



Posted 10.16.2020 at 12:00pm by JAD

**SELECT BOARD
AGENDA
Tuesday, October 20, 2020
7:00pm**

The Select Board Regular Meeting is being held virtually in accordance with the Governor's Executive Order Suspending Certain Provisions of the Open Meeting Law, G.L.c.30A. S.20. Interested individuals can listen in and participate by phone and/or online by following the link and phone # below.

UpperTH ProWebinar is inviting you to a scheduled Zoom meeting.

Topic: Select Board

Time: Oct 20, 2020 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/86295938933?pwd=MzFtMnlldm15VUY5djUySkdMTHhidz09>

Meeting ID: 862 9593 8933

Passcode: 657566

Meeting ID: 862 9593 8933

Find your local number: <https://us02web.zoom.us/u/kCgpEeaHK>

Dial by your location

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+19294362866,,123906012# US (New York)

Agenda Items

- 1) Other Post-Employment Benefits (OPEB) town comparison (7:00)
- 2) Town wide fee review (7:15)
- 3) Public Communication (7:30)
- 4) Approve minutes 10/6 (7:35)
- 5) Town Administrator Report - miscellaneous issues & discussion items (7:40)
- 6) Action/Discussion items: (8:00)
 - a) Review charge and composition of Bromfield House Disposition Committee
 - b) Act on Right of First Refusal – 19 South Shaker Road
 - c) Discuss a Select Board policy for Gmail accounts
 - d) Discuss a Select Board policy for use of free cash/OPEB funds during financial crisis
 - e) Update on progress with the Insurance Advisory Committee
 - f) Still River follow up
 - g) Appointments to Municipal Affordable Housing Trust: Michelle Catalina & Didi Chadran
 - h) Review memo from the Board of Health about Halloween 2020
- 7) Select Board Reports

***Next Select Board Regular Meeting
Tuesday, November 3, 2020
7:00pm***

Comparison of OPEB Liability and Contributions

No response

	Regional	Fixed Amt	Variable Amt	Net Amt of Liability	Annual Contribution
Harvard	N	X		43M	500k
Ayer	Y	X		10-25M	300k
Bolton	Y		X	TBD	219K
Boxborough	Y		X	<10M	138k
Boxford	Y	X		TBD	300k
Carlisle	Y	X		10-25M	425k
Groton	Y			8M	177k
Littleton**	N			16M	2.2M
Middleton	Y			9M	50k
Newbury	Y	X		7.9M	55k
Stow	Y			8M	200k

Marie Sobalvarro:
 170k free cash, 130k meals tax

Marie Sobalvarro:
 Acton contributes 761k

Marie Sobalvarro:
 in 2018

Marie Sobalvarro:
 FY20

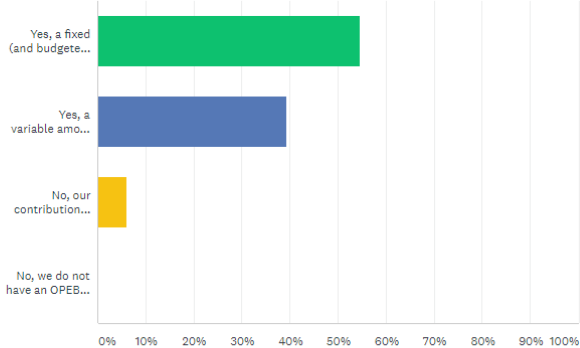
Marie Sobalvarro:
 FY20; FY21 is 2.6M

Marie Sobalvarro:
 2019

** They are meeting their annual required contribution, so their discount rate is comparably high (and their Net OPEB Liability is ergo lower).

Does your entity contribute to its OPEB liability (beyond pay-as-you-go) annually?

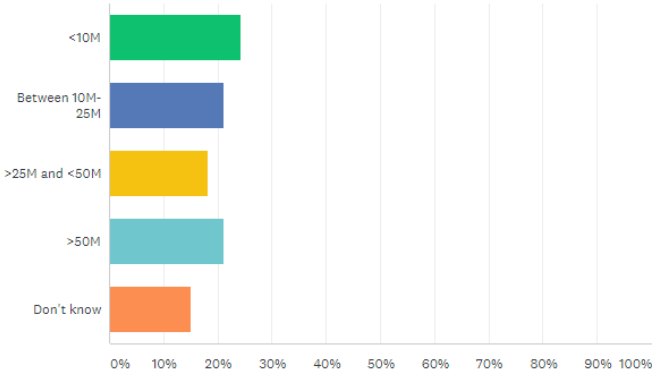
Answered: 33 Skipped: 0



ANSWER CHOICES	RESPONSES
Yes, a fixed (and budgeted) dollar amount	54.55% 18
Yes, a variable amount (dependent on free cash, or % of outstanding liability, etc.)	39.39% 13
No, our contribution history is variable (and not annual)	6.06% 2
No, we do not have an OPEB Trust	0.00% 0
TOTAL	33

Is your OPEB liability:

Answered: 33 Skipped: 0



ANSWER CHOICES	RESPONSES
<10M	24.24% 8
Between 10M-25M	21.21% 7
>25M and <50M	18.18% 6
>50M	21.21% 7
Don't know	15.15% 5
TOTAL	33

OPEB Trust Fund Participation by Municipality (2019)

<https://www.mass.gov/lists/schedule-a-reports-revenues-expenditures-and-more#revenue-and-expenditure-reports->

Municipality	OPEB Trust		N	Y	Grand Total
Abington	Y				
Acton	Y	Total	89	262	351
Acushnet	Y				
Adams	Y				
Agawam	Y				
Alford	N				
Amesbury	N				
Amherst	Y				
Andover	Y				
Arlington	Y				
Ashburnham	Y				
Ashby	N				
Ashfield	Y				
Ashland	Y				
Athol	Y				
Attleboro	Y				
Auburn	Y				
Avon	Y				
Ayer	Y				
Barnstable	Y				
Barre	Y				
Becket	N				
Bedford	N				
Belchertown	Y				
Bellingham	Y				
Belmont	Y				
Berkley	Y				
Berlin	N				
Bernardston	Y				
Beverly	Y				
Billerica	Y				
Blackstone	Y				
Blandford	N				
Bolton	Y				
Boston	Y				
Bourne	Y				
Boxborough	Y				
Boxford	Y				
Boylston	Y				
Braintree	Y				
Brewster	Y				
Bridgewater	Y				
Brimfield	Y				
Brockton	N				
Brookfield	N				
Brookline	Y				
Buckland	Y				
Burlington	Y				
Cambridge	N				
Canton	Y				

OPEB Trust Fund Participation by Municipality (2019)

<https://www.mass.gov/lists/schedule-a-reports-revenues-expenditures-and-more#revenue-and-expenditure-reports->

Municipality	OPEB Trust
Carlisle	Y
Carver	Y
Charlemont	N
Charlton	Y
Chatham	Y
Chelmsford	Y
Chelsea	Y
Cheshire	N
Chester	N
Chesterfield	Y
Chicopee	Y
Chilmark	Y
Clarksburg	N
Clinton	Y
Cohasset	Y
Colrain	Y
Concord	Y
Conway	Y
Cummington	N
Dalton	Y
Danvers	Y
Dartmouth	Y
Dedham	Y
Deerfield	Y
Dennis	N
Dighton	Y
Douglas	Y
Dover	Y
Dracut	Y
Dudley	Y
Dunstable	N
Duxbury	Y
East Bridgewater	Y
East Brookfield	N
East Longmeadow	Y
Eastham	N
Easthampton	Y
Easton	Y
Edgartown	N
Egremont	Y
Erving	Y
Essex	Y
Everett	Y
Fairhaven	Y
Fall River	N
Falmouth	Y
Fitchburg	Y
Florida	N
Foxborough	Y
Framingham	Y

OPEB Trust Fund Participation by Municipality (2019)

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Municipality	OPEB Trust
Franklin	Y
Freetown	Y
Gardner	Y
Aquinnah	N
Georgetown	Y
Gill	Y
Gloucester	Y
Goshen	N
Gosnold	N
Grafton	Y
Granby	Y
Granville	N
Great Barrington	N
Greenfield	N
Groton	Y
Groveland	Y
Hadley	Y
Halifax	Y
Hamilton	Y
Hampden	N
Hancock	N
Hanover	N
Hanson	Y
Hardwick	N
Harvard	Y
Harwich	Y
Hatfield	N
Haverhill	N
Hawley	N
Heath	N
Hingham	Y
Hinsdale	N
Holbrook	Y
Holden	Y
Holland	Y
Holliston	Y
Holyoke	N
Hopedale	N
Hopkinton	Y
Hubbardston	N
Hudson	Y
Hull	Y
Huntington	N
Ipswich	Y
Kingston	Y
Lakeville	Y
Lancaster	Y
Lanesborough	Y
Lawrence	Y
Lee	Y

OPEB Trust Fund Participation by Municipality (2019)

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Municipality	OPEB Trust
Leicester	Y
Lenox	Y
Leominster	Y
Leverett	Y
Lexington	Y
Leyden	N
Lincoln	Y
Littleton	Y
Longmeadow	Y
Lowell	Y
Ludlow	Y
Lunenburg	Y
Lynn	N
Lynnfield	Y
Malden	N
Manchester By The Sea	Y
Mansfield	Y
Marblehead	Y
Marion	Y
Marlborough	Y
Marshfield	Y
Mashpee	Y
Mattapoisett	Y
Maynard	Y
Medfield	Y
Medford	N
Medway	Y
Melrose	Y
Mendon	Y
Merrimac	Y
Methuen	Y
Middleborough	Y
Middlefield	N
Middleton	Y
Milford	Y
Millbury	N
Millis	Y
Millville	Y
Milton	Y
Monroe	N
Monson	Y
Montague	Y
Monterey	N
Montgomery	N
Mount Washington	N
Nahant	Y
Nantucket	Y
Natick	Y
Needham	Y
New Ashford	N

OPEB Trust Fund Participation by Municipality (2019)

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Municipality	OPEB Trust
New Bedford	N
New Braintree	N
New Marlborough	N
New Salem	Y
Newbury	Y
Newburyport	Y
Newton	Y
Norfolk	N
North Adams	N
North Andover	Y
North Attleborough	Y
North Brookfield	N
North Reading	Y
Northampton	Y
Northborough	Y
Northbridge	Y
Northfield	Y
Norton	Y
Norwell	Y
Norwood	Y
Oak Bluffs	N
Oakham	N
Orange	N
Orleans	Y
Otis	N
Oxford	Y
Palmer	Y
Paxton	Y
Peabody	Y
Pelham	Y
Pembroke	Y
Pepperell	Y
Peru	N
Petersham	N
Phillipston	N
Pittsfield	Y
Plainfield	N
Plainville	Y
Plymouth	Y
Plympton	Y
Princeton	Y
Provincetown	Y
Quincy	N
Randolph	Y
Raynham	Y
Reading	Y
Rehoboth	Y
Revere	Y
Richmond	Y
Rochester	Y

OPEB Trust Fund Participation by Municipality (2019)

<https://www.mass.gov/lists/schedule-a-reports-revenues-expenditures-and-more#revenue-and-expenditure-reports->

Municipality	OPEB Trust
Rockland	Y
Rockport	Y
Rowe	N
Rowley	Y
Royalston	N
Russell	N
Rutland	Y
Salem	N
Salisbury	Y
Sandisfield	N
Sandwich	Y
Saugus	Y
Savoy	N
Scituate	Y
Seekonk	Y
Sharon	Y
Sheffield	N
Shelburne	Y
Sherborn	Y
Shirley	Y
Shrewsbury	Y
Shutesbury	Y
Somerset	Y
Somerville	Y
South Hadley	Y
Southampton	Y
Southborough	Y
Southbridge	Y
Southwick	Y
Spencer	N
Springfield	Y
Sterling	Y
Stockbridge	Y
Stoneham	N
Stoughton	Y
Stow	Y
Sturbridge	Y
Sudbury	Y
Sunderland	Y
Sutton	N
Swampscott	Y
Swansea	Y
Taunton	Y
Templeton	Y
Tewksbury	Y
Tisbury	Y
Tolland	N
Topsfield	Y
Townsend	N
Truro	Y

OPEB Trust Fund Participation by Municipality (2019)

<https://www.mass.gov/lists/schedule-a-reports-revenues-expenditures-and-more#revenue-and-expenditure-reports->

Municipality	OPEB Trust
Tyngsborough	Y
Tyringham	N
Upton	Y
Uxbridge	Y
Wakefield	Y
Wales	Y
Walpole	Y
Waltham	Y
Ware	Y
Wareham	Y
Warren	N
Warwick	N
Washington	N
Watertown	N
Wayland	Y
Webster	Y
Wellesley	Y
Wellfleet	Y
Wendell	N
Wenham	Y
West Boylston	N
West Bridgewater	Y
West Brookfield	Y
West Newbury	Y
West Springfield	Y
West Stockbridge	N
West Tisbury	N
Westborough	Y
Westfield	Y
Westford	Y
Westhampton	Y
Westminster	Y
Weston	Y
Westport	Y
Westwood	Y
Weymouth	Y
Whately	Y
Whitman	Y
Wilbraham	Y
Williamsburg	Y
Williamstown	Y
Wilmington	Y
Winchendon	Y
Winchester	Y
Windsor	Y
Winthrop	Y
Woburn	Y
Worcester	Y
Worthington	N
Wrentham	Y

OPEB Trust Fund Participation by Municipality (2019)

<https://www.mass.gov/lists/schedule-a-reports-revenues-expenditures-and-more#revenue-and-expenditure-reports->

Municipality	OPEB Trust
Yarmouth	Y

Select Board Minutes
Tuesday, October 6, 2020
7:00pm

The Select Board Regular Meeting was held virtually in accordance with the Governor's Executive Order Suspending Certain Provisions of the Open Meeting Law, G.L.c.30A. S.20.

Select Board participants:

Chair Alice von Loesecke, Rich Maiore, Kara Minar, Stu Sklar, Lucy Wallace, Rich Maiore

Town Department attendees:

Town Administrator Tim Bragan, Assistant Town Administrator/HR Director Marie Sobalvarro, Executive Assistant Julie Doucet, DPW Director Tim Kilhart

Update and next steps for the Ayer Road construction project

DPW Director Tim Kilhart shared the Roundabout Analysis done by TEC Engineers Corp. using the MassDOT SPICE (Safety Performance Intersection Control)/ICE Tool. Kilhart is seeking authorization from the board to submit the results to the state for their consideration. He explained 1,000 cars were added to the traffic volume in anticipation of future development. Kara Minar was surprised by the cost difference between an unsignalized stop-controlled intersection and a roundabout. Stu Sklar is hopeful the tool results indicating a reduction in crashes will support their case for a roundabout. Minar and Sklar are in agreement a roundabout is the best option to calm and slow traffic in this area. Alice von Loesecke asked Kilhart to include a message to the state asking them to review past studies on the roundabout with the SPICE tool results when making their decision.

By a roll call vote, Wallace – aye, Minar – aye, Maiore – aye, Sklar – aye, von Loesecke – aye, the board voted unanimously to submit report form TEC Engineers dated September 23, 2020 along with past studies done on Ayer Road with roundabout to the Department of Transportation (DOT) in Boston DOT for assessment of option they recommend.

Other Post-Employment Benefits (OPEB) Report

Assistant Town Administrator Marie Sobalvarro explained in developing the total OPEB Liability, various assumptions are made regarding future premium rates, mortality, retirement, disability and turnover rates. A comparison of the results of the current and prior measurements is made to determine how closely actual experience relates to expected. She noted the town's total OPEB liability has increased by \$7,000,000 however the recent changes with benefits did help. Sobalvarro explained the majority of the report parameters cannot be influenced as is the same for all communities in the commonwealth. Sobalvarro will conduct a community comparison to learn how other communities are handling their OPEB liability.

Minutes

By a roll call vote, Wallace – aye, Minar – aye, Maiore – aye, Sklar – aye, von Loesecke – aye, the board voted unanimously to approve minutes of 9/15, as presented.

Follow up from October Special Town Meeting

Bragan asked the board to vote to endorse the easement required for Article 1: National Grid easement. He explained the language is identical to the license they approved at a previous meeting. By a roll call vote, Wallace – aye, Minar – aye, Maiore – aye, Sklar – aye, von Loesecke – aye, the board voted unanimously to endorse easement to move National Grid pole out of driveway and onto the Bromfield Trustees property.

Bragan said for the next steps on Article 2: Bromfield House disposition the board will need to establish a charge and membership comprised of representatives from the Select Board, School Committee Bromfield Trustees, Historical Commission, Park & Recreation Commission and a citizen at large. The Assistant Town Administrator and School Superintendent will also serve on this working group.

Bragan said Article 3: Bromfield School Ramp will be moved forward by the School Committee and Article 4: Scada System upgrade will be facilitated by the DPW Director.

Bragan reported Article 5: Emergency Rental Assistance Program submitted by the Community Preservation Committee (CPC) will be a collaborative effort by the Municipal Affordable Housing Trust, Council on Aging Director and the Community and Economic Development Director.

Bragan said with the budget finalized the Finance Director will begin the process of setting the tax rate.

Town Administrator Report

Bragan reported on the following items:

- Testing at the Ryan Land well for PFAS has come back. The results are 0.640ppt and the Federal regulations are 70 ppt and the new State regulation are 20 ppt. The well is under the requirements.
- The Bromfield Trust Easement has been acted upon for the pole easement for the Bromfield driveway. With the passage of Article #1 of the October 3, 2020 STM the Select Board has to vote to approve the easement and sign it.
- The Capital Planning and Investment Committee started their FY22 process back in August and applications were due by October 1st. Two of these items need to be discussed and decisions made regarding official submission and they include the Old library Roof and the Hildreth House Phase 2.
- The financial update has the State revenue for September being down 1.4% which equals \$46 million less than last year. House Speaker DeLeo came out and estimated that the State has a \$4 billion to \$6 billion deficit caused by the pandemic. The Lottery is seeing some rebounding but not in all of its programs. There is greater indication that the State will not have a completed FY21 budget by the end of October.
- Bragan is putting together a group of people to work on the pole easement on Pond Road and the easement for the path on the inside of the Pond Road stone wall. Since Ms. Minar is the library Liaison she will be on this group as will a Library Rep, School rep, DPW Director, Bromfield Trust rep, and a Historical rep.
- Annual licensing is coming up and the Board needs to think about and discuss if they will be discounting any of the fees due to businesses not being able to use them or having limited use due to the pandemic.
- ABCC distributed an Advisory for Phase III, Step 2 communities.
- We received a 61A request for a portion of the Stone Land on South Shaker Road. This will be coming to the Board in November or sooner if possible.
- The Emergency Management Group is working on Halloween issues and is not seeing many positive options that won't draw large crowds to the event(s). Our traditional town center Halloween will not be able to happen due to the large crowds. Bob O'Shea has come up with ideas and they are being vetted and the HFA is planning some events and they are being reviewed by the BOH.
- Free Cash has been certified: \$1,465,588.

Resignation

The board recognized the resignation of Laura Bridges from the Commission on Disabilities

Review of budget calendar and finalize All Boards meeting date

The board decided on May 15th, 2021 for Annual Town Meeting and Wednesday, October 14th for the fall All Boards meeting. Departments/committees/boards and commissions will have an opportunity to review their priorities for the coming year with an emphasis on how they align with the Master Plan.

Presidential election warrant

By a roll call vote, Wallace – aye, Sklar – aye, Minar – aye, Maiore – aye, von Loesecke – aye, the board voted unanimously to endorse warrant for November 3, 2020 state and federal elections.

Review of fall goals

The board reviewed items scheduled for the fall and discussed when they should appear on an agenda.

- October 20th items: email proposals, town-wide fee review, policy on free cash, next steps on housing. Minar requested a follow up on the concerns voiced by residents in the Still River Village.
- November meetings: Transfer Station, appointment policy, tax title report, vacant/abandon property concerns, noise ordinance

Discuss Capital Planning & Investment Committee (CPIC) request for the old library roof

Lucy Wallace spoke to von Loesecke about initiating the CPIC process after speaking with members of Fivesparks. The Mass Cultural Council's Cultural Facilities Fund may be another funding source available to make the necessary repairs of the old library building given the current tenant. Requests require a match, in this case the town would be allocating funds to the potential project as well. Wallace submitted the CPIC request as a placeholder to make the deadline. She is aware the Select Board must vote on the submission. The board members agreed regardless of the ultimate use of this building a tight exterior envelope is necessary and the application should go forward.

Select Board Reports

Sklar reported the War Monument Restoration Committee has begun work on the World War II, Korean and Vietnam War memorial on the common. A veteran Recognition Application is available for residents interested in being included. Sklar said the new Commission on Disabilities would like to attend a Select Board meeting in November.

Kara Minar said the Park & Recreation Commission has a desire to meet with stakeholders on issues related to field maintenance. She reported the Energy Advisory Committee is asking the environmental assessment form be completed for the Ayer Rd construction project. Minar reported on the proposed closure of the Still River Post Office. She said residents in the area are hopeful there may be an opportunity for another location.

Lucy Wallace asked if the board is interested in meeting with the Climate Resiliency Working Group to hear about their action plan and the regional impact study. They decided on a meeting in November. She reported the Harvard Devens Jurisdiction Committee is also prepared to give an update to the board. They decided on the first meeting in December.

Alice von Loesecke reported the Capital Planning & Investment Committee has begun their question and answer process. She reported the school building project is currently on time and on budget.

The meeting was adjourned at 9:20pm.

Documents referenced:

SPICE Tool analysis – dated 9.23.2020
OPEB report – dated September 2020
Bridges resignation letter – dated 9.20.2020
Budget Calendar for FY22
Presidential warrant – dated 11.3.2020
Select Board – FY21 goals
CPIC old library roof request – dated 9.30.2020

Law Offices of
Nancy Catalini Chew
SPECIALIZING IN ELDER LAW AND ESTATE PLANNING

270 Ayer Road, Post Office Box 0667
Harvard, Massachusetts 01451
(978) 772-2442 telephone

Alternate meeting location:
10 Common Road
Ashby, MA 01431

September 25, 2020

VIA HAND DELIVERY

Ms. Julie Doucet, Executive Assistant
Harvard Select Board
13 Ayer Road
Harvard, MA01451

VIA HAND DELIVERY

Ms. Liz Allard, Land Use
Administrator/Conservation Agent
Harvard Conservation Commission
13 Ayer Road
Harvard, MA 01451

VIA HAND DELIVERY

Mr. Michael Morton, President
Harvard Conservation Trust
102 Prospect Hill Road
Harvard, MA 01451

VIA HAND DELIVERY

Ms. Carol Dearborn, Assistant Assessor
Harvard Board of Assessors
13 Ayer Road
Harvard, MA 01451

VIA HAND DELIVERY

Ms. Liz Allard, Land Use
Administrator/Conservation Agent
Harvard Planning Board
13 Ayer Road
Harvard, MA 01451

VIA HAND DELIVERY

Mr. Peter Dorward, Chair
Harvard Open Space Committee
13 Ayer Road
Harvard, MA 01451

NOTICE OF INTENT TO CONVERT TO OTHER USE
M.G.L. c. 61A, §14

Notice is hereby given by the Law Offices of Nancy Catalini Chew on behalf of the *Stone Realty Trust* and *The Robert and Frances Stone Family Revocable Trust*, for which Michael F. Molinaro is the sole and current Trustee, having an address of 20 S. Shaker Road, Harvard, MA 01451 and telephone number of (978) 857-8424, pursuant to the provisions of Section 14 of Chapter 61A, of the intent to convert a portion of land held by said Trusts from 61A to residential use.

Per the wishes of our clients, Robert and Frances Stone, now both deceased, and pursuant to *The Robert and Frances Stone Family Revocable Trust*, being the beneficial Trust of the *Stone Realty Trust* (**Attachments 1 and 2**), two (2) parcels of land located at 19 South Shaker Road, Harvard, Massachusetts are to be transferred to specific Devises as follows:

Per Article VII.E. of *The Robert Frances Stone Family Trust*, and as memorialized in a letter dated September 20, 2016 by David Outman, Executive Director of the Harvard Conservation Trust (HCT) (**Attachment 3**), the parcel containing approximately 19.0 +/- Acres of vacant land, for which is currently designated under Chapter 61A, and as described in a deed dated October 18, 1995 and recorded with the Worcester Southern District of Registry of Deeds in Book 17408, Page 1 (hereinafter referred to as the "Chapter 61A Back Lot") (**Attachment 4**), is to be distributed to HCT;

Per Article VII.F. *The Robert Frances Stone Family Trust*, the parcel containing approximately .78 +/- Acres of land and buildings thereon, and as described in a deed dated October 18, 1995 and recorded with said Deeds in Book 17408, Page 4 (hereinafter referred to the "House lot") (**Attachment 5**), is to be distributed to Michael Molinaro and Regina Molinaro.

In preparation of distributing these properties pursuant to the terms of said Trust, it was determined that the current septic system servicing the House Lot does not conform to current Title 5 standards, including but not limited to, setbacks needed for a new leach field. As a result, the HCT and the Molinaros have agreed to the following resolution:

HCT has renounced and disclaimed a portion of the Chapter 61A Back Lot, containing approximately 50,404 +/- Sq. Ft., more particularly described as "Parcel A" on a plan entitled "Plan of Land in Harvard, Mass. Owned By Stone Realty Trust, Scale 1"= 20', September , 2020, David E. Ross Associates, Inc., Civil Engineers – Land Surveyors, Environmental Consultants, P.O. 795-6 Lancaster County Road, Harvard, MA 01451, (Tel. No. 978-772-8232), Sheet 1 of 1, Plan No. L-14086" (hereinafter referred to the "Parcel A Plan") (**See Attachments 6 and 7**), in order for said Parcel A to pass to the Molinaros instead, as alternate beneficiaries, and thus conform to their Title 5 needs.

On behalf of the Trust, I respectfully request that the Town decline to exercise its right of first refusal prior to the expiration of their right to do so, and allow the conversion of Parcel A from Chapter 61A to residential use so that it can be combined with the House Lot. This will leave the remaining 18 +/- Acres of the Chapter 61A Back Lot in Chapter.

Additionally, I am respectfully requesting that the Select Board review and approve this request, waiving the Town's right of first refusal, at their **October 6, 2020** meeting so that the Trustee may proceed with Planning Board review and approval of the said Parcel A Plan. The Parcel A Plan was filed with the Planning Board on September 8, 2020. On September 17, 2020, the Trustee requested an extension of the Planning Board's 21-day time to review said Parcel A Plan to their **October 19, 2020** meeting. They have granted the extension, pending the Town's review and waiving of their right of first refusal.

In anticipation of the requested Town's waiver of right of first refusal and other requisite Town approvals, HCT and the Trustee have scheduled a tentative closing/transfer of title of the proposed

newly divided parcels on **Friday, October 23, 2020**, for which two (2) new deeds will be recorded with said Deeds.

Should you require additional information, my office represents the Trusts and is assisting the Trustee with the administration of the said Trusts and this *Notice of Intent* submission. Please direct all communications moving forward regarding this matter to my office and specifically to the attention of Sr. Paralegal, Angela M. Donahue, who can be reached at 978-772-2442, ext. 5 or at angela@attychew.com (please copy me to any emails at attychew@attychew.com).

Thank you for your time and consideration of this matter.

Sincerely,

Nancy Catalini Chew, Esq.



Attorney for Stone Realty Trust
The Robert and Frances Stone Family Revocable Trust,
Michael F. Molinaro, Trustee

cc: Michael F. Molinaro, Trustee

**FOURTH AMENDMENT TO
THE ROBERT AND FRANCES STONE FAMILY REVOCABLE TRUST**

I, **Frances P. Stone**, sole surviving Grantor and sole remaining Trustee of *The Robert and Frances Stone Family Revocable Trust*, dated October 18, 1995, amended by First Amendment dated September 26, 2011, and by Second Amendment dated September 5, 2013, and by Third Amendment dated February 12, 2016, given the death of Robert Stone, and pursuant to the authority granted in Article II of said Trust, hereby revoke subparagraphs A. through F. of Article VII in their entirety, inclusive, and substitute therefor the following:

A.

B.

REDACTED

C.

D.]


E. The Grantors' remaining undeveloped real estate acreage in said Harvard not otherwise devised pursuant to subparagraph D. immediately hereinabove to

said **Harvard Conservation Trust**, or its successor-in-interest, for its unrestricted use, in hopes that the undeveloped real estate may remain as open space or agricultural/farming usage.

F. The rest, residue, and remainder of the Trust Property equally to the Grantors' said friends, **Michael Molinaro and Regina Molinaro**, or to the survivor of them, but granting a power of appointment to both of them (or to the survivor of them, or the last to be legal competent, as the case may be), to assign any devise intended to either/both of them pursuant to this Article VII to a grantor trust that may be hereafter created for the benefit of either/both of them, provided such assignment is duly notarized and references this power of appointment specifically in such assignment.

In all other respects, including but not limited to the remainder of said Article VII as amended, said Trust is hereby ratified and confirmed.

Executed as a sealed instrument, this twenty-fourth day of April, 2019.




Frances P. Stone,
Grantor and Trustee

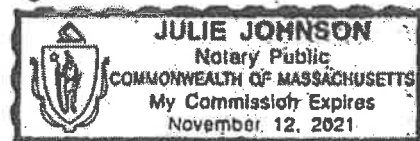
COMMONWEALTH OF MASSACHUSETTS

Worcester, ss.

On this twenty-fourth day of April, 2019, before me, the undersigned Notary Public, personally appeared Frances P. Stone, proved to me through satisfactory evidence of identification, which was personal knowledge, to be the person whose name is signed on the preceding or attached document, and acknowledged to me that she signed it voluntarily for its stated purpose.



Julie Johnson, Notary Public
My commission expires 11/12/2021



STONE REALTY TRUST
SCHEDULE OF BENEFICIARIES

The Beneficiaries of the above referenced trust created on this day and the percentage of ownership thereof are as follows:

ROBERT STONE and FRANCES P. STONE, and any successors, as Trustee of "THE ROBERT AND FRANCES STONE FAMILY REVOCABLE TRUST," created by ROBERT STONE and FRANCES P. STONE, as Grantors, on October 18, 1995: One Hundred Percent (100%);

WITNESS the hands and seals of ROBERT STONE and FRANCES P. STONE, as Trustee of STONE REALTY TRUST, and the hands and seals of ROBERT STONE and FRANCES P. STONE, as Trustee of THE ROBERT AND FRANCES STONE FAMILY REVOCABLE TRUST, the beneficiary thereof, on this 18 day of October, 1995.

[Signature]
Witness

[Signature] (L.S.)
ROBERT STONE, Trustee hereof

[Signature]
Witness

[Signature] (L.S.)
FRANCES P. STONE, Trustee hereof

[Signature] (L.S.)
FRANCES P. STONE,
Trustee/Beneficiary

[Signature] (L.S.)
ROBERT STONE, Trustee/Beneficiary

COMMONWEALTH OF MASSACHUSETTS

County of Middlesex, ss:

Date: October 18, 1995

Then personally appeared the above named ROBERT STONE and FRANCES P. STONE, and acknowledged the foregoing to be their free act and deed, before me.

[Signature]
Stephen C. Olsson, NOTARY PUBLIC
My Commission Expires: August 16, 2002

September 20, 2016

Dear Bob,

Thank you for inviting me and Will to your home last Thursday to talk about conservation and the future of your property on South Shaker Road. It has been nice getting to know you and a bit of the history of your land during our various conversations over the past year. The fact that your fields remain productive farmland to this day is a testament to your family's good stewardship of the land over multiple generations, and to the quality of the soils in these fields.

From our conversations, I know you have been considering conservation options as part of your estate planning. However, Thursday was the first time you mentioned the desire to gift your land (excluding the house and a 1.5 acre lot) to the Harvard Conservation Trust as a bequest. I understand this is only your latest thinking, and that "things can change," but this gesture is extremely generous – thank you! Gifting your land to the Trust would be a tremendous legacy for your family and the people of Harvard. If I understood correctly, your desire is to gift the land to the Harvard Conservation Trust to ensure:

1. It is never developed and built out with houses or commercial buildings
2. It remains as open fields, preferably in active/productive agricultural use
3. The Stone family name is memorialized and forever tied to this land

As a private land trust established to preserve the unique character and natural resources of Harvard, the Harvard Conservation Trust is well suited to carry out these wishes. Ultimately, however, it is your estate documents that will control what happens to the property in the future. I understand you and Fran are working with Nancy Chew to make any necessary changes to the documents to meet these wishes for the future of your property. As mentioned, please feel free to contact me any time if there is something I can do to assist you or Nancy with this matter. I can be reached at (978) 846-8780, or by email at doutman@harvardconservationtrust.org. As requested, the Trust will certainly keep this matter confidential until you direct otherwise.

I look forward to the next time we meet, and learning more about the history of your land and the Stone family. Until then, please take care, and do not hesitate to call with any questions or requests.

Sincerely,



David Outman

Executive Director

Cc: Nancy Chew, Esq.
Will Stevenson

Our Land. Our Legacy.



I, ROBERT K. STONE,
of Harvard,

Worcester County, Massachusetts,

being ~~un~~married, for consideration paid, and in full consideration of One Dollar (\$1.00)

grant to ROBERT STONE and FRANCES P. STONE, Trustees under a Declaration of Trust entitled STONE REALTY TRUST dated October 18, 1995 and recorded herewith of Harvard, Massachusetts with quitclaim covenants

~~the~~ Four (4) certain parcels of land, with the buildings thereon, situated in Harvard in the County of Worcester and bounded and described as follows:
[Description and encumbrances, if any]

FOR DESCRIPTION OF PROPERTY SEE EXHIBIT A ATTACHED
HERETO AND MADE A PART HEREOF

LOCATION OF PROPERTY: 19 S. Shaker Rd., Harvard, MA
ADDRESS OF GRANTEE: Same

Witness my hand and seal this 18th day of October, 1995

Robert K. Stone
ROBERT K. STONE

The Commonwealth of Massachusetts

Middlesex, ss.

October 18, 1995

Then personally appeared the above named ROBERT K. STONE
and acknowledged the foregoing instrument to be his

free act and deed before me

[Signature]
STEPHEN C. OLSSON, Notary Public — Justice of the Peace

My commission expires August 16, 2002

(* Individual — Joint Tenants — Tenants in Common.)

CHAPTER 183 SEC. 6 AS AMENDED BY CHAPTER 497 of 1969

Every deed presented for record shall contain or have endorsed upon it the full name, residence and post office address of the grantee and a recital of the amount of the full consideration thereof in dollars or the nature of the other consideration therefor, if not delivered for a specific monetary sum. The full consideration shall mean the total price for the conveyance without deduction for any liens or encumbrances assumed by the grantee or remaining thereon. All such endorsements and recitals shall be recorded as part of the deed. Failure to comply with this section shall not affect the validity of any deed. No register of deeds shall accept a deed for recording unless it is in compliance with the requirements of this section.

*Not. Atty. Stephen Olsson
204 W. Main St.
Worcester 01760*

95 OCT 23 AM 9:31

EXHIBIT A

A certain piece of meadow land bounded;

BEGINNING at the Southeasterly corner thereof at a brook and by land of Phelps;

THENCE running Northwesterly and westerly upon an irregular course by land of Phelps to a stone bound at land of Hapgood and Maynard;

THENCE running Southerly by land of Hapgood and Maynard to the said brook;

THENCE running Easterly by said brook to the point of beginning.

A certain parcel of land situated at the junction of the County Road running through the Old Mill District to Ayer with the Shaker Village Road, so-called, running from the Old Mill District to Littleton, and bounded:

BEGINNING at the Southwesterly corner thereof at the said junction;

THENCE running Northerly by the easterly side of said County Road six (6) rods to land formerly owned by Nahum Stone and Elbridge Stone, as tenants in common;

THENCE running Easterly by said land formerly owned by Nahum Stone and Elbridge Stone nineteen (19) rods;

THENCE running Southerly by said land formerly owned by Nahum Stone and Elbridge Stone six (6) rods to said Shaker Village Road;

THENCE running westerly by said Shaker Village Road, nineteen (19) rods to the point of beginning.

A certain parcel of woodland containing about three (3) acres situated on the southerly side of the Shaker Village Road, so-called, running from the Old Mill District to Littleton, and bounded:

BEGINNING at the northwesterly corner of the premises at a point on the southerly side of Shaker Village Road;

THENCE running southerly along a stone wall by land supposed to be of one Webber fifteen (15) rods;

THENCE running easterly by land supposed to be of said Webber to a stone bound thirty (30) rods;

THENCE running northerly to said Shaker Village Road to a point supposed to be marked by a stone bound ten (10) rods;

THENCE running westerly by said Shaker Village Road thirty-five (35) rods to the point of beginning.

Also a certain piece or parcel of land bounded:

BEGINNING at the northwesterly corner thereof at the County Road running through the Old Mill District to Ayer, by land of Clara E. Davis;

THENCE running easterly by said land of said Davis about fifty-nine (59) rods, more or less;

THENCE running Southeasterly by said land of said Davis about seventy-three and one-half ($73\frac{1}{2}$) rods; more or less, to land of Phelps;

THENCE running southerly by land of said Phelps about seventy-eight (78) feet, more or less, to the Shaker Village Road, which runs from the Old Mill District to Littleton;

THENCE running westerly by land mentioned road about one hundred three and one-fifth ($103\frac{1}{5}$) rods, more or less, to land formerly of Nahum Stone, deceased;

THENCE running Northerly by said land formerly of Nahum Stone, six (6) rods;

THENCE running westerly by said land formerly of Nahum Stone, nineteen (19) rods to the said County Road;

THENCE running northerly by said County Road about thirty and $\frac{3}{4}$ ($30\frac{3}{4}$) rods, more or less to point of beginning, be all of said measurements in all said parcels more or less or however otherwise said premises may be bounded or described and being the same premises conveyed by Eugene W. Stone and Arthur U. Stone.

MEANING AND INTENDING to convey the same premises described in Deed of Guy J. Stone dated October 7, 1954 and recorded with Worcester District Deeds on February 13, 1962, Book 4261, Page 284.

ATTEST: WORC. Anthony J. Viglietti, Register

AYER RD

Location AYER RD

Mblu 5/70/11

Acct# 1250050007000000

Owner STONE, ROBERT & FRANCES P

Assessment \$2,700

Appraisal \$561,500

PID 244

Building Count 1

Current Value

Appraisal			
Valuation Year	Improvements	Land	Total
2020	\$0	\$561,500	\$561,500

Assessment			
Valuation Year	Improvements	Land	Total
2020	\$0	\$2,700	\$2,700

Owner of Record

Owner STONE, ROBERT & FRANCES P
 Co-Owner STONE REALTY TRUST
 Address 19 SOUTH SHAKER RD
 HARVARD, MA 01451

Sale Price \$1
 Certificate
 Book & Page 17408/ 1
 Sale Date 10/23/1995
 Instrument 1A

Ownership History

Ownership History					
Owner	Sale Price	Certificate	Book & Page	Instrument	Sale Date
STONE, ROBERT & FRANCES P	\$1		17408/ 1	1A	10/23/1995
STONE, ROBERT K	\$0		4261/ 284		02/13/1962

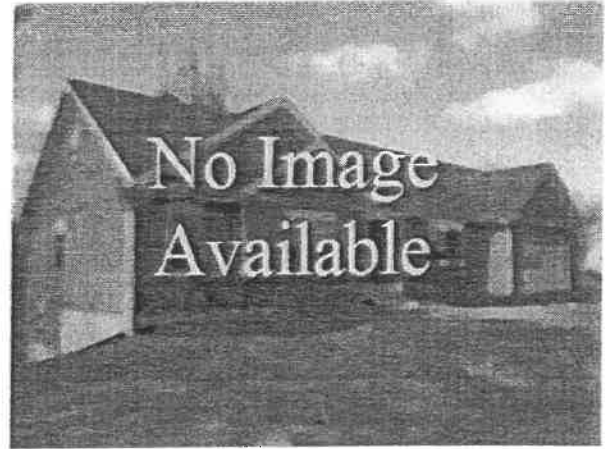
Building Information

Building 1 : Section 1

Year Built:
 Living Area: 0
 Replacement Cost: \$0
 Building Percent Good:

Replacement Cost
Less Depreciation: \$0

Building Photo



(<http://images.vgsi.com/photos/HarvardMAPhotos//default.jpg>)

Building Layout

(http://images.vgsi.com/photos/HarvardMAPhotos//Sketches/244_2080.jpg)

Building Sub-Areas (sq ft)	Legend
No Data for Building Sub-Areas	

Building Attributes	
Field	Description
Style	Vacant
Model	
Grade:	
Stories:	
Occupancy	
Exterior Wall 1	
Exterior Wall 2	
Roof Structure:	
Roof Cover	
Interior Wall 1	
Interior Wall 2	
Interior Flr 1	
Interior Flr 2	
Heat Fuel	
Heat Type:	
AC Type:	
Total Bedrooms:	
Total Bthrms:	
Total Half Baths:	
Total Xtra Fixtrs:	
Total Rooms:	
Bath Style:	
Kitchen Style:	
# of Kitchens	
Fireplaces	

Extra Features

Extra Features	Legend
No Data for Extra Features	

Land

Land Use

Use Code 7130
Description FIELD CRPS
Zone C
Neighborhood 20

Land Line Valuation

Size (Acres) 19
Frontage
Depth
Assessed Value \$2,700

Outbuildings

Outbuildings	Legend
No Data for Outbuildings	

Valuation History

Appraisal			
Valuation Year	Improvements	Land	Total
2020	\$0	\$561,500	\$561,500
2019	\$0	\$561,500	\$561,500
2018	\$0	\$561,500	\$561,500

Assessment			
Valuation Year	Improvements	Land	Total
2020	\$0	\$2,700	\$2,700
2019	\$0	\$2,600	\$2,600
2018	\$0	\$2,700	\$2,700

We, ROBERT K. STONE AND FRANCES P. STONE, husband and wife, as tenants by the entirety,
of Harvard, Worcester County, Massachusetts,

being ~~un~~married, for consideration paid, and in full consideration of One Dollar (\$1.00)

grant to ROBERT STONE and FRANCES P. STONE, Trustees under a Declaration of *
trust entitled STONE REALTY TRUST dated October 18, 1995 and recorded herewith
of Harvard, Worcester County, Massachusetts with quitclaim covenants

~~DESCRIBE~~ A certain parcel of land with the buildings thereon in said Harvard bounded
and described as follows:

[Description and encumbrances, if any]

FOR DESCRIPTION OF PROPERTY SEE EXHIBIT A ATTACHED
HERETO AND MADE A PART HEREOF

95 OCT 23 AM 9:31

LOCATION OF PROPERTY: 19 S. Shaker Rd., Harvard, MA
ADDRESS OF GRANTEE: 19 S. Shaker Rd., Harvard, MA

Witness our hands and seal this 18th day of October, 1995

ROBERT K. STONE

FRANCES P. STONE

The Commonwealth of Massachusetts

Middlesex, ss. October 18, 1995

Then personally appeared the above named ROBERT K. STONE and FRANCES P. STONE
and acknowledged the foregoing instrument to be their free act and deed before me

STEPHEN C. OLSSON, Notary Public — Justice of the Peace
My commission expires August 16, 2002

(* Individual — Joint Tenants — Tenants in Common.)

CHAPTER 183 SEC. 6 AS AMENDED BY CHAPTER 497 of 1969
Every deed presented for record shall contain or have endorsed upon it the full name, residence and post office address of the grantee and a recital of the amount of the full consideration thereof in dollars or the nature of the other consideration therefor, if not delivered for a specific monetary sum. The full consideration shall mean the total price for the conveyance without deduction for any liens or encumbrances assumed by the grantee or remaining thereon. All such endorsements and recitals shall be recorded as part of the deed. Failure to comply with this section shall not affect the validity of any deed. No register of deeds shall accept a deed for recording unless it is in compliance with the requirements of this section.

Mad: Atty. Stephen Olsson
264 N. Main St
Merrick 01760

EXHIBIT A

Beginning at a stone bound on the Northerly side of Shaker Road, said bound being located approximately 850 feet East of the Westerly side of the Ayer-Harvard Road, so called;

Thence Northerly 170 feet, more or less, to a stone bound;

Thence Easterly 200 feet, more or less, to a stone bound;

Thence Southerly 170 feet, more or less, to a stone bound at the Northerly side of Shaker Road;

Thence by the said Northerly side of Shaker Road 200 feet more or less to the point of beginning;

The consideration for this conveyance is less than One Hundred (\$100.00) Dollars.

Being the same premises conveyed to the Grantors by deed of Robert K. Stone dated July 17, 1968 and recorded with Worcester District Registry of Deeds on August 24, 1977, Book 6267, Page 328.

ATTEST: WORC. Anthony J. Viglietti, Register

19 SOUTH SHAKER RD

Location 19 SOUTH SHAKER RD

Mblu 5/ 69/ 11

Acct# 1250050006900000

Owner STONE REALTY TR

Assessment \$271,200

Appraisal \$271,200

PID 243

Building Count 1

Current Value

Appraisal			
Valuation Year	Improvements	Land	Total
2020	\$72,200	\$199,000	\$271,200

Assessment			
Valuation Year	Improvements	Land	Total
2020	\$72,200	\$199,000	\$271,200

Owner of Record

Owner STONE REALTY TR
Co-Owner STONE, ROBERT K & FRANCES P
Address 19 SOUTH SHAKER RD
HARVARD, MA 01451

Sale Price \$1
Certificate
Book & Page 17408/ 4
Sale Date 10/23/1995
Instrument 1A

Ownership History

Ownership History					
Owner	Sale Price	Certificate	Book & Page	Instrument	Sale Date
STONE REALTY TR	\$1		17408/ 4	1A	10/23/1995
STONE, ROBERT K & FRANCES P	\$0		6267/ 328		08/24/1977

Building Information

Building 1 : Section 1

Year Built: 1954
Living Area: 1,088
Replacement Cost: \$168,924
Building Percent Good: 40
Replacement Cost
Less Depreciation: \$67,600

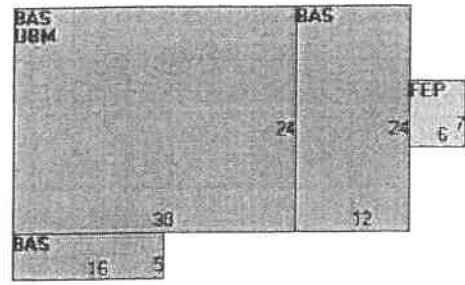
Building Photo

 Building Photo
(<http://images.vgsi.com/photos/HarvardMAPhotos/A00\00\61\43.jpg>)

Building Layout

Building Attributes

Field	Description
Style	Ranch
Model	Residential
Grade:	Average
Stories:	1.00
Occupancy	1
Exterior Wall 1	Asbest Shingle
Exterior Wall 2	
Roof Structure:	Gable/Hip
Roof Cover	Asph/F Gls/Cmp
Interior Wall 1	Drywall
Interior Wall 2	
Interior Fir 1	Hardwood
Interior Fir 2	
Heat Fuel	Oil
Heat Type:	Hot Water
AC Type:	None
Total Bedrooms:	2 Bedrooms
Total Bthrms:	1
Total Half Baths:	0
Total Xtra Fixtrs:	0
Total Rooms:	5
Bath Style:	Average
Kitchen Style:	Average
# of Kitchens	1
Fireplaces	1



(http://images.vgsi.com/photos/HarvardMAPhotos/Sketches/243_168.jpg)

Building Sub-Areas (sq ft)		Legend	
Code	Description	Gross Area	Living Area
BAS	First Floor	1,088	1,088
FEP	Porch, Enclosed, Finished	42	0
UBM	Basement, Unfinished	720	0
		1,850	1,088

Extra Features

Extra Features	Legend
No Data for Extra Features	

Land

Land Use

Use Code	1010
Description	Single Fam
Zone	AR
Neighborhood	30
Alt Land Appr	No
Category	

Land Line Valuation

Size (Acres)	0.78
Frontage	
Depth	
Assessed Value	\$199,000
Appraised Value	\$199,000

Outbuildings

Outbuildings						Legend
Code	Description	Sub Code	Sub Description	Size	Value	Bldg #
FGR1	Garage-Avg			400 S.F.	\$4,600	1

Valuation History

Appraisal			
Valuation Year	Improvements	Land	Total
2020	\$72,200	\$199,000	\$271,200
2019	\$54,500	\$199,000	\$253,500
2018	\$66,500	\$199,000	\$265,500

Assessment			
Valuation Year	Improvements	Land	Total
2020	\$72,200	\$199,000	\$271,200
2019	\$54,500	\$199,000	\$253,500
2018	\$66,500	\$199,000	\$265,500

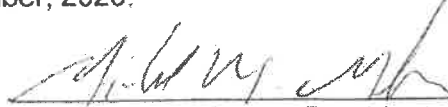
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DISCLAIMER

We, **Michael W.S. Morton**, President, of the **Harvard Conservation Trust**, the undersigned, being duly authorized by a resolution voted at a lawfully-called meeting of said Harvard Conservation Trust to sign on behalf of said Harvard Conservation Trust and to effectuate this disclaimer to certain land devised to said Harvard Conservation Trust by *Stone Realty Trust*, do hereby irrevocably renounce and disclaim all right, title, and interest in and to Parcel "A" as shown on a plan of land entitled "Plan of Land in Harvard, Mass., owned by Stone Realty Trust, scale 1" = 20', surveyed by David E. Ross Associates, Inc., and dated September, 2020" (copy of which attached hereto and incorporated by reference), said plan soon to be recorded with the Worcester South Registry of Deeds. Said Parcel "A" being only a portion of the land specifically devised to us by said Trust, and the only portion we hereby disclaim. See also deed dated October 18, 1995, recorded with said Deeds Book 17408, Page 1.

THIS SPACE BELOW INTENTIONALLY LEFT BLANK.

I, whose name is signed on this document, acknowledge that I sign it voluntarily for its stated purpose, this seventeenth day of September, 2020.

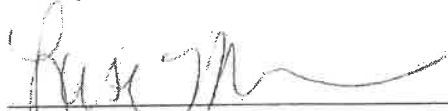


Michael W.S. Morton, President
Harvard Conservation Trust

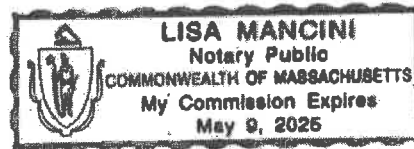
COMMONWEALTH OF MASSACHUSETTS

Worcester, ss:

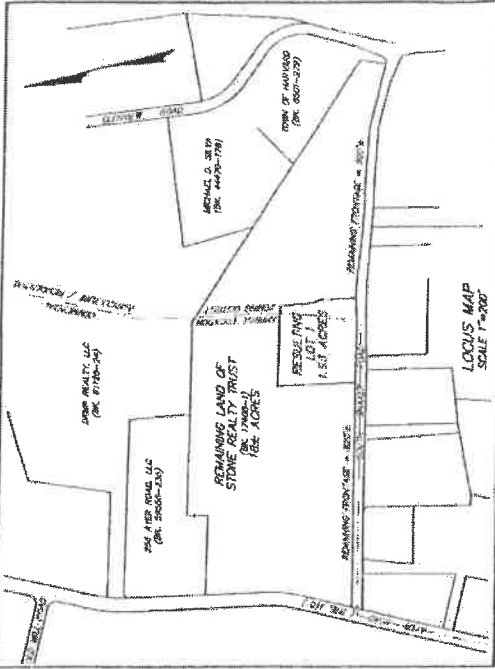
On this this seventeenth day of September, 2020, before me, the undersigned Notary Public, personally appeared Michael W.S. Morton, President, proved to me through satisfactory evidence of identification, which was a government-issued photo identification, to be the person whose name was signed on the preceding document in my presence, and acknowledged to me that he signed it voluntarily for its stated purpose.



Notary Public: Lisa Mancini
My commission expires: 05/09/2025



Attachment 7



THE PLANNING BOARD'S APPROVAL OF THIS PLAN DOES NOT CONSTITUTE AN ENDORSEMENT OF THE PROJECT OR A GUARANTEE OF THE ACCURACY OF THE INFORMATION CONTAINED HEREIN. THE BOARD IS NOT RESPONSIBLE FOR THE COST OF THIS PLAN OR FOR ANY DAMAGES TO THE PROPERTY OR TO THE PERSONS OR PROPERTY OF ANY OTHER PERSONS ARISING FROM THE USE OF THIS PLAN.

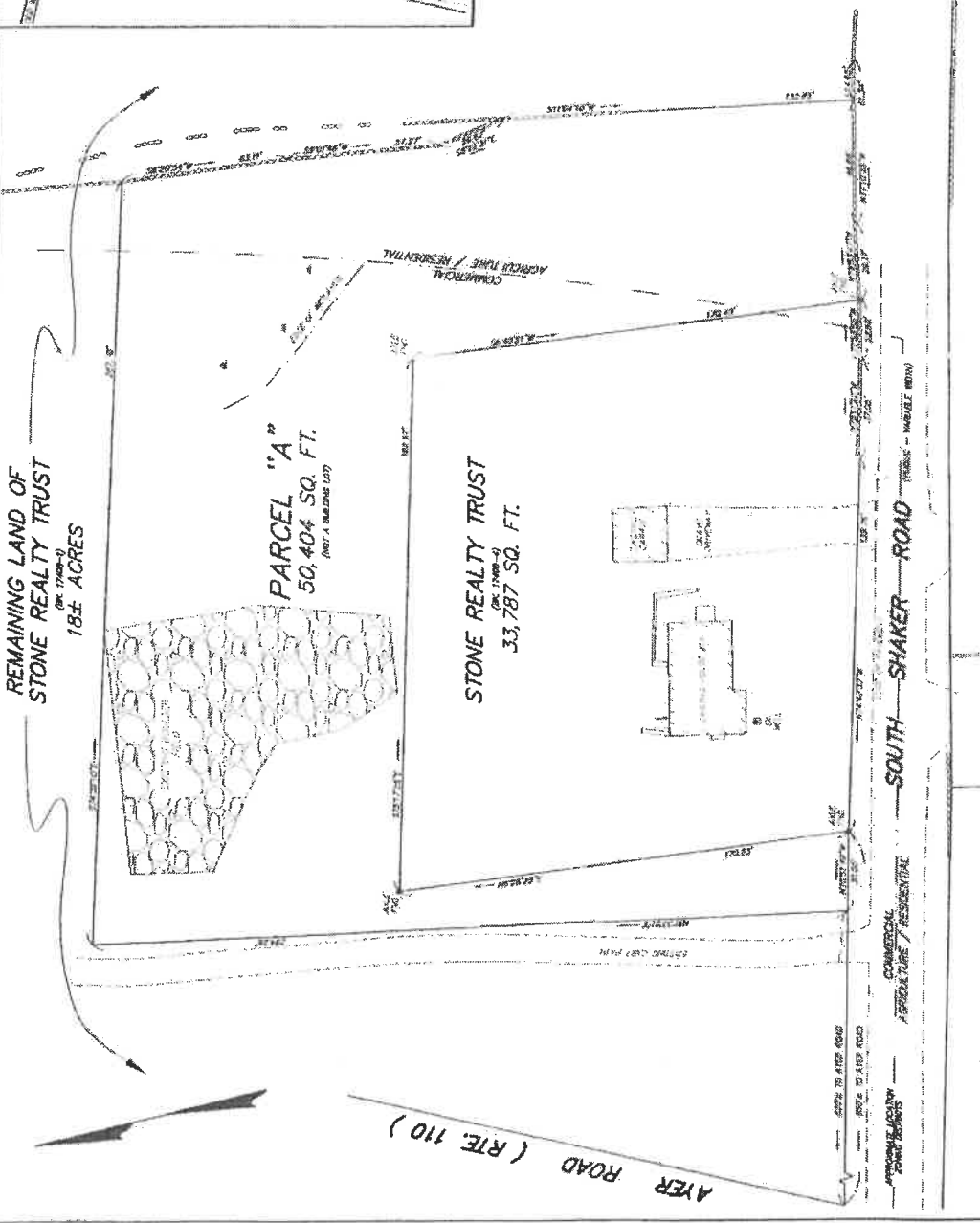
RECORD OWNER
STONE REALTY TRUST
100 HARVARD ROAD
HARVARD, MA 01451
ASSESSOR'S MAP 3 PARCELS 83

PLAN OF LAND IN
Harvard, Mass.
OWNED BY
Stone Realty Trust
David E. Ross Associates, Inc.
ONE BROADWAY, 10TH FLOOR
ENVIRONMENTAL COUNTY RD, HARVARD, MA 01451
PHONE NO. 978-772-0232
FAX NO. 978-772-0232
DATE: SEPTEMBER, 2022
SCALE: 1"=200'

SCALE: 1"=200'

1. VERIFY THAT THIS PLAN CONFORMS WITH THE PLAN AND REGULATIONS OF THE REGISTER OF DEEDS.

DATE: _____



NOTE:

- PARCEL "A" IS A PORTION OF LAND DESCRIBED IN DEED (PK. 17408-1) TO STONE REALTY TRUST.
- PARCEL "A" IS NOT A BUILDING LOT.
- PARCEL "A" IS TO BE CONVEYED TO AND AMENDED WITH THE JOINDERMENT AND PARTITIONING OF LAND AND ONE-WAYED LOT (LOT 1) OF SOUTH SHAKER ROAD BEING FACTORY BLK.

SUPP. USE CALC. PK. 17408-1 AND 17408-2

Harvard Planning Board

APPROVAL UNDER SUBDIVISION CONTROL LAW NOT REQUIRED
CH. 41A, § 81-P, D.M.P.

DATE: _____



Town of Harvard Weekly Pay Rate Comparison 6/1/21

MNHG Plan Name FY21	24 Pay Weekly Deduction	MIIA Plan Name FY22	24 Pay Weekly Deduction
Actives			
Harvard Pilgrim HMO - Ind	\$141.00	HMO Blue NE \$300 Deductible-Ind	\$123.16
Harvard Pilgrim HMO - Fam	\$370.65	HMO Blue NE \$300 Deductible-Fam	\$334.35
Harvard Pilgrim PPO - Ind	\$515.75	PPO Blue Care Elect \$300 Ded- Ind	\$256.58
Harvard Pilgrim PPO - Fam	\$1,361.75	PPO Blue Care Elect \$300 Ded- Fam	\$696.56
Fallon Select - Ind	\$112.35	HMO Blue NE \$300 Deductible-Ind	\$123.16
Fallon Select - Fam	\$299.85	HMO Blue NE \$300 Deductible-Fam	\$334.35
Fallon Direct - Ind	\$104.55	HMO Blue Select \$300 Ded- Ind	\$107.15
Fallon Direct - Fam	\$279.45	HMO Blue Select \$300 Ded- Fam	\$290.89
Tufts HMO - Ind	\$130.95	HMO Blue NE \$300 Deductible-Ind	\$123.16
Tufts HMO - Fam	\$355.50	HMO Blue NE \$300 Deductible-Fam	\$334.35
Tufts POS - Ind	\$608.00	PPO Blue Care Elect \$300 Ded- Ind	\$256.58
Tufts POS - Fam	\$1,604.00	PPO Blue Care Elect \$300 Ded- Fam	\$696.56
Retirees			
	Monthly		Monthly
Tufts Medicae Preferred	\$129.00		\$112.71
Tufts Medicare Advantage	\$98.10		\$103.37
Fallon Medical Plus	\$68.40		\$103.37

***All MNHG Active rates are before FY22 renewal increases.**
****All MNHG Retiree rates are for CY20 and are due to change CY21.**



Town Of Harvard Rate Comparison for 6/1/21

Plan Name	Enrollment	FY21 MNHG Rate	FY21 MNHG Increase	FY22 MIIA Rate	FY22 MIIA difference	MNHG Monthly Premium	MIIA Monthly Premium
ACTIVES							
Harvard Pilgrim HMO - Ind	13	\$940.00	3.5%	\$821.06	-10.41%	\$12,220.00	\$10,673.78
Harvard Pilgrim HMO - Fam	18	\$2,471.00		\$2,228.99		\$44,478.00	\$40,121.82
Harvard Pilgrim PPO - Ind		\$2,063.00	5%	\$1,026.32	-49.15%	\$0.00	\$0.00
Harvard Pilgrim PPO - Fam		\$5,447.00		\$2,786.23		\$0.00	\$0.00
Fallon Select - Ind	23	\$749.00		\$821.06		\$17,227.00	\$18,884.38
Fallon Select - Fam	48	\$1,999.00	6.5%	\$2,228.99	11.10%	\$95,952.00	\$106,991.52
Fallon Direct - Ind	8	\$697.00		\$714.32		\$5,576.00	\$5,714.56
Fallon Direct - Fam	9	\$1,863.00	6.5%	\$1,939.22	3.75%	\$16,767.00	\$17,452.98
Tufts HMO - Ind	28	\$873.00		\$821.06		\$24,444.00	\$22,989.68
Tufts HMO - Fam	32	\$2,370.00	1.5%	\$2,228.99	-5.95%	\$75,840.00	\$71,327.68
Tufts POS - Ind		\$2,432.00		\$1,026.32		\$0.00	\$0.00
Tufts POS - Fam		\$6,416.00	5%	\$2,786.23	-59.84%	\$0.00	\$0.00

Retirees

Tufts Medicare Preferred Plus	115	\$430.00	0%	\$375.69	-12.63%	\$49,450.00	\$43,204.35
Tufts Medicare Advantage	26	\$327.00	3.2%	\$344.58	5.38%	\$8,502.00	\$8,959.08
Fallon Medical Plus Premier	1	\$228.00	New	\$344.58	51.13%	\$228.00	\$344.58

Total Monthly Cost	\$350,684.00	\$346,664.41
Total Annual Cost	\$4,208,208.00	\$4,159,972.92
Total Annual Difference		(\$48,235.08)
Town Share Annual Difference from MNHG		(\$33,764.56)
EE Share Annual Difference from MNHG		(\$14,470.52)

*Based on active & retirees 70/30

**PPO/POS based on 50/50

Updated 08/24/2020



Town of Harvard

13 Ayer Road

Phone: (978) 456-4100

Volunteer Form

Good Government Starts with You

Date Submitted: October 5, 2020

Name: Michelle D Catalina

Home Address: 37 Old Littleton Road
Harvard, MA

Mailing Address: 37 Old Littleton Rd
Harvard

Phone Number(s):

Email Address: shelbycatalina@gmail.com

Current Occupation/Employer: Scientist / EMD Serono

Have you previously been a member of a Board, Committee or Commission (either in the Town of Harvard or elsewhere)? Yes

If yes, please list the Board name and your approximate dates of service:

Economic Development Analysis Team 2009 - 2010

Harvard Planning Board 2010 - Dec. 2012; Nov. 2014 - April 2018

Community Preservation Committee Appointed by PB during PB tenure; Appointed as citizen
Sept 2019

Are you a registered voter? Yes

Do you, your spouse, or your employer have any current or potential business relationship with the Town of Harvard that could create a conflict of interest? No

If YES, please describe the possible conflict:

Narrative:

Board(s) / Committee(s): ___ MUNICIPAL AFFORDABLE HOUSING TRUST

TOWN OF HARVARD

VOLUNTEER APPLICATION (12/02/2008)



Thank you for your interest in serving the town of Harvard. Please complete this application to be kept informed of volunteer opportunities and/or to apply for a specific position or fill a vacancy when one occurs. You may be also be contacted based on your stated areas of interest for other opportunities to volunteer. Your application will be kept on file for 3 years.

Date of Application: 4/22/2019

Applicant Information:

Name: Didi Chadran

Address: 206 Stow Road

Home/Work Phone # _ **obile Phone#** ⁹

Email Address: dunia.deeds@gmail.com

Indicate below which Board(s) or Committee(s) are of interest to you:

Community Preservation Committee MAHT

Have you previously been a member of a Board, Committee or Commission (either in Harvard or elsewhere)? If so, please list the Board name and your approximate dates of service:

CPC 5/2012-Present, Master Plan Steering Committee 3/2014-3/2016

Do you have any time restrictions?

YES

NO

Are you a registered voter?

YES

NO

Please list your present occupation and employer (you may also attach your résumé or CV)

Product & Solution Marketing Manager, Atonix Digital

Do you, your spouse, or your employer have any current or potential business relationship with the Town of Harvard that could create a conflict of interest? (If YES, please describe the possible conflict) No.

Please outline any education, special training or other areas of interest you have that may be relevant to the appointment sought.

No specialized training or education, apart from State Ethics Training and seven years on the CPC, five as Committee Chair.

Received by Town of Harvard 4.22.2019 updated 10/2020

Processed by JD on

4.22.2019

Return to: Town Of Harvard, 13 Ayer Road, Harvard MA 01451 or email jdoucet@harvard.ma.us

OFFICE OF THE

BOARD OF HEALTH

13 AYER ROAD, HARVARD, MA 01451

978-456-4100, ext. 328

boh@harvard.ma.us



Via E-mail Only

Alice von Loesecke
Chair, Select Board

Re: Halloween 2020

Dear Alice,

Tim Bragan requested that the Board of Health (BOH) address the issue of Halloween activities this year. The BOH discussed this issue at our meeting on October 13, 2020. This topic has been discussed in several of the MA Department of Public Health (DPH) conference calls which are held twice/week as well as being covered by Governor Baker in a recent press conference. DPH guidance follows that of the Center for Disease Control (see: <https://www.cdc.gov/coronavirus/2019-ncov/daily-life-coping/holidays.html#halloween>).

DPH advises that traditional house to house trick or treating be actively discouraged. However, alternative activities can be held as long as they abide by all Guidance and Orders issued, including gathering size limits (see: <https://www.mass.gov/doc/revised-gatherings-order-august-7-2020/download>) as well as applicable sector-specific workplace safety standards (see: <https://www.mass.gov/resource/reopening-sector-specific-protocols-and-best-practices>). Such activities can include “drive by” stations where pre-bagged candy can be put out for pick up by each car. Any community organization which hosts such an event must have less than 100 participants, which refers to the maximum number of people allowed to be present at the event, including those involved in activities such as putting out bags of candy and directing vehicles. This limit does not apply to people in cars. At all times, everyone (in vehicles as well as host participants), must comply with the mask order. In addition, host participants must maintain 6 ft. of distance between themselves and others.

The Board of Health strongly urges consistent messaging to all residents to wear masks, maintain social distancing, and wash hands. To that end, the Board is requesting a “Code Red” message that reminds residents of their personal responsibility to protect themselves and all members of the town by abiding by the COVID-19 orders during any Halloween activity. The BOH is drafting a script for that message. In addition, the Board is requesting the School Department emphasize the same message to the students.

We are all in this together and we must all work to keep our families safe.

Sincerely,

Sharon McCarthy
Chair

Cc: T. Bragan, L. Levison, C. Mitchell, I. Grossman