

**Phase 2 Hildreth House COA Subcommittee Meeting**  
**on Friday, August 30th, at 9:00am**  
**Hildreth House, 15 Elm Street, Harvard, MA**

Meeting Agenda:

- 9:00am - Welcome
- 9:05am - Review and approve August 16th meeting minutes
- 9:10am - Review last year's capital request form and best ways to proceed filling out this year's form
- 10:00am - Other general business/questions
- 10:10am - Next Meeting Scheduled for Friday, September 6<sup>th</sup> at 9:00am
- 10:15am - Adjourn