

TOWN OF HARVARD  
OLD LIBRARY ACCESSIBILITY COMMITTEE  
MEETING  
April 23, 2018  
Hildreth House  
13 Ayer Road, Harvard, MA

Minutes

Attendees: Chris Cutler, Pete Jackson, Wendy Magan-Cote, Ken Swanton, Lucy Wallace

The meeting was called to order at 7:08PM

The minutes of the April 5 meeting were approved unanimously (Ken moved, Chris seconded)

Chris requested approval to pay a \$415 invoice for hazardous materials inspection for Economic EnviroTechs Inc.. There have completed their work and found no problems. It was approved unanimously (Ken moved. Pete seconded)

**Advice to Architect:**

The Committee discussed the architect's request for advice in preparing materials for the Harvard Historical Commission (HHC) that OLAC will review on April 26 and HHC will review on May 9. The committee developed the following advice:

1. All metals should be shown with dark colors, like dark brown, more in keeping with the building. This includes the sides of the ramp, railings, balusters and lamp posts.
2. The 2 tall lamps at the front of the building are nice, but the 2 tall ones at the beginning of the ramp are not. We would like to see two alternatives to the latter ones: first, a single tall lamp away from the base of the ramp perhaps by a bench, and second, about 4 shorter lamps where there need to be.
3. The walkways should not be concrete color, but something darker.
4. The walls filling in under the front steps down to the street should not be concrete color but darker, and preferably the same brownstone as on the lower part of the building
5. We should see pictures from two angles. One is the straight-on picture that was done for town meeting on a photo background (this can probably be used as is). The other is the angle view the architect is using, but the brick should be darker not pinkish and the windows should have dark brown trim not yellow.
6. With the above modifications OLAC should still see the 3 cases on April 26 that the architect prepared of all pickets, no cable, and pickets on front steps and cable on ramp. OLAC may choose to not show all of these to HHC.

Pete described a discussion he had with the architect regarding the driveway to the house on the south side of the building. It would be desirable for a small portion of the driveway to no longer be used as it is needed for the project.

Pete led a discussion of the GeoTech testing. He is contacting 2 firms, and Chris is contacting a third firm. Pete and Chris will coordinate it with the Architect's structural engineer. Test pits will need to be dug. The old foundation for the front steps may be uncovered and need to be investigated. It would save project funds if the town's DPW department could dig the test holes. It will take about a half day in May. Ken will ask the DPW director about it.

Chris gave an update on work at the back door.

Ken handed out the a formal budget revision for the project, dated 4/23/2018, which is the first update since the 11/15/17 budget prepared soon after authorization by Special Town Meeting.

The meeting adjourned at 8:30 PM

Submitted by Ken Swanton