

**TOWN OF HARVARD
PLANNING BOARD AGENDA
MONDAY NOVEMBER 15, 2021 @ 7:00PM**

Pursuant to Chapter 20 of the Acts of 2021, An Act Relative to Extending Certain COVID-19 Measures Adopted During the State of Emergency and signed into law on June 16, 2021, this meeting will be conducted via remote participation. Interested individuals can listen in and participate by phone and/or online by following the link and phone number below.

THVolGovt Pro is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/87022824689?pwd=RjdYNHRSaE5tVXA4Z3BYeG5iTjhjZz09>

Meeting ID: 870 2282 4689

Passcode: 868792

One tap mobile

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Dial by your location

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Meeting ID: 870 2282 4689

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Public Comment

Standard Business: a) Board Member Reports

- Representatives & Liaisons Update
- Community Matters

b) Director's Report

c) Approve Minutes

7:30pm Renewal and Modification of a Special Permit & Driveway Site Plan Approval – Sprint Spectrum Realty Company, LLC, 47 Poor Farm Road to replace six antennas and add three antennae for new network service upgrade with associated equipment, fiber and coax conduits

New Business: None

Old Business: a) Spring Annual Town Meeting, 2022 - Open Space Residential Development (OSRD)

- Design Process
- Review schedule
- Comments on Proposed Draft

**NEXT SCHEDULED MEETING:
DECEMBER 6, 2021**

**HARVARD PLANNING BOARD
MEETING MINUTES
NOVEMBER 1, 2021**

Chair Justin Brown called the meeting to order at 7:03pm virtually pursuant to Chapter 20 of the Acts of 2021, An Act Relative to Extending Certain COVID-19 Measures adopted during the State of Emergency and signed into law on June 16, 2021, and under M.G.L. Chapter 40A and Code of the Town of Harvard Chapter 125

Members Present: Justin Brown, Stacia Donahue, Richard Cabelus, Brian Cook, Doug Thornton and Jefferson Burson (Associate Member) (departed at 9:00pm)

Others Present: Christopher Ryan (Director of Community & Economic Development), Liz Allard (Land Use Administrator), Joan Eliyesil (Harvard Press), Valerie Hurley (Harvard Press) and Ellen Leicher (Community Resiliency Working Group)

Public Comment – There was no comments from the public this evening

Community Resiliency Working Group Update

Ellen Leicher, chair of the Community Resiliency Working Group (CRWG), stated Jefferson Burson, the Planning Board (PB) liaison to CRWG, has been providing updates to both the PB and CRWG. The Fall Town Meeting approved the proposed Climate Resolution. Leicher stated it is good news to see how many people came out to support and vote on it at Town Meeting. The Resolution is now in the hands of the Select Board (SB), with additional information to be provided by CRWG.

CRWG is planning to request to be a standing committee at the SB meeting on November 16th, along with a name change to Harvard Climate Initiative Committee (HCIC). Leicher stated all existing CRWG members are willing to continue on the HCIC. Leicher, as a member of the Harvard Energy Advisory Committee (HEAC), has suggested a representative from HEAC be added to HCIC. The total number of members would be twelve.

CRWG is finishing work on the Climate Action Plan, as well as expanding upon it. CRWG is planning a meeting for December 4th and asking that a representative from all boards and committees attend to provide input on this Plan. The framework of this Plan will be presented at this meeting as well.

CRWG is continuing with public outreach through the Harvard Energize site and is working with Bromfield Green Team to roll out this site to all of the Harvard students. CRWG has plenty of data and needs to organize it better to be able to determine how to use it more effectively and get it out to the public.

Leicher explained the Environmental Assessment Form is meant to help reduce the impacts on the climate that new projects may have; it is not meant to punish people, but to assist in working together. A request has been made to add a HEAC liaison to the Permanent Building Committee to further this goal.

Brown asked how this new committee will support itself. Leicher thinks the CRWG is pretty well supported by volunteers now and will continue, as all are willing to do so. Leicher realizes she will need to ask the SB how HCIC can move forward without any resources. Brown advised on the necessary Open Meeting Law requirements that will need to be maintained.

Donahue asked the differences between HEAC and CRWG. Leicher stated HEAC is great at applying for and receiving grants. Donahue wondered if HCIC would be doing the same? Leicher agreed, however HEAC typically applies for funding through the Green Communities grants, therefore having a member of HEAC on HCIC should omit competing for the same grants. Ryan agreed although he would be unable to

105 vote is for a plan, not the execution of that plan and development, such as Chapter 40B's, is a concern of
106 those who live along Old Mill Road if water and sewer is brought through there to the commercial district.
107 Brown thinks what Ryan is proposing is really a win/win for all. Cook stated it would be great to convene
108 a joint meeting to discuss internally. Additionally, Cook wondered if anyone knew how the residents of
109 Devens felt. The Board agreed to further discuss this matter as meeting time allows over the next two
110 months.

111
112 **Select Board Request for Comment – Code of Conduct**

113 Minor comments were provided by the Board that will be shared with the Select Board's Executive
114 Assistant.

115
116 **Discuss Meeting Format – Virtual or Hybrid**

117 Allard noted the choices before the Board also includes an in-person meeting open to the general public.
118 After vetting the options and pitfalls of the available formats to meet the Board agreed to do a trial run of
119 a hybrid meeting at the next available meeting.

120
121 **Spring Annual Town Meeting, 2022 - Open Space Residential Development (OSRD)**

122 This item was passed over this evening

123
124 **Board Member Reports**

125 This item was passed over this evening.

126
127 **Director's Report**

128 There was no report this evening

129
130 **Approve Minutes**

131 Donahue made a motion to approve the minutes of October 18, 2021 as drafted. Cook seconded the
132 motion. The vote was unanimously in favor of the motion by roll call, Donahue, aye; Cabelus, aye; Cook,
133 aye; Thornton, aye; and Brown; aye.

134
135 **Adjournment**

136 Donahue made a motion to adjourn the meeting at 9:31pm. Thornton seconded the motion. The vote
137 was unanimously in favor of the motion by roll call, Donahue, aye; Cabelus, aye; Cook, aye; Thornton, aye;
138 and Brown; aye.

139
140 Signed: _____ Liz Allard, Clerk

141
142 **EXHIBITS & OTHER DOCUMENTS**

- 143
144 • Planning Board Agenda November 1, 2021
145 • Devens Discussion November 1, 2021