

## Town of Harvard Omnibus Budget, FY11

Line #	Department/Account	Actual FY08	Actual FY09	Budgeted FY10	Recommended FY11	
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### GENERAL GOVERNMENT

#### Selectmen

1	Personnel	143,583	146,072	142,207	152,330	
2	Town Audit	12,000	12,000	12,000	12,000	
	Expenses	10,098	14,611	9,000	9,000	
	Copy Machine	3,556	1,889	3,700	3,700	
	Postage	17,288	17,352	18,500	18,500	
3	Total Expenses	30,942	33,852	31,200	31,200	
	Total Selectmen	186,525	191,924	185,407	195,530	5.46%

#### Finance Committee

4	Expenses	169	170	200	200	0.00%
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#### Finance Department

	Personnel	343,214	328,312	273,431	283,401	
	Certification Compensation	2,000	2,000	3,000	2,000	
5	Total Personnel	345,214	330,312	276,431	285,401	
	Technology Services & Supplies	28,099	29,268	32,500	32,500	
	Expenses	16,189	20,081	83,700	83,700	
6	Total Expenses	44,288	49,350	116,200	116,200	
	Total Finance Department	389,502	379,661	392,631	401,601	2.28%

#### Legal

	Town Counsel Fees & Expenses	37,829	33,595	33,000	33,000	
	Other Legal Fees & Expenses	8,525	23,770	18,000	18,000	
7	Total Legal	46,354	57,365	51,000	51,000	0.00%

#### Personnel Board

8	Expenses	0	100	100	100	0.00%
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#### Town Clerk

	Personnel	61,387	62,911	64,170	64,170	
	Certification Compensation	1,000	1,000	1,000	1,000	
9	Total Personnel	62,387	63,911	65,170	65,170	
	Expenses	1,974	1,734	3,600	2,300	
	Publications Reprinting/Codification	3,442	3,380	4,650	4,750	
10	Total Expenses	5,416	5,114	8,250	7,050	
	Total Town Clerk	67,803	69,025	73,420	72,220	-1.63%

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### Elections & Registrars

	Registrars' Honoraria	400	400	500	500	
	Election Officers (Police) Expenses	2,483	1,595	625	0	
	Census	7,767	7,316	4,700	7,835	
		1,135	430	1,325	600	
11	Total Elections & Registrars	11,785	9,741	7,150	8,935	24.97%

### Land Use Boards

12	Personnel	36,892	43,138	44,001	44,991	
	Conservation Expenses	653	498	500	500	
	ZBA Expenses	802	1,311	1,000	750	
	Planning Board Expenses	1,287	1,216	1,400	1,400	
	MRPC Assessment	1,389	1,424	1,460	1,460	
13	Total Expenses	4,131	4,450	4,360	4,110	
	Total Land Use Boards	41,023	47,588	48,361	49,101	1.53%

Personnel includes \$11,071 to be transferred from Wetlands Protection Fund.

### Public Buildings

14	Personnel	20,971	21,290	21,716	22,191	
	Operating Expenses	41,104	51,389	22,000	32,000	
	Energy	121,050	122,220	130,000	130,000	
	Maintenance & Equipment	28,813	76,973	29,000	26,400	
	Waste Water Treatment Ops.	NA	59,194	85,000	85,000	
15	Total Expenses	190,967	309,775	266,000	273,400	
	Total Public Buildings	211,938	331,065	287,716	295,591	2.74%

### Annual Town Reports

16	Expenses	4,800	4,299	3,000	2,000	-33.33%
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<b>TOTAL GENERAL GOVERNMENT</b>		<b>959,899</b>	<b>1,090,937</b>	<b>1,048,985</b>	<b>1,076,278</b>	<b>2.60%</b>
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## Town of Harvard Omnibus Budget, FY11

Line #	Department/Account	Actual FY08	Actual FY09	Budgeted FY10	Recommended FY11	
<b>PUBLIC SAFETY</b>						
<b>Police Department</b>						
17	Personnel	729,384	736,414	762,740	764,893	
	Public Safety Building	44,330	44,649	28,800	28,800	
	Cruiser Maintenance	9,189	13,570	10,000	10,000	
	Supplies & Expenses	26,223	19,281	30,700	30,700	
18	Total Expenses	79,742	77,500	69,500	69,500	
	<b>Total Police Department</b>	<b>809,126</b>	<b>813,914</b>	<b>832,240</b>	<b>834,393</b>	<b>0.26%</b>
<b>Communications Department</b>						
19	Personnel	192,534	192,568	204,740	204,740	
20	Expenses	18,787	18,500	18,500	18,700	
	<b>Total Communications Department</b>	<b>211,321</b>	<b>211,068</b>	<b>223,240</b>	<b>223,440</b>	<b>0.09%</b>
<b>Fire Department</b>						
21	Personnel	185,438	176,222	178,501	180,192	
	Expenses	33,870	9,095	32,000	32,000	
	Radio Replacement & Repair	3,712	3,748	2,250	2,250	
	Protective Equipment	2,656	1,785	1,400	1,400	
22	Total Expenses	40,238	14,628	35,650	35,650	
	<b>Total Fire Department</b>	<b>225,676</b>	<b>190,851</b>	<b>214,151</b>	<b>215,842</b>	<b>0.79%</b>
<b>Ambulance</b>						
	Expenses	18,147	23,066	0	0	
	Training	13,628	9,745	0	0	
	Ambulance Regular Operating Exp.	31,775	32,811	0	0	
	Additional Training and Other	NA	0	0	0	
	<b>Total Ambulance *</b>	<b>31,775</b>	<b>32,811</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Building &amp; Zoning Inspector</b>						
23	Fees & Expenses	57,046	32,204	55,000	50,000	-9.09%
<b>Gas Inspector</b>						
24	Fees & Expenses	2,930	3,281	4,250	4,000	-5.88%
<b>Plumbing Inspector</b>						
25	Fees & Expenses	6,773	4,479	7,750	7,000	-9.68%
<b>Wiring Inspector</b>						
26	Fees & Expenses	9,969	9,570	9,500	9,000	-5.26%
<b>Animal Control</b>						
	Personnel	16,500	16,500	16,500	16,500	
	Expenses	323	120	750	750	
27	<b>Total Animal Control</b>	<b>16,823</b>	<b>16,620</b>	<b>17,250</b>	<b>17,250</b>	<b>0.00%</b>
<b>Tree Warden</b>						
28	Expenses	13,708	14,000	14,000	14,000	0.00%
<b>TOTAL PUBLIC SAFETY</b>		<b>1,385,147</b>	<b>1,328,798</b>	<b>1,377,381</b>	<b>1,374,925</b>	<b>-0.18%</b>

## Town of Harvard Omnibus Budget, FY11

Line #	Department/Account	Actual FY08	Actual FY09	Budgeted FY10	Recommended FY11	
<b>SCHOOLS</b>						
<b>Local Schools</b>						
	<u>Administration</u>					
	Salaries/Benefits	323,532	351,837	337,096	327,247	
	Transportation	173,780	245,994	255,800	262,195	
	Other Expenses	117,679	95,897	116,100	118,600	
	Total Administration	614,991	693,728	708,996	708,042	
	<u>Maintenance</u>					
	Salaries	384,517	426,517	431,413	443,269	
	Utilities	407,797	346,856	466,500	352,000	
	Other Expenses	219,838	166,205	178,260	212,000	
	Total Maintenance	1,012,152	939,578	1,076,173	1,007,269	
	<u>Hildreth Elementary School</u>					
	Salaries	2,282,358	2,355,756	2,544,057	2,607,781	
	Expenses	43,222	51,102	66,450	66,450	
	Total Elementary	2,325,580	2,406,858	2,610,507	2,674,231	
	<u>The Bromfield School</u>					
	Salaries	3,484,109	3,953,884	4,078,045	4,055,127	
	Expenses	119,383	122,220	117,591	117,591	
	Total Bromfield	3,603,492	4,076,104	4,195,636	4,172,718	
	<u>Pupil Personnel Services (SPED)</u>					
	Salaries	1,400,205	1,618,717	1,728,673	1,792,912	
	Other Expenses	140,336	30,336	45,000	42,000	
	Collaborative Services	392,563	361,482	237,504	329,883	
	Transportation	319,551	264,394	289,345	316,372	
	Tuition	784,959	1,474,195	1,362,377	1,318,498	
	Pre-School Salaries	106,209	251,577	249,231	194,657	
	Pre-School Expenses	22,908	13,493	59,500	7,500	
	Total Pupil Personnel Services	3,166,731	4,014,194	3,971,630	4,001,822	
	<u>Technology</u>					
	Salaries	102,001	106,775	108,409	108,409	
	Expenses	66,716	53,070	67,050	81,000	
	Total Technology	168,717	159,845	175,459	189,409	
	Subsidies from Other Funds		(1,215,000)	(1,698,738)	(1,658,630)	
29	Total Local Schools	* 10,891,663	11,075,307	11,039,663	11,094,861	0.50%

\* The FY08 total is reduced by \$1,315,560 for subsidies from other funds.

30	Montachusett Regional Voc. Tech.	66,443	74,903	67,827	87,760	29.39%
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<b>TOTAL SCHOOLS</b>		<b>10,958,106</b>	<b>11,150,210</b>	<b>11,107,490</b>	<b>11,182,621</b>	<b>0.68%</b>
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### PHYSICAL ENVIRONMENT

#### Dept. of Public Works

31	Personnel	556,403	562,425	589,821	582,367	
	Maintenance & Equipment	160,367	78,825	136,700	145,500	
	Fuel	74,636	66,851	65,000	65,000	
	Improvements & Construction	33,211	61,832	38,902	50,000	
	Snow & Ice Removal	159,170	369,260	96,000	96,000	
	Telephone & Electricity	10,037	9,195	9,000	10,500	
32	Total Expenses	437,421	585,963	345,602	367,000	
	Total Dept. of Public Works	993,824	1,148,388	935,423	949,367	1.49%

## Town of Harvard Omnibus Budget, FY11

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### Solid Waste Transfer

33	Transfer Station Expenses	227,464	188,683	218,050	188,500	
34	Hazardous Waste Disposal *	0	0	0	8,000	
	<b>Total Solid Waste Transfer</b>	<b>227,464</b>	<b>188,683</b>	<b>218,050</b>	<b>196,500</b>	<b>-9.88%</b>

\* On an alternating year schedule.

### Street Lights & Traffic Signal

35	Expenses	4,743	5,380	4,500	5,000	11.11%
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### Water Department

36	Expenses	19,252	14,108	16,000	16,000	0.00%
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### Pond Committee

37	Expenses	18,500	33,500	33,500	33,500	0.00%
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### Cemeteries

38	Expenses	3,962	984	5,000	5,000	0.00%
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<b>TOTAL PHYSICAL ENVIRONMENT</b>		<b>1,267,745</b>	<b>1,391,043</b>	<b>1,212,473</b>	<b>1,205,367</b>	<b>-0.59%</b>
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## HUMAN SERVICES

### Board of Health

39	Personnel	7,231	7,009	7,905	7,205	
	Expenses	1,296	1,195	1,450	1,200	
	Nashoba Assoc. Boards of Health	19,110	19,110	19,110	19,110	
40	<b>Total Expenses</b>	<b>20,406</b>	<b>20,305</b>	<b>20,560</b>	<b>20,310</b>	
	<b>Total Board of Health</b>	<b>27,637</b>	<b>27,314</b>	<b>28,465</b>	<b>27,515</b>	<b>-3.34%</b>

### Council on Aging

41	Personnel	50,751	49,978	68,769	70,402	
42	MART Personnel	19,999	15,640	21,000	21,000	
	Expenses	1,886	733	1,975	1,975	
	MART Van Expenses	498	534	1,000	1,000	
43	<b>Total Expenses</b>	<b>2,384</b>	<b>1,267</b>	<b>2,975</b>	<b>2,975</b>	
	<b>Total Council on Aging</b>	<b>73,134</b>	<b>66,885</b>	<b>92,744</b>	<b>94,377</b>	<b>1.76%</b>

### Veterans' Services

	Personnel	100	1,000	2,000	1,000	
	Expenses	357	192	500	1,500	
	Benefits	12,459	7,929	12,000	12,000	
	<b>Total Expenses</b>	<b>12,816</b>	<b>8,121</b>	<b>12,500</b>	<b>13,500</b>	
44	<b>Total Veterans' Services</b>	<b>12,916</b>	<b>9,121</b>	<b>14,500</b>	<b>14,500</b>	<b>0.00%</b>

<b>TOTAL HUMAN SERVICES</b>		<b>113,687</b>	<b>103,321</b>	<b>135,709</b>	<b>136,392</b>	<b>0.50%</b>
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## Town of Harvard Omnibus Budget, FY11

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### CULTURE AND RECREATION

#### Library

45	Personnel	347,364	366,569	353,698	359,972	
46	Expenses	140,106	111,276	141,489	151,266	
	Total Library	487,470	477,846	495,187	511,238	3.24%

#### Parks & Recreation

47	Commons & Schools/Grounds Exp.	18,049	23,776	18,050	17,650	
48	Beach Expense	13,500	13,800	13,835	13,295	
49	Beach Personnel - Director	9,589	6,773	9,780	7,853	
50	Groundskeeping Personnel	27,003	28,157	28,157	28,157	
	Total Parks & Recreation	68,141	72,506	69,822	66,955	-4.11%

#### Historical Commission

51	Expenses	20	34	100	100	0.00%
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<b>TOTAL CULTURE AND RECREATION</b>	<b>555,631</b>	<b>550,385</b>	<b>565,109</b>	<b>578,293</b>	<b>2.33%</b>
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### RECURRING CAPITAL EXPENDITURES

52	Police Cruiser	26,259	22,585	27,000	27,000	
53	Public Works Equipment	66,595	69,718	70,000	70,000	
54	Technology	14,743	6,288	15,000	15,000	
	<b>TOTAL RECURRING CAPITAL EXP.</b>	<b>107,597</b>	<b>98,591</b>	<b>112,000</b>	<b>112,000</b>	<b>0.00%</b>

### INSURANCE AND FRINGES

#### Property/Liability/Self-Insurance

55	Insurance	113,069	141,174	135,000	137,500	1.85%
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#### Employee Benefits

	Worcester Regional Retirement	427,865	463,970	527,840	555,000	
	Workers' Compensation Insurance	63,980	53,316	67,000	72,000	
	Unemployment Insurance	30,070	38,774	60,000	60,000	
	Medicare	154,994	146,157	160,200	163,000	
	Medical Insurance	1,741,995	1,581,456	2,004,000	2,011,000	
	Life Insurance	5,173	5,723	6,000	7,000	
	Deferred Compensation	6,970	8,117	12,000	12,000	
	Disability Insurance	18,198	15,102	20,000	22,000	
	Benefits Administration	900	2,704	5,000	5,000	
56	Total Employee Benefits	2,450,145	2,315,318	2,862,040	2,907,000	1.57%

<b>TOTAL INSURANCE AND FRINGES</b>	<b>2,563,214</b>	<b>2,456,492</b>	<b>2,997,040</b>	<b>3,044,500</b>	<b>1.58%</b>
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<b>TOTAL OPERATING BEFORE DEBT</b>	<b>17,911,026</b>	<b>18,169,777</b>	<b>18,556,187</b>	<b>18,710,376</b>	<b>0.83%</b>
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## Town of Harvard Omnibus Budget, FY11

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### NON-EXCLUDED DEBT

#### Debt Expense

57	Tax Anticipation Borrowing/Cost	1,500	1,500	1,500	1,500	0.00%
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#### Permanent Debt

58	HES Roof (2000) Principal	2,000	3,000	3,000	0	
59	HES Roof (2000) Interest	341	218	73	0	
	<b>Total Payments</b>	<b>2,341</b>	<b>3,218</b>	<b>3,073</b>	<b>0</b>	<b>-100%</b>

<b>TOTAL NON-EXCLUDED DEBT</b>		<b>3,841</b>	<b>4,718</b>	<b>4,573</b>	<b>1,500</b>	<b>-67.20%</b>
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<b>TOTAL OPERATING AFTER NON-EXCLUDED DEBT</b>		<b>17,914,867</b>	<b>18,174,495</b>	<b>18,560,760</b>	<b>18,711,876</b>	<b>0.81%</b>
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### EXCLUDED DEBT

#### Permanent Debt

60	Public Safety Building (2000) Principal	135,000	135,000	135,000	135,000	
61	Public Safety Building (2000) Interest	92,415	85,766	79,219	72,533	
62	Public Safety Bld Land (2000) Principal	30,000	30,000	30,000	40,000	
63	Public Safety Bld Land (2000) Interest	5,610	4,133	2,678	975	
64	Public Safety Bld Plan (2000) Principal	10,000	10,000	10,000	10,000	
65	Public Safety Bld Plan (2000) Interest	1,464	971	486	122	
66	Tripp Land (2000) Principal	25,000	25,000	25,000	0	
67	Tripp Land (2000) Interest	3,050	1,819	606	0	
68	Vesenka Land (2000) Principal	20,000	20,000	20,000	20,000	
69	Vesenka Land (2000) Interest	3,415	2,430	1,460	488	
70	HES Lighting (2000) Principal	3,000	2,000	2,000	0	
71	HES Lighting (2000) Interest	269	146	49	0	
72	Bromfield School (2004) Principal	320,000	320,000	315,000	315,000	
73	Bromfield School (2004) Interest	205,573	197,035	182,929	171,116	
74	Library (2004) Principal	135,000	135,000	135,000	135,000	
75	Library (2004) Interest	86,854	82,466	77,741	72,677	
76	School Roof Repairs (2008) Principal	125,000	125,000	125,000	125,000	
77	School Roof Repairs (2008) Interest	80,313	41,251	40,000	34,063	
	<b>TOTAL EXCLUDED DEBT</b>	<b>1,281,963</b>	<b>1,218,017</b>	<b>1,182,168</b>	<b>1,131,974</b>	<b>-4.25%</b>

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<b>GRAND TOTAL OMNIBUS BUDGET</b>		<b>19,196,830</b>	<b>19,392,512</b>	<b>19,742,928</b>	<b>19,843,850</b>	<b>0.51%</b>
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