truck (2017)	1,426	4,423	18,469	12,750	12,250	11,750	11,250
Debt Exclusion - Bromfield Science Lab (2017)	1,371	4,115	12,579	7,725	7,475	7,225	6,975
Debt Exclusion - HES School Building Project	2,079	760,346	2,472,915	2,406,425	2,343,175	2,279,925	2,216,675
Debt Exclusion - HES Sch Bldg Reimb Cap Stab			(300,000)	(200,000)	(200,000)	(200,000)	(100,000)
Debt Exclusion - HES Sch Bldg Reimb Devens			(300,000)	(200,000)	(200,000)	(200,000)	(100,000)
Subtotal - Debt Exclusions	1,061,965	1,830,262	2,935,167	2,915,144	2,823,361	2,732,348	2,845,413
Subtotal - Budgeted Tax Revenue	21,349,851	22,737,149	24,494,727	25,143,692	25,737,623	26,349,467	27,182,960
Budgeted Revenue-State Aid, Local Rec & Transf							
State - Cherry Sheet Revenueue	3,834,699	3,995,193	3,900,000	3,900,000	3,900,000	3,900,000	3,900,000
Estimated Local Receipts	1,693,749	1,559,500	1,704,709	1,747,327	1,791,010	1,835,785	1,881,680
Estimated Local Receipts - Library HPLT Offset	0	0	10,000	10,000	10,000	10,000	10,000
Local School Transfers - Other Funds (No Grants)	1,934,600	2,637,931	3,316,785	3,399,705	3,484,697	3,571,815	3,661,110
Community Preservation for Debt	51,000	50,000	48,738	48,038	46,988	45,938	44,888
Capital Stabilization for Debt	74,750	73,420	372,106	270,794	269,388	263,088	161,738
School Devens Fund for Debt			300,000	200,000	200,000	200,000	100,000
Sewer Betterments for Debt	91,657	91,827	91,947	92,070	92,195	92,324	92,455
Title V Septic Betterment for Debt	11,529	11,529	11,529	11,529	11,529	11,529	11,529
Ambulance Enterprise - Indirect Costs EE Wages	0	0	32,000	32,000	32,000	32,000	32,000
HCTV Fund	80,500	97,001	91,941	91,941	91,941	91,941	91,941
Library Trust Fund	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Wetlands Protection Fund	12,467	13,252	13,500	13,500	13,500	13,500	13,500
Subtotal - Budgeted State Aid, Local Rec & Transf	7,789,951	8,534,653	9,898,254	9,821,902	9,948,247	10,072,918	10,005,840
Budgeted Assessments							
Library - Cherry Sheet Offset Item	(8,284)	(8,529)	(8,936)	(8,936)	(8,936)	(8,936)	(8,936)
School Choice - Cherry Sheet Offset Item	(297,694)	(305,900)	(305,900)	(305,900)	(305,900)	(305,900)	(305,900)
State - Cherry Sheet Assessments	(320,421)	(474,048)	(474,048)	(474,048)	(474,048)	(474,048)	(474,048)
Town - Estimated Overlay	(160,485)	(24,240)	(100,000)	(100,000)	(100,000)	(100,000)	(100,000)
Subtotal - Budgeted Assessments	(786,884)	(812,717)	(888,884)	(888,884)	(888,884)	(888,884)	(888,884)
NET BUDGETED REVENUES	28,352,918	30,459,085	33,504,097	34,076,711	34,796,986	35,533,501	36,299,916
	Actual	Actual	Requested	Estimated	Estimated	Estimated	Estimated
	Budget	Budget	Budget	Budget	Budget	Budget	Budget
	2019	2020	2021	2022	2023	2024	2025
Budgeted Expenditures							
Salaries & Wages	15,700,497	16,210,972	17,018,801	17,614,459	18,230,965	18,869,049	19,529,466
Expenses	6,433,206	6,533,984	7,166,919	7,543,182	7,939,199	8,356,007	8,794,698
Health Insurance	2,739,052	3,306,413	3,522,436	3,698,558	3,883,486	4,077,660	4,281,543
Other Insurance & Fringe Benefits	1,393,095	1,532,637	1,701,750	1,752,803	1,805,387	1,859,548	1,915,335
OPEB - Other Post Employment Benefits	500,000	500,000	500,000	500,000	500,000	500,000	500,000
Debt Expense - Prin & Interest Due	1,370,046	2,173,372	3,808,328	3,583,254	3,488,190	3,389,005	3,298,852
R&A Article Expenses	209,100	198,446	71,102	0	0	0	0
TOTAL BUDGETED EXPENDITURES	28,344,996	30,455,824	33,789,336	34,692,255	35,847,226	37,051,270	38,319,893
BUDGET SUMMARY							
Net Budgeted Revenues	28,352,918	30,459,085	33,504,097	34,076,711	34,796,986	35,533,501	36,299,916
Budgeted Expenditures	(28,344,996)	(30,455,824)	(33,789,336)	(34,692,255)	(35,847,226)	(37,051,270)	(38,319,893)
Estimated Surplus / (Deficit)	7,922	3,261	(285,239)	(615,545)	(1,050,240)	(1,517,769)	(2,019,977)
Annual Assumptions - FY22 to FY25							
2.5% Increase - Rev - Est Local Receipts & School Trf	5.25% Increase - Exp - Expenses						
3.5% Increase - Exp - Salaries & Wages	5% Increase - Exp - Health Insurance			3% Increase - Exp - Other Insurance & Fringe Benefits			

TOWN MEETING AND ELECTION RESULTS

ARTICLE 4: VOTING BOOTHS AND STANCHIONS

To see if the Town will vote to raise and appropriate a sum of money to be expended by the Town Clerk, to purchase new portable voting booths and stanchions to be used for voting (early and election day voting) for the Town, or pass any vote or votes in relation thereto.

(Inserted by Select Board)

On a motion by Alice von Loesecke, 84 Warren Ave, Select Board and seconded,
I move that the Town appropriate \$1,000, to be expended by the Town Clerk, to purchase new voting booths and stanchions for the Town and that said appropriation be provided by raising \$1,000 by taxation.

Quantum of Vote on Article 4: Majority

Vote on Article 4 Main Motion: Passed by Majority

ARTICLE 5: CHARLIE WAITE FIELD ELECTRICAL REPAIR

To see if the Town will vote to raise and appropriate, borrow, or transfer from available funds, a sum of money to be expended by the Department of Public Works Director, with the approval of the Select Board, to replace the underground electrical system at the Charlie Waite Field in order to facilitate the operation of the irrigation system, or pass any vote or votes in relation thereto.

(Inserted by Select Board)

On a motion by Alice von Loesecke, 84 Warren Ave, Select Board and seconded,
I move that the Town appropriate \$7,200, to be expended by the Department of Public Works Director, with the approval of the Select Board, to replace the underground electrical system at the Charlie Waite Field in order to facilitate the operation of the irrigation system and that said appropriation be provided by raising \$7,200 by taxation.

Quantum of Vote on Article 5: Majority

Vote on Article 5 Main Motion: Passed by Majority

ARTICLE 6: PERFORMANCE-BASED WAGE ADJUSTMENTS

To see if the Town will vote to raise and appropriate, borrow, or transfer from available funds, a sum of money to supplement the amount appropriated under Article 3 of the Warrant for the 2020 Annual Town Meeting for salaries and wages of non-school officials and employees in order to fund performance-based wage adjustments for Fiscal Year 2021, or pass any vote or votes in relation thereto.

(Inserted by Select Board)

On a motion by Alice von Loesecke, 84 Warren Ave, Select Board and seconded,
I move that the Town appropriate \$26,602, to supplement the amount appropriated under Article 3 of the Warrant for the 2020 Annual Town Meeting for salaries and wages of non-school officials and employees in order to fund performance-based wage adjustments for Fiscal Year 2021 and that said appropriation be provided by raising \$26,602 by taxation.

TOWN MEETING AND ELECTION RESULTS

Quantum of Vote on Article 6: Majority

Vote on Article 6 Main Motion: Passed by Majority

ARTICLE 7: PURCHASE AND INSTALL SCADA CONTROL PANELS

To see if the Town will vote to raise and appropriate, borrow or transfer from available funds, a sum of money to be expended by the Department of Public Works, with the approval of the Select Board, for the purchase and installation of two supervisory control and data acquisition control panels for the Harvard Water Department, or pass any vote or votes in relation thereto.

(Inserted by Select Board)

On a motion by Alice von Loesecke, 84 Warren Ave, Select Board and seconded,
I move that the Town appropriate \$17,500, to be expended by the Department of Public Works Director, with the approval of the Select Board, for the purchase and installation of two supervisory control and data acquisition control panels for the Harvard Water Department and that said appropriation be provided by raising \$17,500 by taxation.

Quantum of Vote on Article 7: Majority

Vote on Article 7 Main Motion: Passed by Majority

ARTICLE 8: REPLACE VALVES AND RE-PIPE DECK GUN ON FIRE DEPARTMENT EQUIPMENT

To see if the Town will vote to raise and appropriate, borrow or transfer from available funds a sum of money to be expended by the Fire Chief, with the approval of the Select Board, to replace the valves that are used for water supply during a fire event and the piping for the deck gun on Engine 2, which will allow it to be lowered below the height of the rest of the truck while in transit, or pass any vote or votes in relation thereto.

(Inserted by Select Board)

On a motion by Alice von Loesecke, 84 Warren Ave, Select Board and seconded,
I move that the Town appropriate \$18,800, to be expended by the Fire Chief, with the approval of the Select Board, to replace the valves that are used for water supply during a fire event and the piping for the deck gun on Engine 2, which will allow it to be lowered below the height of the rest of the truck while in transit, and that said appropriation be provided by raising \$18,800 by taxation.

Quantum of Vote on Article 8: Majority

Vote on Article 8 Main Motion: Passed by Majority

ARTICLE 9: CAPITAL PLANNING AND INVESTMENT COMMITTEE RECOMMENDED EXPENDITURES

To see if the Town will vote to raise and appropriate, borrow, or transfer from available funds, the following sums of money to be expended by the following boards and officials for the capital projects

TOWN MEETING AND ELECTION RESULTS

and acquisitions described and numbered below, each of which shall be a separate appropriation, and to provide for said appropriations from the funding sources, or pass any vote or votes in relation thereto:

	<i>Description of Acquisition or Project</i>	<i>Board or Official Authorized to Expend Funds</i>	<i>Amount</i>	<i>Funding Sources</i>
1	Police Cruiser Replacement	Police Chief with Select Board approval	\$45,950	Capital Stabilization and Investment Fund
2	Middle School Ramp (add alternates)	Superintendent of Schools with School Committee approval	\$230,000	Capital Stabilization and Investment Fund
3	Reconstruct and Repair Town Roads	Department of Public Works Director with Select Board approval	\$225,000	Capital Stabilization and Investment Fund
4	Ayer Road Engineering Study	Department of Public Works Director with Select Board approval	\$75,000	Capital Stabilization and Investment Fund
5	Light Duty Utility Truck w/plow	Department of Public Works Director with Select Board approval	\$65,000	Capital Stabilization and Investment Fund
6	Small Tractor for Athletic Fields and Sidewalks	Department of Public Works Director with Select Board approval	\$49,000	Capital Stabilization and Investment Fund
7	Restore and Expand War Monument on the Common	War Monument Committee with Select Board approval	\$32,000	Capital Stabilization and Investment Fund
8	Ayer Road Market Study and Fiscal Impact Analysis	Planning Board with Select Board approval	\$37,000	Capital Stabilization and Investment Fund
9	DPW Building Needs Study	Department of Public Works Director with Select Board approval	\$40,000	Capital Stabilization and Investment Fund
10	Cronin Auditorium Improvements/Renovation	Superintendent of Schools with School Committee approval	\$50,000	Capital Stabilization and Investment Fund

TOWN MEETING AND ELECTION RESULTS

11	Bromfield Athletic Lockers/Showers Design Study	Superintendent of Schools with School Committee approval	\$20,000	Capital Stabilization and Investment Fund
12	Bromfield Air-Conditioning	Superintendent of Schools with School Committee approval	\$150,000	Capital Stabilization and Investment Fund

(Inserted by the Capital Planning and Investment Committee)

On a motion by John Seeley, 20 Pinnacle Road, Capital Planning and Investment Committee and seconded,

I move that the Town appropriate the sums of money to be expended by the Town boards and officials for the capital projects and acquisitions described and printed on pages 18 through 21 of Finance Committee Report and Warrant for the 2020 Annual Town Meeting, each of which numbered items shall be a separate appropriation, and to provide for said appropriations by transfer from the funding sources as printed on said pages 18 through 21.

Moderator Bill Barton ruled that each expenditure would be voted on independently.

Quantum of Vote on Article 9-1 through 9-12: 2/3rds Majority

9-1	Police Cruiser Replacement	Police Chief with Select Board approval	\$45,950	Capital Stabilization and Investment Fund
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Vote on Article 9-1 Main Motion: Passed by 2/3rds Majority

9-2	Middle School Ramp (add alternates)	Superintendent of Schools with School Committee approval	\$230,000	Capital Stabilization and Investment Fund
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John Seeley, 20 Pinnacle Road, Capital Planning and Investment Committee noted that in a prior meeting the Committee voted to reduce the amount of this article to \$20,000 for landscaping.

A friendly amendment was proposed by SusanMary Redinger, 121 Ayer Road, School Committee and seconded to reinstate the amount of the article to \$230,000.

Town Counsel advised that Article 9-2 as moved stands at \$230,000.

Vote on Article 9-2 Main Motion: Voted less than 2/3 Majority [DOES NOT PASS].

A motion to reconsider Article 9-2 at \$20,000 was proposed by SusanMary Redinger, 122 Ayer Road, School Committee and seconded.

Quantum of Vote on Article 9-2 to reconsider: Majority

Vote to reconsider Article 9-2 Amended Motion at \$20,000: Voted less than Majority [DOES NOT PASS]

TOWN MEETING AND ELECTION RESULTS

9-3	Reconstruct and Repair Town Roads	Department of Public Works Director with Select Board approval	\$225,000	Capital Stabilization and Investment Fund
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Vote on Article 9-3 Main Motion: Passed by 2/3rds Majority

9-4	Ayer Road Engineering Study	Department of Public Works Director with Select Board approval	\$75,000	Capital Stabilization and Investment Fund
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Vote on Article 9-4 Main Motion: Passed by 2/3rds Majority

9-5	Light Duty Utility Truck w/plow	Department of Public Works Director with Select Board approval	\$65,000	Capital Stabilization and Investment Fund
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Vote on Article 9-5 Main Motion: Passed by 2/3rds Majority

9-6	Small Tractor for Athletic Fields and Sidewalks	Department of Public Works Director with Select Board approval	\$49,000	Capital Stabilization and Investment Fund
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Vote on Article 9-6 Main Motion: Passed by 2/3rds Majority

9-7	Restore and Expand War Monument on the Common	War Monument Committee with Select Board approval	\$32,000	Capital Stabilization and Investment Fund
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A friendly amendment to Article 9-7 was proposed by Jon Schoenberg, 16 Harris Lane, War Monument Restoration Committee and seconded to reduce the amount requested to \$17,000.

The friendly amendment was accepted by the Capital Planning and Investment Committee.

Voted on Article 9-7 Amended Motion at \$17,000: Passed by 2/3rds Majority

9-8	Ayer Road Market Study and Fiscal Impact Analysis	Planning Board with Select Board approval	\$37,000	Capital Stabilization and Investment Fund
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Vote on Article 9-8 Main Motion: Voted 119 in favor 82 opposed [DOES NOT PASS BY 2/3RDS MAJORITY].

9-9	DPW Building Needs Study	Department of Public Works Director with Select Board approval	\$40,000	Capital Stabilization and Investment Fund
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TOWN MEETING AND ELECTION RESULTS

Vote on Article 9-9 Main Motion: Passed by 2/3rds Majority

9-10	Cronin Auditorium Improvements/Renovation	Superintendent of Schools with School Committee approval	\$50,000	Capital Stabilization and Investment Fund
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Vote on Article 9-10 Main Motion: Passed by 2/3rds Majority

9-11	Bromfield Athletic Lockers/Showers Design Study	Superintendent of Schools with School Committee approval	\$20,000	Capital Stabilization and Investment Fund
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Vote on Article 9-11 Main Motion: Passed by 2/3rds Majority

9-12	Bromfield Air-Conditioning	Superintendent of Schools with School Committee approval	\$150,000	Capital Stabilization and Investment Fund
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Vote on Article 9-12 Main Motion: Passed by 2/3rds Majority

ARTICLE 10: OLD LIBRARY ROOF ADDITIONAL FUNDING

To see if the Town will vote to raise and appropriate, borrow, or transfer from available funds the sum of \$921,360 to be combined with funds (\$480,000) appropriated under Article 23 (#3) of the Annual Town Meeting of May 2019 to completely replace the roof and gutter system and repair all identified masonry issues in the exterior envelope, and to determine whether such appropriation shall be provided by a borrowing pursuant to the provisions of Massachusetts General Laws Chapter 44, contingent upon the passage of a Proposition Two and One-half debt exclusion ballot question(s) at the June, 2020 Annual Town Election, or pass any vote or votes in relation thereto.
(Inserted by the Select Board)

On a motion by Alice von Loesecke, 84 Warren Ave, Select Board and seconded,
I move that the Town appropriate the sum of \$921,360 to be combined with funds (\$480,000) appropriated under Article 23 (#3) of the Warrant of the Annual Town Meeting of May 2019, to be expended by the Select Board, to completely replace the roof and gutter system and repair all identified masonry issues in the exterior envelope of the Old Town Library, and to provide for said appropriations by authorizing the Town Treasurer, with the approval of the Select Board, to borrow said sums of money pursuant to Massachusetts General Laws Chapter 44, contingent upon the passage of Proposition Two and One-half debt exclusion ballot questions at the June 23, 2020 Annual Town Election.

Quantum of Vote on Article 10: 2/3rds Majority

Vote on Article 10 Main Motion: Passed by 2/3rds Majority

TOWN MEETING AND ELECTION RESULTS

ARTICLE 11: CAPITAL PLANNING AND INVESTMENT COMMITTEE FISCAL YEAR 2021 DEBT

RECOMMENDATIONS

To see if the Town will vote to raise and appropriate, borrow or transfer from available funds, the following sums of money to be expended in FY21 by the following boards and officials for the capital projects and acquisitions described and numbered below, each of which shall be a separate appropriation, and to determine whether such appropriation shall be provided by a borrowing pursuant to the provisions of Massachusetts General Laws Chapter 44, contingent upon the passage of a Proposition Two and One-half debt exclusion ballot question(s) at the June, 2020 Annual Town Election, or pass any vote or votes in relation thereto:

	<i>Description of Acquisition or Project</i>	<i>Board or Official Authorized to Expend Funds</i>	<i>Amount</i>	<i>Funding Sources</i>
1	COA Hildreth House Expansion/Addition	Council on Aging with Select Board approval	\$4,300,000	Borrowing MGL Ch. 44
2	Middle School Ramp Replacement	Superintendent of Schools with School Committee approval	\$660,000	Borrowing MGL Ch. 44

(Inserted by the Capital Planning and Investment Committee)

On a motion by John Seeley, 20 Pinnacle Road, Capital Planning and Investment Committee and seconded,

I move that the Town appropriate the sums of money to be expended by the Town boards and officials for the capital projects and acquisitions with the expenditure expiration dates described and printed on pages 21 and 22 of the Finance Committee Report and Warrant for the 2020 Annual Town Meeting, each of which numbered items shall be a separate appropriation, and to provide for said appropriations by authorizing the Town Treasurer, with the approval of the Select Board, to borrow said sums of money pursuant to Massachusetts General Laws Chapter 44, contingent upon the passage of Proposition Two and One-half debt exclusion ballot questions at the June 23, 2020 Annual Town Election for each such appropriation.

Moderator Bill Barton ruled that each expenditure would be voted on independently.

Quantum of Vote on Article 11-1 and 11-2: 2/3rds Majority

11-1	COA Hildreth House Expansion/Addition	Council on Aging with Select Board approval	\$4,300,000	Borrowing MGL Ch. 44
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Vote on Article 11-1 Main Motion: Voted 111 in favor 74 opposed [DOES NOT PASS BY 2/3RDS MAJORITY].

TOWN MEETING AND ELECTION RESULTS

11-2	Middle School Ramp Replacement	Superintendent of Schools with School Committee approval	\$660,000	Borrowing MGL Ch. 44
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Vote on Article 11-2 Main Motion: Voted 76 in favor 82 opposed [DOES NOT PASS BY 2/3RDS MAJORITY].

ARTICLE 12: COMMUNITY PRESERVATION COMMITTEE REPORT

To see if the Town will vote to accept the report and recommendations of the Community Preservation Committee on the Fiscal Year 2021 Community Preservation Budget as printed in the 2020 Finance Committee Report, or pass any vote or votes in relation thereto.

(Inserted by the Community Preservation Committee)

On a motion by Michelle Catalina, 37 Old Littleton Road, Community Preservation Committee and seconded,

I move that the Town hear the report and recommendations of the Community Preservation Committee on the Fiscal Year 2021 Community Preservation Budget.

Quantum of Vote on Article 12: Majority

Vote on Article 12 Main Motion: Passed by Majority

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ARTICLE 13: COMMUNITY PRESERVATION COMMITTEE

To see if the Town will vote to raise and appropriate and transfer the following sums of money to be expended by the following boards and officials for the projects and purposes described and numbered below, each of which shall be a separate appropriation and transfer, and to provide for said appropriations from the funding sources with expenditures to begin in Fiscal Year 2021, or pass any vote or votes in relation thereto:

	<i>Description of Acquisition or Project</i>	<i>Board or Official Authorized to Expend Funds</i>	<i>Amount</i>	<i>Funding Sources and Expiration Date</i>
1	Tennis Court Resurfacing	Harvard Public Schools	\$40,000	Fiscal 2021 Community Preservation Fund Unspecified Reserves
2	Restoration of the Bromfield Wall along Massachusetts Avenue	Harvard Historical Commission	\$89,200	Fiscal 2021 Community Preservation Fund Unspecified Reserves

TOWN MEETING AND ELECTION RESULTS

3	Preservation of Historic Fire Department Documents	Harvard Fire Department	\$6,000	Fiscal 2021 Community Preservation Fund Unspecified Reserves
4	Affordable Housing Funds	Municipal Affordable Housing Trust	\$33,000	Fiscal 2021 Community Preservation Fund Unspecified Reserves
5	Conservation Commission Fund	Conservation Commission	\$150,000	Fiscal 2021 Community Preservation Fund Unspecified Reserves
6	Community Preservation Committee FY21 Administrative Expenses	Community Preservation Committee	\$2,500	Fiscal 2021 Community Preservation Fund Unspecified Reserves

(Inserted by the Community Preservation Committee)

On a motion by Michelle Catalina, 37 Old Littleton Road, Community Preservation Committee and seconded,

I move that the Town appropriate the sums of money to be expended by the Town boards and officials for the capital projects and acquisitions and other purposes described and printed on pages 28 through 30 of the Finance Committee Report and Warrant for the 2020 Annual Town Meeting, each of which numbered item shall be a separate appropriation, and to provide for said appropriations by transferring said amounts from the Community Preservation Fund funding sources with the expenditure expiration dates as printed on pages 43 and 44.

Moderator Bill Barton ruled that each expenditure would be voted on independently.

Quantum of Vote on Article 13-1 through 13-6: Majority

13-1	Tennis Court Resurfacing	Harvard Public Schools	\$40,000	Fiscal 2021 Community Preservation Fund Unspecified Reserves June 30, 2022
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Vote on Article 13-1 Main Motion: Passed by Majority

13-2	Restoration of the Bromfield Wall along Massachusetts Avenue	Harvard Historical Commission	\$89,200	Fiscal 2021 Community Preservation Fund Unspecified Reserves June 30, 2022
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Vote on Article 13-2 Main Motion: Passed by Majority

13-3	Preservation of Historic Fire Department Documents	Harvard Fire Department	\$6,000	Fiscal 2021 Community Preservation Fund Unspecified Reserves June 30, 2021
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Vote on Article 13-3 Main Motion: Passed by Majority

TOWN MEETING AND ELECTION RESULTS

13-4	Affordable Housing Funds	Municipal Affordable Housing Trust	\$33,000	Fiscal 2021 Community Preservation Fund Unspecified Reserves
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Vote on Article 13-4 Main Motion: Passed Unanimously

13-5	Conservation Commission Fund	Conservation Commission	\$150,000	Fiscal 2021 Community Preservation Fund Unspecified Reserves
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Vote on Article 13-5 Main Motion: Passed by Majority

13-6	Community Preservation Committee Administrative Expenses	Community Preservation Committee	\$2,500	Fiscal 2021 Community Preservation Fund Unspecified Reserves June 30, 2021
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Vote on Article 13-6 Main Motion: Passed Unanimously

ARTICLE 14: NEW AMBULANCE ENTERPRISE FUND

To see if the Town will vote to accept the provisions of Massachusetts General Laws, Chapter 44, Section 53F ½ to establish the Town's ambulance service as an enterprise fund effective July 1, 2020 and transfer the balances of the Ambulance Revolving Fund and Receipts Reserved for Appropriation to the fund balance of said enterprise fund, or take any other vote or votes in relation thereto.

(Inserted by Finance Director)

On a motion by Alice von Loesecke, 84 Warren Ave, Select Board and seconded,

I move that the Town accept the provisions of Massachusetts General Laws, Chapter 44, Section 53F½ and establish an Ambulance Enterprise Fund in accordance with the provisions of said law +for the Fiscal Year July 1, 2020 through June 30, 2021 and that the balances of the Ambulance Revolving Fund and Receipts Reserved for Appropriation be transferred to the fund balance of said enterprise fund.

Quantum of Vote on Article 14: Majority

Vote on Article 14 Main Motion: Passed by Majority

ARTICLE 15: FY2021 ENTERPRISE FUND BUDGETS

To see if the Town will vote to raise and appropriate or transfer from available funds sums of money to defray the regular expenses of both the Town Sewer, and Ambulance Enterprise Funds, in accordance with the provisions of Massachusetts General Laws Chapter 44, Section 53F½ for Fiscal Year 2021, or take any other action relative thereto.

(Inserted by Finance Director)

On a motion by Alice von Loesecke, 84 Warren Ave, Select Board and seconded,

I move that the Town vote to appropriate the following sums of money to defray the expenses of the Town Enterprise Funds for Fiscal Year 2021 as printed in the Warrant and Finance Committee Report for the 2020 Annual Town Meeting on page 39.

TOWN MEETING AND ELECTION RESULTS

<u>REVENUES</u>	<u>SEWER</u>	<u>AMBULANCE</u>
User Charges	\$ 150,000	\$ 142,000
Betterments	\$ 91,947	
Other Departmental Revenue		\$ 83,338
TOTAL REVENUE	\$ 241,947	\$ 225,338

<u>EXPENSES</u>	<u>SEWER</u>	<u>AMBULANCE</u>
Direct	\$ 150,000	\$ 225,338
Indirect (appropriated in Gen Fund)	\$ 91,947	
TOTAL EXPENSES	\$ 241,947	\$ 225,338

Quantum of Vote on Article 15: Majority

Vote on Article 15 Main Motion: Passed by Majority

ARTICLE 16: AMEND THE CODE OF HARVARD, CHAPTER 21, REVOLVING FUNDS

To see if the Town will vote to amend the Code of Harvard, Chapter 21, Revolving Funds, by adding thereto a new section, Section 21-5.8, Parks and Recreation Field Maintenance Revolving Fund as follows:

§ 21-5.8 Parks and Recreation Field Revolving Fund.

- A. Fund name. There shall be a separate fund called the Parks and Recreation Field Maintenance Revolving Fund authorized for use by the Parks and Recreation Commission.
- B. Revenues. The Town Accountant shall establish the Parks and Recreation Field Maintenance Revolving Fund as a separate account and credit to the Fund all of the program and activity fees charged and received by the Parks and Recreation Commission in connection with the activities at the town fields operated by the Parks and Recreation Commission.
- C. Purposes and expenditures. During each fiscal year, the Parks and Recreation Commission may incur liabilities against and spend monies from the Parks and Recreation Field Maintenance Revolving Fund for the expenses of the Town Fields.
- D. Fiscal Years. The Parks and Recreation Field Revolving Fund shall operate for fiscal years that begin on or after July 1, 2020.

and by also deleting from said Chapter 21, Section 21-5.3, Ambulance Service Revolving Fund, or pass any vote or votes in relation thereto.

(Inserted by Select Board)

On a motion by Alice von Loesecke, 84 Warren Ave, Select Board and seconded,

I move that the Town amend the Code of Harvard, Chapter 21, Revolving Funds, by adding thereto a

TOWN MEETING AND ELECTION RESULTS

new section, Section 21-5.8, Parks and Recreation Field Maintenance Revolving Fund as follows:

§ 21-5.8 Parks and Recreation Field Revolving Fund.

- A. Fund name. There shall be a separate fund called the Parks and Recreation Field Maintenance Revolving Fund authorized for use by the Parks and Recreation Commission.
- B. Revenues. The Town Accountant shall establish the Parks and Recreation Field Maintenance Revolving Fund as a separate account and credit to the Fund all of the program and activity fees charged and received by the Parks and Recreation Commission in connection with the activities at the town fields operated by the Parks and Recreation Commission.
- C. Purposes and expenditures. During each fiscal year, the Parks and Recreation Commission may incur liabilities against and spend monies from the Parks and Recreation Field Maintenance Revolving Fund for the expenses of the Town Fields.
- D. Fiscal Years. The Parks and Recreation Field Revolving Fund shall operate for fiscal years that begin on or after July 1, 2020.

and by also deleting from said Chapter 21, Section 21-5.3, Ambulance Service Revolving Fund.

Quantum of Vote on Article 16: Majority

Vote on Article 16 Main Motion: Passed Unanimously

Approved by the Attorney General on August 27, 2020

ARTICLE 17: REVOLVING FUNDS

To see if the Town will vote to set the following limits on the amounts to be expended from the following revolving funds during Fiscal Year 2021:

Revolving Fund	Expenditure Limit
Council on Aging	\$35,000.
Fourth of July Committee	\$40,000.
Fire Department S.A.F.E. Program	\$15,000.
Application Review Advertising & Professional Service Cost	\$1,000.
Harvard Community Cable Access Committee	\$25,000.
Parks and Recreation Beach	\$65,000.
Parks and Recreation Field Maintenance	\$65,000.

or pass any vote or votes in relation thereto.
(Inserted by Finance Committee)

TOWN MEETING AND ELECTION RESULTS

On a motion by Don Ludwig, 23 East Bare Hill Road, Finance Committee and seconded, I move that the Town establish the Fiscal Year 2021 expenditure limitations on the revolving funds previously established by the Town as printed on Page 45 of the Warrant and Finance Committee Report for the 2020 Annual Town Meeting.

Quantum of Vote on Article 17: Majority

Vote on Article 17 Main Motion: Passed Unanimously

ARTICLE 18: AMEND CHAPTER 412 OF THE ACTS OF 2018 – CAP ON PROPERTY TAXES FOR MEANS TESTED SENIORS

To see if the Town will vote to authorize the Select Board to petition the General Court of Massachusetts to amend Section 1 of Chapter 412 of the Acts of 2018 as follows:

[Key to revisions; underlining = additions; ~~striketrough~~ = deletions]

“SECTION 1. With respect to each qualifying parcel of real property classified as class one, residential in the town of Harvard there shall be ~~an exemption from~~ a cap on the property tax equal to 10 per cent of total annual household income, or such other per cent of income as determined under section 3. The exemption shall be applied to the domicile of the taxpayer only. The exemption provided for in this section shall be in addition to any other exemptions allowed pursuant to the General Laws, provided

that, in no event shall the property taxes be reduced by more than 50 per cent by this exemption.”

Or pass any vote or votes in relation thereto.

(Inserted by Select Board)

On a motion by Alice von Loesecke, 84 Warren Ave, Select Board and seconded, I move that the Town vote to authorize the Select Board to petition the General Court of the Commonwealth of Massachusetts to adopt a special act amending Section 1 of Chapter 412 of the Acts of 2018 by making the revisions thereto as printed on page 45 of the Warrant and Finance Committee Report for the 2020 Annual Town Meeting.

Quantum of Vote on Article 18: Majority

Vote on Article 18 Main Motion: Passed by Majority

Article as amended:

SECTION 1. With respect to each qualifying parcel of real property classified as class one, residential in the town of Harvard there shall be a cap on the property tax equal to 10 per cent of total annual household income, or such other per cent of income as determined under section 3. The exemption shall be applied to the domicile of the taxpayer only. The exemption provided for in this section shall be in addition to any other exemptions allowed pursuant to the General Laws, provided that, in no event shall the property taxes be reduced by more than 50 per cent by this exemption.

ARTICLE 19: CITIZEN PETITION

To see if the Town will vote to place the following parcels of land under the authority and jurisdiction of the Parks and Recreation Commission, ownership remaining with the citizens of the town.

TOWN MEETING AND ELECTION RESULTS

- A. Pond Road Walking Path – 0.9 acres along Pond Rd. – GIS Map 22A lot 15
- B. Bare Hill Pond Beach – 8.27 acres on the end of Pond Rd. – GIS Map 22A lot 14
- C. Bare Hill Pond Woods – 9.17 acres on Pond and Whitman Rd.s – GIS Map 22A lots 8-13
- D. Charlie Waite Fields – 5.05 acres on Lancaster County Rd – GIS Map 8 lot 62.4
- E. Harvard Park/McCurdy track – 13.93 acres on Lancaster County Rd. – GIS Map 8 lots 21.1, 21.2, 21.3
- F. Ryan Land & Depot Rd. Fields – 30.33 acres on Depot Rd. – GIS Map 12 lot 1.2

(Inserted by Citizens Petition)

Quantum of Vote on Article 19: Majority

Moderator Bill Barton explained that a majority vote on this article would allow the Park and Recreation Commission to use and govern the parcels, but they could not change the parcel's usage.

A 2/3 vote would give the Park and Recreation Commission the jurisdiction to use and govern the parcels and also adjust their usage.

Town Counsel Mark Lanza clarified that since the parcels are currently deeded for the broader definition of municipal use, then narrowing the usage for Park and Recreation Commission purposes only would itself constitute a change in use and this would require a 2/3 vote.

Petitioner Robert O'Shea, 357 Old Littleton Rd, Park and Recreation Commission, agreed to seek a 2/3 vote.

A friendly amendment was offered by Victor Normand, 214 Stow Road and seconded, to keep the jurisdiction of the parcels under the Select Board, which would require a majority vote. The friendly amendment was not accepted.

A motion to move the question by Mark Buell, 237 Littleton County Road was seconded.

Quantum of Vote to Move the Question on Article 19: 2/3rds Majority

Vote to Move the Question on Article 19: Passed by 2/3rds Majority

Quantum of Vote on Article 19 as amended: 2/3rds Majority

Vote on Article 19 Main Motion as amended: Passed by 2/3rds Majority

ARTICLE 20: ACCEPTANCE OF GIFTS OF PROPERTY

To see if the Town will vote to accept gifts of land or interests in land for any municipal purpose, and authorize the Select Board to acquire said parcels of land or interests therein so donated or purchased by eminent domain for the purpose of confirming and making clear the Town's title to said parcels of land or interests therein, or pass any vote or votes in relation thereto.

(Inserted by Select Board)

TOWN MEETING AND ELECTION RESULTS

On a motion by Alice von Loesecke, 84 Warren Ave, Select Board and seconded,
I move to take no action on this article.

Quantum of Vote on Article 20: Majority

Vote on Article 20 Main Motion: Passed Unanimously

ARTICLE 21: ACCEPTANCE OF HIGHWAY FUNDS

To see if the Town will vote to accept State funds to be used for reconstruction and improvements of public ways, or pass any vote or votes in relation thereto.

(Inserted by Select Board)

On a motion by Alice von Loesecke, 84 Warren Ave, Select Board and seconded,
I move that the Town accept the Fiscal Year 2021 State funds to be used for reconstruction and improvements of public ways.

Quantum of Vote on Article 21: Majority

Vote on Article 21 Main Motion: Passed Unanimously

The meeting was dissolved at 3:33 P.M.

Checkers for the meeting were Joanne Helhowski, Nancy Cronin, Steven Cronin and Mary Jarvis.

They checked in 290 voters out of a total of 4,354 registered voters (4,199 active voters).

The Citizen of Note was the Harvard Press.

Counters for the meeting were SusanMary Redinger, Libby Levison, Marc Sevigny, Pat Jennings, Mario Cardenas, Jim Ware, Carol Strazdus and Suzanne Allen.

Respectfully submitted,

Marlene Kenney, Town Clerk

TOWN MEETING AND ELECTION RESULTS

ANNUAL TOWN ELECTION

June 23, 2020

The Annual Town Election was held on June 23, 2020 (postponed from May 5, 2020) in the Bromfield School cafeteria. The polls were opened at 3:00 P.M. by Warden Dennis Bradley. There were 4,376 registered voters (4,221 active voters) and a total of 990 voters (22.71 % of all voters) cast their votes with the following results:

ABSENTEE VOTES	507		
EARLY VOTES	173		
VOTED AT POLLS	497		
TOTAL VOTES CAST:	1,177	# REGISTERED VOTERS:	4,376
TURNOUT: 26.90%			
FINAL RESULTS			
ANNUAL TOWN ELECTION			
June 23, 2020			
OFFICE/CANDIDATE	TOTAL	QUESTIONS	
MODERATOR (1)		Q #1 OVERRIDE	
William K. Barton	998	Yes	477
Blanks	168	No	691
Scatterings	11	Blanks	9
SELECT BOARD (2)		Q #2 HILDRETH HOUSE	
Rich D. Maiore	964	Yes	435
Kara M. Minar	925	No	721
Blanks	448	Blanks	21
Scatterings	17		
LIBRARY TRUSTEE (2)		Q #3 MIDDLE SCHOOL RAMP	
Mary Abigail P. Coolidge	834	Yes	556
Caryl G. Browse	736	No	606
William J. Salter	404	Blanks	15
Blanks	373		
Scatterings	7		
SCHOOL COMMITTEE (2)		Q #4 OLD LIBRARY ROOF	
SusanMary Redinger	863	Yes	536
Abigail Besse	241	No	630
Blanks	1220	Blanks	11
Scatterings	30		
WARNER FREE (2)			
Alison S. Thornton	959		
Lisa Foley	47		
Blanks	1334		
Scatterings	14		

The polls were closed at 8:00 P.M. by Warden Dennis Bradley and the results were announced at 10:30 P.M. 507 Absentee Ballots and 173 Early Voting Ballots were cast.

Respectfully submitted, Marlene Kenney, Town Clerk

TOWN MEETING AND ELECTION RESULTS

STATE PRIMARY September 1, 2020

The State Primary was held on September 1, 2020 in the Bromfield School cafeteria. The polls were opened at 7:00 P.M. by Warden Dennis Bradley. There were 4,461 registered voters (4,333 active voters) and a total of 2,170 voters (48.64 % of all voters) cast their votes with the following results:

ABSENTEE VOTES	524		
VOTE BY MAIL	1,083		
VOTE AT POLLS	521		
EARLY VOTE IN OFFICE	42		
TOTAL VOTES CAST:	2,170	# REGISTERED VOTERS:	4,461
Democrat Cast:	1,893		
Republican cast:	266	Total Ballots Cast:	2,170
Green-Rainbow cast:	1	Turnout:	48.64%
Libertarian cast:	10		
<u>FINAL RESULTS</u>			
STATE PRIMARY			
September 1, 2020			
OFFICE/CANDIDATE	TOTAL	OFFICE/CANDIDATE	TOTAL
DEMOCRATIC BALLOTS		REPUBLICAN BALLOTS	
SENATOR IN CONGRESS		SENATOR IN CONGRESS	
EDWARD J. MARKEY	1,379	SHIVA AYYADURAI	134
JOSEPH P. KENNEDY, III	508	KEVIN J. O'CONNOR	130
Scattering	1		
Blanks	5	Blanks	2
REPRESENTATIVE IN CONGRESS		REPRESENTATIVE IN CONGRESS	
LORI LOUREIRO TRAHAN	1,647		
Write-Ins	4	Write-Ins	4
Scatterings	6	Scatterings	4
Blanks	236	Blanks	258
COUNCILLOR		COUNCILLOR	
MARILYN M. PETITTO DEVANEY	1,485		
		Write-Ins	2
Scatterings	2	Scatterings	2
Blanks	406	Blanks	262
SENATOR IN GENERAL COURT		SENATOR IN GENERAL COURT	
JAMES B. ELDRIDGE	1,668		
Write-Ins	2	Write-Ins	3
Scatterings	1	Scatterings	2
Blanks	222	Blanks	261
REPRESENTATIVE IN GENERAL COURT		REPRESENTATIVE IN GENERAL COURT	
DANILLO A. SENA	1,613	CATHERINE J. CLARK	224
Scatterings	2	Write-In	1
Blanks	278	Blanks	41
REGISTER OF PROBATE		REGISTER OF PROBATE	
JOHN B. DOLAN, III	532	STEPHANIE K. FATTMAN	209
KASIA WENNERBERG	903		
Scatterings	6		
Blanks	452	Blanks	57

Continued on next page:

TOWN MEETING AND ELECTION RESULTS

Continued from previous page:

GREEN-RAINBOW BALLOTS		LIBERTARIAN BALLOTS	
SENATOR IN CONGRESS		SENATOR IN CONGRESS	
		<i>Write-Ins</i>	1
<i>Scattering</i>	1	<i>Scatterings</i>	6
<i>Blanks</i>	0	<i>Blanks</i>	3
REPRESENTATIVE IN CONGRESS		REPRESENTATIVE IN CONGRESS	
		<i>Write-Ins</i>	2
<i>Scattering</i>	1	<i>Scatterings</i>	6
<i>Blanks</i>	0	<i>Blanks</i>	2
COUNCILLOR		COUNCILLOR	
		<i>Write-In</i>	1
<i>Scattering</i>	0	<i>Scatterings</i>	5
<i>Blanks</i>	1	<i>Blanks</i>	4
SENATOR IN GENERAL COURT		SENATOR IN GENERAL COURT	
		<i>Write-In</i>	1
<i>Scattering</i>	1	<i>Scatterings</i>	3
<i>Blanks</i>	0	<i>Blanks</i>	6
REPRESENTATIVE IN GENERAL COURT		REPRESENTATIVE IN GENERAL COURT	
		<i>Write-In</i>	1
<i>Scattering</i>	1	<i>Scatterings</i>	3
<i>Blanks</i>	0	<i>Blanks</i>	6
REGISTER OF PROBATE		REGISTER OF PROBATE	
		<i>Write-In</i>	1
<i>Scattering</i>	1	<i>Scatterings</i>	5
<i>Blanks</i>	0	<i>Blanks</i>	4

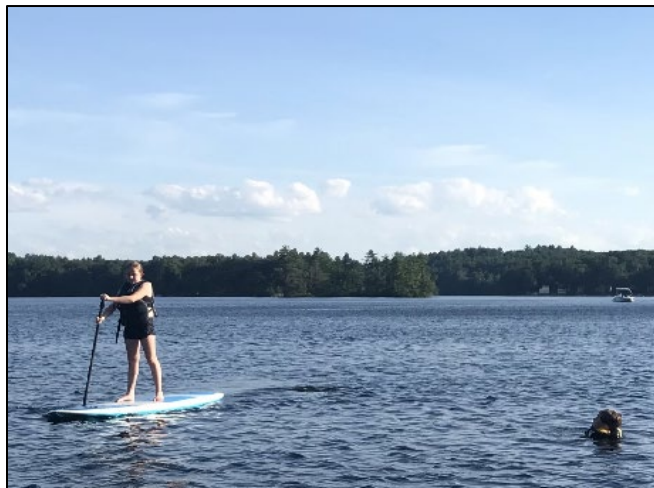
The polls were closed at 8:00 P.M. by Warden Dennis Bradley and the results were announced at 10:40 P.M. 524 Absentee Ballots, 1,083 Vote by Mail Ballots, 42 Early Voting in Office ballots and 521 Voted in Person at the Polls ballots were cast.

Respectfully submitted,
Marlene Kenney, Town Clerk

OUR COMMUNITY IN PICTURES



John Derse (age 7), outside his house during the October 30 snowstorm.
Photo Credit: Mike Derse



Ella Green enjoying Bare Hill Pond while younger brother Cooper looks on. Photo Credit: Kerri Green



Boy Scouts Greens Sale
Photo Credit: Tim Clark



Council on Aging Valentine Tea
Photo Credit: Tim Clark



Lions Club Winterfest
Photo Credit: Joe Schmidt



Farmstand on East Bare Hill Road
Photo Credit: Roseanne Saalfeld

TOWN MEETING AND ELECTION RESULTS

SPECIAL TOWN MEETING

October 3, 2020

The meeting was called to order on the field in front of the Library and The Bromfield School, located on Massachusetts Avenue on Saturday, October 3, 2020 at 12:01 p.m. by Moderator, William Barton. The call of the meeting and the return of service were found to be in order by Town Clerk Marlene Kenney.

Moderator William Barton requested that the town allow the following non-voters to speak to the meeting if necessary:

Timothy Bragan	Town Administrator
Mark Lanza	Town Counsel
Lori Bolasevich	Finance Director
Tim Kilhart	DPW Director
Christopher Ryan	Economic Development Director
Richard Sicard	Fire Chief
Debbie Thompson	COA Director
Edward Denmark	Police Chief

Before motions commenced, Moderator William Barton took a non-binding straw poll of Special Town Meeting voters in attendance requesting they vote in favor or not in favor of the Town investigating electronic voting at Town Meeting. A majority voted in favor of investigating electronic voting at Town Meeting.

ARTICLE 1: EASEMENT NATIONAL GRID

To see if the Town will vote to authorize the Select Board to grant an easement to Massachusetts Electric Company and Verizon New England, Inc. in, on and over the area of Massachusetts Avenue as shown on the sketch entitled "EASEMENT Mass Ave Harvard, Ma" dated June 9, 2020 and prepared by A. Kubia, a copy of which sketch is on file in the Office of the Town Clerk, so Massachusetts Electric Company and Verizon New England, Inc. can move the telephone pole, located in the Bromfield School driveway, to the south and off of the driveway, or take any vote or votes in relation thereto.

(Inserted by Select Board)

On a motion by Alice von Loesecke, 84 Warren Ave, Select Board and seconded,
I move that the Town authorize the Select Board to grant an easement to Massachusetts Electric Company and Verizon New England, Inc. in, on and over the area of Massachusetts Avenue as shown on the sketch entitled "EASEMENT Mass Ave Harvard, Ma" dated June 9, 2020 and prepared by A. Kubia, a copy of which sketch is on file in the Office of the Town Clerk, so that Massachusetts Electric Company and Verizon New England, Inc. can move the telephone pole, located in the Bromfield School driveway, to the south and off of the driveway.

Quantum of Vote on Article 1: 2/3rds Majority

Vote on Article 1 Main Motion: Passed Unanimously

TOWN MEETING AND ELECTION RESULTS

ARTICLE 2: BROMFIELD HOUSE DISPOSITION

To see if the Town will vote to authorize a.) the School Committee to transfer the care, custody, management and control of the parcel of land with the building thereon known, and numbered as 39 Massachusetts Avenue, Harvard, Massachusetts and described in the deed dated June 2, 1982 and recorded with the Worcester District Registry of Deeds in Book 7501, Page 344 to the Select Board; and b.) the Select Board to sell, convey, transfer or otherwise dispose of said parcel of land and/or building, or take any vote or votes in relation thereto.

(Inserted by Select Board)

On a motion by Alice von Loesecke, 84 Warren Ave, Select Board and seconded, I move that the Town authorize a.) the School Committee to transfer the care, custody, management and control of the parcel of land with the building thereon known, and numbered as 39 Massachusetts Avenue, Harvard, Massachusetts and described in the deed dated June 2, 1982 and recorded with the Worcester District Registry of Deeds in Book 7501, Page 344 to the Select Board; and b.) the Select Board to sell, convey, transfer or otherwise dispose of said parcel of land and/or building.

Quantum of Vote on Article 2: 2/3rds Majority

An amendment was proposed by Terry Morton, 87 Bolton Road and seconded to add the following wording to Article 2, "After the Select Board develop a plan, that plan is returned to a Town Meeting for a final decision."

The Select Board accepted this as a friendly amendment.

A revision to the friendly amendment was proposed by Willie Wickman, 27 Willow Road to insert the wording "Annual Town Meeting" in place of "Town Meeting".

The Select Board did not accept the revision of the friendly amendment.

A vote was taken to amend the friendly amendment to read as follows, "After the Select Board develop a plan, that plan is returned to an Annual Town Meeting for a final decision."

Quantum of Vote on revising the friendly amendment to Article 2: Majority

Vote on revising the friendly amendment: Voted less than Majority [DOES NOT PASS]

Quantum of Vote on Article 2 as amended: 2/3rds Majority

Vote on Article 2 as amended: Passed by 2/3rds Majority

As amended: That the Town authorize a.) the School Committee to transfer the care, custody, management and control of the parcel of land with the building thereon known, and numbered as 39 Massachusetts Avenue, Harvard, Massachusetts and described in the deed dated June 2, 1982 and recorded with the Worcester District Registry of Deeds in Book 7501, Page 344 to the Select Board; and b.) the Select Board to sell, convey, transfer or otherwise dispose of said parcel of land and/or building. After the Select Board develop a plan, that plan is returned to a Town Meeting for a final decision.

TOWN MEETING AND ELECTION RESULTS

ARTICLE 3: BROMFIELD SCHOOL RAMP

To see if the Town will vote to raise and appropriate, borrow, or transfer from available funds a sum of money to construct a new ramp at the Bromfield school, said sum of money to be spent with the approval of the School Committee, with any remaining funds to be returned to their funding source, or take any vote or votes in relation thereto.

(Inserted by Capital Planning and Investment Committee)

On a motion by Nate Finch, 165 Codman Hill Road, Capital Planning and Investment Committee and seconded,

I move that the Town transfer from the Capital Stabilization and Investment Fund the sum of \$314,000, to be expended in conjunction with available funds received from Devens in the amount of \$150,000 and \$50,000 from the Miriam Shaw Trust to construct a new ramp at the Bromfield school, said sum of money to be spent with the approval of the School Committee, provided that any grants funds received for said project shall reduce the amount transferred from the Capital Stabilization and Investment Fund by up to \$114,000 of such grant with 50% of the grant funds in excess of \$114,000, if any, further reducing the amount so transferred and the other 50% of said excess grant funds reducing said funds received from Devens and the Miriam Shaw Trust in proportionate amounts, with any remaining funds at the end of said to be returned to their respective funding sources.

Quantum of Vote on Article 3: 2/3rds Majority

Vote on Article 3: Passed by 2/3rds Majority

ARTICLE 4: SCADA SYSTEM UPGRADE ADDITION

To see if the Town will vote to raise and appropriate, borrow, or transfer from available funds a sum of money to purchase a new computer system to be used with the Supervisory Control and Data Acquisition (SCADA) system, which sum of money shall be used with funds previously appropriated to update the SCADA system and shall be spent by the Town's Department of Public Works Director with the approval of the Select Board, with any remaining funds to be returned to their funding source, or take any vote or votes in relation thereto.

(Inserted by Capital Planning and Investment Committee)

On a motion by Nate Finch, 165 Codman Hill Road, Capital Planning and Investment Committee and seconded,

I move that the Town transfer from the Capital Stabilization and Investment Fund the sum of \$6,557, to purchase a new computer system to be used with the Supervisory Control and Data Acquisition (SCADA) system, which sum of money shall be used with funds previously appropriated to update the SCADA system and shall be spent by the Town's Department of Public Works Director with the approval of the Select Board, with any remaining funds to be returned to their funding source.

Quantum of Vote on Article 4: 2/3rds Majority

TOWN MEETING AND ELECTION RESULTS

Vote on Article 4: Passed Unanimously

ARTICLE 5: EMERGENCY RENTAL ASSISTANCE PROGRAM

To see if the Town will vote to approve the transfer of \$20,000 from Community Preservation Fund Unspecified Reserves to the Harvard Municipal Affordable Housing Trust Fund, for the purpose of creating an emergency rental assistance program for those qualified occupants living in low to moderate income housing, or pass any vote or votes in relation thereto, to cover the implementation and administration of a COVID Emergency Rental Assistance Program for the Town of Harvard.

(Inserted by Community Preservation Committee)

On a motion by Didi Chadran, 206 Stow Road, Community Preservation Committee and seconded, I move that the Town approve the transfer of \$20,000 from Community Preservation Fund Unspecified Reserves to the Harvard Municipal Affordable Housing Trust Fund for the purpose of creating an emergency rental assistance program for those qualified occupants living in low to moderate income housing to cover the implementation and administration of a COVID Emergency Rental Assistance Program for the Town of Harvard.

Quantum of Vote on Article 5: Majority

An amendment was proposed by Michelle Catalina, 37 Old Littleton Road, Community Preservation Committee and seconded to add the words, “and mortgage” after the wording “...emergency rental...”

The Community Preservation Committee accepted this as a friendly amendment.

Vote on Article 5 as amended: Passed Unanimously

As amended: That the Town approve the transfer of \$20,000 from Community Preservation Fund Unspecified Reserves to the Harvard Municipal Affordable Housing Trust Fund for the purpose of creating an emergency rental and mortgage assistance program for those qualified occupants living in low to moderate income housing to cover the implementation and administration of a COVID Emergency Rental Assistance Program for the Town of Harvard.

ARTICLE 6: AMEND FISCAL YEAR 2021 OMNIBUS BUDGET

To see if the Town will vote to amend the Fiscal Year 2021 Omnibus Budget, adopted on June 20, 2020 under Article 3 of the Warrant for the 2020 Annual Town Meeting as follows:

	<u>FROM</u>	<u>TO</u>	<u>NET</u>
Raise & Appropriate	\$ 29,434,688	\$ 29,106,002	= (328,686)
TOTAL REVENUE AMENDMENT			= (328,686)
Health Insurance	\$ 3,522,436	\$ 3,384,436	= (138,000)
Worcester County Retirement	\$ 1,020,125	\$ 1,001,439	= (18,686)
Police Expense – Cruiser	\$ 45,950	-0-	= (45,950)
Police Personnel	\$ 557,312	\$ 543,262	= (14,050)
Harvard Schools	\$ 17,413,708	\$ 17,301,708	= (112,000)
TOTAL EXPENSE AMENDMENT			= (328,686)

TOWN MEETING AND ELECTION RESULTS

Or take any vote or votes in relation thereto.

(Inserted by Select Board)

On a motion by Alice von Loesecke, 84 Warren Avenue, Select Board and seconded,

I move that the Town amend the Fiscal Year 2021 Omnibus Budget, adopted on June 20, 2020 under Article 3 of the Warrant for the 2020 Annual Town Meeting as follows:

	<u>FROM</u>	<u>TO</u>	<u>NET</u>
Raise & Appropriate	\$ 29,434,688	\$ 29,106,002	= (328,686)
TOTAL REVENUE AMENDMENT			= (328,686)
Health Insurance	\$ 3,522,436	\$ 3,384,436	= (138,000)
Worcester County Retirement	\$ 1,020,125	\$ 1,001,439	= (18,686)
Police Expense – Cruiser	\$ 45,950	-0-	= (45,950)
Police Personnel	\$ 557,312	\$ 543,262	= (14,050)
Harvard Schools	\$ 17,413,708	\$ 17,301,708	= (112,000)
TOTAL EXPENSE AMENDMENT			= (328,686)

Quantum of Vote on Article 6: Majority

Vote on Article 6: Passed Unanimously

ARTICLE 7: AMEND FISCAL YEAR 2021 OMNIBUS BUDGET

To see if the Town will vote to amend the Fiscal Year 2021 Omnibus Budget, adopted on June 20, 2020 under Article 3 of the Warrant for the 2020 Annual Town Meeting as follows:

	<u>FROM</u>	<u>TO</u>	<u>NET</u>
Stabilization Fund	-0-	\$ 200,000	= 200,000
TOTAL REVENUE AMENDMENT			= 200,000
Reserve Fund	\$ 350,000	\$ 550,000	= 200,000
TOTAL EXPENSE AMENDMENT			= 200,000

Or take any vote or votes in relation thereto.

(Inserted by Select Board)

On a motion by Alice von Loesecke, 84 Warren Avenue, Select Board and seconded,

I move that the Town vote to amend the Fiscal Year 2021 Omnibus Budget, adopted on June 20, 2020 under Article 3 of the Warrant for the 2020 Annual Town Meeting as follows:

	<u>FROM</u>	<u>TO</u>	<u>NET</u>
Stabilization Fund	-0-	\$ 200,000	= 200,000
TOTAL REVENUE AMENDMENT			= 200,000
Reserve Fund	\$ 350,000	\$ 550,000	= 200,000
TOTAL EXPENSE AMENDMENT			= 200,000

Quantum of Vote on Article 7: 2/3rds Majority

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Vote on Article 7: Passed Unanimously

ARTICLE 8: AMEND FISCAL YEAR 2021 SEWER ENTERPRISE FUND BUDGET

To see if the Town will vote to amend the Fiscal Year 2021 Sewer Enterprise Fund Budget, adopted on June 20, 2020 under Article 15 of the Warrant for the 2020 Annual Town Meeting as follows:

	<u>FROM</u>	<u>TO</u>	<u>NET</u>
Sewer User Charges	\$ 150,000	\$ 125,000	= (25,000)
TOTAL REVENUE AMENDMENT			= (25,000)

Sewer Direct Expense	\$ 150,000	\$ 125,000	= (25,000)
TOTAL EXPENSE AMENDMENT			= (25,000)

Or take any vote or votes in relation thereto.

(Inserted by Select Board)

On a motion by Alice von Loesecke, 84 Warren Avenue, Select Board and seconded,
I move that the Town amend the Fiscal Year 2021 Sewer Enterprise Fund Budget, adopted on June 20, 2020 under Article 15 of the Warrant for the 2020 Annual Town Meeting as follows:

	<u>FROM</u>	<u>TO</u>	<u>NET</u>
Sewer User Charges	\$ 150,000	\$ 125,000	= (25,000)
TOTAL REVENUE AMENDMENT			= (25,000)

Sewer Direct Expense	\$ 150,000	\$ 125,000	= (25,000)
TOTAL EXPENSE AMENDMENT			= (25,000)

Quantum of Vote on Article 8: Majority

Vote on Article 8: Passed Unanimously

ARTICLE 9: AMEND PROTECTIVE BYLAW BY ADDING SECTION 125-57, SENIOR RESIDENTIAL DEVELOPMENT

To see if the Town will vote to amend Chapter 125 of the Code of Harvard, the Protective Bylaw by adding thereto the following Section 125-57, or take any vote or votes in relation thereto.

§125-57, Senior Residential Development

A. Purpose and Intent.

- (1) To address the town's demonstrated need for a variety of housing types, settings, and residential services to meet the needs of people as they age.

TOWN MEETING AND ELECTION RESULTS

- (2) To permit the development of appropriately located, specially designed, and appropriately priced housing for seniors who would otherwise not have such housing opportunities within the town.
- (3) To provide opportunities for Harvard residents to age-in-place.
- (4) To allow flexibility in land use planning in order to improve site layouts, protect natural features and environmental values, and use land in harmony with neighboring properties;
- (5) To encourage the implementation of "Smart Growth" and sustainable development techniques to reduce land consumption and sprawl, provide for open space preservation, expand housing options, and encourage re-use of existing structures;
- (6) To reduce the typical costs of providing municipal services to residential developments;
- (7) To allow a type of development which has positive fiscal benefits to the Town; and
- (8) To protect Harvard's rural New England character by permitting the development of residential housing in clusters and village-like settings, in a manner which is in harmony with Harvard's historic development pattern, preserves and protects its natural resources, and is pedestrian friendly.

B. Applicability.

- (1) The Planning Board may grant a Special Permit for a Senior Residential Development project in accordance with this Section 125-57 on any tract of land meeting the requirements of the applicable section below based on community type.
 - .
- (2) A Senior Residential Development is one that anticipates and is marketed to people age 55 or over following the U.S. Department of Housing and Urban Development (HUD) requirements (See CRF Title 24, Subpart E or HOPA, 43 U.S.C. § 3601 *et seq.*, and Massachusetts General Laws Chapter 151B). Note specifically related to projects that shall include affordable units under the Local Initiative Program (LIP):
 - a. Projects that intend to include a strict over-62 restriction are not eligible for inclusion in the LIP program and shall not be eligible for the Inclusionary Housing density bonus.
 - b. Projects that propose LIP units shall not exclude persons under 18 years of age from occupying the affordable units as long as at least one occupant is over the age of 55.
- (3) Senior Residential Developments are restricted to the locational criteria and zoning district(s) specified in Section D. below.

C. General Compliance

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- (1) A Senior Residential Development proposal must comply with all other applicable Town Bylaws, and the applicable rules, regulations, and requirements of all departments, boards, and commissions, including the special sensitivities of the Historic District and the Groundwater Protection Overlay District.
- (2) Local Preference - The applicant is encouraged to provide, for an initial limited duration, a local preference program for the purchase or lease of dwellings unit. Fifty (50%) percent of units shall be offered to Harvard residents from the initial sale or lease up to 120 days beyond.
 - (a) Residency in Harvard shall be established through Town Clerk certification based on the Town Census, voter registration, or other acceptable evidence.
 - (b) Purchaser/Tenant Selection - Procedures for the selection of purchasers and/or tenants shall be subject to approval by the Town of Harvard or its designee.
 - (c) The developer of the Senior Residential Development shall make a diligent effort to locate eligible purchasers or renters for the Senior Residences who meet the local preference criteria and the applicable income requirements.
- (3) Age Restriction - Generally, all dwelling units in a Senior Residential Development may be subject to an age restriction described in a deed, deed rider, restrictive covenant, or other document that shall be recorded at the Registry of Deeds or the Land Court. The age restriction threshold shall meet the requirements of the Housing for Older Persons Act of 1995 (HOPA). In addition:
 - (a) For communities or units intended to be marketed to and occupied by residents age 62 or older, the age restriction may be comprehensive and applied to all units.
 - (b) For communities or units intended to be occupied by residents age 55 and older
 - [1] At least eighty (80%) percent of occupied units shall be occupied by at least one (1) person who is 55 years of age or older. Failure to maintain this minimum requirement risks the loss of age-restricted status permanently.
 - [2] Qualified residents 55 years of age or older may allow partners, spouses, adult children, or caretakers to also occupy the unit for the duration of the qualified resident occupancy. In the event that the qualified occupant or occupants no longer reside in the unit, the non-qualified occupants have no more than two (2) years to vacate the unit. However, temporary guests may reside in the unit for no more than one (1) month and thereafter will require an exemption to continue to occupy the unit.
 - [3] The age restriction shall run with the land in perpetuity and shall be enforceable by any or all of the owners of dwelling units in the senior residential development or by the Town of Harvard.

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D. Basic Development Requirements.

- (1) A Senior Residential Development shall meet one of eight (8) development types detailed in Section I below and comply with the minimum and maximum requirements described per type. Specific density bonuses may increase the base density according to the following bonus categories. Maximum density caps may prevent the use of all available bonuses.

Table 2 – Senior Residential Development Density Bonuses

Bonus	Density Bonus	Comments
Mix of Smaller Units (≥50% under 1,200 s.f.)	15%	Encourages the construction of smaller-sized dwelling units. For meeting this requirement, an applicant earns fifteen (15) percent more dwelling units than what is shown in the Density category of the Dimensional and Other Criteria section of each development type.
Inclusionary Housing Provision (minimum 20% of project units or payment in lieu equivalent).	20%	All affordable units (80% or less Area Median Income) shall meet the requirements of M.G.L. Chapter 40B and the developer shall demonstrate that said units will be eligible to be included on the Town's Subsidized Housing Inventory (SHI) as determined by the Massachusetts Department of Housing and Community Development. For meeting this requirement, an applicant earns twenty (20) percent more dwelling units than what is shown in the Density category of the Dimensional and Other Criteria section of each development type.
Moderately Affordable Housing Provision (at least 10% of units in a development)	15%	All moderate units (Greater than 80% and up to 150% of Area Median Income). For meeting this requirement, an applicant may earn up to fifteen (15%) percent more dwelling units than what is shown in the Density category of the Dimensional and Other Criteria section of each development type.
Smart Growth (as per Sustainable Development Principles listed on Smart Growth Resources page of DHCD website, or as may be	15%	Per the Commonwealth of Massachusetts DHCD Criteria, meeting at least 7 of 10 of the principles. Encourages the utilization of "Smart Growth" or "Sustainable Development Principles", For meeting this requirement, an applicant earns fifteen (15) percent more dwelling units than what is

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officially provided in alternative site)		shown in the Density category of the Dimensional and Other Criteria section of each development type.
Additional 25% Open Space	15%	Encourages the preservation of open space above what is required by D (3) below. For meeting this requirement, an applicant earns fifteen (15) percent more dwelling units than what is shown in the Density category of the Dimensional and Other Criteria section of each development type.
Energy Efficient Design and Construction	15%	Architectural planning and design that incorporates energy efficient design techniques, such as natural heating and cooling systems, use of sun and wind energy generation systems, including, at minimum, meeting the standards of the "Stretch Code" (780 CMR Appendix 115.AA).
Inclusion of Community Space	5%	The inclusion of meeting room(s) or spaces that will be made available to municipal and/or community groups at least 50% of available time for the facility.

(2) Parking - Minimum off-street parking requirements shall be as follows:

- (a) Accessory dwellings: 1 space per unit (no guest space required)
- (b) Cottage dwellings, two-family dwellings, or townhouses: 2 spaces per unit
- (c) 3-4 family dwellings: 1.5 spaces per unit
- (d) Independent living units: 1 space per unit
- (e) Assisted living residence: 1 space per two units
- (f) Skilled nursing facility or physical rehabilitation center, if included in a continuing care retirement community: 1 space per two beds
- (g) Guest parking: 1 space per 2 units or 2 beds, as applicable

The Planning Board may permit the reduction of required parking if the proposed development is designed to facilitate pedestrian circulation and connectivity to nearby activity centers and/or if alternative transportation options such as a resident shuttle or public transportation is made available.

Garages for individual units shall be located in the rear of the lot and may not be located on the façade. Larger garages shall be located in a centralized location or below grade.

- (3) Open Space - The minimum common open space in the development shall be 25 percent of the lot area but additional open space may be required by a specific project type. Not more than 25 percent of the required minimum common open space shall consist of wetlands. The upland open space shall be contiguous and usable by residents of the development and, as such, walking trails, gardens and public gathering spaces shall be incorporated into the required open space.

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A permanent conservation restriction running to or enforceable by the Town shall be recorded for the common open space area and shall include restrictions that the land be retained in perpetuity for conservation or passive recreation.

- (4) Maximum Number of Senior Housing Dwelling Units in Harvard – The maximum number of permitted housing units within all permitted senior housing developments in the Town of Harvard shall be limited to a number equivalent to 15% of the existing total residential housing units located in the Town of Harvard. For the purpose of this bylaw, the number of residential housing units shall be as established by the Board of Assessors as of January 1 of the calendar year. The Planning Board may waive this limitation if the Board finds that the proposed development fulfills a critical senior housing need for the Town of Harvard or the surrounding region. As of July 1, 2019, the current unit count was 1,909. Thus, up to 286 Senior Residential Development units may be built at this time.
- (5) Pace of Development – A maximum of 100 units may be approved by Special Permit on an annual basis and/but no more than 30 units may be permitted in any one year. One exception is that the Planning Board may approve larger, master planned developments that may allow for more than 100 units approved on a per project basis as follows:
 - (a) The project is exceptional in meeting all of the stated purposes and intents as per Section A above, clearly meets all 20 of the development standards as described in Section F below, and meets all criteria in Section 125-46C, Special Permit Authorization.
 - (b) The total number of units approved for a larger project would be annualized. For example, a project approved with 225 units would extend a cap over a period of 2.25 years.
 - (c) The only new Senior Development Units permitted over this cap period shall be accessory, infill, or conversion units.
- (6) Minimum Distance Between Projects – In order to mitigate the impact of multiple developments on surrounding neighborhoods, a proposed project must be located at least the distance established in the Minimum Distance between Projects Table below from any other existing or approved Senior Housing project, any existing or approved project including multi-unit residential buildings under G.L. c. 40B, or any existing or approved project including multi-unit residential buildings under any other provision or Bylaw, with the exception of projects located in the C or M districts.

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Table 3 – Senior Residential Development Minimum Distance Between Projects

Combined Total Dwelling Units in Proposed Project and in Existing/Approved Projects	Minimum Distance Between Projects
Accessory Units	None
Up to and including 5 total dwelling units	500'
From 6 to 20 total dwelling units	0.50 mile
From 21 to 49 total dwelling units	1.0 mile
Exceeds 50 dwelling units	2.0 miles
<p style="text-align: center;">Notes</p> <ol style="list-style-type: none"> 1. The distance between projects shall be measured from the closest property boundary. Parcels in existence on May 5, 2008, may not be subdivided to avoid application of this provision. A project shall be deemed to be existing or approved if it has been constructed or if a special or comprehensive permit, or a site plan approval, has been granted; or if a special or overlay zoning district which allows multi-family housing has been approved. 2. The determination of the required separation between projects shall be made at the time the special permit is issued under this Bylaw, in order to assess the most up to date existing project status. 3. If a Chapter 40B housing proposal is filed and approved while an application for Senior Housing Special Permit has been filed and is under review by the Planning Board, that Senior Housing project shall be exempt from the distance requirement of this Section. 4. One category of exceptions to this Section shall include infill, accessory, or conversion projects within the Historic District in Harvard Center. 	

(7) Large-Scale Development Impact Analysis – Proposed Senior Residential Development projects shall be required to fund, through MGL Chapter 44, Section 53G, a Large-Scale Development Impact Analysis report that shall include the following information, if proposing more than 50 residential units:

- (a) Fiscal Impact Analysis - An independent fiscal impact analysis, which shall demonstrate likely revenues generated by the development and the estimated costs of providing municipal services. The Select Board may negotiate and enter into an agreement with the developer or owner of an assisted living facility which provides for, among other things, for payments to the Town to offset the Town's costs of providing services to the development and/or for the provision of services to the development by service providers other than the Town at the developer's expense.

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(b) Traffic Impact Assessment – Report including existing conditions, future anticipated conditions, a traffic operations analysis, site distance evaluation, and conclusions and recommendations for any improvements or redesign.

(c) Environmental Impact Assessment – Conducting a MEPA ENF and EIR.

E. Age-Appropriate Design.

- (1) A Senior Residential Development shall be designed to provide housing options in a setting that encourages and supports aging in community. While units do not have to be age restricted by deed to adults 55 years and over, they must be “visitable” and designed for people as they age. At minimum, these terms mean that a Senior Residential Development shall have the following features:
 - (a) At least one (1) zero-step entrance,
 - (b) Doorways with a 36-inch clear passage space,
 - (c) Master bedroom and an accessible en-suite bathroom located on the same floor as the kitchen, living room, and dining room, all being on the same floor as the zero-step entrance,
 - (d) Master bedroom and en-suite bathroom designed and equipped for seniors and people with mobility impairments, and
 - (e) Indoor or structured parking.
- (2) Single-family, two-family, 3-5 family, and townhouse units shall provide for:
 - (a) At least one (1) zero-step entrance,
 - (b) Doorways with a 36-inch clear passage space,
 - (c) Master bedroom and an accessible en-suite bathroom located on the same floor as the kitchen, living room, and dining room, all being on the same floor as the zero-step entrance,
 - (d) Master bedroom and en-suite bathroom designed and equipped for seniors and people with mobility impairments, and
 - (e) Indoor or structured parking.
- (3) Independent living units, 3-4 Family Senior Residences, and assisted living facilities shall, at a minimum, comply with the accessibility requirements of the Massachusetts Architectural Access Board.
- (4) Outdoor facilities, such as walkways, gardens, and recreation areas, shall be designed for universal access.

F. Development Standards.

As part of the Planning Board’s special permit review process, the Board shall evaluate the proposed Senior Residential Development for conformance to the following minimum design standards as they may be applicable.

- (1) Applicants shall include an AIA registered architect with experience in site planning and historic preservation as part of the project team.
- (2) Structures located near the project property lines shall be designed and located in a manner that reflects consistency and compatibility with neighboring areas, and shall include appropriate use of building density, heights, and design to minimize any intrusion on neighbors.
- (3) Outdoor recreation or gathering areas, particularly those that may generate significant noise and/or light and glare, shall be located to minimize intrusion on neighboring properties.

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- (4) Structures shall be clustered, as appropriate, to reduce site disturbance and protect open spaces, natural and environmentally sensitive areas. They should mimic a village setting with a central green or common that has a pedestrian orientation. Parking and loading areas should be located in rear yards and away from pedestrian circulation areas.
- (5) To facilitate the pedestrian orientation, all Senior Residential Developments shall include or have access to a pedestrian facility such as sidewalks, pedestrian paths, shared use path, or similar facility that is appropriate to the scale, design, and location of the development. The Planning Board may provide an exception for specific projects where this requirement is not practicable.
- (6) For the purpose of this section, the Planning Board may consider lots on directly opposite sides of a street as a single tract of land.
- (7) Setbacks may be modified based on adjacent land uses, the character of the neighborhood, and the type of community being proposed.
- (8) Building design shall avoid use of long, unbroken facades, and shall include use of balconies, porches, offset walls, trellises and other design elements to provide visual interest and added functionality.
- (9) Building design, colors, and materials shall generally correspond to the natural setting of the project site, and to any prevalent design styles that may occur in neighborhoods within the general project area.
- (10) For townhouses, a maximum of eight (8) attached units per building
- (11) Garages and surface parking shall be located in the rear yards of single-family, two, family or townhouse units or buildings.
- (12) Unit Mix – While no specific unit mix shall be mandated, developers are expected to provide a balance of units ranging from smallest to largest in any particular residential development category.
- (13) Landscaping Plan – Senior Residential Development projects shall submit a landscaping plan sheet as part of the application package. The landscaping plan shall be developed as follows:
 - (a) The proposed landscape plan shall be prepared by a registered architect, landscape architect, registered land surveyor, or professional engineer except that this requirement may be waived by the Planning Board for projects that are not so complex that the use of the registered or licensed professionals is necessary to enable the Planning Board to make a decision that complies with the requirements set forth in this Section.
 - (b) The landscape plan shall be prepared at a scale of not less than one-inch (1”) equals 40 feet and on a sheet size of 18 inches by 24 inches.
 - (c) The plan shall contain the following information:

- [1] Vicinity map of the areas surrounding the site for one-half mile.

TOWN MEETING AND ELECTION RESULTS

- [2] Date, north arrow, written and graphic scale, name and address of project, parcel size and legal description.
 - [3] The property lines and dimensions.
 - [4] The location, size and surface materials of all structures, topographic contours, parking areas, sidewalks, stormwater detention areas, signs and other manmade elements.
 - [5] The location, type, size and quantity of major existing plant material to remain on site.
 - [6] The location, type, size and quantity of proposed plant and other landscaping materials. Common and botanical names shall be noted adjacent to all plant materials or by use of a key and legend.
 - [7] Location and type of irrigation system.
 - [8] Landscape maintenance plan.
 - [9] Signature blocks for the property owner and the Planning Board.
- (14) All heritage trees shall be protected and any native species trees of 20" caliper or more shall be retained to the extent possible.
- (15) All plants to be introduced as part of a landscaping plan shall be native species to the extent possible.
- (16) Water Supply - The development shall be served by a water supply meeting the requirements of Chapter 145, Board of Health, 310 CMR 22.00, and other relevant state or local requirements.
- (17) Sewerage – The development shall be served by the appropriate means of sewage disposal requirements of Chapter 145, Board of Health, 310 CMR 15.00 (Title V), 314 CMR 5.00, and other relevant state or local requirements.
- (18) Stormwater Runoff - An adequate drainage design shall be provided meeting the design standards and submission requirements of Harvard General Bylaw Chapter X and the Rules and Regulations adopted thereunder.
- (19) Environmental Protection – The Planning Board, in granting a Special Permit for a Senior Residence, may impose reasonable conditions to protect the environment, and the health, safety and welfare of the neighborhood, of residents in the proposed development, and of the general public. Such conditions may include, but shall not necessarily be limited to, requirements for the advanced treatment of wastewater effluent, the location of wastewater effluent disposal, and necessary limitations on the total number of dwelling units to prevent negative impacts on the groundwater and other existing or potential public water resources.
- (20) The Planning Board may find that buffers and/or screening may be necessary to lessen the impact of a specific development.
- (21) Solid Waste – Solid waste receptacles must be located in an inconspicuous location on the site and screened from view.

TOWN MEETING AND ELECTION RESULTS

- (22) Conversion and Accessory Standards – The following additional criteria shall be applied to any accessory or conversion Senior Development Project in Harvard:
- (a) Conversions may be permitted on any parcel where minimum parking, access, or utility services can be accommodated.
 - (b) Conversions must meet the requirements of Section 125-10, except that for the purposes of this Bylaw, Subsection C shall be waived and all references to the Board of Appeals shall be substituted with the Planning Board.
 - (c) Conversions are limited to the existing envelope of the current structure including non-livable spaces such as porches, garages, mudrooms, and basements.
 - (d) Conversions must preserve the existing building's design integrity, with special emphasis on important historic features or components of the building.
 - (e) Accessory units may be permitted on parcels where minimum parking, access, or utility services can be accommodated.
 - (f) The proposed dwelling is consistent in architectural style, scale, setbacks, and frontage with abutting structures, and those in the immediate neighborhood. Specifically, dimensions shall adhere to mean setbacks and lot coverage ratios.
 - (g) No traffic congestion, health or safety limitations would be created by the development.
 - (h) Parking layout, landscaping, buffering, and screening shall prevent direct views of parked vehicles from streets and sidewalks, avoid spill-over light, glare, noise, or exhaust fumes onto adjacent properties wherever feasible.

G. Procedures.

- (1) The special permit application, public hearing, and decision procedures shall be in accordance with this Section, the Planning Board's Rules and Regulations, and Sections 125-38, 125-39, and 125-46 of this Protective Bylaw.
- (2) The Applicant shall submit a Senior Residential Development Special Permit application together with the size, form, number, and contents of the required plans and any supplemental information as required in the Planning Board's Rules and Regulations.
- (3) Subdivision – If a Senior Residence development requires approval under the Subdivision Control Law, MGL, Ch. 41, the application shall contain a definitive subdivision plan as required by the Harvard Subdivision Rules and Regulations. The applications for a Senior Residence special permit and a definitive subdivision approval plan shall be filed concurrently. To the extent permitted by law, the Planning Board shall consider both applications at the same time.
- (4) All Senior Residential Development projects shall include review by the Town of Harvard Design Review Board as per the procedures of Chapter 133-57 as part of the Special Permit process.

TOWN MEETING AND ELECTION RESULTS

H. Decision.

- (1) Planning Board Action – In evaluating a proposed Senior Residential Development, the Planning Board shall consider the general requirements of this Bylaw and of this Section in particular; the existing and probable future development of surrounding areas; and the appropriateness of the proposed site plan in relation to the topography, soils and other characteristics and resources of the tract of land in question.
- (2) The Planning Board may determine on a project-by-project basis that specific dimensional criteria may need to be adjusted via waiver based on surrounding land uses or particular characteristics of the property. Additionally, the Planning Board may allow for larger or smaller units, not to exceed 10%, for a specific project.
- (3) The Planning Board may grant a Senior Residential Development Special Permit with any conditions, safeguards, and limitations it deems necessary and appropriate to mitigate the project's impact on the surrounding area and to ensure compliance with this article, only upon findings that:
 - (a) The proposed Senior Residential Development will not have adverse effects that outweigh its beneficial effects on either the neighborhood or the Town, in view of the characteristics of the site and of the proposal in relation to that site, considering each of the following general criteria:
 - [1] Social, economic, or community needs which are served by the proposal;
 - [2] Traffic flow and safety;
 - [3] Adequacy of utilities and other public services; and
 - [4] Qualities of the natural environment.
 - (b) The design of neighborhood, building form, building location, egress points, grading, and other elements of the project contributes to:
 - [1] Protect and enhances Harvard's New England character, its environmental and historic resources, and scenic vistas, this shall include minimizing the number of removed trees six (6) inches trunk diameter and larger;
 - [2] Provide Common Open Space that benefits the residents of the Town and the Senior Residence development;
 - [3] Provide quality housing for Seniors with a range of incomes and physical abilities
 - [4] Provide pedestrian, bicycle, or vehicular safety within the site and ingress/egress;
 - [5] Minimize the visual intrusion of parking areas viewed from public ways or abutting premises;
 - [6] Minimize the volume of cut or fill, or reduce erosion; and
 - [7] Provide safer and more efficient access to each structure for fire and service equipment.
 - (c) The Senior Residential Development meets the purposes, requirements, and development standards of this Section 125-57, and

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- (d) The Senior Residential Development is consistent with the goals of the 2016 Harvard Master Plan and this Bylaw.

I. Senior Residential Development Types

This bylaw provides for seven (7) Senior Residential Development types as follows:

- (1) Single-Family Senior Detached Residential (SRD-1)
- (2) Two-Family Senior Detached Residential (SRD-2)
- (3) 3-4 Family Senior Residential (SRD-3)
- (4) Independent Senior Living Multi-Family Residential (ISLMR)
- (5) Senior Residential Village (SRV)
- (6) Assisted-Living Senior Residential (ALSR)
- (7) Continuing Care Retirement Community (CCRC)

Each section below encompasses most of the provisions necessary for the specific type. General provisions covering all developments shall be provided in Sections D-F. Applicants should also refer to Chapters 125-38, 39, 46, and 59, as these may be relevant to the application as well. Graphic depictions are intended as singular examples of the styles of development encouraged and not to be considered limitations to quality architectural design that may be considered.

- (1) Single-Family Senior Detached Residential (SRD-1) – Small- to moderate-sized development clusters of cottages or other small- to medium-sized single-family residences for seniors. SRD-1 projects can be located on small lots, as infill or other locations adjacent to existing residential development, as standalone accessory units on residential lots, or they may be larger projects with an appropriate scale of amenities befitting a community cluster.

(a) Dimensional and Other Criteria

Criteria	Minimum/Base	Maximum	Accessory
Project Size	2.0 acres	30.0 acres	1.5 acres per accessory unit up to 3
Density	2.0 units/acre	5.0 units/acre	0.67 units/acre
Number of Units	4 units	100 units	Four (4) including primary residence
Unit Size	800 sq.ft.	1,800 sq. ft.	800-1,800 Min./Max.
Bedrooms (Per Unit/Total)	2/12	3/300	2/3 Min./Max.
Building Height	Not Applicable	35'	35'
Project Open Space	30%	No Maximum %	Min. 30%

TOWN MEETING AND ELECTION RESULTS

Setbacks			
Project Site	30'	None specifically but setbacks should be no greater than that which would result in a village-like design and clustering.	Same as underlying zoning
Front	20'		
Side	10'		
Rear	20'		
Zoning Districts Permitted	AR		AR
Locational Criteria	SRD-1 development intended as ranging from single cottage accessory units and infill development to moderate planned communities of clustered cottages fronting a central green or other open space.		

(b) Permitted Uses

- [1] Single-Family Residences (SRD-1)
- [2] Cottage Accessory Residence (up to 3 per lot and requiring minimum 1.5 acres per additional residence). Parcels with cottage residences shall be required have at least one residence, primary or accessory, that is occupied by the owner. Cottages shall be clustered and not scattered throughout the site, not located in front yard setback area, and sufficiently screened and buffered from adjacent properties.

(c) Conditional Uses - Primarily for the benefit of residents and their guests

- [1] Indoor or outdoor recreational facilities
- [2] Community center or senior center
- [3] Accessory uses for residents, employees, and guests, such as central or common dining facilities or laundry facilities, or indoor or outdoor recreation facilities
- [4] Conservation or agricultural uses
- [5] Co-housing community
- [6] Other amenities within the developed area for the benefit of residents of the development and appropriate to the scale of the development.

(d) Other Required Criteria or Optional Development Elements

- [1] SRD-1 developments are intended for smaller detached senior living units and communities with either smaller lots in pedestrian-friendly neighborhoods or as smaller infill units in town or village/hamlet centers designed to be in character with the surrounding residences as applicable.
- [2] SRD-1 projects may also be developed as free-standing single-family condominiums in planned residential clusters surrounding a central green or other common open space.

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- (2) Two-Family Senior Detached Residential (SRD-2) – Small to moderate sized development clusters of two-family residences for 55 and over population. SRD-2 projects can be small lots located in infill or other locations adjacent to existing residential development or they may be larger projects with an appropriate scale of amenities befitting a community cluster.

(a) Dimensional and Other Criteria

Criteria	Minimum/Base	Maximum
Project Size	3.0 acres	10.0 acres
Density	4.0 units/acre	8.0 units/acre
Number of Units	12 units	80 units
Unit Size	1,200 sq.ft.	1,600 sq. ft.
Bedrooms (Per Unit/Total)	2/12	4/275
Building Height	Not Applicable	35'
Project Open Space	30%	No Maximum %
Setbacks Project Site Front Side Rear	30' 20' 10' 20'	None specifically but setbacks should be no greater than that which would result in a village-like design and clustering.
Zoning Districts Permitted	AR	
Locational Criteria	Small isolated clusters, as part of MXD communities, or as infill units in Town Center or other village center area.	

(b) Permitted Uses

- [1] Two-family residences

(c) Conditional Uses - Primarily for the benefit of residents and their guests

- [1] Indoor or outdoor recreational facilities
[2] Community center or senior center
[3] Accessory uses for residents, employees, and guests, such as central or common dining facilities or laundry facilities, or indoor or outdoor recreation facilities
[4] Conservation or agricultural uses
[5] Other amenities within the developed area for the benefit of residents of the development and appropriate to the scale of the development.

(d) Other Required Criteria

- [1] Design – Harvard two-family residences must adhere to one of three design options:

- [a] Shaker Double – A classically designed two-family resembling a single-family residence from the street and adapted to traditional New England architecture.

TOWN MEETING AND ELECTION RESULTS

- [b] Corner Duplex – A classically designed duplex located at a corner with an acute angle no less than 120 degrees. Each façade must appear, to the extent possible, as single-family residence. Design shall be adapted to traditional New England architecture.
- [c] Other innovative two-family or duplex design that minimizes or camouflages the two- family character in keeping with small town New England character.

- (3) 3-5 Family Senior Residential (SRD-3) – Intended for infill or adaptive retrofitting or conversion of large single-family residences or structures such as barns for a 55 and over population. SRD-3 projects can be located in infill or other locations typically in town center locations. They may also be a part of a mixed unit type community but may be no more than 15% of the total unit count.

(a) Dimensional and Other Criteria

Criteria	Minimum/Base	Maximum
Project Size	See (e)[2]. Below	See (e)[2] Below
Density	4.0 units/acre or infill/reuse	8.0 units/acre or infill/reuse
Number of Units	Based on project size	Based on project size
Unit Size	400 sq. ft.	1,200 sq. ft.
Bedrooms	2	3
Building Height	Not Applicable	35'
Project Open Space	Infill: Mean of Adjacent Reuse: Mean of Adjacent Mixed: Governed by Project	No Maximum %
Setbacks	Infill: Mean of Adjacent Reuse: Mean of Adjacent Mixed: Governed by Project	None specifically but setbacks should be no greater than that which would result in a village-like design and clustering.
Zoning Districts Permitted	AR, ARV-SP	
Locational Criteria	As part of MXD communities or as infill or conversion units in Town Center or other village center area.	

(b) Permitted Uses

TOWN MEETING AND ELECTION RESULTS

[1] Three- four-, and five-family residences

(c) Conditional Uses - Primarily for the benefit of residents and their guests and only within mixed unit type communities.

[1] Conservation or agricultural uses

[2] Other amenities within the developed area for the benefit of residents of the development and appropriate to the scale of the development.

[3] For infill or conversions, one (1) accessory structure, including detached garage, not to exceed 40% of the floor area of the primary structure, having a setback of not less than 5' from any side or rear lot line, and upon completion along with the primary residence shall have no more than 60% lot coverage.

(d) Other Required Criteria

[1] For adaptive reuse or conversion projects, an existing single-family residence may be modified for no more than five (5) Senior Residences. Eligibility shall be limited to:

[a] Sites within ¼ mile of the Town Center; a hamlet such as Still River or Shaker Village; or a concentration of commercial, service, or social activities.

[b] Buildings that can be adapted while retaining the outward appearance of a single-family residence. No exterior alterations of the structure are allowed except those necessary to comply with applicable health, building, or fire codes or for the purpose of enhancing or restoring the historic or architectural authenticity.

[c] Sites with sufficient space for the parking of one (1) vehicle per unit and one (1) space per three (3) units for visitors.

[2] For infill and adaptive reuse/conversion projects, the parcel shall remain undivided unless it can be so divided whereby each new parcel meets or exceeds the mean parcel size for the block in which it is located.

(4) Independent Senior Living Multi-Family Residential (ISLMR) – Residents live in their own private dwelling spaces and have access to common areas where they can gather with other members of the community. Independent living can also be referred to as an active adult community, senior apartments, or a retirement community.

(a) Dimensional and Other Criteria

Criteria	Minimum/Base	Maximum
Project Size (Acres)		
• C or ARV-SP District	8.0	20.0
• AR District	5.0	10.0
Density (Units/Acre)		
• C or ARV-SP District	10.0	16.0
• AR District	7.0	14.0
Unit Size	450 sq.ft.	2,000 sq. ft.

TOWN MEETING AND ELECTION RESULTS

Number of Units		
• C or ARV-SP District	60 units	210 units
• AR District	30 units	105 units
Bedrooms (Per Unit/Total)	1/100	3/800
Building Height	No Minimum	35'
Project Open Space (%)		
• C or ARV-SP District	25%	No Minimum %
• AR District	35%	
Setbacks - Project Site		
• C or ARV-SP District	50'	No Maximum
• AR District	100'	
Zoning Districts Permitted	AR, ARV-SP, C	
Locational Criteria	Located on a minor or major arterial road ideally near local services such as institutional and commercial nodes, major intersections, and denser concentrations of residences.	

(b) Permitted Uses

- [1] Independent Living Multi-Family Residences (ISLMR)
- [2] Community center or senior center
- [3] Accessory uses for residents, employees, and guests, such as central or common dining facilities or laundry facilities, or indoor or outdoor recreation facilities
- [4] Conservation or agricultural uses

(c) Conditional Uses¹ - Primarily for the benefit of residents and their guests

- [1] Retail, up to a maximum of 5,000 sq. ft.
- [2] Personal services, up to a maximum of 2,500 sq. ft.
- [3] Restaurant, café, or coffee shop
- [4] Medical or related office or clinic
- [5] Other amenities within the developed area for the benefit of residents of the development and appropriate to the scale of the development.

(d) Other Required Criteria

- [1] ISLR projects in or adjacent to AR district may be required to provide additional buffering and screening.
- [2] ISLR projects in C or ARV-SP zoning required to have at least 10% of floor area dedicated to commercial or office use. Such uses may be open to the general public.

¹ The aggregate floor area for the nonresidential uses shall not exceed ten (10) percent of the total gross floor area of the buildings in the development. These uses shall be incidental and subordinate to the principal residential uses in the Senior Residential Development

TOWN MEETING AND ELECTION RESULTS

- (5) Senior Residential Village (SRV) - A village-like mix of residential types for 55 and over population. SRV projects are a low- to medium-density planned residential development for aging “in community” on a single parcel or may be planned as a subdivision. Some non-residential uses may be permitted to create a genuine walkable mixed-use senior village development.

(a) Dimensional and Other Criteria

Criteria	Minimum/Base	Maximum
Project Size	12.0 acres	40.0 acres
Density	4.0 units/acre	12.0 units/acre
Unit Size/Mix		
Single-Family Unit Size/Mix	500 s.f. / 15%	1,800 s.f. / 50%
Two-Family Unit Size/Mix	750 s.f. / 15%	1,600 s.f. / 15%
Townhouse Unit Size/Mix	750 s.f. / 0%	1,800 s.f. / 15%
Independent Living Unit Size/Mix	500 s.f. / 20%	2,500 s.f. / 40%
Number of Units	28	290
Bedrooms	Studio	3
Building Height	NA	35'
Project Open Space	40%	No Maximum %
Setbacks		
Project Site	75'	None specifically but setbacks should be no greater than that which would result in a village-like design and clustering.
Front	20'	
Side	10'	
Rear	20'	
Zoning Districts Permitted	AR	
Locational Criteria	Should be located on a major or minor arterial roadway and adjacent to existing residential development and ideally near local services such as institutional and commercial nodes.	

(b) Permitted Uses

- [1] Single-Family Residences
- [2] Two-Family Residences
- [3] Townhouses
- [4] Independent Living Multi-Family Residences
- [5] Community center or senior center
- [6] Accessory uses for residents, employees, and guests, such as central or common dining facilities or laundry facilities, or indoor or outdoor recreation facilities
- [7] Conservation or agricultural uses

TOWN MEETING AND ELECTION RESULTS

(c) Conditional Uses² - Primarily for the benefit of residents and their guests

- [1] Retail, up to a maximum of 5,000 sq. ft.
- [2] Personal services, up to a maximum of 2,500 sq. ft.
- [3] Medical office or clinic
- [4] Co-housing community
- [5] Other amenities within the developed area for the benefit of residents of the development and appropriate to the scale of the development.

(d) Other Required Criteria

- [1] SRV developments are intended to be planned residential projects with a comprehensive site development plan that meets all of the residential design guidelines for the Town of Harvard.
- [2] SRV developments must establish a specialized type of homeowners or resident association to provide core Village services.

- (6) Assisted-Living Senior Residential (ALSR) – Communities that offer a multi-faceted residential setting that provides personal care services, 24-hour supervision and assistance, and activities and health-related services for seniors.

(a) Dimensional and Other Criteria

Criteria	Minimum/Base	Maximum
Project Size	15.0 acres	30.0 acres
Density	4.0 units/acre	10.0 units/acre
Number of Units	25	150
Unit Size	750 sq.ft.	1,800 sq. ft.
Bedrooms (Per Unit/Total)	1/40	4/600
Building Height	No Minimum	35'
Project Open Space	50%	No Maximum %
Setbacks		
Project Site	50'	None
Front	100'	
Side	50'	
Rear	50'	
Zoning Districts Permitted	C, ARV-SP	
Locational Criteria	Should be located on a major or minor arterial roadway and adjacent to existing residential development and ideally near local services such as institutional and commercial nodes.	

² The aggregate floor area for the nonresidential uses shall not exceed ten (10) percent of the total gross floor area of the buildings in the development. These uses shall be incidental and subordinate to the principal residential uses in the Senior Residential Development

TOWN MEETING AND ELECTION RESULTS

(b) Permitted Uses

- [1] Assisted-Living Residences (ALSR)
- [2] Personal services, up to a maximum of 2,500 sq. ft.
- [3] Medical office or clinic
- [4] Community center or senior center
- [5] Accessory uses for residents, employees, and guests, such as central or common dining facilities or laundry facilities, indoor or outdoor recreation facilities, and administrative offices
- [6] Conservation or agricultural uses

(c) Conditional Uses³ - Primarily for the benefit of residents and their guests

- [1] Retail, up to a maximum of 5,000 sq. ft.
- [2] Other amenities within the developed area for the benefit of residents of the development and appropriate to the scale of the development.

(d) Other Required Criteria

- [1] Shall meet the minimum criteria for Assisted Living Facilities delineated in §125-52(I)
- [2] ISLR projects in C or ARV-SP zoning required to have at least 10% of floor area dedicated to commercial or office use. Such uses may be open to the general public.

- (7) Continuing Care Retirement Community (CCRC)– Continuing Care Retirement communities are planned communities with accommodations for independent living, assisted living, and nursing home care. An aging adult can spend the rest of their life in a CCRC — sometimes referred to as a life plan community — moving between levels of care as needed.

(a) Dimensional and Other Criteria

Criteria	Minimum/Base	Maximum
Project Size	20.0 acres	40
Density	5.0 units/acre	14.0 units/acre
Number of Units	No Minimum	210
Unit Size/Bedrooms/Mix <ul style="list-style-type: none">▪ Independent Living or Townhouse<ul style="list-style-type: none">○ Studio○ 1BR○ 2BR○ 3BR	50% of units (20% Inclusionary) 400 sq. ft. [0%] 600 sq. ft. [40%] 900 sq. ft. [40%] 1,400 sq. ft.	70% of units (20% Inclusionary) 650 sq. ft. [15%] 1,100 sq. ft. 1,600 sq. ft. 2,500 sq. ft.

³ The aggregate floor area for the nonresidential uses shall not exceed ten (10) percent of the total gross floor area of the buildings in the development. These uses shall be incidental and subordinate to the principal residential uses in the Senior Residential Development

TOWN MEETING AND ELECTION RESULTS

Criteria	Minimum/Base	Maximum
<ul style="list-style-type: none"> ▪ Assisted Living Units <ul style="list-style-type: none"> ○ 1BR ○ 2BR ▪ Skilled Nursing Units ▪ Hospice Care 	20% of units (20% Inclusionary) 600 sq. ft. 900 sq. ft. 20% of units (20% Inclusionary) 0% of units (20% Inclusionary)	30% of units (20% Inclusionary) 900 sq. ft. 1,300 sq. ft. 30% of units (20% Inclusionary) 5% of units (20% Inclusionary)
Building Height <ul style="list-style-type: none"> ▪ Congregate Building ▪ Other Buildings/Structures 	No Minimum No Minimum	40' 35'
Project Open Space Useable Open Space (% of total OS)	50% 75%	No Maximum %
Setbacks Project Site Front Side Rear Parking Structures	50' 100' 50' 50' 100'	None
Zoning Districts Permitted	C	
Locational Criteria	Should be located on a major or minor arterial roadway and adjacent to existing residential development and ideally near local services such as institutional and commercial nodes.	

(b) Permitted Uses

- [1] Single-Family Residences
- [2] Two-Family Residences
- [3] Independent Living Residences
- [4] Assisted-Living Residences
- [5] Skilled Nursing Units
- [6] Hospice Care Units
- [7] Congregate Structure
- [8] Community center or senior center
- [9] Accessory uses for residents, employees, and guests, such as central or common dining facilities or laundry facilities, indoor or outdoor recreation facilities, and administrative offices
- [10] Conservation or agricultural uses

TOWN MEETING AND ELECTION RESULTS

(c) Conditional Uses⁴ - Primarily for the benefit of residents and their guests

- [1] Retail, up to a maximum of 5,000 sq. ft.
- [2] Coffee shop
- [3] Personal services, up to a maximum of 2,500 sq. ft.
- [4] Medical office or clinic
- [5] Rehabilitation and physical therapy facilities, including wellness center, swimming pools and Jacuzzis.
- [6] Auditoriums, meeting rooms, or libraries
- [7] Other amenities within the developed area for the benefit of residents of the development and appropriate to the scale of the development.
- [8] Living quarters for support staff
- [9] Bank or ATM machine

Note that the aggregate of non-residential uses and space within buildings and structures shall not exceed 25% of the total area of residences.

(d) Other Required Criteria

- [1] Buildings shall be in accordance with an overall plan and shall be designed as a single architectural scheme reflecting the traditional New England design predominant in Harvard. No single wall face shall have a horizontal dimension in excess of 175 feet.
 - [a] Structure and site designs which blend the scale of residential units, institutional structures and professional office space;
 - [b] Minimization of traffic impacts and safe design of all ways, vehicular and pedestrian;
 - [c] Maximization of preservation of natural features and the protection of wetlands, scenic vistas and open spaces;
 - [d] Structure and site designs which meet the specific needs of the elderly;
 - [e] Site plan design which visually emphasizes building design and landscaped areas and minimizes the visual impact of parking areas;
 - [f] Site plan design which creates open space by using cluster principles.
 - [g] Enclosed walkways and/or unenclosed walkways connecting all buildings shall be permitted.
 - [h] Structures shall be located on the site so as to provide for the privacy of residents adjacent to the CCRC.

Definitions.

ASSISTED LIVING RESIDENCE --An assisted living residence is a long-term senior residential facility that provides personal care support services such as meals, medication management, bathing, dressing, and transportation, principally for people age 55 years and over, and certified by the Massachusetts Office of Elder Affairs.

⁴ The aggregate floor area for the nonresidential uses shall not exceed ten (10) percent of the total gross floor area of the buildings in the development. These uses shall be incidental and subordinate to the principal residential uses in the Senior Residential Development

TOWN MEETING AND ELECTION RESULTS

ASSOCIATED SERVICES: a program of resident services primarily for the benefit of the residents of the CCRC.

CO-HOUSING – A semi-communal housing development consisting of a cluster of private homes and a shared community space (as for cooking or laundry facilities).

CONGREGATE STRUCTURE - a structure which provides a range of housing and support services. The structure may contain, but is not limited to, the following uses: Dwelling units with kitchen facilities; bedrooms with a bathroom and sitting area or without kitchen facilities; and common, social, and recreational areas such as dining rooms, libraries, and indoor and outdoor recreation facilities and gardening areas.

CONTINUING CARE RETIREMENT COMMUNITY --A Senior Residential Development that provides a continuum of senior housing and care services principally for people age 55 years and over, operated or sponsored as a coordinated unit by a corporation or organization, having among its principal purposes the provision of housing and associated services for senior citizens. A CCRC shall include a variety of housing types and may also include semi-institutional facilities such as skilled nursing care or a rehabilitation facility.

COORDINATED UNITS: a building or group of buildings under common management which provide housing and associated services which assist seniors in maintaining an independent lifestyle.

INCLUSIONARY HOUSING – A local policy that ties the creation of homes for low-and moderate-income households to the construction of market-rate residential development. A local zoning ordinance that either requires or encourages a developer to include affordable housing as part of a development, or contribute to a fund for such housing. The bylaw may provide incentives such as increased density, reduced parking requirements, or expedited permitting in exchange for the affordable housing.

INDEPENDENT LIVING UNITS --Multifamily buildings in a Senior Residential Development that are designed and intended for occupancy principally by people age 55 years and over, with units that include some basic services such as meals, housekeeping, grounds maintenance, security, and common areas and common facilities for events and activities benefiting residents of the development.

INFILL DEVELOPMENT LOT – Any lot within developed areas of the town, which has remained vacant between two developed lots, or a subdividable part of a lot that has at least as much lot area as each of the adjacent lots and at least as much lot area as the median lot size of the block in which it is located.

DWELLING, COTTAGE: A detached one-family dwelling that does not exceed 1,800 sq. ft. of livable floor area (meaning the heated floor area of the building above finished grade, excluding non-dwelling areas such as attic space or a garage).

DWELLING, SINGLE-FAMILY DETACHED --A dwelling other than a mobile home, singly and apart from any other building, designed or intended or used exclusively as the residence of one family.

DWELLING, TOWNHOUSE OR SINGLE-FAMILY ATTACHED --A residential building of at least three but not more than eight single-family dwelling units sharing at least one common or party or fire wall, and with each building having at least one floor at ground level with a separate entrance.

TOWN MEETING AND ELECTION RESULTS

DWELLING, TWO_FAMILY -- A detached residential building designed or intended or used exclusively as the residence of two families. A two-family dwelling shall not include a detached single-family dwelling with an accessory apartment.

DWELLING, MULTIFAMILY --A building designed or intended or used as the residence of three or more families, each occupying a separate dwelling unit and living independently of each other, and who may have a common right in halls and stairways; with the number of families in residence not exceeding the number of dwelling units provided.

SENIOR HOUSEHOLD: Any household having at least one person 55 years or older.

SENIOR PERSON: Any person having reached the age of 55 years (also Elderly)

On a motion by Justin Brown, 15 Park Lane, Planning Board and seconded,
I move that the Town table this article.

Quantum of Vote on tabling Article 9: Majority

Vote on tabling Article 9: Passed Unanimously

The meeting was dissolved at 12:52 p.m.

Checkers for the meeting were Cary Browse, Nancy Cronin, Steven Cronin and Marc Sevigny. They checked in 108 voters out of a total of 4,501 registered voters (4, 386) active voters).

Counters for the meeting were: Bruce Nickerson, Patricia Jennings, Eric Ward and SusanMary Redinger.

Respectfully submitted,

Marlene Kenney
Harvard Town Clerk



Resident Billy Salter speaks at the Annual Town Meeting

Photo Credit: Jen Manell

TOWN MEETING AND ELECTION RESULTS

PRESIDENTIAL ELECTION

November 3, 2020

The Presidential Election was held on November 3, 2020 in the Bromfield School cafeteria. The polls were opened at 7:00 a.m. by Warden Dennis Bradley. There were 4,569 registered voters (4,469 active voters) and a total of 4,157 voters (90.98 % of all voters) cast their votes with the following results:

VOTE BY MAIL	2,392	# REGISTERED VOTERS:	4,569
VOTE AT POLLS	1,071	Total Ballots Cast:	4,157
EARLY VOTE IN OFFICE	694	Turnout:	90.983%
TOTAL VOTES CAST:	4,157		
<u>FINAL RESULTS</u>			
TOWN OF HARVARD, MASSACHUSETTS			
PRESIDENTIAL ELECTION			
November 3, 2020			
OFFICE/CANDIDATE	TOTAL	OFFICE/CANDIDATE	TOTAL
<i>ELECTORS OF PRESIDENT AND VICE PRESIDENT</i>		<i>REPRESENTATIVE IN GENERAL COURT</i>	
BIDEN and HARRIS (D)	3,074	DANILLO A. SENA (D)	2,785
HAWKINS and WALKER (G-R)	18	CATHERINE J. CLARK (R)	1,173
JORGENSEN and COHEN (L)	71		
TRUMP and PENCE (R)	954		
Scatterings	12	Scatterings	15
Blanks	28	Blanks	184
<i>SENATOR IN CONGRESS</i>		<i>REGISTER OF PROBATE</i>	
EDWARD J. MARKEY (D)	2,977	STEPHANIE K. FATTMAN (R)	1,484
KEVIN J. O'CONNOR (R)	1,069	JOHN B. DOLAN, III (D)	2,223
SHIVA AYYADURAI (R) <i>Write-In</i>	34		
Scatterings	3	Scatterings	
Blanks	74	Blanks	450
<i>REPRESENTATIVE IN CONGRESS</i>		<i>QUESTIONS</i>	
LORI LOUREIRO TRAHAN (D)	3,171	<i>QUESTION 1 - Motor Vehicle Repair</i>	
		Yes	3,248
		No	781
Scatterings	43	Blanks	128
Blanks	943		
<i>COUNCILLOR</i>		<i>QUESTION 2 - Ranked-Choice Voting</i>	
MARILYN M. PETITTO DEVANEY (D)	3,040	Yes	2,322
		No	1,700
		Blanks	135
Scatterings	26		
Blanks	1,091		
<i>SENATOR IN GENERAL COURT</i>			
JAMES B. ELDRIDGE (D)	3,169		
Scatterings	25		
Blanks	963		

The polls were closed at 8:00 PM by Warden Dennis Bradley and the results were announced at 10:35 P.M. Ballots were cast as follows: 2,392 Voted by Mail, 1,071 Voted at Polls, 694 Early Voted in Office.

Respectfully submitted,
Marlene Kenney, Town Clerk

DEPARTMENT OF FINANCE

TOWN OF HARVARD			
FY20 GENERAL FUND REVENUE	FY20	FY20	
	Estimated	Actual	Diff
PROPERTY TAXES			
PERSONAL PROPERTY TAXES	267,095.00	(264,867.61)	2,227.39
REAL ESTATE TAXES	22,466,793.00	(22,018,476.01)	448,316.99
TAX TITLE LIENS		(26,547.20)	(26,547.20)
ROLLBACK TAXES-WITHDRAWAL		(9,433.44)	(9,433.44)
TOTAL - PROPERTY TAXES	22,733,888.00	(22,319,324.26)	414,563.74
LOCAL RECEIPTS			
Motor Vehicle Excise	900,000.00	(914,225.16)	(14,225.16)
Local Option Meals Tax	20,000.00	(26,762.51)	(6,762.51)
Penalties & Interest on Taxes	64,000.00	(49,655.13)	14,344.87
Payments In Lieu of Taxes	25,000.00	(8,165.00)	16,835.00
Charges for Services - Water	52,000.00	(49,822.24)	2,177.76
Charges for Services - Transfer Station	169,008.00	(246,702.52)	(77,694.52)
Fees	42,600.00	(53,966.61)	(11,366.61)
Rentals	400.00	(150.00)	250.00
Departmental Revenue - Library	7,200.00	(4,111.84)	3,088.16
Departmental Revenue - Cemetery	15,200.00	(15,615.00)	(415.00)
Other Department Revenue	68,700.00	(65,299.71)	3,400.29
Licenses & Permits	125,900.00	(225,580.87)	(99,680.87)
Fines & Forfeits	30,000.00	(25,982.81)	4,017.19
Investment Income	30,000.00	(477,897.49)	(447,897.49)
Miscellaneous Recurring	9,492.00	(9,492.00)	-
Miscellaneous Non-Recurring	-	(104,628.75)	(104,628.75)
TOTAL - LOCAL RECEIPTS	1,559,500.00	(2,278,057.64)	(718,557.64)
STATE AID			
STATE OWNED LAND	4,819.00	(4,819.00)	-
EXEMP: VET, BLIND, SURV SP & ELDERLY	6,665.00	(461.00)	6,204.00
SCHOOL AID CHAPTER 70	1,982,671.00	(1,982,671.00)	-
CHARTER SCHOOL REVENUE	98,912.00	(101,928.00)	(3,016.00)
VETERANS BENEFITS	15,130.00	(18,014.00)	(2,884.00)
UNRESTRICTED GENERAL GOVT AID	1,572,567.00	(1,572,567.00)	-
TOTAL - STATE AID	3,680,764.00	(3,680,460.00)	304.00
TRANSFERS			
TRANSFER IN-FROM DEVENS FUND	211,159.00	(211,159.00)	-
TRANSFER IN-TO SCHOOL BUDGET	1,714,370.00	(1,714,370.00)	-
TRANSFER IN-LIBRARY TRUST	5,000.00	(5,000.00)	-
TRANSFER IN-CABLE RCPT RESERVE	73,354.26	(73,354.26)	-
TRANSFER IN-WETLAND PROTECTION	13,252.00	(13,252.00)	-
TRANSFER IN-CAPITAL STABILIZATION	906,120.00	(906,120.00)	-
TRANSFER IN-CPA DEBT SERVICE	50,000.00	(50,000.00)	-
TRANSFER IN- TITLE V DEBT SERV	11,528.50	(11,528.50)	-
TRANSFER IN-SEWER ENTERPRISE	91,827.00	(91,827.00)	-
TRANSFER IN-CLOSE TO GEN FUND	12,080.11	(12,080.11)	-
TOTAL - TRANSFERS IN	3,088,690.87	(3,088,690.87)	-
TOTAL FY20 GENERAL FUND REVENUE	31,062,842.87	(31,366,532.77)	(303,689.90)
			(303,689.90)

DEPARTMENT OF FINANCE

TOWN OF HARVARD	FY20					
FY20 GENERAL FUND EXPENDITURES	ORIGINAL	FY20	FY20			FY20
	BUDGET	BUDGET	REVISED	FY20	FY20	BUDGET
FY20 GENERAL FUND - EXPENDITURES	APPROP	ADJUST	BUDGET	EXPENDED	ENCUMB	UNEXPENDED
General Government	1,582,049.00	499,626.46	2,081,675.46	(1,788,357.66)	(11,497.94)	281,819.86
Public Safety	1,804,274.00	315,718.36	2,119,992.36	(1,860,678.21)	(4,339.26)	254,974.89
Education - Harvard Public Schools	16,900,779.00	89,568.40	16,990,347.40	(15,758,720.52)	(853,720.85)	377,906.03
Education - Monty Tech	66,220.00		66,220.00	(49,591.82)	(16,482.18)	146.00
Public Works	1,462,560.00	834,825.31	2,297,385.31	(1,703,369.85)		594,015.46
Human Services	251,463.00	59,904.99	311,367.99	(285,971.29)		25,396.70
Culture & Recreation	777,399.00	61,044.85	838,443.85	(738,023.35)	(494.25)	99,926.25
Debt Service	1,956,596.00	226,775.50	2,183,371.50	(2,109,494.40)		73,877.10
State Assessment Charges		474,048.00	474,048.00	(418,458.00)		55,590.00
Employee Benefits & Insurance	5,339,050.00	15,076.64	5,354,126.64	(5,079,907.09)	(66,418.74)	207,800.81
Transfers Out		1,628,171.07	1,628,171.07	(1,628,171.07)		-
Reserve Fund		152,644.46	152,644.46			152,644.46
FY20 GENERAL FUND TOTALS	30,140,390.00	4,357,404.04	34,497,794.04	(31,420,743.26)	(952,953.22)	2,124,097.56
						2,124,097.56
LESS FY20 ARTICLES FORWARD						(1,224,333.62)
FY20 GENERAL FUND UNENCUMBERED/UNEXPENDED						899,763.94

TOWN OF HARVARD					
Statement of Revenues, Expenditures and Changes in Fund Balance					
FEDERAL GRANTS - YEAR ENDED JUNE 30, 2020					
ACCT#	ACCOUNT NAME	7/1/2019 BALANCE	FINAL JUNE EXPENSES	FINAL JUNE REVENUE	6/30/2020 BALANCE
24004	FY18 SPED 240 IDEA (Forward)	997.10	(997.00)		0.10
24004119	FY19 SPED IDEA 240	(36,032.00)	(874.50)	36,032.00	(874.50)
24015	FY17 Educ Qual Title II 140	-			-
24015	FY18 Educ Qual Title II 140	440.87			440.87
24101718	FY18 Title I 305	(4,818.33)	(10,879.67)	15,698.00	-
24101819	FY19 Title I 305	(16,638.97)	(24,979.03)	41,618.00	-
24019	FY18 Pre School IDEA 762	0.48			0.48
24120	FY20 Title I 305		(118,176.81)	110,644.00	(7,532.81)
24220	FY20 Title IIA 140		(20,048.00)	18,044.00	(2,004.00)
24309	FY19 Title IV SS&AE 309	2,203.34	(2,203.34)		-
24320	FY20 Title IV Part A 309		(10,362.00)	1,036.00	(9,326.00)
24420	FY20 SPED IDEA 240		(255,552.00)	255,452.00	(100.00)
24520	FY20 Fed 262 Early Child		(4,826.00)	4,811.00	(15.00)
					-
TOTAL SCHOOL FEDERAL GRANTS 240		(53,847.51)	(448,898.35)	483,335.00	(19,410.86)
					(19,410.86)
			= 39300	= 39100	
TOTAL TOWN FEDERAL GRANTS 280					
28006	FY19 Assist to FF Grant (AFG)	(23,334.00)	-	23,334.00	-
28007	Police OT Enforcement	-	(5,440.64)	5,440.64	-
28008	FY20 Fire - EMPG Grant	-	(2,700.00)		(2,700.00)
28009	FY20 Covid-19 FEMA Reimb	-	(48,205.83)	17,737.00	(30,468.83)
28010	FY18 Fire - EMPG \$21K Grant	-	(19,200.00)		(19,200.00)
TOTAL TOWN FEDERAL GRANTS 280		(23,334.00)	(75,546.47)	46,511.64	(52,368.83)
			= 39300	= 39100	(52,368.83)
GRAND TOTAL FED GRANT FUNDS		(77,181.51)	(524,444.82)	529,846.64	(71,779.69)
					(71,779.69)

DEPARTMENT OF FINANCE

TOWN OF HARVARD					
Statement of Revenues, Expenditures and Changes in Fund Balance					
STATE GRANTS - YEAR ENDED JUNE 30, 2020					
ACCT#	ACCOUNT NAME	7/1/2019 BALANCE	FINAL JUNE EXPENSES	FINAL JUNE REVENUE	6/30/2020 BALANCE
27002	Extended Polling Hours	270.14	-	240.00	510.14
27005	State Aid to Library	16,028.93	(1,362.46)	8,981.97	23,648.44
27007	Cultural Council State Grant	3,630.17	(3,350.00)	5,232.99	5,513.16
27009	COA Formula Grant	-	(13,222.58)	13,368.00	145.42
27010	Fire - Senior SAFE Grant	2,609.25	(4,957.25)	2,348.00	-
27011	Fire - S.A.F.E. Student Awareness Grant	-	(3,965.00)	3,965.00	-
27016	Police - Bullet Proof Vests	828.36	(828.36)		-
27018	Police - Law Enforcement Equip	5,018.32	(2,887.52)		2,130.80
27020	Trail Grant - Park & Rec	558.65			558.65
27023	Bare Hill Pond Project Grant	52,076.22			52,076.22
27024	EMPG Local Preparedness (Fire)	24.53	(2,024.60)	2,460.00	459.93
27025	Pedestrian Bike Path	3,513.75			3,513.75
27026	Reg 2 Emergency Preparedness (Worc)	40.39			40.39
27028	2017 Green Communities	7,747.49			7,747.49
27029	FY19 MCC Old Library Entrance	(40,576.35)		40,576.35	-
27035	FY20 Green Communities	-	(99,500.50)	113,256.75	13,756.25
27045	MA DEP Sus Material - RDP Grant	-	(470.00)	5,250.00	4,780.00
27046	MA DEP Sus Material - Pay As You Throw	-	(13,450.00)	13,450.00	-
27123	PB - MVP - Mun Vulnerability Preparedness	(2,946.76)	(13,569.80)	14,605.55	(1,911.01)
27124	PB - MVP - \$70K Climate Action	-	(23,394.00)		(23,394.00)
2713418	Comm Compact - Technology	9,400.00			9,400.00
27125	FY20 State ADA Improvement Grant	-	(3,369.71)		(3,369.71)
27179	FY19 Tree Planting Grant	(4,482.38)		5,000.00	517.62
2719218	Comm Compact - Cap Imprv Plan (Facilities)	8,792.24	(5,645.57)		3,146.67
27212	FY20 DFS - Gear Extractor Grant	-	(8,075.00)		(8,075.00)
27300	FY20 School DPH Health Services Grant	-	(2,455.00)	3,000.00	545.00
27301	FY20 School Homeless Transportation	-	(17,294.00)	17,294.00	-
27421	FY19 Complete Streets Tier 3	-	(308,691.42)		(308,691.42)
27422	MA (TNC) Transport Network (Uber & Lyft)	408.00	(408.00)	743.40	743.40
27444	MA Clean Energy Center	198.21	-		198.21
27510	BOH - PHEP Reg 2 Worcester Grant	-	(674.24)	674.24	-
27652	Veterans Heritage Grant - War Monument	-	-	15,000.00	15,000.00
	TOTAL "270" STATE GRANTS	63,139.16	(529,595.01)	265,446.25	(201,009.60)
					<i>(201,009.60)</i>

TOWN OF HARVARD									
Statement of Revenues, Expenditures and Changes in Fund Balance									
COMMUNITY PRESERVATION FUND - YEAR ENDED JUNE 30, 2020									
ACCT#	ACCOUNT NAME	7/1/2019 BALANCE	CLOSE RESERVES	ADJUST BUDGET	REVENUE	EXPENSE	TRF OUT	RESERVE FOR EXPENSE	6/30/2020 BALANCE
29000-35900	CPA - Undesignated FB	257,720.96	39,972.18		300,640.46	(78,035.45)	(202,321.00)	(42,855.01)	275,122.14
29000-35910	CPA - Reserve for Expenditures	39,972.18	(39,972.18)					42,855.01	42,855.01
	"290" CPA FUND BALANCE - TOTALS - 6/30/20	297,693.14	-	-	300,640.46	(78,035.45)	(202,321.00)	-	317,977.15
									<i>317,977.15</i>
29014-52041	ATM FY17 A#41 INVASIVE PLANT M	13,972.18				(3,437.97)			10,534.21
29014-56928	ATM FY19 A:28 INVASIVE PLANTS	26,000.00							26,000.00
29000-90018	Art 26 ATM 5/4/19 CPA>Old Library Roof	-		40,000.00		(33,679.20)			6,320.80
29000-90019	Art 26 ATM 5/4/19 CPA>P&R Boat Kiosk	-		14,995.28		(14,995.28)			-
29000-90020	Art 26 ATM 5/4/19 CPA>Twn Clk Preserve Hist Docum	-		25,000.00		(25,000.00)			-
	"290" CPA FUND BAL RES FOR EXP - TOTALS - 6/30/20	39,972.18	-	79,995.28	-	(77,112.45)	-	-	42,855.01
									<i>42,855.01</i>

DEPARTMENT OF FINANCE

TOWN OF HARVARD							
Statement of Revenues, Expenditures and Changes in Fund Balance							
SPECIAL REVENUE FUNDS - YEAR ENDED JUNE 30, 2020							
ACCT#	ACCOUNT NAME	7/1/2019 BALANCE	TRANSFERS	REVENUE	EXPENSE	6/30/2020 BALANCE	TOTALS
FUND 215 - COMMUNITY EDUCATION							
21500	Community Education	77,562.31	(40,000.00)	148,201.00	(186,821.93)	(1,058.62)	
21503	Bridges Summer	35,088.21		32,241.22	(4,222.83)	63,106.60	
21504	Adult Education	920.50		1,786.00		2,706.50	
21505	Spectrum	28,421.50		109,899.00	(88,904.89)	49,415.61	
21507	Cross Links	22,036.47		24,755.00	(9,282.68)	37,508.79	
21550	Administration	(60,486.10)			(66,197.90)	(126,684.00)	
	215 FUND TOTAL	103,542.89	(40,000.00)	316,882.22	(355,430.23)	24,994.88	24,994.88
FUND 216 - OTHER SCHOOL REVOLVING - DEVENS							
21600	Other School Revolving - Devens	1,441,323.20	(233,980.00)			1,207,343.20	
21605	FY19 & FY20 \$20K Stipend Pool				(16,798.55)	(16,798.55)	
21605	Transfer to Athletic Revolving Salary		(90,000.00)			(90,000.00)	
21605	Transfer to Cable TV Salary		(20,000.00)			(20,000.00)	
21605	Transfer to GF School Salaries		(586,582.00)			(586,582.00)	
21605	Transfer to GF School Expense		(191,159.00)			(191,159.00)	
21605	Transfer to School Lunch		(175,000.00)			(175,000.00)	
21610	Devens Tuition Bromfield			1,959,252.00		1,959,252.00	
21640	Devens Transportation					-	
21650	Devens Professional Service			(44.19)		(44.19)	
21695	School Tech Expense				(323,470.08)	(323,470.08)	
21695	TBS Café \$120K SC Vote		120,000.00		(93,329.49)	26,670.51	
21695	TBS Roof \$80K SC Vote		80,000.00			80,000.00	
21695	Ann Lees \$19K Field SC Vote		19,000.00		(5,104.67)	13,895.33	
21695	MS Ramp \$14,980 SC Vote		14,980.00		(14,980.00)	-	
21630058	SCIENCE LAB-BEGIN FY2018 \$240K	25,913.51			(5,992.00)	19,921.51	
21630058	BRMF MS BATHROOM \$40K	6,524.24				6,524.24	
	216 FUND TOTAL	1,473,760.95	(1,062,741.00)	1,959,207.81	(459,674.79)	1,910,552.97	1,910,552.97
FUND 220 - SCHOOL LUNCH REVOLVING							
22000	School Lunch Revolving	27,369.87	175,000.00	445,196.95	(613,586.32)	33,980.50	
	220 FUND TOTAL	27,369.87	175,000.00	445,196.95	(613,586.32)	33,980.50	33,980.50
FUND 235 - SCHOOL REVOLVING FUNDS							
23501	Athletic Revolving	7,573.20	90,000.00	99,996.00	(195,261.28)	2,307.92	
23503	School Rental Revolving	15,244.75		15,080.00	(12,116.28)	18,208.47	
23505	Pre-School Revolving	36,971.64	(90,000.00)	92,285.00		39,256.64	
23506	School Bus Revolving	3,811.20	(15,000.00)	52,366.00		41,177.20	
23507	School Restitution/Lost Books Revolv	1,751.02		46.89	(598.45)	1,199.46	
23508	HES Gift	15,874.74		31,480.25	(17,030.85)	30,324.14	
23509	Bromfield Gift	17,858.56		19,991.02	(18,662.67)	19,186.91	
23510	Shaw Gift	147,007.70	25,565.14	47,308.25	(38,337.48)	181,543.61	
23511	Patterson Foundation	20.60				20.60	
23513	Full Day Kindergarten Revolving	98,760.98	(170,000.00)	157,185.50		85,946.48	
	235 FUND TOTAL	344,874.39	(159,434.86)	515,738.91	(282,007.01)	419,171.43	419,171.43
FUND 255 - SCHOOL FUNDS - STATE REIMB							
25501	School Choice	226,494.00	(310,000.00)	264,960.00		181,454.00	
25502	Circuit Breaker	420,705.00	(502,788.00)	499,226.00		417,143.00	
	255 FUND TOTAL	647,199.00	(812,788.00)	764,186.00	-	598,597.00	598,597.00
FUNDS: 260, 262, 264, 265 & 266 SPECIAL REVENUE FUNDS							
FUND 260 - RECEIPTS RESERVED FOR APPROPRIATION							
26008	Cemetery Sale of Lots	178,708.54		14,657.50		193,366.04	
26011	Ambulance Receipts Reserved	97,583.51		75.00		97,658.51	
26012	HCTV Receipts Reserved	168,523.17	(73,354.26)	79,011.20		174,180.11	
260-35980	Debt Premium Bond - 25 Years	103,206.39	(103,206.39)			-	
260-35990	Debt Premium BAN 6/22/17	1,751.00	(1,751.00)			-	
26275	Transport Network MA (TNC) Receipts Reserved	(207.10)	207.10			-	
	260 FUND TOTAL	549,565.51	(178,104.55)	93,743.70	-	465,204.66	465,204.66

DEPARTMENT OF FINANCE

26275	Transport Network MA (TNC) Receipts Reserved	207.10	(207.10)			-	
26225	Cable TV School Grant	-				-	
26242	Old Library Access Improvement	3,006.00	(3,006.00)			-	
26249	Old Library Rental	1,966.42	(1,966.42)			-	
	262 FUND TOTAL	5,179.52	(5,179.52)	-	-	-	-
26401	Park & Recreation Revolving Fund	32,153.70	(32,153.70)	19,402.77	(12,570.00)	6,832.77	
	264 FUND TOTAL	32,153.70	(32,153.70)	19,402.77	(12,570.00)	6,832.77	6,832.77
26504	Old Library Lease MGL c40 s3	-	4,972.42	2,570.00		7,542.42	
26509	Wetlands Protection	17,404.77	(13,252.00)	310.50	(416.50)	4,046.77	
26510	COA Revolving Fund	8,248.57		770.00	(1,394.90)	7,623.67	
26511	Law Enforcement Trust Fund	1,444.80				1,444.80	
26514	Insurance Recovery Fund	10,000.00		43,778.99	(47,049.47)	6,729.52	
26517	4th of July Revolving Fund	6,964.04		39,605.00	(22,883.09)	23,685.95	
26518	Ambulance Revolving Fund	98,424.96		153,516.99	(130,052.73)	121,889.22	
26520	Fire SAFE Revolving Fund (Burn Perm)	24,490.03		5,435.00	(2,446.27)	27,478.76	
26530	Application Review Revolving Fund	-				-	
26531	HCTV PEG Access Revolving Fund	683.50				683.50	
26532	Beach Revolving Fund	-	32,153.70	60,329.37	(53,928.19)	38,554.88	
26540	Tax Title Revolving Fund	-		109.00	(105.00)	4.00	
	265 FUND TOTAL	167,660.67	23,874.12	306,424.85	(258,276.15)	239,683.49	239,683.49
26607	Cultural Council Gift	100.00				100.00	
26610	DARE Gift	3,259.25				3,259.25	
26611	Harvard Village Gift	153.62				153.62	
26612	Bare Hill Pond Gift	225.30				225.30	
26614	John Gray Transfer Station	1,104.50			(1,104.50)	-	
26615	Police Gift Account	9,688.51		10.00	(912.15)	8,786.36	
26616	Library Gift Account	6,053.42		319.19		6,372.61	
26618	COA Gift Account	90,068.44		4,867.00	(4,315.79)	90,619.65	
26619	Skateboard Park Gift Account	1,500.00				1,500.00	
26620	Ambulance Gift Account	38,846.91		58,965.00		97,811.91	
26621	Highway Athletic Gift Account	124.00				124.00	
26623	Care of Commons Gift Account	1,540.35				1,540.35	
26625	Cable Peg Access Gift Account	10,855.99				10,855.99	
26626	Historical Commission Gift Account	1,011.00				1,011.00	
26627	Fire Dept Gift Account	14,709.41		100.00		14,809.41	
26632	Town Hall Restoration Gift Account	81.00				81.00	
26633	Harvard Tree Gift Account	9,388.51		3,665.00	(3,452.90)	9,600.61	
26639	Christmas Tree Gift Account	649.43				649.43	
26651	War Memorial Restoration Gift Acct	318.91				318.91	
26680	Select Board Gift Account	0.32		3,500.00		3,500.32	
26691	MIIA Grant - DPW Trench Box	-		5,666.00	(5,666.00)	-	
26692	Cemetery Gift Account	15.56				15.56	
	266 FUND TOTAL	189,694.43	-	77,092.19	(15,451.34)	251,335.28	251,335.28
FUND 295 - BOH TITLE V SEPTIC BETTERMENT FUND							
29500	BOH - Title V Septic Betterments	112,389.50	(11,528.50)	11,269.95	(22,580.00)	89,550.95	
	255 FUND TOTAL	112,389.50	(11,528.50)	11,269.95	(22,580.00)	89,550.95	89,550.95
	SPECIAL REVENUE FUNDS - GRAND TOTAL					4,039,903.93	4,039,903.93

DEPARTMENT OF FINANCE

TOWN OF HARVARD									
FY20 CAPITAL PROJECTS YEAR ENDED JUNE 30, 2020									
							FINAL	TRANSFERS &	
			AUTH	7/1/2019	CORR	BAN	JUNE	BONDS &	6/30/2020
ACCT#	ACCOUNT NAME	DEPT	BORROWING	BALANCE	FY19 MSBA	BORROWING	EXPENSES	REVENUE	BALANCE
CASH - 399 CAPITAL PROJECTS									
7/1/2019	Fund Balance Forward	FB		1,799,222.95					1,799,222.95
	BAN Borrowing - Paid In AUG 2019	BAN				(6,075,553.00)		35,056,728.00	28,981,175.00
	BAN Borrowing - Rec'd in MAY 2020	BAN				495,000.00			495,000.00
	Transfers In From GF - PayDown Prin							348,677.26	348,677.26
	MSBA Payments Rec'd	MSBA						6,826,328.00	6,826,328.00
	Expenditures Above & Trf to GF						(22,222,350.01)		(22,222,350.01)
	TOTALS - 399 CAPITAL PROJECTS FUND			1,799,222.95	-	(5,580,553.00)	(22,222,350.01)	42,231,733.26	16,228,053.20
CASH - 399 CAPITAL PROJECTS									
	Dump Truck	DPW		(145,600.00)				145,600.00	-
	Science Labs	SCH		(140,000.00)				140,000.00	-
	Feasibility Study - HES	SCH		(276,600.00)	186,647.00			89,953.00	-
39140	Art 24 ATM FY16 Fire Tanker	FIRE		8,331.76			(8,331.76)		(0.00)
3919418	HES New School Bldg	SCH		(3,863,125.29)	(186,647.00)		(21,754,668.99)	41,571,264.00	15,766,822.72
39200	Art 18 ATM FY13 Town Hall	ADM		247,322.52			(120,654.69)		126,667.83
39423	Art 3 STM 10/22/18 Old Lib Front Ent	ADM		(106,563.04)			(34,065.17)	140,629.00	0.79
39424	Art 23 ATM 5/4/19 Ayer Rd Design	DPW	300,000.00	-		300,000.00	(109,900.00)		190,100.00
39425	Art 23 ATM 5/4/19 Heavy Duty Dump	DPW	195,000.00	-		195,000.00	(194,729.40)		270.60
39426	Art 23 ATM 5/4/19 Old Lib Slate Roof	ADM	480,000.00	(96.00)			-		(96.00)
39426	Art 23 ATM 5/4/19 Old Lib Slate Roof	ADM	(144,287.26)				-	144,287.26	144,287.26
	TOTALS - 399 CAPITAL PROJECTS FUND			(4,276,330.05)	-	495,000.00	(22,222,350.01)	42,231,733.26	16,228,053.20
33000	Highway Chapter 90	DPW		(56,378.23)			(447,089.99)	423,782.47	(79,685.75)
	TOTALS - 330 CHAPTER 90 FUND								

TOWN OF HARVARD							
Statement of Revenues, Expenditures and Changes in Fund Balance							
NON-EXPENDABLE TRUST FUNDS - YEAR ENDED JUNE 30, 2020							
ACCT#	ACCOUNT NAME	7/1/2019	TRANSFERS	REVENUE	EXPENSE	6/30/2020	
		BALANCE				BALANCE	
810 -000-000-36000	CEMETERY PERPETUAL CARE	190,559.89		4,882.50		195,442.39	
810 -000-000-36001	CEM - CHARLES WHITNEY	5,000.00				5,000.00	
810 -000-000-36002	CEM - JOHN MAYNARD	3,568.40				3,568.40	
810 -000-000-36003	SIBLEY CEMETERY FUND	5,987.71				5,987.71	
810 -000-000-36004	BELLEVUE CEMETERY	9,356.49				9,356.49	
810 -000-000-36005	SHAKER & SEARS CEMETERY	892.25				892.25	
810 -000-000-36015	RINGBOOK FUND	4,000.00				4,000.00	
810 -000-000-36016	GEORGE CLARK	1,000.00				1,000.00	
810 -000-000-36017	WALTER WHITNEY	10,000.00				10,000.00	
810 -000-000-36018	HAPGOOD LIBRARY	43,467.76				43,467.76	
810 -000-000-36019	LAWRENCE LIBRARY	4,000.00				4,000.00	
810 -000-000-36020	MARY BLOOD LIBRARY	5,905.90				5,905.90	
810 -000-000-36021	FAIRBANK LIBRARY	3,155.50				3,155.50	
810 -000-000-36030	GINNY THURSTON SCHOLARSHIP	16,575.00				16,575.00	
810 -000-000-36031	HARVARD'S 300TH ANNIVERSA	4,877.57				4,877.57	
810 -000-000-36032	WARNER LECTURE	36,054.85				36,054.85	
810 -000-000-36033	MAYNARD CLOCK	500.00				500.00	
810 -000-000-36034	GEORGIA WHITNEY POOR	10,000.00				10,000.00	
810 -000-000-36035	WARREN K HARROD	1,500.00				1,500.00	
810 -000-000-36036	SALVAGE FUND	728.00				728.00	
810 -000-000-36037	HILDRETH CLOCK	500.00				500.00	
810 -000-000-36038	HILDRETH COMMON	1,000.00				1,000.00	
810 -000-000-36039	TUTTLE MEMORIAL	5,000.00				5,000.00	
	TOTAL NON-EXPENDABLE TRUST FUNDS	363,629.32	-	4,882.50	-	368,511.82	
						<i>368,511.82</i>	

DEPARTMENT OF FINANCE

TOWN OF HARVARD								
Statement of Revenues, Expenditures and Changes in Fund Balance								
EXPENDABLE TRUST FUNDS - YEAR ENDED JUNE 30, 2020								
				INVESTMENT				
		7/1/2019		UNREALIZED				6/30/2020
ACCT#	ACCOUNT NAME	BALANCE	TRANSFERS	GAIN/LOSS	INTEREST	REVENUE	EXPENSE	BALANCE
"820" EXPENDABLE TRUST FUNDS								
820-000-000-36000	CEMETERY PERPETUAL CARE	69,259.72		(2,496.48)	5,598.30	-	(10,704.36)	61,657.18
820-000-000-36001	CEM - CHARLES WHITNEY	14,841.87		(180.55)	436.25			15,097.57
820-000-000-36002	CEM - JOHN MAYNARD	37,461.85		(373.37)	902.12			37,990.60
820-000-000-36003	SIBLEY CEMETERY FUND	19,475.43		(231.71)	559.85			19,803.57
820-000-000-36004	BELLEVUE CEMETERY	21,398.15		(334.97)	683.06		(135.70)	21,610.54
820-000-000-36005	SHAKER & SEARS CEMETERY	3,213.89		(37.36)	90.29			3,266.82
820-000-000-36015	RINGBOOK FUND	2,938.44		(63.14)	152.54			3,027.84
820-000-000-36016	GEORGE CLARK LIBRARY	252.59	(75.00)	(12.72)	26.44			191.31
820-000-000-36017	WALTER WHITNEY LIBRARY	9,609.22	(1,150.00)	(198.70)	414.09			8,674.61
820-000-000-36018	HAPGOOD LIBRARY	8,525.65	(2,500.00)	(517.17)	1,106.13			6,614.61
820-000-000-36019	LAWRENCE LIBRARY	7,210.43	(725.00)	(114.78)	235.75			6,606.40
820-000-000-36020	MARY BLOOD LIBRARY	1,547.63	(375.00)	(74.43)	158.33			1,256.53
820-000-000-36021	ANDREW FAIRBANK LIBRARY	515.48	(175.00)	(36.48)	78.13			382.13
820-000-000-36030	GINNY THURSTON SCHOLARSHIP	23,327.65		(363.11)	877.35			23,841.89
820-000-000-36031	HARVARD 300TH ANNIVERSARY	11,912.99		(152.80)	369.19			12,129.38
820-000-000-36032	WARNER LECTURE	29,946.36		(665.09)	1,424.24	626.00	(4,507.17)	26,824.34
820-000-000-36033	MAYNARD CLOCK	146.96		(5.89)	14.20			155.27
820-000-000-36034	GEORGIA WHITNEY POOR	16,385.84		(240.10)	580.15			16,725.89
820-000-000-36035	WARREN K HARROD	1,307.03		(25.54)	61.72			1,343.21
820-000-000-36036	SALVAGE FUND	1,911.40		(24.01)	58.06			1,945.45
820-000-000-36037	HILDRETH CLOCK	94.37		(5.41)	13.08			102.04
820-000-000-36038	HILDRETH COMMON	5,862.87		(62.45)	150.90			5,951.32
820-000-000-36039	TUTTLE MEMORIAL	9,975.91		(136.28)	329.28			10,168.91
820-000-000-36040	WILL POST MEMORIAL	7,712.63		(78.22)	170.75		(300.00)	7,505.16
820-000-000-36041	ENTREPRENEUR'S SCHLSHP	1,218.97		(11.09)	26.80			1,234.68
820-000-000-36050	RANTOUL TRUST-ELDERLY	32,939.99		(432.25)	697.27		(7,608.00)	25,597.01
820-000-000-36051	RANTOUL TRUST-GENERAL	160,168.49		(1,506.89)	3,523.29		(2,270.15)	159,914.74
820-000-000-36052	AFFORDABLE HOUSING TRUST	273,163.47			1,176.39	32,321.00	(2,170.00)	304,490.86
820-000-000-36060	CONSERVATION FUND BALANCE	95,719.38		(562.42)	2,100.46	5,523.25	(2,123.65)	100,657.02
820-000-000-36070	CONSERVATION-CPA	69,531.25	125,000.00	(1,772.89)	4,277.84		(100.00)	196,936.20
820-000-000-36071	AMBULANCE SCHOLARSHIP FUND	24,925.04		(253.58)	552.00		(1,000.00)	24,223.46
820-000-000-36072	BA GOULD SCHOLARSHIP FUND	8,231.61		(101.67)	184.94		(1,000.00)	7,314.88
820-000-000-36300	MADIGAN FAMILY SCHOLARSHIP	5,075.78		(22.81)	92.85	2,500.00	(2,500.00)	5,145.82
820-000-000-36372	TOM HILL SCHOLARSHIP-SCHOOL	2,353.97		(34.80)	53.73		(500.00)	1,872.90
TOTAL "820" EXPENDABLE TRUST FUNDS		978,162.31	120,000.00	(11,129.16)	27,175.77	40,970.25	(34,919.03)	1,120,260.14
OTHER EXPENDABLE TRUST FUNDS								
85000	Stabilization Fund	1,260,302.10		(11,468.62)	27,710.04			1,276,543.52
86000	Capital Stabilization Fund	3,460,228.97	517,661.07	(8,734.71)	83,258.01			4,052,413.34
89000	OPEB	3,375,972.65	500,000.00	(123,998.22)	173,262.10			3,925,236.53
GRAND TOTAL EXPENDABLE TRUST FUNDS		9,074,666.03	1,137,661.07	(155,330.71)	311,405.92	40,970.25	(34,919.03)	10,374,453.53
								10,374,453.53

DEPARTMENT OF FINANCE

TOWN OF HARVARD						
Statement of Revenues, Expenditures and Changes in Fund Balance						
AGENCY FUNDS - YEAR ENDED JUNE 30, 2020						
ACCT#	ACCOUNT NAME	7/1/2019 BALANCE	TRANSFERS	REVENUE	EXPENSE	6/30/2020 BALANCE
AGENCY FUNDS - TOWN						
830 -000-000-20512	ELDERLY/DISABLED TAX AID	11,589.77		38,520.99	(12,075.00)	38,035.76
830 -000-000-20522	HEATING ASSISTANCE	14,465.93		230.00	(250.00)	14,445.93
830 -000-000-22100	FIRE OUTSIDE DETAILS	-		400.00	(840.00)	(440.00)
830 -000-000-22501	PB - DRIVEWAY INSP DEPOSITS	952.42		750.82	(750.00)	953.24
830 -000-000-22507	PB - WIRELESS FACILITIES ESCROW	8,021.19		36.70		8,057.89
830 -000-000-22508	ZBA - TRAIL RIDGE	2,886.41		2.48		2,888.89
830 -000-000-22516	ZBA - PINE HILL	1,794.11		1.14	(750.00)	1,045.25
830 -000-000-22518	BOH - TIMOTHY TURNBULL	2,752.83		2.36		2,755.19
830 -000-000-22524	PB - SITE PLAN REVIEW	-		180.00		180.00
830 -000-000-22531	ZBA - PINE HILL - MONITORING	-		24,800.00	(13,640.00)	11,160.00
830 -000-000-22532	BOH - CRAFTSMAN VILLAGE SEPTIC	-		2,500.00		2,500.00
830 -000-000-22590	ZBA - CRAFTSMAN VILLAGE HARVARD,L	16.22		0.04		16.26
830 -000-000-22597	CALLAHAN REALTY - 168 BOLTON RD	-				-
830 -000-000-25250	SENIOR TAX WORK OFF PROGRAM	-		7,780.00	(7,780.00)	-
830 -000-000-25750	DUE TO STATE FISH & GAME	96.35				96.35
830 -000-000-25751	F/B O/S POLICE DETAILS	(42,622.75)		123,104.25	(111,162.50)	(30,681.00)
830 -000-000-25850	DUE TO DEPUTY COLLECTOR	1,568.12				1,568.12
830 -000-000-25900	WETLANDS BYLAWS FEE	6,006.78		12,210.00	(277.60)	17,939.18
830 -000-000-25960	DUE TO FIRE ARMS BUREAU	912.50		4,737.50	(5,287.50)	362.50
830 -000-000-25970	DUE TO MINUTEMAN SENIOR SERVIC	-		1,680.00	(1,680.00)	-
830 -000-000-25975	COIL BROTHERS ESCROW	15.93			(15.93)	0.00
830 -000-000-25980	593 ACCOUNT	2,571.79		1.08	(2,572.87)	-
830 -000-000-25990	SE SOLARNE2 LLC	11,008.40		9.46		11,017.86
830 -000-173-25018	PB - SWEENEY PROP SIDEWALK IMPRV	5,291.74		2.22	(5,293.96)	-
	TOWN - AGENCY FUND TOTAL	27,327.74	-	216,949.04	(162,375.36)	81,901.42
AGENCY FUNDS - SCHOOL ACTIVITY FUNDS						
88001	Bromfield Student Activity Account	92,548.19		211,856.21	(180,485.32)	123,919.08
88002	HES Student Activity Account	9,120.95		34,997.17	(34,880.54)	9,237.58
88099	Student Replaced Damaged	5,666.35		5,002.50	(6,946.31)	3,722.54
	SCHOOL - AGENCY FUND TOTAL	107,335.49	-	251,855.88	(222,312.17)	136,879.20
	GRAND TOTAL AGENCY FUNDS	134,663.23	-	468,804.92	(384,687.53)	218,780.62
						218,780.62

DEPARTMENT OF FINANCE

TOWN OF HARVARD					
Statement of Revenues, Expenditures and Changes in Fund Balance					
DEBT SERVICE - YEAR ENDED JUNE 30, 2020	7/1/2019	New		6/30/2020	INTEREST
	O/S PRIN	Borrowing	Retired	O/S PRIN	PAID
LONG TERM DEBT					
Town Hall Renovations - \$2,250,000 - Art 18 ATM 4/28/2012	1,905,000.00		(115,000.00) ✓	1,790,000.00	46,237.50
Senior Center (Hildreth House) Improvements - \$1,241,000 - Art ATM 3/28/15	1,110,000.00		(65,000.00) ✓	1,045,000.00	39,800.00
Public Safety - Refunding of 11/15/2000 \$1,200,000	235,000.00		(120,000.00) ✓	115,000.00	3,937.50
Public Library - Refunding 11/1/2004 \$1,395,000	785,000.00		(135,000.00) ✓	650,000.00	15,818.75
Fire Truck - \$350,000 - Art 24 ATM 3/28/2015	275,000.00		(25,000.00) ✓	250,000.00	6,750.00
School - Bromfield Renov - Refunding of 11/1/2004 \$3,380,000	1,910,000.00		(330,000.00) ✓	1,580,000.00	38,462.50
MWPAT - MA Water Pollution Abate Trust \$1,835,169 Art 25 ATM 5/5/2009	1,486,408.73		(91,978.44) ✓	1,394,430.29	29,728.18
Roads - \$648,000 - Art 27 ATM 4/28/2012	480,000.00		(55,000.00) ✓	425,000.00	12,100.00
DPW - Art 23 ATM 4/1/17 Heavy Duty Dump Truck - \$182,000	-	75,092.00		75,092.00	1,804.29
Art 25 ATM 5/5/18 HES Building Project - \$31,533,161	-	31,533,161.00		31,533,161.00	594,186.76
Art 27 ATM 4/1/17 Bromfield Science Lab - \$175,000	-	69,492.00		69,492.00	1,597.66
LONG TERM DEBT - EXCLUDED	8,186,408.73 ✓	31,677,745.00 ✓	(936,978.44)	38,927,175.29	790,423.14
CPA - Town Hall Renovations - \$700,000 - Art 18 ATM 4/28/2012	595,000.00		(35,000.00) ✓	560,000.00	14,437.50
Senior Center (Hildreth House) Improvements - \$188,000 - Art ATM 6/22/17	165,000.00		(10,000.00) ✓	155,000.00	5,937.50
DPW Equipment - \$160,000 - Art 16 ATM 5/1/2010	80,000.00		(10,000.00) ✓	70,000.00	1,712.50
Fire Equipment - \$505,000 - Art 22 ATM 5/1/2010 Fire Truck	260,000.00		(35,000.00) ✓	225,000.00	5,518.75
MCWT - MA Clean Water Trust - \$495,846 - Art 1 STM 8/18/2011	401,614.27		(24,851.75) ✓	376,762.52	8,032.28
Sewer System Connections - \$175,000 - Art 22 ATM 4/6/2013	145,000.00		(10,000.00) ✓	135,000.00	3,525.00
Water System Upgrade - \$300,000 - Art 22 ATM 4/2/2011	255,000.00		(15,000.00) ✓	240,000.00	6,187.50
MCWT - MA Clean Water Trust Art 34 ATM 4/6/13 \$230,570 - Title V Bett	184,456.00		(11,528.50) ✓	172,927.50	-
Old Library Front Entrance - \$200,000 - Art 3 STM 10/22/18	-	77,255.00		77,255.00	1,688.07
LONG TERM DEBT - NON-EXCLUDED	2,086,070.27 ✓	77,255.00 ✓	(151,380.25)	2,011,945.02	47,039.10
TOTAL - LONG TERM DEBT OUTSTANDING	10,272,479.00	31,755,000.00	(1,088,358.69)	40,939,120.31 ✓	837,462.24
SHORT TERM DEBT - EXCLUDED - 5/14/20 BAN					
DPW - Ayer Road Design - Art 23 ATM 5/19		300,000.00		300,000.00	
DPW - Heavy Duty Dump Truck - Art 23 ATM 5/19		195,000.00		195,000.00	
TOTAL - SHORT TERM DEBT OUTSTANDING		495,000.00 ✓		495,000.00	
GRAND TOTAL - SHORT & LONG TERM DEBT OUTSTANDING				41,434,120.31	
Authorized & Unissued	Amount				
BOH - Title V Septic Betterment - Art 34 ATM 4/6/13	69,430.00				
SCHOOL - HES Feasibility Study - Art 23 ATM 4/5/16	223,400.00				
SCHOOL - HES Building - Art 23 ATM 4/5/16	18,762,918.00				
ADMIN - Old Library Roof - Art 23 ATM 5/4/19	335,712.74				
TOTAL AUTHORIZED & UNISSUED	19,391,460.74				

DEPARTMENT OF FINANCE

Town of Harvard								
Combined Balance Sheet - All Fund Types and Account Groups as of June 30, 2020								
	Governmental Fund Types			Proprietary Fund Types		Fiduciary Fund Types	Account Groups	Totals
	General	Special Revenue	Capital Projects	Enterprise	Internal Services	Trust and Agency	Long-term Debt	(Memorandum Only)
ASSETS								
Cash and cash equivalents	4,968,939.11	4,522,689.04	20,616,680.12	354,308.40		11,000,413.52		41,463,030.19
Receivables:								
Personal property taxes	3,061.84							3,061.84
Real estate taxes	619,194.62							619,194.62
Supplemental Taxes	6,535.41							6,535.41
Allowance for abatements and exemptions	(193,692.83)							(193,692.83)
Special assessments		94,965.27		727,186.18				822,151.45
Tax liens	581,433.40	5,000.59						586,433.99
Motor vehicle excise	83,750.38							83,750.38
User fees	2,926.32			2,124.72				5,051.04
Departmental - Ambulance		57,324.54						57,324.54
Other receivables - Comm Preservation		6,915.14						6,915.14
Misc receivable				9,806.19				9,806.19
Prepays	47.61							47.61
Amounts to be provided - payment of bonds							40,939,120.31	40,939,120.31
Amounts to be provided - vacation/sick leave							486,580.20	486,580.20
Total Assets	6,072,195.86	4,686,894.58	20,616,680.12	1,093,425.49	0.00	11,000,413.52	41,425,700.51	84,895,310.08
LIABILITIES AND FUND EQUITY								
Liabilities:								
Warrants payable	770,453.29	435,059.62	4,468,312.67	9,890.22		38,667.55		5,722,383.35
Accrued payroll and withholdings	102,135.28							102,135.28
Tailings	2,005.59							2,005.59
Prepaid Taxes	65,668.66	722.35		565.54				66,956.55
Other liabilities - Security Deposit		1,815.28						1,815.28
Agency Funds						218,780.62		218,780.62
Deferred revenue:								
Real and personal property taxes	428,563.63							428,563.63
Supplemental Taxes	6,535.41							6,535.41
Special assessments		94,965.27		727,186.18				822,151.45
Tax liens	581,433.40	5,000.59						586,433.99
Motor vehicle excise	83,750.38							83,750.38
User fees	2,926.32			2,124.72				5,051.04
Departmental - Ambulance		57,324.54						57,324.54
Other receivables - Comm Preservation		6,915.14						6,915.14
Bonds payable							40,939,120.31	40,939,120.31
Notes payable			495,000.00					495,000.00
Vacation and sick leave liability							486,580.20	486,580.20
Total Liabilities	2,043,471.96	601,802.79	4,963,312.67	739,766.66	0.00	257,448.17	41,425,700.51	50,031,502.76
Fund Equity:								
Reserved for encumbrances	952,953.22			1,113.53				954,066.75
Reserved for expenditures		42,855.01						42,855.01
Reserved for continuing appropriations	1,224,333.62							1,224,333.62
Reserved for petty cash	100.00							100.00
Reserved for debt service				352,545.30				352,545.30
Reserved for premiums	127,753.48							127,753.48
Undesignated fund balance	1,723,583.58	4,042,236.78	15,653,367.45			10,742,965.35		32,162,153.16
Total Fund Equity	4,028,723.90	4,085,091.79	15,653,367.45	353,658.83	0.00	10,742,965.35	0.00	34,863,807.32
Total Liabilities and Fund Equity	6,072,195.86	4,686,894.58	20,616,680.12	1,093,425.49	0.00	11,000,413.52	41,425,700.51	84,895,310.08

Respectfully Submitted by Lori J. Bolasevich, Town Accountant/Finance Director – hire date 1/2/2019

EMPLOYEE EARNINGS REPORT

SCHOOL (TEACHER)		
LAST NAME	FIRST NAME	GROSS PAY
ACCORSI	JOAN	79494.37
ADAMS	JAMIE	25206.88
AMBROSINO	CYNTHIA	103353.50
ANTES	REBECCA	35082.88
BAGATELLE	DAVIDA	68110.49
BASSAGE	AMY	102244.77
BETHONEY-DRENNEN	JESSICA	25164.81
BLODGETT	SARAH	27636.10
BOCQUILLON	MYRIAM	30508.16
BOISVERT	DAVID	101904.11
BROOKS	MARTHA	65980.66
BROWN	JANET	60304.58
BURNS	CHRISTINA	92619.20
BURTON	JULIE	79035.40
CAMPBELL	MARYBETH	96053.60
CAPOBIANCO	JESSICA	23828.40
CARCHIDI	LAUREN	69508.02
CARLUCCI	KELLIE	104873.83
CHAPMAN	PAMELA	98381.89
CHLAPOWSKI	SUSAN	104499.83
CLARKE	JOSHUA	102566.76
CORRENTY	SHARON	89305.89
CREAVEN	MICHELLE	96626.77
CRITTENDON	LAUREN	108903.55
CUDMORE	KAREN	109327.48
CULLINANE	F ROBERT	105168.48
CUTLER	COURTNEY	80574.08
DECOSTE	ERIN	85270.76
DEERY	RYAN	49771.36
DESARRO	MICHAEL	104421.13
DOHERTY	KATHLEEN	113032.02
DOWNING	SUSAN	17969.00
DYER	JANIS	92443.45
FONTAINE	CYNTHIA	69046.60
FRENCH	DAWN	70161.98
GERRIOR	KATHRYN	6351.61
GIBBS	GRETCHEN	89839.90
GILFIX	DAVID	101126.17

GRAHAM	MARY	110785.78
HALL	DAWN	41209.70
HAROUTUNIAN	JESSICA	76333.75
HARRIS	CYNTHIA	101376.17
HODGENS	CRISTIN	91912.30
HOLT	WYATT	100687.26
HOORNEMAN	ELIZABETH	80926.31
HOPKINS	LISA	104928.74
HORTON	JULIE	120235.95
HYDE	JESSICA	106659.07
JONES	CHRISTOPHER	102060.36
KEANE	MICHELLE	67717.45
KEANE	KATHERINE	88439.04
KEITH	MAUREEN	95251.62
KELLEY	BARBARA	110018.52
KHURANA	MARISA	79778.84
LAMERE	SARA	91697.10
LARRAT	MEGHAN	62649.96
LAVIGNE	KEITH	91762.56
LAZARO	KRISTINA	101627.97
LYNDE	MATTHEW	102602.08
MACKIE	ADAM	78151.98
MADRASWALLA	SABIHA	63896.80
MARYA	SANGITA	108253.55
MATTIE-BROWN	BRYCE	100860.73
MCGLAMERY-NYGREN	RAYNE	50497.67
MCLOUGHLIN	CARRIE	101538.97
MCMANUS	KRISTIN	94529.15
MILLARD	URSULA	63506.80
MILLER	MIRANDA	75055.86
MILNE	ANDREW	60598.54
MONSEN	CARLY	87054.80
MONTALTO	HEATHER	78999.04
MURPHY	PETER	114493.08
MYERS	KRISTA	12812.30
NEWBOULD	ERIN	90886.29
NIGZUS	COLLEEN	90673.95
NILAN	PATRICIA	109725.49
NILAND	MELISSA	106190.78
O'NEIL	MARY	20885.70
O'REGAN	ERIN	21812.30

EMPLOYEE EARNINGS REPORT

SCHOOL (TEACHER)		
LAST NAME	FIRST NAME	GROSS PAY
PEREYRA	SAMANTHA	73881.58
PETKUS	CHRISTINA	60908.11
PHILLIPS	MARIE	74935.15
PIANTEDOSI	TESSA	700.00
PIERCE	DEBORAH	110706.21
POE	MICHAEL	71184.60
POLIS	CATHERINE	4084.56
POMINVILLE	ERIKA	65360.04
PRICE	AMY	99404.52
QUAADGRAS	MARYBETH	70824.70
RAMIREZ	VICTORIA	99001.19
REALE	CHRISTINE	105356.82
ROBBINS	CRAIG	71096.69
ROSAL	OLYAN	72108.58
ROUTE	TAMMY	103847.18
RUSSELL	KATELYN	73102.36
SEGALOFF	RACHEL	79869.60
SHAW	JESSE	85982.10
SHEPHERD	PATRICIA	96443.50
SINTROS	ERIN	62528.40
SKROCKI	ANDREW	92836.97
SNELL	CHRISTOPHER	89839.40
SNOW	CATHERINE	24661.50
STEADMAN	JULIANA	69792.41
STEEVES	CYNTHIA	69609.52
STERBER	EMILY	68047.82
TABOR	RICHARD	106106.87
TERRIO	LISA	86098.01
THURSTON	JOSHUA	72143.34
TOWNSEND	ANASTASIA	68225.04
TRAVERS	JACQUELINE	96302.33
TUTTLE	SHARLENE	102887.96
VANDERGRIFT	KACI	20885.70
VANDERVEEN-MIDEY	KRISTEN	107898.95
VERROCHI	EMILY	91229.40
WALKER	DEBORAH	87328.22
WASS	RUSSELL	106387.23
WELCH	AMANDA	37335.01

WHITE	ALLISON	65332.40
WIENER	DEBRA	69338.95
WRIGHT	ANDREW	102572.96
ZIMMER	MARGARET	108183.08
	DEPT TOTAL	9,569,151.74
SCHOOL (NON-TEACHER)		
LAST NAME	FIRST NAME	GROSS PAY
ADELSON	NATHANIEL	3863.00
AGHAYEV	AZIZ	85849.92
ALI	FADIYA	25011.17
AYALA	ROBERTO	44662.70
BARANOWSKI	JENNIFER	31762.33
BARRETT	SAMANTHA	25297.71
BATCHELDER	HELEN	565.00
BENARD	ANN	12429.04
BENOIT	ROBIN	112363.28
BOURQUE	GREG	5287.50
BOYLE	CHRISTOPHER	100754.54
BRAGG	MARGARET	71976.21
BRUNING	GAYLE	51644.96
BUCKLEY	BONNIE	2833.89
BURGOYNE	SHANNON	260.00
BUTTERWORTH	OLIVIA	2565.00
CALL	LISA	6984.75
CAMPAIGNE	JACQUELINE	2120.00
CAMPBELL	XUAN	16210.72
CARBON	ROBERT	650.00
CARON	AMY	46172.60
CARROLL	MARY	15135.19
CATTEL	HANNAH	22990.32
CAULFIELD	BRENDAN	7235.46
CAVANAUGH	ALEXA	24164.46
CAVANAUGH	JUDITH	36983.93
CHOUBEY	KANCHAN	305.00
COOKE	DANIEL	413.92
CORRENTY	PAUL	104946.51
COSTA	JENNIFER	10712.66
COZZENS	MARGARET	13356.01
DAMOTA	GERALDO	47028.97

EMPLOYEE EARNINGS REPORT

SCHOOL (NON-TEACHER)		
LAST NAME	FIRST NAME	GROSS PAY
DAMOTA	MARIA	44133.36
DELSIGNORE	ELIZABETH	124.95
DESJARDINS	LOREN	24436.52
DIMELING	ELIZABETH	900.00
DOHERTY	PATRICK	4828.34
DONOVAN	KATHLEEN	15285.91
DOUCETTE	LUCIA	46775.81
DRUMMEY	ELIZABETH	750.00
DUFFEN	ZACKERY	45566.60
DWIGHT	LINDA	173220.50
EPSTEIN	REBECCA	13318.29
FITZGIBBONS	MIKI	28467.90
FRANCIS	NICHOLAS	23520.69
FREDERICKSON	PATRICK	1057.00
FRENCH	MAEVE	65.00
GALESKI	LORELEI	42574.13
GEBRU	AMY	23483.12
GREENE	KATHRYN	22816.73
GROGAN	MARGARET	1810.80
HADORN	MARGARET	12935.56
HADORN	EMILY	2969.88
HANZEL-SNIDER	ZACHARY	4647.97
HARRIGAN	PATRICK	57271.19
HARRINGTON	MARIE	123314.40
HART	ELIZABETH	13172.46
HATCH	SHERYL	29713.60
HAZOURY	MARCELLE	4371.75
HICKEY	TANYA	624.75
HOBAN	MARCY	1616.00
HOFFMAN	SCOTT	137944.71
HOLMES	CHRISTOPHER	793.00
HOLMES	SUSAN	52502.96
HORNE	ALEXANDER	4293.00
HOUSTON	KIMBERLY	80.00
HUNT	NIKOLAUS	43359.13
INGALLS	JONATHAN	4857.49
JACOBS	MICHAEL	7320.00
KAPSIMALIS	JAMES	3175.00
KARABATSOS	LEWIS	890.00

KARIS	NANCY	2650.00
KAZARIAN	GEORGE	2908.00
KENT-BARNES	AMY	17826.55
KERWIN	DIANE	16966.41
KINOSIAN	BRITTANEY	17406.48
LAPERLE	ROGER	24805.54
LARSON	LISA	1107.51
LIBONATE	TYLER	9085.47
LYONS	JOANNE	14374.23
LYONS	BRUCE	38120.05
MAIORE	JOYCE	169.58
MATTA	EFRAIN	508.49
MAYO	DEBRA	18141.40
MCCARTHY	RAYMOND	3175.00
MCFARLAND	RUTH	6159.01
MCNIFF	ROBERT	12230.40
MCWATERS	ANNE	3175.00
MEYER	BARBARA	4300.00
MILLER	ROBERT	5774.00
MITCHELL	MEAGHAN	450.00
MOORE	JUDY	630.00
MYLER	JOSHUA	128496.61
NIGZUS	CHARLES	922.50
NILAND	BRADY	152.55
NOGLER	SETH	25045.03
NURMI	JANICE	13493.20
OSTASZEWSKI	MANDY	38941.91
PAPIA	CYNTHIA	6522.88
PARDA	DALE	18117.00
PATEL	SONYA	31193.22
PELLEGRITI-MILLEN	JEAN	19689.38
PEREIRA JUNIOR	JOSE	6988.80
PETERSON	ERIC	485.00
PEURA	OKSANA	55670.90
PHONGSAMOUTH	MAESA	279.00
PLANCHET	DAVID	5350.00
PLOURDE	ANASTASIA	701.40
PULIZZI	HELEN	770.00
PULIZZI	EMMA	1200.00
PULIZZI	DOROTHY	99261.20
QUINTERO	JHEIMY	116.58

EMPLOYEE EARNINGS REPORT

SCHOOL (NON-TEACHER)		
LAST NAME	FIRST NAME	GROSS PAY
QUIRION	LONNIE	1057.50
RAINEY	CYNTHIA	50528.24
RAJAGOPAL	SUDHA	2434.86
READING	TESSA	24247.08
REED	SUMNER	6325.28
RIDDLE	CAROL	13517.60
RINDENELLO	CLAIRE	1470.00
RIORDAN	KIMBERLY	7452.91
ROBICHAUD	LISA	31561.30
ROBINSON	JAMES	630.00
ROSNER	DAVID	793.00
ROULEAU	BRIANNA	11704.90
SALMON	KAREN	31142.38
SAWYER	ANDREW	23737.35
SCHMIDT	SHARON	45046.63
SCHWINGER	ALICE	685.44
SHANLEY	KAREN	12991.81
SHUTTLE	KAREN	60246.56
SILVER	SUSAN	13528.00
SKAGGS	TIMOTHY	5289.00
SMITH	DOUGLAS	7313.25
SMITH	CHRISTINE	28891.29
SNYER	JONATHAN	25871.20
STAMM	KATHERINE	25207.82
STEELE	MARISA	3789.00
STEVENS	ALYSHA	145.00
STRAZDUS	CAROL	2700.00
SUBRAMANIAN	KABILGANGA	1180.00
SULLIVAN	MARY	845.00
SULLIVAN	SOPHIA	65.00
SWEENEY-HALL	MEGAN	10242.50
THOMSEN	JANE	31984.31
THORNTON	ALISON	25717.28
THORNTON	ASHKHEN	5699.83
TIWARI	SUMAN	1797.26
TOLL	ELLIS	30238.59
VAN GUILDER	RODNEY	2332.00
WAITE	CYNTHIA	3025.60
WALSH	PETER	46532.25

WARD	JASON	750.00
WENDT	PATRICIA	7565.00
WICKS	ALISON	41075.24
WILLIAMS	JOANNE	37768.40
WILLSIE	TAMARA	3015.87
WOODSUM	JANET	15042.60
WOODSUM	JOSEPH	2240.00
WOODSUM	DAVID	81686.79
ZACHARER	CHRISTINE	45811.99
ZADROGA	MARY	85044.00
	DEPT TOTAL	3,522,852.44
LIBRARY		
LAST NAME	FIRST NAME	GROSS PAY
ALENSON	AUDREY	3708.70
ANDREWS	SUSAN	39716.72
BALBRESKY	MEGAN	14017.74
CHAISSON	CATHERINE	19917.97
DIPIETRO	FELICIA	3467.18
DIPIETRO	JESSICA	1315.42
FLOKOS	MATTHEW	1588.28
GAGNON	LISA	73333.50
HAYES	JILL	50414.20
HOLMES	JENNIFER	3787.30
KINGSBURY	ABIGAIL	61163.24
KOZLOWSKI	CELESTE	5431.71
MACMILLAN	JENNIFER	14776.64
MCCORMACK	CONSTANCE	52987.89
MUNZ	DANIELA	666.56
RAMAKRISHNAN	MEENAKSHI	563.18
WILSON	MARY	104490.00
	DEPT TOTAL	451,346.23

EMPLOYEE EARNINGS REPORT

HIGHWAY		
LAST NAME	FIRST NAME	GROSS PAY
ALLARD	LAURENCE	83030.79
AMMESMAKI	NICHOLAS	69213.88
BARBERIO	BRANDON	4692.16
BERNHARDT	ANDREW	52800.06
COZZOLINO	ALFRED	17475.47
DENTINO	HENRY	42275.33
FISHER	JASON	41149.98
GILBERT	BENJAMIN	68246.55
GILBERT	RONALD	95095.38
KILHART	TIMOTHY	114009.70
MCGILVRAY	MICHAEL	4707.28
MILLER	JOSEPH	50878.40
PAGE	ALEXANDER	8907.33
PESA	PAT	15296.52
STACY	SAM	35867.70
TIILIKKALA	CRAIG	27880.62
TREMBLAY	ROBERT	73108.53
WASHBURNE	BLAINE	12260.27
	DEPT TOTAL	816,895.95
POLICE		
LAST NAME	FIRST NAME	GROSS PAY
BABU	OVIDIU	213570.65
BOWOLICK	NATHAN	1848.00
BURGWINKEL JR	EDWIN	282.00
CALDERAN	DONALD	376.00
CALLAHAN	MATTHEW	96129.90
COATES	JOHN	10906.00
COFFIN	EDWARD	20443.90
DENMARK	EDWARD	165590.44
DIRIENZO	CHARLES	12766.00
DRISTILARIS	JOHN	34194.16
FAHLBECK	NIKKI	8888.00
FORTUNATO	DANIELE	90526.06
GENETTI	CHARLES	83212.82
HATSTAT	FREDERICK	1786.00

HATSTAT	NICHOLAS	564.00
HENDERSON	GARY	1410.00
HUGHES	SCOTT	128656.09
MCNALLY	JOHN	3102.00
MCNAMARA	JAMES	3008.00
MINER	TIMOTHY	87007.64
MORTIMER	PATRICK	1222.00
NATOLI	PATRICIA	58076.06
ROUVEL	PATRICIA	49534.24
SCHAEFFER	TIMOTHY	4218.66
SMITH	JASON	5818.40
	DEPT TOTAL	1,083,137.02
FINANCE		
LAST NAME	FIRST NAME	GROSS PAY
AMES	LINDSAY	76290.32
BOLASEVICH	LORI	118356.18
BOWEN	CATHERINE	51976.56
DEARBORN	CAROL	44361.90
FAVREAU	AMANDA	53295.42
KENNEY	MARLENE	82118.26
OPALKA	LUCY	2043.00
WILCOX	SUSAN	13384.58
	DEPT TOTAL	441,826.22
SELECTMAN		
LAST NAME	FIRST NAME	GROSS PAY
BRAGAN	TIMOTHY	164500.70
DOUCET	JULIE	65481.02
SOBALVARRO	MARIE	84392.14
STOFFEL	EDWARD	32639.52
	DEPT TOTAL	347,013.38

EMPLOYEE EARNINGS REPORT

INSPECTORS		
LAST NAME	FIRST NAME	GROSS PAY
BAKUN	JAMES	16214.95
HAYES	JEFFREY	51572.09
HORGAN	PHILIP	656.75
VELLANTE	GABRIEL	47964.06
	DEPT TOTAL	116,407.85
VETERANS AGENT		
LAST NAME	FIRST NAME	GROSS PAY
DETILLION	DWIGHT	5300.00
	DEPT TOTAL	5,300.00
PARK & REC/BEACH		
LAST NAME	FIRST NAME	GROSS PAY
BEGUE	ANYA	3020.76
COOPER	DHARMA	1978.99
FERGUSON	MARLEY	2224.23
HOPMAN	MIA	4602.91
KENNEDY	BRIDGET	2077.27
LUCK	ALEXANDRA	9814.80
MARA	CAROLINE	2033.54
WIG	BEATRICE	4161.25
	DEPT TOTAL	29,913.75
FIRE		
LAST NAME	FIRST NAME	GROSS PAY
BARTON	WILLIAM	8754.36
BAUMHOVER	STEPHEN	2878.20
BERTHOUD	WILLIAM	1968.41
CALNAN	PAUL	760.89
CARBONELL	CHARLES	306.60
CLARK	TIMOTHY	2274.36

CURRAN	ROBERT	14023.26
DEBETTENCOURT	FRANK	4221.69
DEVANEY	MICHAEL	1573.44
ELLIS	MATTHEW	14389.08
GAMAGE	ERIC	1692.14
HAZEL	DAVID	3933.27
HUGHES	ADAM	3728.43
KENDRICK	BENJAMIN	1655.49
KENNEALLY	JOHN	2528.33
KING	ADAM	5827.13
MILLER	ANDREW	8825.34
MORRIS	PAUL	3622.06
NIGZUS	WILLIAM	9296.19
NIGZUS	CHARLES	13565.65
PERRY	ANDREW	80896.50
PERWAK	BRIAN	3825.10
RODRIGUEZ	DEZERAEE	8060.74
SEARS	IAN	2952.51
SHAW	WALTER	3018.02
SHAW	JOSEPH	7687.34
SICARD	RICHARD	111526.85
WARREN	JUSTIN	4674.77
WILLIAMS	ROBERT	6034.79
	DEPT TOTAL	334,500.94
CONSERVATION/PLANNING		
LAST NAME	FIRST NAME	GROSS PAY
ALLARD	ELIZABETH	61194.86
RYAN	CHRISTOPHER	86696.20
	DEPT TOTAL	147,891.06
CABLE		
LAST NAME	FIRST NAME	GROSS PAY
BISHOP	KAIA	3605.64
FERGUSON	J BRINTON	185.31
HOPPER	WILLIAM	6027.66
TASHEVA	HRISTINA	45908.12
	DEPT TOTAL	55,726.73

EMPLOYEE EARNINGS REPORT

AMBULANCE		
LAST NAME	FIRST NAME	GROSS PAY
BECKMAN	SOPHIE	370.68
BECKMAN	STEVEN	473.57
BURNS	COLLIN	224.84
COLLINS	SOPHIA	225.54
CONNORS	KATHERINE	245.97
COTTING	JASON	3406.17
CURTIN	TESSA	329.12
DELEHEY	PATRICK	267.47
DEMPSEY	MICHAEL	948.60
EGAN	HANNAH	81.76
FELDSTEIN	JUSTIN	306.60
GOTHORPE	AMY	7142.49
HART	TOM	122.64
KEEP	CELESTE	757.66
KUONG	ALLAN	1191.81
LANDRY	CHRISTIAN	3487.59
LOVELUCK	KATHERINE	245.28
MAKOSKY	COLLEEN	347.48
MITCHELL	CHRISTOPER	286.85
MITCHELL	JUDITH	532.82
MYLES	RUTH	40.88
NARDELLI	THOMAS	62.37
OPENSHAW	JOSHUA	412.25
ORSULA	GEORGE	7302.20
PELLIGRINO	JOAO PEDRO	388.36
PISAL	SAMVIT	184.65
ROCKLIN	KATIE	595.87
STANTEN	MEILI	306.60
STEVENSON	WILLIAM	3261.71
SULIMAN	RAIYA	880.99
TODD	REGINA	2586.48
TONGE	THOMAS	491.94
TOTA	CHRISTOPHER	742.41
WARD	TANIA	615.96
WILLIAMS	SAMANTHA	429.24
WOOLCOCK	CONNIE	40.88
ZAMANI	SEPAHRAD	779.83
	DEPT TOTAL	40,117.56

BOARD OF HEALTH		
LAST NAME	FIRST NAME	GROSS PAY
FLYNN	ALISON	20756.77
	DEPT TOTAL	20,756.77
COUNCIL OF AGING		
LAST NAME	FIRST NAME	GROSS PAY
BURNEY	DAVID	1480.54
DINSMORE	SCOTT	8458.68
HOLLAND	MARIA	17944.85
MCINNIS	PAMELA	6046.12
ROSEN	LISA	18246.07
SCHOENBERG	JENNIFER	20782.56
TENNESON	PETER	5899.76
THOMPSON	DEBORAH	75256.40
VALLADARES	JULIO	444.03
WINCHELL	CHARLOTTE	15794.12
	DEPT TOTAL	170,353.13
COUNCIL OF AGING (WORK OFF)		
LAST NAME	FIRST NAME	GROSS PAY
ALTMAN	BARBARA	800.00
GARFIELD	THOMAS	870.00
HENTZ	ANNE	448.00
LONG	MEREDITH	584.00
MCLELLAN	DAVID	3450.00
SOJA	DONALD	336.00
WONG	JUDITH	644.00
	DEPT TOTAL	7,132.00
DOG OFFICER		
LAST NAME	FIRST NAME	GROSS PAY
BAMFORD	ANN	3999.96
WILLARD	PAUL	12500.04
	DEPT TOTAL	16,500.00

With a sincere thank you to those who shared their photographs for the annual report this year.

