

FY21 Select Board Goals/Action Items

Policies/Procedures

- Annual appointment process revised to: clarify reappointment, begin earlier in the year & set clear deadlines, and decide upon specific criteria blending institutional knowledge while encouraging new volunteers which will require more Select Board liaison involvement in the process. (Kara Minar) **November**
- Institute a policy requiring all committee/board/commission members to create an email account using Gmail specific for town business. (Kara Minar) **September**
Examples: nameSBHarvard@gmail.com (Select Board) / namePBHarvard@gmail.com (Planning Board)
- Development of policies about use of Free Cash and/or OPEB funds to assist with operating budget shortfalls during financial crisis. (SelectB) **September**

Delivery of Town Services (Transfer Station)

- Capability for residents to purchase punch cards at the Transfer Station
- Increase accessibility for purchase of trash bags **October**
- Full report on financial structure and future of the Transfer Station (Stu Sklar and Rich Maiore) **October**

Revenue Generation

- Review fees throughout town departments and adjust as needed (SB with Tim and Marie) **September**
- Create a subcommittee to brainstorm non-property tax opportunities (Rich Maiore) **December**

Planning

- Select Board members will work more closely with their liaison assignments to prioritize goals for coming year.
- Master Plan progress reports from boards **October**
- Address additional space necessary to provide Council on Aging services. (Lucy Wallace)
- Housing – improve zoning for diversity (senior/downsizing and first home buyers) **September**
- Select Board position on overall goal for Ayer Road commercial district (Alice von Loesecke & Lucy Wallace) **January**

Facilities

- Bromfield House disposition – sell or remove building, with land being kept for municipal purposes. **January**
- Old Library roof will be tarped, reassess future use of building and have market analysis for rental or possible sale of building. (Alice von Loesecke) **February**