

Town of Harvard FY16 Omnibus Budget

Line #	Department/Account	Actual FY12	Actual FY13	Actual FY14	Budget FY15	Request FY16
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GENERAL GOVERNMENT

Selectmen

1	Personnel	157,165	165,679	169,317	180,142	232,603	
2	Town Audit	12,000	20,475	15,000	18,000	18,000	
	Expenses	13,366	11,018	11,391	11,500	12,370	
	Copy Machine	2,330	4,422	3,275	3,500	3,500	
	Postage	15,504	15,621	15,745	17,000	17,000	
	Court Judgements						
3	Total Expenses	31,200	31,061	30,411	32,000	32,870	
	Total Selectmen	200,365	217,215	214,728	230,142	283,473	23.17%

Finance Committee

4	Expenses	173	200	176	200	200	0.00%
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Finance Department

	Personnel	268,929	284,623	302,526	322,745	327,918	
	Certification Compensation	1,000	231	2,000	2,000	2,000	
5	Total Personnel	269,929	284,854	304,526	324,745	329,918	
	Technology Services & Supplies	30,489	35,361	35,486	37,000	38,500	
	Expenses	84,016	83,769	89,145	95,450	96,500	
6	Total Expenses	114,505	119,130	124,631	132,450	135,000	
7	Technology	9,903	10,772	9,442	15,000	15,000	
	Total Finance Department	394,336	414,756	438,599	472,195	479,918	1.64%

Legal

	Town Counsel Fees & Expenses	30,047	33,275	30,318	33,000	33,000	
	Other Legal Fees & Expenses	10,296	14,116	14,876	18,000	18,000	
8	Total Legal	40,343	47,391	45,194	51,000	51,000	0.00%

Personnel Board

9	Expenses	-	-	-	100	100	0.00%
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Town Clerk

	Personnel	64,812	65,853	67,424	68,779	70,426	
	Certification Compensation	1,000	1,000	1,000	1,000	1,000	
10	Total Personnel	65,812	66,853	68,424	69,779	71,426	
	Expenses	1,615	2,101	1,560	2,825	2,825	
	Publications Reprinting/Codification	4,433	5,277	3,020	5,400	5,500	
11	Total Expenses	6,049	7,378	4,580	8,225	8,325	
	Total Town Clerk	71,860	74,231	73,004	78,004	79,751	2.24%

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Elections & Registrars

	Registrars' Honoraria	500	500	500	500	500	
	Election Officers (Police)	-	-	-	-	-	
	Expenses	5,090	7,997	5,168	9,000	6,550	
	Census	294	441	416	800	800	
12	Total Elections & Registrars	5,885	8,938	6,084	10,300	7,850	-23.79%

Land Use Boards

13	Personnel	46,280	48,277	50,550	52,712	53,972	
	Office Supplies	5,655	722	805	1,000	1,000	
	Purchase Services	1,409	1,199	1,754	1,600	1,600	
	MRPC Assessment	1,534	1,593	1,579	1,579	1,579	
14	Total Expenses	8,597	3,513	4,138	4,179	4,179	
	Total Land Use Boards	54,877	51,790	54,688	56,891	58,151	2.22%

* Personnel includes \$11,983 to be transferred from Wetlands Protection Fund.

Economic Development Committee

15	Expenses			-	500	500	0.00%
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Public Buildings

16	Personnel	23,979	24,902	25,508	26,017	26,645	
	Operating Expenses	42,747	37,531	33,027	42,020	41,000	
	Energy	114,629	120,644	120,294	123,500	123,500	
	Maintenance & Equipment	11,036	12,229	13,927	26,400	26,400	
	Waste Water Treatment Ops.	46,532	72,252	84,689	85,000	85,000	
17	Total Expenses	214,944	242,656	251,936	276,920	275,900	
	Total Public Buildings	238,923	267,558	277,444	302,937	302,545	-0.13%

Annual Town Reports

18	Expenses	3,690	2,533	3,280	6,000	6,000	0.00%
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TOTAL GENERAL GOVT.	1,010,453	1,084,611	1,113,197	1,208,268	1,269,488	5.07%
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PUBLIC SAFETY

Police Department

19	Personnel	765,097	791,357	785,092	826,295	887,913	
	Public Safety Building	46,702	22,688	22,827	37,800	37,800	
	Cruiser Maintenance	9,824	10,069	14,605	10,000	10,000	
	Supplies & Expenses	32,910	43,373	50,762	50,050	50,050	
20	Total Expenses	89,437	76,130	88,194	97,850	97,850	
21	Police Vehicle	29,000	29,000	27,868	29,000	34,213	
	Total Police Department	883,534	896,487	901,154	953,145	1,019,976	7.01%

Communications Department

	Personnel	191,240	193,643	74,613			
	Expenses	18,700	12,126	177,335	187,293	187,293	
22	Total Communications Department	209,940	205,769	251,948	187,293	187,293	0.00%

Fire Department

23	Personnel	178,193	176,870	166,636	199,307	204,459	
	Expenses	31,251	44,000	56,401	44,000	44,000	
	Radio Replacement & Repair	3,250	1,660	2,250	2,250	2,250	
	Protective Equipment	999	9,136	9,024	9,000	11,000	
24	Total Expenses	35,500	54,796	67,675	55,250	57,250	
	Total Fire Department	213,693	231,666	234,310	254,557	261,709	2.81%

Ambulance

	Expenses	-	-	-	130,500	133,000	
	Training	-	-	-	27,000	26,000	
25	Total Ambulance	-	-	-	157,500	159,000	0.95%

Building & Zoning Inspector

26	Fees & Expenses	49,181	49,137	47,371	50,000	50,000	0.00%
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Gas Inspector

27	Fees & Expenses	5,902	3,976	3,579	4,000	4,000	0.00%
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Plumbing Inspector

28	Fees & Expenses	8,234	7,249	6,551	7,000	7,000	0.00%
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Wiring Inspector

29	Fees & Expenses	14,784	15,612	9,926	9,000	9,000	0.00%
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Animal Control

	Personnel	16,500	16,500	16,500	16,500	16,500	
	Expenses	300	749	374	750	750	
30	Total Animal Control	16,800	17,249	16,874	17,250	17,250	0.00%

Tree Warden

31	Expenses	13,290	13,787	14,000	14,000	14,000	0.00%
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	TOTAL PUBLIC SAFETY	1,415,359	1,440,932	1,485,713	1,653,745	1,729,228	4.56%
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Town of Harvard FY16 Omnibus Budget

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SCHOOLS

Local Schools

	<u>Administration</u>						
	Salaries/Benefits	375,386	371,297	368,987	375,419	415,380	
	Transportation	309,960	313,380	252,660	252,660	257,660	
	Other Expenses	112,829	33,120	169,569	140,545	132,642	
	Total Administration	798,175	717,797	791,216	768,624	805,682	
	<u>Maintenance</u>						
	Salaries	437,507	434,516	438,507	444,260	457,540	
	Utilities	321,311	344,340	270,362	276,000	303,000	
	Other Expenses	210,401	123,308	189,999	212,428	224,502	
	Total Maintenance	969,219	902,164	898,868	932,688	985,042	
	<u>Harvard Elementary School</u>						
	Salaries	2,688,282	2,316,240	2,520,202	2,452,747	2,500,758	
	Expenses	103,162	92,367	98,627	113,095	121,539	
	Total Elementary	2,791,444	2,408,607	2,618,829	2,565,842	2,622,297	
	<u>The Bromfield School</u>						
	Salaries	4,184,113	3,605,174	3,684,019	3,816,483	4,016,018	
	Expenses	118,097	136,326	132,689	199,555	198,788	
	Total Bromfield	4,302,210	3,741,500	3,816,708	4,016,038	4,214,806	
	<u>Pupil Personnel Services (SPED)</u>						
	Salaries	1,854,482	1,863,935	1,873,135	2,023,611	2,115,468	
	Other Expenses	69,050	63,719	22,614	69,665	102,398	
	Collaborative Services	544,843	141,648	795,316	759,204	520,202	
	Transportation	311,060	332,861	377,503	304,695	384,446	
	Tuition	1,169,684	909,825	361,296	192,440	123,712	
	Pre-School Salaries	134,958	161,455	125,902	104,799	103,733	
	Pre-School Expenses	3,459	2,600	2,392	3,000	1,153	
	Total Pupil Personnel Services	4,087,536	3,476,043	3,558,158	3,457,414	3,351,112	
	<u>Technology</u>						
	Salaries	124,062	130,111	130,626	131,605	150,009	
	Expenses	138,540	109,108	106,847	147,414	145,657	
	Total Technology	262,602	239,219	237,473	279,019	295,666	
	Subsidies from Other Funds	(1,859,076)	incl. above	incl. above	incl. above	incl. above	
32	Total Local Schools	11,352,110	11,485,330	11,921,252	12,019,625	12,274,605	2.12%

33	Montachusett Regional Voc. Tech.	78,202	76,807	75,069	99,893	133,200	33.34%
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TOTAL SCHOOLS	11,430,312	11,562,137	11,996,321	12,119,518	12,407,805	2.38%
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PHYSICAL ENVIRONMENT

Dept. of Public Works

34	Personnel	632,814	671,865	721,272	694,026	708,607	
	Maintenance & Equipment	123,052	133,508	169,532	149,400	137,000	
	Fuel	79,649	89,914	90,447	71,200	72,500	
	Improvements & Construction	32,644	38,148	38,077	51,500	52,750	
	Snow & Ice Removal	135,992	179,986	187,405	96,000	112,000	
	Telephone & Electricity	9,302	9,048	9,377	11,000	11,000	
35	Total Expenses	380,639	450,604	494,838	379,100	385,250	
36	Small Equipment Repair/Replace.	63,830	69,854	69,603	70,000	30,000	
	Total Dept. of Public Works	1,077,282	1,192,324	1,285,713	1,143,126	1,123,857	-1.69%

Town of Harvard FY16 Omnibus Budget

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Solid Waste Transfer

	Transfer Station Expenses	147,959	153,821	163,530	169,100	162,550	
	Hazardous Waste Disposal *	3,907	6,107	3,907	3,907	3,907	
37	Total Solid Waste Transfer	151,866	159,928	167,437	173,007	166,457	-3.79%

Street Lights & Traffic Signal

38	Expenses	6,155	5,689	5,652	6,500	6,500	0.00%
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Water Department

39	Expenses	15,786	14,848	16,371	17,850	18,000	0.84%
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Pond Committee

40	Expenses	33,500	33,500	8,987	29,500	28,000	-5.08%
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Cemeteries

41	Expenses	2,220	1,842	846	2,500	2,500	0.00%
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TOTAL PHYSICAL ENVIRONMENT	1,286,809	1,408,131	1,485,006	1,372,483	1,345,314	-1.98%
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HUMAN SERVICES

Board of Health

42	Personnel	3,057	7,075	9,051	10,607	11,064	
	Expenses	1,024	819	927	1,150	1,150	
	Nashoba Assoc. Boards of Health	19,110	20,558	20,558	21,231	21,231	
	Minuteman Home Center	1,018	1,018	1,146	1,018	1,146	
43	Total Expenses	21,152	22,395	22,631	23,399	23,527	
	Total Board of Health	24,209	29,470	31,682	34,006	34,591	1.72%

Council on Aging

44	Personnel	68,879	78,827	86,504	86,937	88,961	
45	MART Personnel	21,055	28,288	31,385	27,152	35,002	
46	Expenses	1,710	1,958	1,993	1,995	1,995	
47	MART Van Expenses	98	250	221	1,000	1,000	
	Total Expenses	1,808	2,207	2,214	2,995	2,995	
	Total Council on Aging	91,742	109,322	120,103	117,085	126,958	8.43%

Veterans' Services

	Personnel	-	-	2,500	5,000	5,000	
	Expenses	1,126	1,509	325	1,500	1,500	
	Benefits	9,287	9,343	12,900	12,000	12,000	
	Total Expenses	10,413	10,852	13,225	13,500	13,500	
48	Total Veterans' Services	10,413	10,852	15,725	18,500	18,500	0.00%

TOTAL HUMAN SERVICES	126,364	149,644	167,510	169,591	180,049	6.17%
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Town of Harvard FY16 Omnibus Budget

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CULTURE AND RECREATION

Library

49	Personnel	365,710	374,237	387,341	399,340	408,855
50	Expenses	145,808	144,292	147,694	148,013	149,384
	Total Library	511,518	518,529	535,035	547,353	558,239

* \$5,000 to be transferred from Library Expendable Trust Funds.

Parks & Recreation

51	Commons & Schools/Grounds Exp.	15,590	15,733	21,664	21,650	31,650
52	Beach Expense	13,023	14,113	13,271	15,289	15,289
53	Beach Personnel - Director	1,477	8,174	11,508	9,058	11,508
	Groundskeeping Personnel	28,157	28,157	-	-	-
	Total Parks & Recreation	58,247	66,177	46,443	45,997	58,447

Historical Commission

54	Expenses	94	-	2,790	100	100
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Agricultural Commission

55	Expenses		-	-	500	500
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TOTAL CULTURE AND RECREATION	569,859	584,706	584,268	593,950	617,286	3.93%
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INSURANCE AND FRINGES

Property/Liability

56	Insurance	136,916	143,982	140,873	146,450	146,450
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Employee Benefits

	Worcester Regional Retirement	558,414	600,004	627,103	678,200	696,096
	Workers' Compensation Insurance	71,984	88,809	70,896	85,000	85,000
	Unemployment Insurance	66,365	20,347	51,767	60,000	60,000
	Medicare	173,801	181,292	186,785	181,000	188,000
	Health Insurance	2,179,602	2,191,973	2,190,457	2,201,663	2,344,152
	Life Insurance	5,402	10,166	21,454	10,000	12,000
	Deferred Compensation	9,199	10,428	11,982	12,000	13,000
	Disability Insurance	28,026	4,985	24,313	28,000	28,000
	Benefits Administration	1,610	2,104	1,235	2,500	2,500
	OPEB Trust Funding (\$250,000 in FY14)				425,000	450,000
57	Total Employee Benefits	3,094,405	3,110,108	3,185,992	3,683,363	3,878,748

TOTAL INSURANCE & FRINGES	3,231,321	3,254,090	3,326,865	3,829,813	4,025,198	5.10%
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TOTAL OPERATING BEFORE DEBT	19,070,477	19,484,251	20,158,879	20,947,368	21,574,368	2.99%
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Town of Harvard FY16 Omnibus Budget

Line #	Department/Account	Actual FY12	Actual FY13	Actual FY14	Budget FY15	Request FY16	
NON-EXCLUDED DEBT							
Debt Expense							
58	Borrowing Cost	1,500	2,696	6,500	5,000	5,000	0.00%
BAN Interest							
59	BAN Interest	-	3,202	-	6,000	6,000	0.00%
TOTAL NON-EXCLUDED DEBT		1,500	5,898	6,500	11,000	11,000	0.00%
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TOTAL OPERATING AFTER NON-EXCLUDED DEBT		19,071,977	19,490,149	20,165,379	20,958,368	21,585,368	2.99%
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EXCLUDED DEBT							
Permanent Debt							
	Public Safety Building (2000) Principal	135,000	135,000	145,000	140,000	140,000	
	Public Safety Building (2000) Interest	65,745	58,995	20,775	17,925	15,125	
	Bromfield School (2004) Principal	315,000	315,000	350,000	350,000	350,000	
	Bromfield School (2004) Interest	159,845	148,479	49,594	75,406	66,358	
	Library (2004) Principal	135,000	135,000	150,000	150,000	145,000	
	Library (2004) Interest	67,785	62,891	36,943	31,716	27,888	
	School Roof (2006) Principal	125,000	125,000	125,000	125,000	125,000	
	School Roof (2006) Interest	28,438	23,125	16,725	11,677	6,521	
	Sewer Project (net of Betterments) Prin.			50,180	43,048	43,983	
	Sewer Project (net of Betterments) Int.			21,868	19,988	19,128	
60	Total Payments	1,031,813	1,003,490	966,085	964,760	939,003	-2.67%
Temporary Debt							
	Exempt BAN		1,804	20,287	40,700	152,838	
61			1,804	20,287	40,700	152,838	276%
TOTAL EXCLUDED DEBT		1,031,813	1,005,294	986,372	1,005,460	1,091,841	8.59%
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GRAND TOTAL OMNIBUS BUDGET		20,103,790	20,495,443	21,151,751	21,963,828	22,677,209	3.25%

ENTERPRISE FUND: Sewer Department

	Sewer Personnel						
	Personnel						
	Operating Expenses	NA	100,000	150,000	100,000	100,000	
	Debt Service (from Betterments)			<i>incl. above</i>	90,710	90,710	
	Total Expenses	-	100,000	150,000	190,710	190,710	
81	Total Sewer Enterprise	-	100,000	150,000	190,710	190,710	0.00%

All operating expenses to be funded by rates and fees.
Sewer Debt funded by exempt debt and betterments.