

Town of Harvard Omnibus Budget - Fiscal Year 2009

Line #	Department/Account	Actual FY2007	Budgeted FY2008	Recommended FY2009	Percent Change
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GENERAL GOVERNMENT

Selectmen

1	Personnel	149,420	143,826	141,393	-1.7%
2	Town Audit	11,000	11,000	12,000	9.1%
	Expenses	63,358	9,000	9,000	0.0%
	Copy Machine	3,019	3,700	3,700	0.0%
	Postage	16,899	18,500	18,500	0.0%
3	Total Expenses	83,276	31,200	31,200	0.0%
	Total Selectmen	243,696	186,026	184,593	-0.8%

Finance Committee

4	Expenses	170	170	170	0.0%
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Finance Department

	Personnel	328,924	353,816	367,119	3.8%
	Certification Compensation	2,000	3,000	3,000	0.0%
5	Total Personnel	330,924	356,816	370,119	3.7%
	Technology Services & Supplies	26,387	27,500	29,500	7.3%
	Expenses	19,318	21,000	19,000	-9.5%
6	Total Expenses	45,705	48,500	48,500	0.0%
	Total Finance Department	376,629	405,316	418,619	3.3%

Legal

	Town Counsel Fees & Expenses	28,227	33,000	33,000	0.0%
	Other Legal Fees & Expenses	23,997	18,000	18,000	0.0%
7	Total Legal	52,224	51,000	51,000	0.0%

Personnel Board

8	Expenses	0	100	100	0.0%
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Town Clerk

	Salary	58,054	61,480	62,911	2.3%
	Certification Compensation	1,000	1,000	1,000	0.0%
9	Total Salary	59,054	62,480	63,911	2.3%
	Expenses	3,078	2,850	3,600	26.3%
	Publications Reprinting/Codification	3,826	4,400	4,650	5.7%
10	Total Expenses	6,904	7,250	8,250	13.8%
	Total Town Clerk	65,958	69,730	72,161	3.5%

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Elections & Registrars

	Registrars' Honoraria	500	500	500	0.0%
	Election Officers (Police)	744	1,200	1,200	0.0%
	Expenses	4,707	5,600	7,775	38.8%
	Census	700	1,200	1,200	0.0%
11	Total Elections & Registrars	6,651	8,500	10,675	25.6%

Land Use Boards

12	Personnel	36,295	36,948	43,138	16.8%
	Conservation Expenses	757	1,200	900	-25.0%
	ZBA Expenses	1,186	1,500	1,200	-20.0%
	Planning Board Expenses	2,190	1,600	1,200	-25.0%
	MRPC Assessment	1,356	1,500	1,500	0.0%
13	Total Expenses	3,546	5,800	4,800	-17.2%
	Total Land Use Boards	39,840	42,748	47,938	12.1%

Personnel includes \$10,854 to be transferred from Wetlands Protection Fund.

Public Buildings

14	Personnel	11,248	20,971	21,290	1.5%
	Operating Expenses	19,535	42,000	42,000	0.0%
	Energy	60,281	117,360	130,000	10.8%
	Maintenance & Equipment	23,600	30,000	30,000	0.0%
	Waste Water Treatment Ops.*			85,000	
15	Total Expenses	103,416	189,360	287,000	51.6%
	Total Public Buildings	114,663	210,331	308,290	46.6%

*This was formerly in the School Budget.

Annual Town Reports

16	Expenses	4,007	4,800	5,000	4.2%
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TOTAL GENERAL GOVERNMENT	903,839	978,721	1,098,546	12.2%
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PUBLIC SAFETY

Police Department

17	Personnel	651,858	716,975	745,005	3.9%
	Public Safety Building	47,577	36,800	36,800	0.0%
	Cruiser Maintenance	6,035	10,000	10,000	0.0%
	Supplies & Expenses	20,647	31,600	30,700	-2.8%
18	Total Expenses	74,259	78,400	77,500	-1.1%
	Total Police Department	726,117	795,375	822,505	3.4%

Communications Department

19	Personnel	185,572	198,712	205,271	3.3%
20	Expenses	14,803	19,900	18,500	-7.0%
	Total Communications Department	200,375	218,612	223,771	2.4%

Fire Department

21	Personnel	145,940	180,711	185,047	2.4%
	Expenses	33,070	34,000	34,000	0.0%
	Radio Replacement & Repair	3,435	3,750	3,750	0.0%
	Protective Equipment	2,274	3,000	3,000	0.0%
22	Total Expenses	38,779	40,750	40,750	0.0%
	Total Fire Department	184,719	221,461	225,797	2.0%

Ambulance

	Expenses	14,325	17,340	17,340	0.0%
	Training	17,805	15,000	15,000	0.0%
23	Ambulance Regular Operating Exp.	32,130	32,340	32,340	0.0%
24	Additional Training and Other *	NA	NA	12,660	100.0%
	Total Ambulance	32,130	32,340	45,000	39.1%
* Funds provided by Ambulance billing.					

Building & Zoning Inspector

25	Fees & Expenses	60,042	55,000	55,000	0.0%
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Gas Inspector

26	Fees & Expenses	2,828	4,250	4,250	0.0%
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Plumbing Inspector

27	Fees & Expenses	5,554	7,750	7,750	0.0%
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Wiring Inspector

28	Fees & Expenses	9,064	9,500	9,500	0.0%
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Animal Control

	Personnel	15,125	16,500	16,500	0.0%
	Expenses	320	750	750	0.0%
29	Total Animal Control	15,445	17,250	17,250	0.0%

Tree Warden

30	Expenses	11,785	14,000	14,000	0.0%
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TOTAL PUBLIC SAFETY		1,248,058	1,375,538	1,424,823	3.6%
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SCHOOLS

Local Schools

	<u>Administration</u>				
	Salaries/Benefits	310,165	307,059	311,861	1.6%
	Transportation	139,475	167,680	183,900	9.7%
	Other Expenses	104,976	106,900	108,100	1.1%
	Total Administration	554,616	581,639	603,861	3.8%
	<u>Maintenance</u>				
	Salaries	379,045	397,706	410,081	3.1%
	Utilities	296,991	368,000	402,500	9.4%
	Other Expenses	135,457	235,904	179,151	-24.1%
	Total Maintenance	811,493	1,001,610	991,732	-1.0%
	<u>Harvard Elementary School</u>				
	Salaries	2,197,195	2,338,373	2,432,226	4.0%
	Expenses	45,664	59,663	67,450	13.1%
	Total Elementary	2,242,859	2,398,036	2,499,676	4.2%
	<u>The Bromfield School</u>				
	Salaries	2,920,171	3,429,031	3,620,187	5.6%
	Expenses	172,413	131,460	132,591	0.9%
	Total Bromfield	3,092,584	3,560,491	3,752,778	5.4%
	<u>Pupil Personnel Services (SPED)</u>				
	Salaries	1,193,143	1,379,975	1,566,866	13.5%
	Other Expenses	34,711	52,500	49,500	-5.7%
	Collaborative Services	549,365	402,628	359,430	-10.7%
	Transportation	321,352	320,602	269,666	-15.9%
	Tuition	934,420	590,502	796,023	34.8%
	Pre-School Salaries	219,161	183,699	181,873	-1.0%
	Pre-School Expenses	13,697	63,000	63,000	0.0%
	Total Pupil Personnel Services	3,265,850	2,992,906	3,286,358	9.8%
	<u>Technology</u>				
	Salaries	99,054	103,171	106,800	3.5%
	Expenses	39,537	62,850	77,500	23.3%
	Total Technology	138,591	166,021	184,300	11.0%
31	Total Local Schools	10,105,994	10,700,703	11,318,705	5.8%
32	Montachusett Regional Voc. Tech.	65,556	66,688	70,906	6.3%
	TOTAL SCHOOLS	10,171,550	10,767,392	11,389,611	5.8%

PHYSICAL ENVIRONMENT

Dept. of Public Works

33	Personnel	521,934	576,145	626,905	8.8%
	Maintenance & Equipment	132,584	165,500	162,700	-1.7%
	Fuel	56,459	65,000	65,000	0.0%
	Improvements & Construction	35,346	27,000	27,000	0.0%
	Snow & Ice Removal	75,759	96,000	96,000	0.0%
	Telephone & Electricity	8,297	8,500	9,000	5.9%
34	Total Expenses	308,444	362,000	359,700	-0.6%
	Total Dept. of Public Works	830,378	938,145	986,605	5.2%

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Solid Waste Transfer

35	Transfer Station Expenses	203,569	223,550	218,050	-2.5%
36	Hazardous Waste Disposal *	6,161	0	8,000	100.0%
	Total Solid Waste Transfer	209,730	223,550	226,050	1.1%
* On an alternating year schedule.					

Street Lights & Traffic Signal

37	Expenses	4,316	4,500	4,500	0.0%
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Water Department

38	Expenses	12,524	16,000	16,000	0.0%
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Pond Committee

39	Expenses	24,000	18,500	33,500	81.1%
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Cemeteries

40	Expenses	2,837	5,000	5,000	0.0%
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TOTAL PHYSICAL ENVIRONMENT	1,083,785	1,205,695	1,271,655	5.5%
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HUMAN SERVICES

Board of Health

	Personnel	6,934	5,882	6,163	4.8%
	Expenses	1,851	1,922	1,898	-1.3%
	Nashoba Assoc. Boards of Health	19,110	19,110	19,110	0.0%
	Concord Family Services	0	0	0	
	Minuteman Home Center	0	0	0	
	Total Expenses	20,961	21,032	21,008	-0.1%
41	Total Board of Health	27,895	26,914	27,171	1.0%

Council on Aging

	Personnel	43,257	50,623	52,879	4.5%
	MART Personnel	0	20,000	21,000	5.0%
	Expenses	2,488	2,000	2,000	0.0%
	MART Van Expenses	0	500	1,000	100.0%
	Total Expenses	2,000	2,500	3,000	20.0%
42	Total Council on Aging	47,745	75,623	76,879	1.7%

Veterans' Services

	Personnel	0	50	2,000	3900.0%
	Expenses	179	25	500	1900.0%
	Benefits	9,416	12,000	12,000	0.0%
	Total Expenses	9,595	12,025	12,500	4.0%
43	Total Veterans' Services	9,595	12,075	14,500	20.1%

TOTAL HUMAN SERVICES	85,235	114,612	118,550	3.4%
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CULTURE AND RECREATION

Library

	Personnel	289,752	389,420	406,131	4.3%
	Expenses	108,630	124,780	122,164	-2.1%
44	Total Library	398,382	514,200	528,295	2.7%

Parks & Recreation

45	Commons & Schools/Grounds Exp.	18,035	18,050	18,050	0.0%
46	Beach Expense	41,301	13,835	13,835	0.0%
47	Beach Personnel - Director	9,285	9,588	9,588	0.0%
48	Groundskeeping Personnel	26,670	27,537	28,157	2.3%
	Total Parks & Recreation	95,291	69,010	69,630	0.9%

Historical Commission

49	Expenses	45	100	100	0.0%
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TOTAL CULTURE AND RECREATION	493,718	583,310	598,025	2.5%
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RECURRING CAPITAL EXPENDITURES

50	Police Cruiser	25,000	27,000	27,000	0.0%
51	Public Works Equipment	64,615	70,000	70,000	0.0%
52	Technology	11,980	15,000	15,000	0.0%
	TOTAL RECURRING CAPITAL EXP.	101,595	112,000	112,000	0.0%

INSURANCE AND FRINGES

Property/Liability/Self-Insurance

53	Insurance	126,486	135,000	142,500	5.6%
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Employee Benefits

	Worcester Regional Retirement	408,714	450,100	483,000	7.3%
	Workers' Compensation Insurance	67,314	61,500	64,600	5.0%
	Unemployment Insurance	6,581	15,000	20,000	33.3%
	Medicare	141,465	143,000	155,000	8.4%
	Medical Insurance	1,481,499	1,837,076	1,930,600	5.1%
	Life Insurance	4,721	5,600	5,900	5.4%
	Deferred Compensation	10,078	12,000	12,000	0.0%
	Disability Insurance	15,554	18,650	20,000	7.2%
	Benefits Administration	1,000	2,000	7,000	250.0%
54	Total Employee Benefits	2,136,926	2,544,926	2,698,100	6.0%

TOTAL INSURANCE AND FRINGES	2,263,412	2,679,926	2,840,600	6.0%
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TOTAL OPERATING BEFORE DEBT	16,351,192	17,817,193	18,853,809	5.8%
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NON-EXCLUDED DEBT

Debt Expense

55	Tax Anticipation Borrowing/Cost	0	0	500	100.0%
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Permanent Debt

56	HES Roof (2000) Principal	2,000	2,000	3,000	50.0%
57	HES Roof (2000) Interest	440	341	218	-36.1%
	Total Payments	2,440	2,341	3,218	37.5%

TOTAL NON-EXCLUDED DEBT	2,440	2,341	3,718	58.8%
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TOTAL OPERATING AFTER NON-EXCLUDED DEBT	16,353,632	17,819,534	18,857,527	5.8%
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EXCLUDED DEBT

Permanent Debt

58	Public Safety Building (2000) Principal	135,000	135,000	135,000	0.0%
59	Public Safety Building (2000) Interest	99,064	92,415	85,766	-7.2%
60	Public Safety Bld Land (2000) Principal	30,000	30,000	30,000	0.0%
61	Public Safety Bld Land (2000) Interest	7,088	5,610	4,133	-26.3%
62	Public Safety Bld Plan (2000) Principal	10,000	10,000	10,000	0.0%
63	Public Safety Bld Plan (2000) Interest	1,956	1,464	971	-33.7%
64	Tripp Land (2000) Principal	25,000	25,000	25,000	0.0%
65	Tripp Land (2000) Interest	4,281	3,050	1,819	-40.4%
66	Vesenska Land (2000) Principal	20,000	20,000	20,000	0.0%
67	Vesenska Land (2000) Interest	4,400	3,415	2,430	-28.8%
68	HES Lighting (2000) Principal	3,000	3,000	2,000	-33.3%
69	HES Lighting (2000) Interest	417	269	146	-45.7%
70	Bromfield School (2004) Principal	320,000	320,000	320,000	0.0%
71	Bromfield School (2004) Interest	217,835	207,435	197,035	-5.0%
72	Library (2004) Principal	135,000	135,000	135,000	0.0%
73	Library (2004) Interest	91,241	86,854	82,466	-5.1%
74	School Roof Repairs Principal	0	125,000	125,000	0.0%
75	School Roof Repairs Interest/(Premium)	0	78,401	44,251	-43.6%
	Total Payments	1,104,282	1,281,913	1,221,017	-4.8%

Temporary Debt

	Bromfield School (1999-2004) Interest	74,706	0	0	
76	Total Payments	74,706	0	0	0.0%

TOTAL EXCLUDED DEBT	1,178,988	1,281,913	1,221,017	-4.8%
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GRAND TOTAL OMNIBUS BUDGET	17,532,620	19,101,447	20,078,544	5.1%
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