

Town of Harvard Omnibus Budget - Fiscal Year 2010

Line #	Department/Account	Actual FY08	Budgeted FY09	Recommended FY10	% Incr/(Decr)
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**GENERAL GOVERNMENT**

**Selectmen**

1	Personnel	143,583	141,393	142,207	0.58%
2	Town Audit	12,000	12,000	12,000	0.00%
	Expenses	10,098	9,000	9,000	0.00%
	Copy Machine	3,556	3,700	3,700	0.00%
	Postage	17,288	18,500	18,500	0.00%
3	Total Expenses	30,942	31,200	31,200	0.00%
	Total Selectmen	186,525	184,593	185,407	0.44%

**Finance Committee**

4	Expenses	169	170	200	17.65%
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**Finance Department**

	Personnel	343,214	352,119	273,431	-22.35%
	Certification Compensation	2,000	3,000	3,000	0.00%
5	Total Personnel	345,214	355,119	276,431	-22.16%
	Technology Services & Supplies	28,099	29,500	32,500	10.17%
	Expenses	16,189	19,000	83,700	340.53%
6	Total Expenses	44,288	48,500	116,200	139.59%
	Total Finance Department	389,502	403,619	392,631	-2.72%

**Legal**

	Town Counsel Fees & Expenses	37,829	33,000	33,000	0.00%
	Other Legal Fees & Expenses	8,525	18,000	18,000	0.00%
7	Total Legal	46,354	51,000	51,000	0.00%

**Personnel Board**

8	Expenses	0	100	100	0.00%
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**Town Clerk**

	Personnel	61,387	62,911	64,170	2.00%
	Certification Compensation	1,000	1,000	1,000	0.00%
9	Total Personnel	62,387	63,911	65,170	1.97%
	Expenses	1,974	3,600	3,600	0.00%
	Publications Reprinting/Codification	3,442	4,650	4,650	0.00%
10	Total Expenses	5,416	8,250	8,250	0.00%
	Total Town Clerk	67,803	72,161	73,420	1.74%

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**Elections & Registrars**

	Registrars' Honoraria	400	500	500	0.00%
	Election Officers (Police)	2,483	1,800	625	-65.28%
	Expenses	7,767	7,000	4,700	-32.86%
	Census	1,135	775	1,325	70.97%
11	<b>Total Elections &amp; Registrars</b>	<b>11,785</b>	<b>10,075</b>	<b>7,150</b>	<b>-29.03%</b>

**Land Use Boards**

12	Personnel	36,892	43,138	44,001	2.00%
	Conservation Expenses	653	900	500	-44.44%
	ZBA Expenses	802	1,200	1,000	-16.67%
	Planning Board Expenses	1,287	1,200	1,400	16.67%
	MRPC Assessment	1,389	1,500	1,460	-2.67%
13	<b>Total Expenses</b>	<b>4,131</b>	<b>4,800</b>	<b>4,360</b>	<b>-9.17%</b>
	<b>Total Planning Board</b>	<b>41,023</b>	<b>47,938</b>	<b>48,361</b>	<b>0.88%</b>

Personnel includes \$11,071 to be transferred from Wetlands Protection Fund.

**Public Buildings**

14	Personnel	20,971	21,290	21,716	2.00%
	Operating Expenses *	41,104	42,000	22,000	-47.62%
	Energy	121,050	130,000	130,000	0.00%
	Maintenance & Equipment	28,813	42,000	29,000	-30.95%
	Waste Water Treatment Ops.	NA	85,000	85,000	0.00%
15	<b>Total Expenses</b>	<b>190,967</b>	<b>299,000</b>	<b>266,000</b>	<b>-11.04%</b>
	<b>Total Public Buildings</b>	<b>211,938</b>	<b>320,290</b>	<b>287,716</b>	<b>-10.17%</b>

\* Reduced by \$20,000 for Library cleaning expenses.

**Annual Town Reports**

16	Expenses	4,800	5,000	3,000	-40.00%
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<b>TOTAL GENERAL GOVERNMENT</b>	<b>959,899</b>	<b>1,094,946</b>	<b>1,048,985</b>	<b>-4.20%</b>
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**PUBLIC SAFETY**

**Police Department**

17	Personnel	729,384	745,005	762,740	2.38%
	Public Safety Building	44,330	36,800	28,800	-21.74%
	Cruiser Maintenance	9,189	10,000	10,000	0.00%
	Supplies & Expenses	26,223	30,700	30,700	0.00%
18	Total Expenses	79,742	77,500	69,500	-10.32%
	<b>Total Police Department</b>	<b>809,126</b>	<b>822,505</b>	<b>832,240</b>	<b>1.18%</b>

**Communications Department**

19	Personnel	192,534	195,271	204,740	4.85%
20	Expenses	18,787	18,500	18,500	0.00%
	<b>Total Communications Department</b>	<b>211,321</b>	<b>213,771</b>	<b>223,240</b>	<b>4.43%</b>

**Fire Department**

21	Personnel	185,438	182,047	178,501	-1.95%
	Expenses	33,870	32,000	32,000	0.00%
	Radio Replacement & Repair	3,712	3,750	2,250	-40.00%
	Protective Equipment	2,656	3,000	1,400	-53.33%
22	Total Expenses	40,238	38,750	35,650	-8.00%
	<b>Total Fire Department</b>	<b>225,676</b>	<b>220,797</b>	<b>214,151</b>	<b>-3.01%</b>

**Ambulance**

	Expenses	18,147	17,340	0	-100.00%
	Training	13,628	15,000	0	-100.00%
	Ambulance Regular Operating Exp.	31,775	32,340	0	-100.00%
	Additional Training and Other	NA	12,660	0	-100.00%
	<b>Total Ambulance *</b>	<b>31,775</b>	<b>45,000</b>	<b>0</b>	<b>-100.00%</b>

\* FY10 funds to be provided by Ambulance billing.

**Building & Zoning Inspector**

23	Fees & Expenses	57,046	55,000	55,000	0.00%
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**Gas Inspector**

24	Fees & Expenses	2,930	4,250	4,250	0.00%
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**Plumbing Inspector**

25	Fees & Expenses	6,773	7,750	7,750	0.00%
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**Wiring Inspector**

26	Fees & Expenses	9,969	9,500	9,500	0.00%
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**Animal Control**

	Personnel	16,500	16,500	16,500	0.00%
	Expenses	323	750	750	0.00%
27	<b>Total Animal Control</b>	<b>16,823</b>	<b>17,250</b>	<b>17,250</b>	<b>0.00%</b>

**Tree Warden**

28	Expenses	13,708	14,000	14,000	0.00%
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<b>TOTAL PUBLIC SAFETY</b>	<b>1,385,147</b>	<b>1,409,823</b>	<b>1,377,381</b>	<b>-2.30%</b>
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Town of Harvard Omnibus Budget - Fiscal Year 2010

Line #	Department/Account	Actual FY08	Budgeted FY09	Recommended FY10	% Incr/(Decr)
<b>SCHOOLS</b>					
<b>Local Schools</b>					
	<u>Administration</u>				
	Salaries/Benefits	323,532	311,861	337,096	
	Transportation	173,780	183,900	255,800	
	Other Expenses	117,679	108,100	116,100	
	Total Administration	614,991	603,861	708,996	
	<u>Maintenance</u>				
	Salaries	384,517	394,081	431,413	
	Utilities	407,797	402,500	466,500	
	Other Expenses	219,838	172,151	178,260	
	Total Maintenance	1,012,152	968,732	1,076,173	
	<u>Harvard Elementary School</u>				
	Salaries	2,282,358	2,386,226	2,544,057	
	Expenses	43,222	62,450	66,450	
	Total Elementary	2,325,580	2,448,676	2,610,507	
	<u>The Bromfield School</u>				
	Salaries	3,484,109	3,554,368	4,078,045	
	Expenses	119,383	113,591	117,591	
	Total Bromfield	3,603,492	3,667,959	4,195,636	
	<u>Pupil Personnel Services (SPED)</u>				
	Salaries	1,400,205	1,621,866	1,728,673	
	Other Expenses	140,336	49,500	45,000	
	Collaborative Services	392,563	359,430	237,504	
	Transportation	319,551	269,666	289,345	
	Tuition	784,959	796,023	1,362,377	
	Pre-School Salaries	106,209	181,873	249,231	
	Pre-School Expenses	22,908	63,000	59,500	
	Total Pupil Personnel Services	3,166,731	3,341,358	3,971,630	
	<u>Technology</u>				
	Salaries	102,001	106,800	108,409	
	Expenses	66,716	77,500	67,050	
	Total Technology	168,717	184,300	175,459	
	Subsidies from Other Funds			(1,698,738)	
29	Total Local Schools *	10,891,663	11,214,886	11,039,663	-1.56%

\* The FY09 total is reduced by \$1,315,560 for subsidies from other funds.

30	Montachusett Regional Voc. Tech.	66,443	75,060	67,827	-9.64%
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<b>TOTAL SCHOOLS</b>	<b>10,958,106</b>	<b>11,289,946</b>	<b>11,107,490</b>	<b>-1.62%</b>
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**PHYSICAL ENVIRONMENT**

**Dept. of Public Works**

31	Personnel	556,403	611,905	589,821	-3.61%
	Maintenance & Equipment	160,367	162,700	136,700	-15.98%
	Fuel	74,636	65,000	65,000	0.00%
	Improvements & Construction	33,211	27,000	38,902	44.08%
	Snow & Ice Removal	159,170	96,000	96,000	0.00%
	Telephone & Electricity	10,037	9,000	9,000	0.00%
32	Total Expenses	437,421	359,700	345,602	-3.92%
	Total Dept. of Public Works	993,824	971,605	935,423	-3.72%

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**Solid Waste Transfer**

33	Transfer Station Expenses	227,464	218,050	218,050	0.00%
34	Hazardous Waste Disposal *	0	8,000	0.00	-100.00%
	<b>Total Solid Waste Transfer</b>	<b>227,464</b>	<b>226,050</b>	<b>218,050</b>	<b>-3.54%</b>

\* On an alternating year schedule.

**Street Lights & Traffic Signal**

35	Expenses	4,743	4,500	4,500	0.00%
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**Water Department**

36	Expenses	19,252	16,000	16,000	0.00%
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**Pond Committee**

37	Expenses	18,500	33,500	33,500	0.00%
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**Cemeteries**

38	Expenses	3,962	5,000	5,000	0.00%
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<b>TOTAL PHYSICAL ENVIRONMENT</b>	<b>1,267,745</b>	<b>1,256,655</b>	<b>1,212,473</b>	<b>-3.52%</b>
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**HUMAN SERVICES**

**Board of Health**

39	Personnel	7,231	6,163	7,905	28.27%
	Expenses	1,296	1,898	1,450	-23.59%
	Nashoba Assoc. Boards of Health	19,110	19,110	19,110	0.00%
	Concord Family Services	0	0	0	
	Minuteman Home Center	0	0	0	
40	<b>Total Expenses</b>	<b>20,406</b>	<b>21,008</b>	<b>20,560</b>	<b>-2.13%</b>
	<b>Total Board of Health</b>	<b>27,637</b>	<b>27,171</b>	<b>28,465</b>	<b>4.76%</b>

**Council on Aging**

41	Personnel	50,751	52,879	68,769	30.05%
42	MART Personnel	19,999	21,000	21,000	0.00%
	Expenses	1,886	2,000	1,975	-1.25%
	MART Van Expenses	498	1,000	1,000	0.00%
43	<b>Total Expenses</b>	<b>2,384</b>	<b>3,000</b>	<b>2,975</b>	<b>-0.83%</b>
	<b>Total Council on Aging</b>	<b>73,134</b>	<b>76,879</b>	<b>92,744</b>	<b>20.64%</b>

**Veterans' Services**

	Personnel	100	2,000	2,000	0.00%
	Expenses	357	500	500	0.00%
	Benefits	12,459	12,000	12,000	0.00%
	<b>Total Expenses</b>	<b>12,816</b>	<b>12,500</b>	<b>12,500</b>	<b>0.00%</b>
44	<b>Total Veterans' Services</b>	<b>12,916</b>	<b>14,500</b>	<b>14,500</b>	<b>0.00%</b>

<b>TOTAL HUMAN SERVICES</b>	<b>113,687</b>	<b>118,550</b>	<b>135,709</b>	<b>14.47%</b>
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**CULTURE AND RECREATION**

**Library**

45	Personnel	347,364	403,791	353,698	-12.41%
46	Expenses *	140,106	121,723	141,489	16.24%
	<b>Total Library</b>	<b>487,470</b>	<b>525,514</b>	<b>495,187</b>	<b>-5.77%</b>

\* \$24,500 has been added for cleaning.

**Parks & Recreation**

47	Commons & Schools/Grounds Exp.	18,049	18,050	18,050	0.00%
48	Beach Expense	13,500	13,835	13,835	0.00%
49	Beach Personnel - Director	9,589	9,588	9,780	2.00%
50	Groundskeeping Personnel	27,003	28,157	28,157	0.00%
	<b>Total Parks &amp; Recreation</b>	<b>68,141</b>	<b>69,630</b>	<b>69,822</b>	<b>0.28%</b>

**Historical Commission**

51	Expenses	20	100	100	0.00%
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<b>TOTAL CULTURE AND RECREATION</b>	<b>555,631</b>	<b>595,244</b>	<b>565,109</b>	<b>-5.06%</b>
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**RECURRING CAPITAL EXPENDITURES**

52	Police Cruiser	26,259	27,000	27,000	0.00%
53	Public Works Equipment	66,595	70,000	70,000	0.00%
54	Technology	14,743	15,000	15,000	0.00%
	<b>TOTAL RECURRING CAPITAL EXP.</b>	<b>107,597</b>	<b>112,000</b>	<b>112,000</b>	<b>0.00%</b>

**INSURANCE AND FRINGES**

**Property/Liability/Self-Insurance**

55	Insurance	113,069	142,500	135,000	-5.26%
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**Employee Benefits**

	Worcester Regional Retirement	427,865	483,000	527,840	9.28%
	Workers' Compensation Insurance	63,980	64,600	67,000	3.72%
	Unemployment Insurance	30,070	20,000	60,000	200.00%
	Medicare	154,994	155,000	160,200	3.35%
	Medical Insurance	1,741,995	1,930,600	2,004,000	3.80%
	Life Insurance	5,173	5,900	6,000	1.69%
	Deferred Compensation	6,970	12,000	12,000	0.00%
	Disability Insurance	18,198	20,000	20,000	0.00%
	Benefits Administration	900	7,000	5,000	-28.57%
56	<b>Total Employee Benefits</b>	<b>2,450,145</b>	<b>2,698,100</b>	<b>2,862,040</b>	<b>6.08%</b>

<b>TOTAL INSURANCE AND FRINGES</b>	<b>2,563,214</b>	<b>2,840,600</b>	<b>2,997,040</b>	<b>5.51%</b>
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<b>TOTAL OPERATING BEFORE DEBT</b>	<b>17,911,026</b>	<b>18,717,763</b>	<b>18,556,187</b>	<b>-0.86%</b>
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**NON-EXCLUDED DEBT**

**Debt Expense**

57	Tax Anticipation Borrowing/Cost	1,500	1,500	1,500	0.00%
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**Permanent Debt**

58	HES Roof (2000) Principal	2,000	3,000	3,000	0.00%
59	HES Roof (2000) Interest	341	218	73	-66.51%
	Total Payments	2,341	3,218	3,073	-4.51%

<b>TOTAL NON-EXCLUDED DEBT</b>		3,841	4,718	4,573	0.00%
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<b>TOTAL OPERATING AFTER NON-EXCLUDED DEBT</b>		17,914,867	18,722,481	18,560,760	0.00%
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**EXCLUDED DEBT**

**Permanent Debt**

60	Public Safety Building (2000) Principal	135,000	135,000	135,000	0.00%
61	Public Safety Building (2000) Interest	92,415	85,766	79,219	-7.63%
62	Public Safety Bld Land (2000) Principal	30,000	30,000	30,000	0.00%
63	Public Safety Bld Land (2000) Interest	5,610	4,133	2,678	-35.20%
64	Public Safety Bld Plan (2000) Principal	10,000	10,000	10,000	0.00%
65	Public Safety Bld Plan (2000) Interest	1,464	971	486	-49.95%
66	Tripp Land (2000) Principal	25,000	25,000	25,000	0.00%
67	Tripp Land (2000) Interest	3,050	1,819	606	-66.68%
68	Vesenka Land (2000) Principal	20,000	20,000	20,000	0.00%
69	Vesenka Land (2000) Interest	3,415	2,430	1,460	-39.92%
70	HES Lighting (2000) Principal	3,000	2,000	2,000	0.00%
71	HES Lighting (2000) Interest	269	146	49	-66.44%
72	Bromfield School (2004) Principal	320,000	320,000	315,000	-1.56%
73	Bromfield School (2004) Interest	205,573	197,035	182,929	-7.16%
74	Library (2004) Principal	135,000	135,000	135,000	0.00%
75	Library (2004) Interest	86,854	82,466	77,741	-5.73%
76	School Roof Repairs Principal	125,000	125,000	125,000	0.00%
77	School Roof Repairs Interest	80,313	44,251	40,000	-9.61%
	Total Payments	1,281,963	1,221,017	1,182,168	-3.18%

<b>TOTAL EXCLUDED DEBT</b>			1,221,017	1,182,168	-3.18%
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<b>GRAND TOTAL OMNIBUS BUDGET</b>			19,943,498	19,742,928	-1.01%
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