



Posted 9.15.2022 at 5:00pm by JAD

## SELECT BOARD

### AGENDA

Tuesday, September 20, 2022

7:00pm

*Rich Maiore, Erin McBee, Kara McGuire Minar, Don Ludwig, Charles Oliver*

The Select Board Regular Meeting is being held virtually in accordance with legislation S. 2475, an act relative to extending certain COVID-19 measures adopted during the Covid Pandemic state of emergency. Interested individuals can listen in and participate by phone and/or online by following the link and phone # below.

THVolGovt Pro is inviting you to a scheduled Zoom meeting.

Topic: Select Board

Time: Sep 20, 2022 07:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/86574086181?pwd=eDVMVTdaYVlHamc2NE1QYkNaai9RZz09>

Meeting ID: 865 7408 6181

Passcode: 143348

Find your local number: <https://us02web.zoom.us/u/kdbrSnllUE>

+1 253 215 8782 US

One tap mobile

+1 301 715 8592 US

+13126266799,,123906012# US (Chicago)

+19294362866,,12390012# US (New York)

#### AGENDA ITEMS

- 1) Call meeting to order – Chair Rich Maiore
- 2) Finance Director Jared Mullane presents revenue projections (7:00)
- 3) Dialogue with MassDevelopment President Dan Rivera (7:10)
- 4) Harvard Climate Initiative Committee update on their work; particularly the Climate Action Plan (7:30)
- 5) Public Communication (7:50)
- 6) Approve minutes from 8/30 & 9/6 (7:55)
- 7) Public Communication (8:00)
- 8) Staff Report/Updates (8:05)
- 9) Action/Discussion items: (8:15)
  - a) Discuss cell tower approach; improve service and/or maximize revenue
  - b) Discuss RFP parameters for a field consultant
  - c) Recognize resignation of Paul Green from the HCIC
  - d) Discuss the upcoming All Boards meeting
  - e) Vote on town meeting articles
- 10) Select Board Reports
- 11) **Executive Session:** per MGL Ch. 30A, s. 21(a)3: To discuss strategy with respect to collective bargaining with union personnel. The Select Board will reconvene into open session only to adjourn.

*Next Regular Select Board Meeting*

*Tuesday, October 4, 2022*

*7:00pm*



# Harvard Climate Action Plan Presentation of Select Board 20 September 2022

Harvard Climate Initiative Committee

# Harvard Climate Initiative Action Plan



❖ Introduction



❖ Climate Action Plan



❖ Summary &  
Next Steps



**The Town of Harvard will be a sustainable community that is resilient to the impacts of a changing climate by reducing greenhouse gas emissions, stewarding natural resources, and supporting health and quality of life.**

# Introduction

# Introduction: A Little Bit of History

## ❖ Municipal Vulnerability Preparedness (MVP) Project

- Community Identification of Climate Concerns:
  - Pests and Invasive Species
  - Extreme Precipitation (we can now add drought)
  - Extreme Temperatures and Temperature Swings
  - Ice Storms

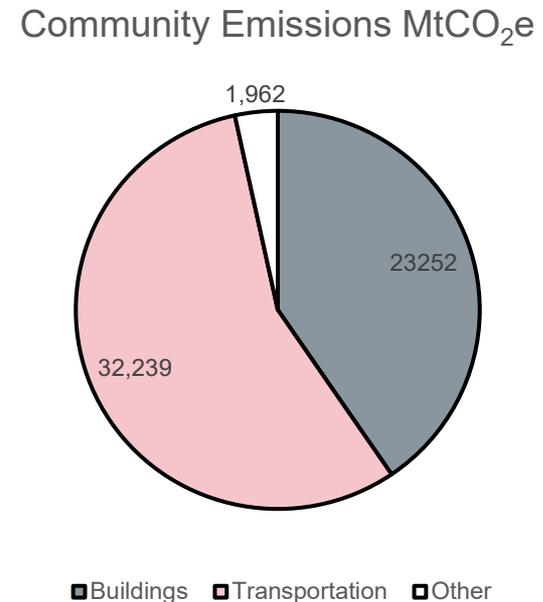
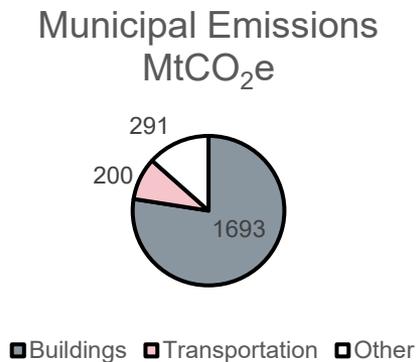
## ❖ Community Resilience Working Group (CRWG)

- Agriculture Climate Action Plan
- Apple Country Report
- Town Resolution

## ❖ Harvard Climate Initiative Committee (HCIC)

# Harvard's Climate Impact

## ❖ Sources of Emissions: Municipal and Community



## ❖ Carbon Sequestration: Wetlands, forests, soil

# HCIC Actions to Date

## ❖ Climate Action Plan Development

## ❖ Community Outreach

- HarvardEnergize
- Virtual Educational Events
- Earth Day Show and Tell around Town
- Flea Market, Lions Fall Festival, 4th of July parade

## ❖ Communication

- Newsletter (300 subscribers)

## ❖ Bromfield Green Team Collaboration

- HarvardEnergize, Native Gardens

# Plan Process

- ❖ Meetings with lead boards and committees to develop first round of goals and actions
  - For example, Energy Advisory Committee and School Committee were the leads for buildings and energy
- ❖ Stakeholder meetings to refine goals and actions in six focus areas
- ❖ Public Meeting for resident input
- ❖ Draft report with background, goals and actions, timeframes, responsible entities and metrics

# **Climate Action Plan: Focus Areas and Goals**

# Focus Area: Buildings

- ❖ 41% of Harvard's greenhouse gas emissions come from heating residential and municipal buildings
- ❖ Most buildings in Harvard use fossil fuels to provide heating
- ❖ To achieve the state's net zero goals by 2050, most of these buildings will need to be converted to non-fossil fuel energy sources for heating
- ❖ We should move our municipal buildings and our homes towards electric heating solutions like air-source heat pumps and geo-thermal
  - Increasing focus on state and federal incentives to assist with this conversion
- ❖ We should also work towards reducing both waste and consumption through increased focus on areas like:
  - Buy Local
  - Composting
  - Using recycled goods

# Buildings

Municipal	<b>Goal: Convert Harvard’s municipal buildings from carbon-based fuel combustion to high efficiency electric heating</b>
	Develop a detailed electrification, upgrade and financial analysis plan of municipal heating systems
	Adopt the updated Massachusetts Stretch Energy code
	<b>Goal: Reduce waste in town operations through recycling and reuse</b>
	Reduce municipal town waste by reusing and recycling construction, office and school supplies and materials by 10% per year
Expand purchasing of recycled office supplies through joint purchasing across all municipal and school departments	
Residential	<b>Goal: Replace residential building’s fossil fuel consumption with high efficiency electric heating and cooling</b>
	Educate and assist homeowners to evaluate the costs and benefits of efficient electric heating and cooling systems including available financial incentives.
	<b>Goal: Reduce waste through recycling and reuse</b>
	Encourage residential composting at home, by requiring private haulers to provide the option, and/or by providing a facility on town-owned land
Significantly reduce residential waste through changes to consumption practices and by supporting options to “buy local,” recycle and reuse/repair.	

# Focus Area: Energy

- ❖ Harvard has 12 municipal facilities with about 337,648 square feet that burn natural gas, oil, and propane for heat and hot water
- ❖ National Grid's electricity generation sources in 2021 were 82% fossil fuel (mostly natural gas) and 18% renewable energy. State legislation requires National Grid to increase the percent of renewable energy generation 2% each year
- ❖ The best way to address renewable electricity generation is through solar. HES has solar on their school starting 2021. COA will have solar on their new building in 2023.
- ❖ For residential buildings, in 2019, the Town signed a contract for town-wide electricity (excluding municipal buildings) to be 100% wind renewable energy credits (RECs). As of 2021, 86% of households participate
- ❖ Through 2021, 203 Harvard homes (out of approx. 2000 households) have solar arrays

# Energy

Municipal	<b>Goal: Convert all electricity to 100% renewable energy sources</b>
	Negotiate a 100% renewable energy electricity supply contract for all municipal use.
	Increase the number solar installations on municipal buildings or property, either as directly owned or leased (such as power purchase agreement (PPA)).
	Add battery storage to PV solar systems.
Residential	<b>Goal: Increase the number of residential solar arrays and battery storage systems</b>
	Assist homeowners to evaluate the costs and benefits of PV solar and battery storage systems and educate homeowners on available grants and incentives
	Advocate for use of community solar for homeowners to receive credits or offsets on electricity bill from a solar system installed at another location.

EAC, Town Admin, HCIC

# Focus Area: Transportation

- ❖ **Transportation is the largest source of greenhouse gas emissions for our town**
- ❖ Converting most of our vehicles to electric motors is an important aspect of this Climate Action Plan
- ❖ A proposed town decarbonization plan will facilitate the conversion of the town's vehicle fleet to electric and other low emission options over the next 30 years
- ❖ Options for electrification can also be explored for our school buses during contract renewal, although this does not yet appear to be feasible amongst the providers we might consider
- ❖ However, most of the town's emissions comes from residential vehicles leaving the area for shopping, recreation, and commuting to work
- ❖ As such, encouraging the purchase of EV's, greater use of commuter rail and public transit, and increasing the ability to get around town on bike and walking paths all represent areas of opportunity for Harvard

# Transportation

<b>Municipal</b>	<b>Goal: Convert Harvard’s municipal vehicles from carbon-based fuel combustion to electric vehicles or other low carbon options</b>
	Implementation of a de-carbonization plan for the town’s municipal vehicle fleet, including: <ul style="list-style-type: none"><li>• Conversion of light-duty vehicles to EV’s</li><li>• A mid- to long-term strategy for heavier-duty vehicles</li><li>• Explore options for electrification of school buses</li></ul>
	Develop and implement a community-wide plan for public EV charging stations.
<b>Residential</b>	<b>Goal: Reduce the climate impact of Harvard’s residential transportation activities</b>
	Encourage the adoption of electric vehicles amongst residents and businesses through education on incentives and options, promotional events, and expediting permits.
	Develop a high quality, high frequency regional electric shuttle service to and from town center, commuter rail stations, and future park-and-ride locations.
	Explore options to increase adoption of school busing over individual cars
	Improve the reach of Harvard’s bicycle and walking paths to provide a realistic, healthy, and zero carbon alternative to driving.

EAC, TAC, SC, HCIC

# Focus Area: Natural Resources

- ❖ The impact of residential and commercial development on the town's natural resources
- ❖ The town's protective bylaws are out-of-date in the areas of sustainability, environmental protection, and climate change
- ❖ Traditional lawn care and landscaping practices often rely on pesticides, excessive water use, the removal of native plants, and fertilizers
- ❖ The Climate Action Plan (CAP) will build on the 2021 Apple Country Report, which emphasizes the use of Nature-Based Solutions to mitigate the impact of climate change

## Natural Resources

	<b>Goal: Increase the resilience of Harvard's ecosystems and community through the coordinated implementation of nature-based solutions</b>
<b>Municipal</b>	Preserve Harvard wetlands through the following: <ul style="list-style-type: none"><li>• Update the Harvard Wetlands Protection Bylaw and/or regulations to reflect and adapt to changing climate conditions</li><li>• Educate and advise residents on the management of private land near/in wetlands</li><li>• Protect wetlands from road run-off</li></ul>
	Adopt a land clearing by-law
	Address Invasive plants and insects: <ul style="list-style-type: none"><li>• Develop or expand best management practice programs for Bare Hill Pond, Town conservation land, and other municipally controlled lands where invasives are a risk</li><li>• Educate and provide resources to residents to manage invasives on private land</li></ul>
	Improve soil health through education and best management practices
	Improve habitat for pollinators and beneficial insects with protection and cultivation of native plants
	Implement flood control through ranking and prioritization of replacement and upgrade of town-owned culverts
	Monitor for water health, algae blooms and biodiversity of waterways. Provide education and outreach to the public regarding these issues.

## Natural Resources (cont.)

Land Use	<b>Goal: The Town's plans, policies, bylaws, and regulations encourage sustainable land use and development</b>
	Rewrite the Protective (Zoning) Bylaw and include: <ul style="list-style-type: none"><li>• Local resilience and carbon reduction</li><li>• More zoning districts that are sustainable and smart growth models</li><li>• An updated Open Space Residential Development Bylaw that promotes open space and natural resource protection</li></ul>
	Educate and inform the public about sustainable land use patterns
	Include climate change and sustainability as a consideration in all future Planning Board, Zoning Board of Appeals, Parks and Recreation Commission, Conservation Commission, and Open Space Committee proposals and decisions.
	Ensure land use and transportation planning are coordinated
Residential	<b>Goal: Reduce the climate impact of our homes and yards on the local environment.</b>
	Educate residents on sustainable practices for lawn care, landscaping, tree care, invasive species management, and water management during drought conditions Encourage the conversion of lawn care equipment from gas-powered to electric.

PB, ConCom, BoH, AAC, DPW, BHPWM, HCIC

# Focus Area: Agriculture

- ❖ The potential loss of local farms to residential development threatens the town's carbon sequestration footprint
- ❖ A changing climate will negatively impact:
  - what can be grown locally
  - increase invasive plants and diseases
  - may necessitate unsustainable increases in irrigation
- ❖ The Climate Action Plan (CAP) will build on the findings and recommendations identified in the 2020 Agricultural Climate Action Plan
- ❖ That plan emphasizes the importance of the agricultural community to the town's character, economy, and local food supply

# Agriculture

Municipal	<b>Goal: Support the sustainability of the agricultural community and implement the 2020 Agriculture Climate Action Plan</b>
	Determine next steps on implementation of the 2020 Agriculture Climate Action Plan: <ul style="list-style-type: none"><li>• Grant writing assistance</li><li>• Prioritize municipal initiatives to promote the economic sustainability of our farms</li><li>• Review Harvard's zoning laws to allow flexibility for farm-related uses</li></ul>
	Commit to "Buy Local" for town events and in Harvard's schools
Residential	<b>Goal: Strengthen community support for Harvard's agriculture and encourage innovative approaches to farming</b>
	Establish a forum for the sharing information and best management practices on: <ul style="list-style-type: none"><li>• Regenerative farm practices</li><li>• Soil, pest, and disease management</li><li>• Sustainable pasture management</li><li>• Water management</li></ul>
	Support "buy local" for local farms

AAC, SC, ConCom, PB

# Focus Area: Preparedness

- ❖ More severe weather events puts the town population and property at greater risk
- ❖ Preparedness is more about adaptation than mitigation
- ❖ Recent completion (August 2022) of the Harvard Hazard Mitigation Plan as required by US and the Massachusetts Emergency Management Agencies outlines the town's vulnerabilities to a range of climate and non-climate events

# Preparedness

<b>Municipal</b>	<b>Goal: Prepare for and reduce the risk of impact to people, property and natural resources from storms, fire, flooding, vector borne diseases and other hazards</b>
	Identify and prioritize vulnerable populations for outreach and assistance regarding mitigation and preparation.
	Formalize which town buildings will be used as a cooling and warming center for residents and their pets.
	Support the implementation of climate-related priorities in the Hazard Mitigation Plan
<b>Residential</b>	<b>Goal: Educate residents on how to prepare for impacts of climate change to mitigate negative outcomes</b>
	Educate residents on preparations (72 hour and 7 day emergency kits) for natural hazards, the availability of town services and neighborhood approaches to mutual assistance and protection of vulnerable residents.
	Educate residents about how to mitigate risk to themselves and their properties such as vector borne disease protection, care of wells and septic systems, water use/preservation and wildfire risk

COA, BoH, Fire, Public Safety, DPW

# Next Steps

# Implementation Discussion

**At the Select Board Meeting**

# HCIC Committee Members

Ellen Sachs Leicher, Chair

Jefferson Burson, Vice Chair

Paul Green, Associate Member (recently stepped down)

Sharon McCarthy, Board of Health

Adam Meier, Harvard Conservation Trust

Deborah O'Rourke, Citizen Member

Brian Smith, Energy Advisory Committee

Christiane Turnheim, Agriculture Advisory Commission

Janet Waldron, Conservation Commission

Lucy Wallace, Citizen Member

Patricia Natoli, Public Safety (municipal staff)

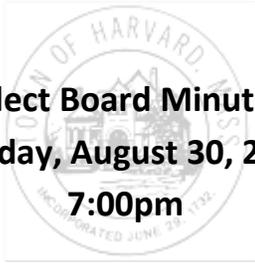
Staci Donahue, Planning Board liaison

Kara Minar, Select Board liaison

# Let's Make a Difference for Ourselves and Future Generations

Bare Hill Pond





**Select Board Minutes**  
**Tuesday, August 30, 2022**  
**7:00pm**

**The Select Board Regular Meeting was held virtually in accordance with the Governor's Executive Order Suspending Certain Provisions of the Open Meeting Law, G.L.c.30A. S.20.**

**Select Board participants:**

Rich Maiore, Erin McBee, Kara Minar, Don Ludwig, Charles Oliver

**Town Department attendees:**

Town Administrator Tim Bragan, Assistant Town Administrator Marie Sobalvarro, Executive Assistant Julie Doucet

**Additional participants:**

Park & Recreation Chair Bob O'Shea, Dave Maxson from Isotope, TAC members Gabriel Medjanis & Bruce Leicher

**Appointment to Park & Recreation Commission**

Chair Bob O'Shea was present to recommend Matt Benway for appointment. By a roll call vote, Ludwig - aye, Oliver – aye, McBee – aye, Minar – aye, Maiore – aye, the board voted unanimously to appoint Matt Benway to the Park & Recreation Commission.

**Define Select Board criteria/framework for cell tower lease RFP**

Dave Maxson from Isotope came to review options for a cell tower on town land. Maxson outlined various options to either own the tower or enter into a lease agreement. Maxson shared the RFP issued by the town of Dover for personal wireless providers to lease space on their tower and site to be constructed by personal wireless Service providers to be owned by the town. He favors this agreement as a good approach. Questions around insurance liability and tower maintenance were asked. Assistant Town Administrator Marie Sobalvarro will contact the towns insurance company for their insight on the town's liability with respect to ownership versus lease of a cell tower. The board will revisit this topic at their September 20<sup>th</sup> meeting.

**Public Communication**

Dan Daley, Open Space Committee member, thanked the Select Board for committing to a strategic plan for athletic fields in town. His only concern is with utilizing the funds allocated to Park & Rec at the last town meeting to hire another consultant. His impression is the town has the data they need to move forward and if a consultant is indeed necessary, he wonders if there could be another way to fund it.

**Meet with the Park & Recreation Commission to discuss an RFP for a field's consultant**

Commission Chair Bob O'Shea shared an outline of the field studies completed and changes that have been made along the way. He was able to export data from the CivicRec program with respect to field wear and tear, capacity, and daily utilization. O'Shea is cautious hiring a consultant may simply take what we have and regurgitate what has already been prepared. He explained the funds allocated will be used for civil engineering on the property behind the Harvard track. He explained this was decided upon once it was obvious a land swap with the Conservation Commission would likely not occur. Rich Maiore and Don Ludwig explained the consultant would focus on identifying future trends for the town and the school. Kara Minar noted the other positive to hiring a consultant is to have an independent analysis

with no bias to any one entity. Maiore views this as an initiative that must serve the community as a whole today and as the town's population and needs grow. The board will move forward with hiring a consultant.

#### **Meet with the Transportation Advisory Committee (TAC) to discuss transportation related objectives**

TAC Chair Gabe Medjanis and fellow member Bruce Leicher were in attendance to seek guidance from the Select Board on how they expect to leverage this group to accomplish transportation initiatives and goals. Medjanis admitted with Chris Ryan's exit it has been a bit of an adjustment. Leicher added the communication between the TAC and the Select Board has suffered. Rich Maiore was interested in what TAC views as areas they could focus on. Medjanis identified their role to include work toward shared use paths such as foot/bike to improve connectivity while also acting as the voice of the community interacting with MRPC on various products. They did not have any specific projects at this time but were concerned their comments on the Ayer Road project were not shared adequately thus their request to meet with the Select Board. Everyone agreed to revisit the current TAC charge to determine what is the best next steps to take.

#### **Discuss zoning change to allow entertainment for commercial farms**

Town Administrator Tim Bragan began the discussion by explaining this issue was revealed when an annual entertainment license was requested by Carlson Orchards. Apparently, properties within an agricultural/residential area under current zoning does not permit the issuance of an annual entertainment licensing. A bylaw to address this would allow this for all commercial farms in town. Bragan has spoken with Town Counsel to help draft a possible zoning change. He explained further clarification is necessary for the town center, possibly in an overlay district, to address the same issue for the town center. This is necessary to accommodate the General Store and Fivesparks who also attain annual entertainment licenses. The board members were agreeable to spearheading these changes and open to holding a special town meeting in January if necessary to accommodate annual licensing for the coming year.

#### **Discuss proposed 40B project – Mill Pond Estates on Mill Road**

Erin McBee participated in a walk through with the developers of the proposed unfriendly 40B on the corner of Ayer Road and Old Mill Road. The development will consist of 24 units. She reported the developer offered to extend the comment period by 15 days. Tim Bragan will draft a letter requesting the extension along with another site walk if possible.

#### **Minutes**

By a roll call vote, McBee – aye, Minar – aye, Ludwig – aye, Oliver – aye, Maiore – aye, the board voted unanimously to approve minutes of 7/19 & 8/9, as presented.

#### **Staff Report/Updates (Attachment A)**

#### **Act on request from the Conservation Commission to erect signs in the towns right of way**

Liaison Erin McBee reported the commission received a waterways and watershed awareness grant to install signs at road crossings along Bowers Brook. The signs will be placed in the towns right of way therefore approval from the Select Board is required. By a roll call vote, Ludwig – aye, McBee – aye, Minar – aye, Oliver – aye, Maiore – aye, the board voted unanimously to approve the signs.

**Carlson Orchards entertainment license date change**

Executive Assistant Julie Doucet explained Carlson Orchards was unable to utilize one of the dates previously requested due to Covid therefore are requesting November 29<sup>th</sup> instead. By a roll call vote, McBee – aye, Minar – aye, Oliver – aye, Ludwig – aye, Maiore – aye, the board voted unanimously to approve date change to October 29<sup>th</sup>.

**One-Day Liquor License Lions Club**

By a roll call vote, Ludwig – aye, Oliver – aye, McBee – aye, Minar – aye, Maiore – aye, the board voted unanimously to approve a one-day license for the Lion’s Club Fall Festival.

**Out of state travel request from the Finance Director for the Assistant Assessor**

By a roll call vote, Oliver- aye, Ludwig – aye, McBee – aye, Minar – aye, Maiore – aye, the board voted unanimously to approve the request.

**Recognize resignation of Sue Tokay from the Commission on Disabilities**

A letter of thanks will be sent.

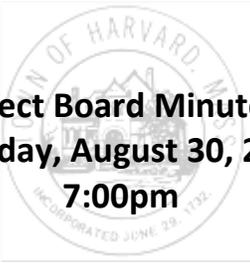
**Select Board Reports**

Charles Oliver reported the Municipal Affordable Housing Trust are working on goals may come to an upcoming meeting. He also confirmed the Cable Committee will be able to attend the September 6<sup>th</sup> meeting.

The meeting was adjourned at 9:00pm.

**Documents referenced:**

Benway vol form – dated 8.2.2022  
Isotorpe letter initial site concept – dated 8.4.2022  
Cell Tower example agreement (Dover MA) – dated 2004  
Park & Rec presentation – dated 8.30.2022  
Mill Pond Estates – dated 8.10.2022  
Conservation sign request – dated 8.16.2022  
Entertainment License request – dated August 2022  
One-Day Liquor License request – dated 8.15.2022  
Tokay resignation – dated 8.25.2022



**Select Board Minutes**  
**Tuesday, August 30, 2022**  
**7:00pm**

**The Select Board Regular Meeting was held virtually in accordance with the Governor's Executive Order Suspending Certain Provisions of the Open Meeting Law, G.L.c.30A. S.20.**

**Select Board participants:**

Rich Maiore, Erin McBee, Kara Minar, Don Ludwig, Charles Oliver

**Town Department attendees:**

Town Administrator Tim Bragan, Assistant Town Administrator Marie Sobalvarro, Executive Assistant Julie Doucet

**Additional participants:**

Julia Kimball, HEAC Chair Brian Smith, HCTV Chair Nick Browse, HCTV Station Manager Brittany Blaney-Anderson, Bill Ference

**Bella Butterflies 5K Run**

Bromfield Senior Julia Kimball came seeking permission to organize a 5k run in Harvard to bring awareness to mental health. She will use the same route as the Jessie 5k starting and ending at the Bromfield School traveling on Warren Ave and Tahanto Trail. Kimball is requesting approve for Monday, October 10<sup>th</sup> as it is World Mental Health Day. The board was supportive of the event to be held on October 10<sup>th</sup> pending review and approval of the date by the Police Chief.

**Quarterly update from the Energy Advisory Committee**

Committee Chair Brian Smith gave an overview of the committees ongoing goals/initiatives which included actions, status, and next steps in the following areas:

- Create a decarbonization plan to reduce emissions
- Convert municipal buildings from carbon-based fuel to electric heating
- Convert municipal vehicles to electric/low carbon options
- Install electric charging stations
- Continue to pursue Green Community grant opportunities
- Renewable Electricity: Install solar photovoltaic systems – energy supply
- Utilize National Grid program to replace streetlights with LED fixtures

Erin McBee asked if they have met with the Building Inspector to discuss initiatives related to the municipal buildings. Smith said the committee intends to invite the inspector to attend an upcoming meeting. Smith explained with the abundance of grant opportunities for green initiatives they are finding it difficult to identify the best program for the appropriate project. He also noted the infrastructure is not quite ready to handle some of their initiatives therefore focus to goals that are attainable and of overall priority will be their overall approach. He mentioned the streetlight program is ongoing and residents can request removal of a streetlight if it is not necessary.

**Meet with the Cable Committee to discuss shared initiatives moving forward**

Chair Nick Browse was grateful for the opportunity to attend. He offered his input along with input from Station Manager Brittany Blaney-Anderson. He began speaking about funding the town receives from Charter Communications through resident subscriptions as part of the Public, Educational, and

Governmental Access Channels (PEG). They have noticed a reduction in the contribution amount over the past couple of years. He reported representatives from HCTV will be involved when the new contract with Charter Communications is negotiated. Browse spoke about the increase of governmental access due to the pandemic and need for remote meeting support which also caused an increase in wages. They plan to install equipment in the new Council on Aging building to support programming there. Browse expects more of a focus on public programming moving forward. Rich Maiore acknowledged and thanked the committee for all their efforts.

### **Public Communication**

Ellen Leicher, Arm & Arm Rep., asked the board to support the change of the Columbus Day to Indigenous Peoples Day to mirror what the school department has already done.

James O'Leary, Candleberry Lane, as president of the Harvard Youth Soccer Association he thanked Rich Maiore for visiting the fields.

Suraiya Suliman, Arm & Arm Rep., supported earlier comments made by Ellen Leicher.

### **Entertainment License for the Fall Festival**

Executive Assistant Julie Doucet said this was overlooked at the last meeting when the one-day liquor license was approved for the Lions Club Fall Festival. Both were on the same application request. By a roll call vote, Oliver – aye, Ludwig – aye, Minar – aye, McBee – aye, Maiore – aye, the board voted to approve an entertainment license for the Fall Festival.

### **Discuss changing Columbus Day to Indigenous Peoples Day**

Rich Maiore reminded the board of the vote taken at town meeting to make this change. He noted the vote was nonbinding however important for the board to recognize this take action either way. By a roll call vote, McBee – aye, Minar – aye, Ludwig – aye, Oliver – aye, Maiore – aye, the board voted unanimously to make the change.

### **Update on Innholders license request from the new owners of Friendly Crossways**

Town Administrator Tim Bragan reported Bill Ference the new owner of Friendly Crossways has submitted an application for an innholders license. Bragan stated the application requires approvals from various town departments. Once all requirements have been met the Select Board will be informed. Bragan plans to schedule a meeting with Mr. Ference and the relevant town departments allowing him to go over his plans and an opportunity for the town to inform him of what permitting and licensing is required. Bill Ference was expecting the license that was granted to the previous owners through the end of 2022 could simply be transferred to him to assist with the transition. He has begun working with an architect and civil engineer to address the requirement for a commercial kitchen and septic systems. He is 100% committed to following the necessary procedures.

### **Mill Pond Estates 40B project site walk**

Erin McBee was able to attend the site walk. She was informed the developer is amendable to increase the comment period by 15 days. Those who were unable to attend the walk asked if another site visit could be scheduled as well. Tim Bragan will draft a letter to Mass Housing regarding both of these requests. They also discussed sharing this project information with the Municipal Affordable Housing Trust.

**Discuss Devens Cap legislation update**

The Select Board members asked Town Administrator Tim Bragan to draft a letter to Senator Eldridge and Rep. Sena to clarify their comments regarding updated legislative language to expand the Devens Commercial Development Cap.

**Review draft Town Meeting Warrant**

Tim Bragan reviewed the seven articles. The only article in question was the expansion of the common historic district to include the Bromfield House. The Select Board members were not clear on the reasoning behind this and had further questions. Bragan will seek additional information for a more detailed discussion at their September 20<sup>th</sup> meeting. By a roll call vote, McBee – aye, Oliver – aye, Minar - aye, Ludwig – aye, Maiore – aye, the board voted unanimously to approve the warrant for Saturday, October 1, 2022.

**Select Board Reports**

Erin McBee reported the Town of Groton is seeking a similar administrative assistant position for Land Use and the salary is significantly higher.

Charles Oliver sent an email to Arielle Jennings, Chair of the MAHT, about the Mill Rd 40B project. look

Rich Maiore reported the Open Space Committee and Park & Rec walked potential sites for ballfields which met certain size and topography.

The meeting was adjourned at 8:50.

**Documents referenced:**

Bell Butterflies 5k application – dated 7.18.2022

HEAC quarterly report – dated 9.6.2022

Innholders application w/relevant additional information included – dated 8.18.2022

Draft town meeting warrant – dated 9.6.2022

## Resignation from HCIC

Paul Green <paulg1973@icloud.com>

Wed 9/7/2022 9:09 AM

To: Julie Doucet <jdoucet@harvard-ma.gov>

Cc: Ellen Sachs Leicher <esachsleicher01451@gmail.com>; Paul Green <paulg1973@icloud.com>

Hi Julie,

I am submitting my resignation from the Harvard Climate Initiative Committee effective Friday, September 9, 2022. I have enjoyed my time on this committee and I'm pleased with the progress that the committee has made since its formation earlier this year. I am not dissatisfied in any way with the work of the committee or its members; as I have previously indicated to Ellen, I have a number of outside commitments coming up that will require more of my available free time.

Sincerely,

Paul Green

288 Old Littleton Rd

Harvard