



**SELECT BOARD  
AGENDA  
Tuesday, November 5, 2019  
7:00pm  
Town Hall Meeting Room  
13 Ayer Road, Harvard, MA 01451**

**Alice von Loesecke (Chair), Stu Sklar, Lucy Wallace, Kara McGuire Minar, Rich Maiore**

- 1) *Call Meeting to Order – Alice von Loesecke***
- 2) *Other Post-Employment Benefits (OPEB) update (7:00)***
- 3) *Approve minutes 10/8 & 10/22 (7:10)***
- 4) *Public Communication (7:15)***
- 5) *Town Administrator report – miscellaneous issues & discussion items (7:25)***
- 6) *Action/Discussion Items: (7:35)***
  - a) *Act on Open Space Committee charge***
  - b) *Act on Entertainment/Carry-in license for First Night Event***
  - c) *Review and discuss quarterly budget report***
  - d) *Discuss Select Board request for Hildreth House phase II***
- 7) *Select Board Reports***

***NEXT SCHEDULED MEETING  
Town Hall Meeting Room  
November 19, 2019  
7:00pm***

## **GASB 74 and 75**

As part of our audit requirements, we are required to perform annual actuarial valuations, and report our net OPEB liability (NOL) on the balance sheet. In effect, the net OPEB liability equals our total OPEB liability minus the market value of our OPEB trust.

As stated last year, what is also notable in understanding the differences between the earlier OPEB valuations is that with GASB74, there is no latitude on the discount rate<sup>1</sup>.

### **Comparison of past liabilities**

- GASB45 Net OPEB Liability \$21.7M (Actuarial Accrued Liability, \$23,742,507) as of July 1, 2017 (5.51% discount rate)  
GASB75 Net OPEB Liability \$31.3M (Total OPEB Liability \$34,033,552) as of June 30, 2018 (4.51% discount rate)
- GASB75 Net OPEB Liability \$36.5M (Total OPEB Liability \$39,832,170) as of June 30, 2019 (3.87% discount rate)

### **Drivers of Changes in Liability**

- Defined discount rate of 3.87% (page 35 shows sensitivity)
- Increase in covered payroll
- Money-weighted rate of return (net of investment expenses) has changed from 12.13% (2017) to 5.54% (2019).

### **Any good news?**

Our fiduciary net position has changed from \$2.7M to \$3.3M (as a percentage of the OPEB liability, it's moved from 7.94% to 8.48%).

It's likely that the healthcare cost trend rate (derived from an actuarial report, not tailored to Harvard's healthcare costs) will not change for the next valuation given low inflation and low GDP/per-capita wage growth.

Good news/bad news: the low municipal bond yield rate - although beneficial from the perspective of funding Town projects - is statutorily used to cover the years in which benefit payments are not covered by the assets. Our declining discount rate is a blended rate of the long-term rate of return through 2035, then the municipal bond yield rate through 2052.

The next valuation will be a complete valuation, tailored to our employees' DOH, DOB, wage, department, health plan election/eligibility, retirement system, and our retirees' DOB, health plan election, and retirement system, as of June 30, 2020.

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<sup>1</sup> The discount rate is the rate at which future benefit payments are 'brought back' to the present when calculating liabilities; a lower discount rate results in a higher liability.

## SECTION 9 - BREAKOUT OF RESULTS BY DEPARTMENT

Department	Town	School	Total	
<b>Sensitivity of the Net OPEB Liability to Changes in the Discount Rate</b>				
Current Discount Rate: 3.87%	5,528,252	30,927,945	36,456,197	
1% Decrease in the Discount Rate: 2.87%	6,690,291	37,429,000	44,119,291	
1% Increase in the Discount Rate: 4.87%	4,620,126	25,847,412	30,467,538	
<b>Sensitivity of the Net OPEB Liability to Changes in the Healthcare Cost Trend Rates</b>				
Current Trend Rates	5,528,252	30,927,945	36,456,197	
1% Decrease in Trend Rates	4,371,144	24,454,477	28,825,621	
1% Increase in Trend Rates	7,151,327	40,008,280	47,159,607	
<b>Deferred Outflows of Resources and Deferred Inflows of Resources recognized in OPEB Expense</b>				
	2018	250,045	1,440,190	1,690,235
	2019	250,045	1,440,190	1,690,235
	2020	250,045	1,440,191	1,690,236
	2021	251,791	1,450,251	1,702,042
	2022	196,738	1,133,157	1,329,895
	Thereafter	59,382	342,026	401,408
<b>Ending Total OPEB Liability - June 30, 2019</b>				
Total OPEB Liability, beginning of year	5,034,775	28,998,747	34,033,522	
Service cost	272,082	980,521	1,252,603	
Interest	235,949	1,332,487	1,568,436	
Changes of benefit terms	0	0	0	
Differences between expected and actual experience	0	0	0	
Changes of assumptions	633,329	3,362,805	3,996,134	
Benefit payments	(150,322)	(868,203)	(1,018,525)	
Net change in total OPEB liability	991,038	4,807,610	5,798,648	
Total OPEB Liability, end of year	6,025,813	33,806,357	39,832,170	



**Select Board  
Minutes  
Tuesday, October 8, 2019 at 7:00pm  
Town Hall Meeting Room, Harvard, MA**

The meeting was called to order at 7:00pm by Chair Alice von Loesecke in the Town Hall Meeting Room. Select Board members Kara Minar, Rich Maiore, Lucy Wallace and Stu Sklar were in attendance as well as Town Administrator Tim Bragan, Assistant Town Administrator Marie Sobalvarro and Executive Assistant Julie Doucet.

**Council on Aging appointment**

Co-Chair Beth Williams came to introduce Lynne Musto-Pesa for appointment to the board however due to a family emergency Musto-Pesa was unable to attend. Williams described Musto-Pesa as an excellent candidate who has the full support of the board. On a Wallace/Maiore motion, the board voted unanimously to appoint Lynne Musto-Pesa to the Council on Aging Board.

**Hildreth House Phase II project**

Select Board Chair von Loesecke invited members of the Hildreth House Phase II subcommittee and the Permanent Building Committee (PBC) members to provide a current status on the project prior to completion of schematic designs.

Subcommittee Chair Guy Olivia explained the phase II project is necessary to provide the appropriate space for the CoA to execute their mission and programs. This requires an all-purpose room that can accommodate up to 90 attendees with sub dividers to allow for multiple events to occur at the same time. The subcommittee investigated the Hildreth House site and determined the east side closer to 111 as the ideal location. The PBC provided excellent feedback especially when deciding on a commercial versus warming kitchen.

PBC Chair Cindy Russo said they did attend a number of the subcommittee meetings to offer guidance and ways to reduce the cost. The PBC favors a way of connecting the two buildings and expressed their concern about parking. PBC member Steve Moeser acknowledged the project is different than the original design. He asked if the project scope is driven by need or budget. PBC member Rick Maiore told the architect not to limit the new design due to necessity of bringing the Hildreth House up to fire code. With the increase in construction cost, Maiore thought it may make sense to revisit bringing Hildreth up to code and adding an addition instead of a free standing building.

Select Board member Lucy Wallace recommends connecting of the buildings. She agreed it may be worthwhile to consider bringing the Hildreth House up to code now that the cost of the project has increased and with safety in mind. Von Loesecke did not understand how this approach meets program needs. She is supportive of an all-purpose room addition but is uncertain of the cost estimate for a separate building, not connected and Hildreth House still not meeting the fire code. She was disappointed bringing the Hildreth House up to code was eliminated as an option for phase II.

CoA Director Debbie Thompson admitted an addition is more ideal however bringing the Hildreth House up to code is expensive and increased need for services warrants a room to accommodate over the 45 initially thought. They want to be mindful of what taxpayers are willing to pay especially considering the cost of the new school. In addition, Thompson does not want to continue to rely on the churches for space. This space can also be used for other community groups such as the girl/boy scouts or as an emergency shelter. Co-Chair Beth Williams said the architects informed them not only would Hildreth need to meet fire code but seismic code as well.

Subcommittee member Connie Larrabee who has been involved with phase II from the very beginning reminded everyone this project was supposed to be done two years ago. She explained the current proposal allows the town to continue to utilize the Hildreth House and gain the additional space needed.

Select board member Kara Minar said it would be a mistake for the buildings to not be connected. She also questioned the parking issue. Sklar favors bringing the Hildreth House up to code.

Williams pointed out parking is an issue in the town center therefore why should the CoA to have to address this issue when it also affects the Town Hall and Fire Station. Olivia acknowledged this project is a tough sell as is and if you add in fixing the Hildreth House and parking he is doubtful there would be any chance of the project passing. Wallace understands this process has been ongoing and the real need for additional space. She thanked the committee members for their hard work and the PBC for their guidance.

### **Housing @ Hildreth House**

Committee Chair Rick Maiore announced the committee has completed their work as charged. He gave an overview of their efforts toward drafting a warrant article to sell a portion of the land and their further investigation with proposal requests from developers. They discovered the site is desirable however the abundance of ledge is problematic. The committee last met over the summer and determined housing in this location was not feasible but they wanted to wait until the Fire Station study was completed. Maiore commented on the many committees who have tried to tackle this issue over the years. The committee will draft a final report encapsulating their findings by years end.

### **Deer Management subcommittee or the Conservation Commission presentation**

Conservation Commission member Wendy Sission explained the commission created this subcommittee in an effort to investigate the available options for monitoring and managing the population of deer in Harvard with the goal of protecting the ecological integrity of its forests. The goal is to phase in a program starting in the fall of 2019. Sisson then turned things over to Subcommittee Chair Bob Douglas.

Douglas explained due to the increasing numbers in the deer population over last ten years and as suggested in the Master Plan they were tasked with developing a plan designed to protect Harvard's forests and human health. They provided a one page fact sheet which outlined when public forums were held, why the program is needed, safe and effective. Douglas indicated their final report was presented to the Conservation Commission who voted in favor of the plan with implementation starting in a year from now. They are aware of the citizens petition to not allow hunting on conservation land. Sission wanted to make it clear the commission does not support open hunting on conservation land only on specifically designated parcels. They are seeking guidance from the Select Board on this very complicated issue. Douglas introduced his fellow committee members Tom Cotton, Paul Willard, Jason Cole and Ben Urquhart. He presented an overview of what they have learned. Sission indicated the subcommittee would run the program with annual reports to the commission for evaluation each year. The Select Board members were impressed with the information provided and thanked the subcommittee for all their hard work.

### **Public Communication**

Rudy Minar, 204 Still River Road, came to confirm the Select Board members received the letter sent by the Harvard Conservation Trust apprising them of violations of the Scenic Road Bylaw that have occurred when roads were resurfaced over the summer. He indicated their letter includes extensive data that confirms roads were widened and portions of stone walls were displaced. He specifically named Sherry Road and Murray Lane. Town Administrator Tim Bragan confirmed he is investigating their concerns.

### **Minutes**

On a Wallace/Minar motion, the board voted unanimously to approve 9/17 minutes, as presented.

## Town Administrator Report

Bragan reported on the following items:

- License Agreement and Deed Restriction previously approved by the Select Board for the laying of pipes under Pattee Road and restricting the barn (garage) to non-living space only. The Board just needs to sign the documents.
- A complaint was received from HCT regarding the DPW and possible violation of the Scenic Road Bylaw and is in the process of conducting his investigation which will be followed by an appropriate action and a written response.
- He shared upcoming events to be held at the Harvard Unitarian Universalist Church.
- The Harvard Water Department has been working with Skillings Well and Pump out of Sterling to try and abate the bacteria in well #5. They ran the well to waste (not going to the tank or distribution system) for 48 hours and tested it and the test came back negative. They then had to let it sit for 48 hours and then test it and it came back positive. The DPW Director and the Foreman continue to try and abate the bacteria with the help of Skillings. In order to be ready for a possible order from DEP to chlorinate the water system permanently (they have not issued such an order at this time) the DPW Director has placed an article on the STM warrant to pay for the design, permitting, bidding, and construction services of a company to bring us to the point where we can then get estimates, additional funding and a contractor to potentially have to build the chlorination system. Harvard would need additional individuals with the proper licensing for a treatment system as we only have one currently and you need at least two.
- Assessor's Office received 15 applications for the Means Tested Senior Exemption Program. All qualified under the \$778,000 value for the house and 1 Acre and all qualified under the income levels as well. Four individuals did not qualify under the asset test with one did not supply information on assets. With the limits set by the Select Board the maximum amount the program could be in this fiscal year is \$101,000. The 11 that have qualified will total ~\$36,000+ in exemptions. Sklar was unhappy with the asset amount decided on by the Assessor. He requested discussion about this on the next agenda.
- Assistant Town Administrator, Marie Sobalvarro, has submitted applications to CPC for re-gilding and framing the two memorial plaques outside of this meeting room. In addition, she contracted with J.A.M. to do the landscaping and hardscaping around Town Hall with all of the work to be completed by May 15, 2020.
- Old Library roof inspection has been completed and we will learn more about the issues involved in repairing it. On another Old Library issue the additional sum that was discussed and approved was up to \$2,000 coming from the Rantoul Trust and the estimated cost is approximately \$4,263.66 (\$2,000 for Jasonics and \$2,263.66 for the hardware). This cost could increase by approximately another \$1,000 if the door needs to be cored. The Select Board agreed the access entry system is necessary regardless of cost. On a Wallace/Maiore motion, the board voted unanimously to authorize amount to be used from the Rantoul Trust for card swipe system up to \$5300.00.
- Assistant Town Administrator has received the new Medicare numbers and Tufts (the most subscribed program) remained the same and Fallon went down as well as developed a new program that provides more controlled service and even lower cost for those residing in Worcester County.
- The roll out the Community Aggregation Program here in Harvard has begun. Educational sessions have been held and the official mailing has gone out. **October 26, 2019** is the opt-out deadline for notifying Dynegy (our supplier). Again the official document has the Town's seal (a drawing of Old Library) on it and you **will not** have someone come to your door or call you. There are other companies out there now that are trying to get people to sign up for other energy programs and this is causing confusion.

- CPIC started their process for the FY2021 Capital Projects and attached is a summary of what they are looking at with respect to 2021 through 2025 capital items and large capital items which go through the next 10 years.
- True West Brewing will be on the next agenda for a 1-day liquor license for the bond fire at Fruitland's Museum grounds on November 2<sup>nd</sup> with a rain date of November 3<sup>rd</sup>. Also at your next meeting there will be a pole hearing for a new pole for a new house on Sherry Road.
- Within the last week we started soliciting (through the Town Website) public input on the idea of splitting Town Meeting into two sessions, spring and fall. So far we have received 18 comments with 15 in favor of the idea and 3 against it or cautious about the idea (see attached comments from those against). The Town Clerk provided us with the attached information from her fellow Town Clerks as well as herself. Finally, we also received the attached from the Planning Board.
- The board set the Town Caucus for Monday, March 23, 2020. On a Sklar/Wallace motion, the board voted unanimously to set March 23, 2020 for the Town Caucus.
- MassDevelopment Board of Directors meeting being held in Devens on Thursday starting at 9AM and the community meeting will start at 11AM. If you are going please RSVP to Karen Davis at 978-784-2933 or at [kdavis@massdevelopment.com](mailto:kdavis@massdevelopment.com).
- The Moderator is currently looking for two people to serve as Associate Members on the Finance Committee.

## **Appointments**

### *Cultural Council*

Executive Assistant Julie Doucet explained McClellan should have been reappointed to a second term back in June but was mistakenly left off the reappointment list. On a Wallace/Minar motion, the board voted unanimously to appoint Dave McLellan.

### *Board of Registrars*

Town Clerk Marlene Kenney sent a request to have Jackie Normand appointed.

On a Wallace/Maiore motion, the board voted unanimously to appoint Jackie Normand.

## **National Grid license**

Bragan explained Verizon requires an easement from the town in order to provide electrical services to the center fire station. The easement requires action at the fall Special Town Meeting. On a Wallace/Maiore motion, the board voted unanimously to grant license to National Grid to provide access to the fire station.

## **Open Space Committee charge**

Sklar thanked Bragan and Land Use Administrator Liz Allard for their assistance with this draft. He noted this charge integrates work of various committees and includes parcel identification in priority order. The discussed committee composition and the idea of including the Community & Economic Development Director as a non-voting member. Rich Maiore volunteered to work with Sklar on finalizing the charge for approval at the next meeting. Conservation Commission member Wendy Sission suggested more than one member be conservation designated. Former Harvard Conservation Trust member Peter Dorward who initially spearheaded this effort offered his concern about including recreation land with open space. He had envisioned the focus of this committee to be on open space and if a recreation opportunity were to arise it would be shared with interested parties. Von Loesecke understood Dorward's concern however she explained the intent is to create a committee that will provide an equal voice for all town needs. Resident John Daly suggested a member of the Historical Commission be included to assist with the protection of resources and CPC funding.

**Police Contract update**

Sobalvarro provided a summary of the language, detail rates, Quinn bill and wage changes. She indicated contract funding will be an article at the Special Town Meeting. On a Sklar/Wallace motion, the board voted unanimously to approve police contract.

**Special Town Meeting warrant**

Bragan provided the final warrant and reviewed each article answering questions board members had. On a Wallace/Maiore motion, the board voted unanimously to sign warrant for Special Town Meeting to be held on October 28, 2019.

The meeting was adjourned at 10:00pm.

## Documents referenced:

Musto-Pesa volunteer form – dated 7.16.2019

Deer Management presentation – dated 10.8.2019 & fact sheet dated 10.7.2019

Normand volunteer form – dated 9.11.2019

National Grid grant of license – dated 10.8.2019

Open Space Committee charge – dated 10.3.2019

STM warrant – dated 10.8.2019





**Select Board  
Minutes  
Tuesday, October 22, 2019 at 7:00pm  
Town Hall Meeting Room, Harvard, MA**

The meeting was called to order at 7:00pm by Chair Alice von Loesecke in the Town Hall Meeting Room. Select Board members Kara Minar, Rich Maiore, Lucy Wallace and Stu Sklar were in attendance as well as Town Administrator Tim Bragan, Assistant Town Administrator Marie Sobalvarro and Executive Assistant Julie Doucet.

**National Grid Pole Petition Hearing – Sherry Road**

Alice von Loesecke opened the hearing by reading the legal notice. Executive Assistant Julie Doucet confirmed abutters were notified with no responses. The DPW Director reviewed the request and did not have any issues with their request.

National Grid Rep. Javiar Morales explained the request is to install 3 SO Poles on Sherry Road beginning at a point approximately 140' feet west of the centerline of the intersection of the Boxborough town line and continuing approximately 220' feet in a westerly direction. The 3 poles are located in the public way along Sherry Road in Harvard beginning 140' from the Boxborough town line and continuing westerly another 220' to the 3rd and last pole. He said the request to supply power to a new home being built. He confirmed their arborist will contact the DPW Director if any trees need to be removed. He expects only trimming however until they get out there they really do not know.

On a Wallace/Minar motion, the board voted unanimously to close the public hearing.

On a Wallace/Sklar motion, the board voted unanimously to approve request for permit for three poles on Sherry Road.

**Complete Streets proposal**

Von Loesecke invited DPW Director Tim Kilhart, Planning Board Chair Erin McBee and the Community and Economic Development Director Chris Ryan to go over the plan for the Complete Streets grant program. She is aware there has been discussions about the proposed plan therefore she thought it was prudent for the Select Board to review it at a meeting. In addition, the Select Board received a letter signed by a number of residents outlining their concerns and suggestions on how to improve pedestrian movement in the Town Center.

Planning Board Chair Erin McBee explained the Complete Streets and Mass Works grants were being handled during the same timeframe which made things a bit confusing and in addition the department was short staffed with changes being made to the Planner position. McBee and DPW Director Tim Kilhart explained the Complete Streets Prioritization Plan includes various recommendations from the Master Plan. The improvements identified in the Town Center for pedestrian/bicycle safety, sidewalk connectivity and ADA compliant crosswalks were a top priority thus why the center was chosen for this round of Complete Streets funding. The additional projects outlined in the plan will be completed in phases allowing for additional grant funding opportunities. Kara Minar asked if the sidewalks can be 4' instead of 5'. Kilhart will request a variance from the state. He confirmed no parking spaces will be lost by this project simply reconfigured. There will be one entrance and exit onto Still River Road with an exit only onto Mass Ave. Kilhart noted the Town Center Action and Master Plans advocated for these improvements. Kilhart has meetings schedule with the Historical Commission and Zoning Board of Appeals to get the necessary feedback and approvals for the project. They discussed concrete versus asphalt as the material to be used for the sidewalks. Kilhart plans to utilize Chapter 90 funds for paving of the roadways after the project is completed. He expects to have the design out for bid this winter so the project can be started next spring. The Select Board members thanked Kilhart, McBee and Ryan for their work on this. They understand and agree improvements in the town center are important and necessary. Kilhart will follow up with the board about the 4ft variance request.

Von Loesecke invited General Store owner Scott Hayward to speak on behalf of the residents who signed the letter to the Select Board regarding the Complete Streets plan. Hayward reiterated the priorities outlined in their letter and spoke about some issues in the plan that are inappropriate such as the 5ft concrete sidewalks. They have concern parts of this plan will change the historic character of the town center. He supports the 4ft variance request. Hayward understands the Master Plan calls for safety improvements in the center however another plan may be better suited for Harvard. Hayward also noted there has never been an incident to date in the General Store parking lot.

Von Loesecke explained areas that are not included in this first phase will be considered in the future. There is also an opportunity for grant funding through the Safe Routes to School Program for sidewalks down to the schools. She acknowledged the challenges concerning the General Store nonetheless this plan will improve safety in the town center.

### **Public Communication**

Jared Wollaston, 1 Elm Street, has resided in Harvard for 20 years. In general he feels the plan stinks. In his opinion it does not respect the flow of traffic and creates a barricade to the General Store parking lot. He believes the new design will back up traffic on Still River Road. He believes it is safer for people to have the ability to drive in and out. He asked the Select Board to table this project and seek more input. He does not think the grant funding should hold the town hostage. He is certain one entrance for the General Store will be a big mistake.

Carlene Phillips thought it was ironic the Historical Commission had not been consulted sooner especially since the center is a historic district. She cannot imagine granite curbing in front of the general store. This will not make things friendlier but will demean the historic nature of the building. Phillips does not want this taken lightly. She said the grant asks for things we do not need. She is in favor of safety but does not want to jeopardize the remarkable town center we have.

Craig Kilmer, CK Bikes owner, is concerned of the impact this may have on cyclists coming through town. He wished he had heard more about the plans as no one had approached him about it. He asked the board to consider how this plan may hinder cyclists.

### **Deer Management Program**

Subcommittee members Bob Douglas and Jason Cole came requesting the Select Board vote on the program they presented at the last meeting. Douglas and Cole envision the program beginning next fall. They will provide maps to all qualified hunters on where hunting is allowed. To inform members of the public signs will be posted at trail heads, in parking areas and information posted on the town website. They will also notify immediate abutters. Select Board member Sklar expressed his reluctance about the program. He does not understand the logic behind it. He believes deer will migrate creating a need to expand areas where hunting is allowed. Rich Maiore asked when and how we will be able to determine if this program is working. Douglas said monitoring will allow them to compare year to year and the Dept of Fish & Wildlife can assist. Maiore was impressed with the committees work and emphasis on safety. He can support the program as a trial dependent on a comprehensive method for evaluating success. He also noted program sustainability will be critical. Douglas and Cole are confident this approach will have positive results. Minar, von Loesecke and Wallace were impressed with the committees work. Police Chief Ed Denmark commented the committees work is very comprehensive. He reported in the 16 years he has worked in Harvard no calls have come in related to hunting. On a Wallace/Minar motion, the board voted to support proposed Deer Management Program from the Deer Management Subcommittee appointed by the Conservation Commission. (Sklar – nay – 4-1).

## **Town Administrator Report**

Bragan reported on the following items:

- The Assistant Town Administrator/HR Director, Marie Sobalvarro, has provided the attached update regarding the Facilities Manager/Building Inspector position. In a nutshell, the position was re-advertised, we currently have three applications, and there are at least four other searches going on as noticed by the MMA and one of those is Littleton.
- The Land Court ruled in the Town's favor regarding the Old Mill Road case and it will become effective 30 days from the date the decision is filed. This case means that we can now proceed with any enforcement on any other landscape companies that are operating in residential area.
- Attached the warrant with Finance Committee Recommendations for review later in the meeting.
- He is still in the process of investigating the complaint from HCT regarding the DPW and possible violation of the Scenic Road Bylaw.
- The Harvard Water Department is working with Skillings Well and Pump out of Sterling to try and abate the bacteria in well #5. They are super chlorinating the well this week and will test it again next week. Well 5 has been offline since July/August and we are running with just well #2.
- Capital Budget process is underway (see attached summary) and the FY 2021 Budget Documents (see attached) have gone out as well.
- The official mailing has gone out for the Community Aggregation Program and **October 26, 2019** is the opt-out deadline for notifying Dynege (our supplier). The official document has the Town's seal (a drawing of Old Library). No one is going door to door or calling residents. There are other companies out there now that are trying to get people to sign up for other energy programs and this is causing confusion.
- The Moderator is currently looking for two people to serve as Associate Members on the Finance Committee.
- Quarterly budget report will be reviewed at the next meeting.

### **Split of Annual Town Meeting (ATM) into two sessions**

The Select Board members received interesting feedback from the public and Town Clerk about their idea to consider splitting the ATM into two sessions. The members agree trying a start time in the afternoon for each session instead of first thing in the morning can accommodate spring/fall sports as well as first communion.

They talked about not limiting the type of articles to a specific session and possibly changing the order of the articles. On a Sklar/Wallace motion, the board voted unanimously to split the ATM into two session spring and fall.

### **Senior Tax Relief Program asset limit**

Sklar asked to move this item to the next agenda allowing time for a meeting with the Assessor.

### **Conservation Restriction - Maxant Land**

On a Wallace/Maiore motion, the board voted unanimously to sign the deed of conservation restriction granted by Ted Maxant and Valerie Delker.

### **House bill 3976 "An Act Promoting Awareness of Sewage Pollution in Public Waters**

Wallace explained the intent of the house bill is to limit storm overflow from wastewater treatment plants and to require notification for those residences downstream. On a Wallace/Minar motion, the board voted unanimously to sign letter of support dated October 22<sup>nd</sup>.

### **Open Space Committee charge**

Sklar and Maiore worked on the draft charge. They made changes to the composition of the committee by having a member or designee of the Select Board, Conservation Commission, Harvard Conservation Trust, Parks and Recreation Commission School Department, The Harvard Athletic Association and the planning board. The board members offered a few other suggested changes. Resident Peter Dorward, 78 Still River Road, (past Cons. Trustee) also offered some recommendations on the five year action plan and having recreation land still remain under the purview of the Park & Recreation Commission. A final draft will be completed for action at the next meeting.

### **Police Contract**

On a Sklar/Wallace motion, the board voted unanimously to approve the police contract as negotiated.

One-day Liquor License – True West Brewery

On a Wallace/Sklar motion, the board voted unanimously to grant a one day liquor license to True West Brewery for the annual bonfire event at Fruitlands Museum to be held on Saturday, November 2<sup>nd</sup>.

### **Vote on Special Town Meeting Articles**

The Select Board took votes on their support of the twenty two articles.

On a Sklar/Maiore motion, the board voted unanimously to support page 1 articles 1-4.

On a Wallace/Sklar motion, the board voted unanimously to support articles 5-7.

On a Wallace/Sklar motion, the board voted unanimously to support articles 8-11.

On a Wallace/Sklar motion, the board voted unanimously to take no position on article 12. This article was submitted by the Park & Recreation Commission requesting \$15,000 for spring field maintenance to be performed prior to Fiscal Year 2021. The Select Board were in agreement with the Finance Committees recommendation they use the money they have currently for the fields and not on a field study. In addition, a long term study would be appropriate and necessary before any funding is sought for substantial rehabilitation or enhancement of our recreational facilities.

On a Wallace/Sklar motion, the board voted unanimously to support articles 13-15.

On a Maiore/Sklar motion, the board voted unanimously to support articles 16 & 17.

The Select Board does not take a position on Citizens Petition therefore no vote was taken on article 18.

On a Wallace/Sklar motion, the board voted unanimously to support article 19.

On a Wallace/Maiore motion, the board voted to support article 20. (Minar – Nay 4-1)

On a Maiore/Wallace motion, the board voted unanimously to support article 21.

The meeting was adjourned at 10:15pm.

Documents referenced:

National Grid Pole Petition request – dated 10.2.2019

Complete Streets plan – dated 2019

Maxant Cons Restriction – dated July 2019

House Bill 3976 letter – dated 10.22.2019

Open Space Charge – dated 10.18.2019

True West Brewing application – dated 10.1.2019

STM warrant – dated 10.21.2019



**TOWN OF HARVARD**  
**Offices of the Select Board**

**GENERAL LICENSE**  
**APPLICATION**

Please check all boxes that apply:

- One Day Liquor License \$50.00
- Farmers Market License \$50.00
- Carry-In (BYOB) \$50.00  
For Common Victualler
- Common Victualler License \$25.00
- Entertainment License \$25.00
- Entertainment License \$75.00  
With Carry-In (allows patrons to bring in beer and/or wine)

October 22, 2019

Friends of The Council on Aging/ Patricia Cooper

**Applicant**

**Date**

Friends of the Council on Aging and Lions

**Business Name**

**DBA (if different)**

103 Bolton Rd Bolton Rd

978 621-1303 621-1303

mpacooper@msn.com

**Street Address/PO Box**

**Telephone**

**Email**

harvard

ma

01451

**City/Town**

**State**

**Zip**

**The licensed premises, activity, or equipment shall be located at the following address:  
(include what zoning district the business will be in)**

Fellowship Hall Harvard,ma

**This license is requested for the following expected hours of operation and days of the week.**

December 31 6pm - January 1 12:30 a.m.

**Describe activity in the space below details of the license you're applying for (include any floor plan, if necessary):**

New Years eve fund raising party for the benefit of the Council on Aging Harvard, Ma

**Entertainment License Application**  
**Pursuant to M.G.L. c. 140, §183A**  
(Only if you are applying for an entertainment license)

**Please check all that apply:**

*Dancing:* By Patrons  By Entertainers \_\_\_\_\_ No Dancing \_\_\_\_\_

*Music:* Recorded \_\_\_\_\_ Juke Box \_\_\_\_\_ Live Music

Amplification System  No Music \_\_\_\_\_

*Shows:* Theatre \_\_\_\_\_ Movies \_\_\_\_\_ Floor Show \_\_\_\_\_

Light Show \_\_\_\_\_ No Shows \_\_\_\_\_

*Admission Charges:* Yes  No \_\_\_\_\_

If yes, how much (or submit an admission schedule)

*Other (Indicate Quantity):* Televisions \_\_\_\_\_ Video Games \_\_\_\_\_ Pool/Billiard Tables \_\_\_\_\_

Does the facility have a sprinkler system? Yes  No \_\_\_\_\_

**Please fully describe the proposed entertainment** (Type, dates, hours of operation, indoors/outdoors, number of maximum patrons/attendees, etc. You may also submit a separate narrative to answer this question in deeper detail if more space is required):

The entertainment will be provided by a soft rock 3 piece group (drums, guitar, keyboard) and female singer " Far From Eden" Indoors at Fellow ship hall from 8pm Tuesday evening December 31- until 12:15 am Wednesday Morning on January 1, 2020.  
approximately 120 attendees in an open house format.

**In addition, please submit the required documentation as part of your application:**

1. Floor Plan of the proposed licensed premises;
2. Proof of adequate liability insurance (including alcohol insurance for on-premises liquor licenses)
3. Proof of Worker's Compensation Insurance certificate;
4. Adequate TIPS certified documentation only for proposed Manager of on-premises liquor licenses).

**I certify under pains of perjury that I, to the best knowledge and belief, have filed all state tax returns and paid all state taxes required under law, and that all the information in this application are to the best of my knowledge true and correct.**

*Patricia Cooper*

10/22/2019

Signature

Date

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TOWN OF HARVARD  
YEAR-TO-DATE BUDGET REPORT

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FOR 2020 13

ACCOUNTS FOR: 010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
03001 SUPERINTENDENT/CENT OFF /Educa							
03001 51100 TSA MATCH 1661	62,000.00	.00	62,000.00	1,750.00	.00	60,250.00	2.8%
03001 51110 SICK/RETIREMENT INC	8,000.00	.00	8,000.00	.00	.00	8,000.00	.0%
03001 51130 OTHER STIPENDS	20,000.00	-20,000.00	.00	.00	.00	.00	.0%
03001 51691 SUPERINTENDENT SAL	170,655.00	.00	170,655.00	45,948.00	.00	124,707.00	26.9%
03001 51702 ADMIN ASST SAL 722	75,702.00	-9,000.00	66,702.00	20,384.00	.00	46,318.00	30.6%
03001 51731 BUSINESS COORD SAL	54,972.00	.00	54,972.00	14,800.80	.00	40,171.20	26.9%
03001 51742 CLERICAL SALARY 762	.00	.00	.00	195.20	.00	-195.20	100.0%*
03001 51915 SCHOOL BUSINESS MAN	60,000.00	-60,000.00	.00	22,884.52	.00	-22,884.52	100.0%*
03001 51941 PROF DEV SAL D3495	47,715.00	-10,000.00	37,715.00	33,386.60	.00	4,328.40	88.5%
03001 52713 LEGAL FEES GEN 824	18,000.00	.00	18,000.00	.00	.00	18,000.00	.0%
03001 52714 LEGAL FEES SPED 824	.00	.00	.00	215.00	.00	-215.00	100.0%*
03001 52715 OFFICE EXPENSE - 72	16,350.00	.00	16,350.00	3,071.61	400.07	12,878.32	21.2%
03001 52914 EQUIP LEASE/REPAIRS	4,903.00	.00	4,903.00	1,200.00	.00	3,703.00	24.5%
03001 52954 PROF DEV EXP D3497	95,765.00	-45,000.00	50,765.00	25,462.97	75.00	25,227.03	50.3%
03001 52957 DUES & SUBSCRIP D34	9,874.00	.00	9,874.00	10,454.97	.00	-580.97	105.9%*
03001 53214 REGULAR TRANSPORT 1	405,000.00	-15,000.00	390,000.00	49,266.00	.00	340,734.00	12.6%
03001 60000 SCH - CENTRAL OFF E	.00	4,889.35	4,889.35	3,265.95	.00	1,623.40	66.8%
TOTAL SUPERINTENDENT/CENT OFF	1,048,936.00	-154,110.65	894,825.35	232,285.62	475.07	662,064.66	26.0%
03002 SCHOOL MAINTENANCE / Education							
03002 51300 FACILITIES OVERTIME	30,000.00	.00	30,000.00	.00	.00	30,000.00	.0%
03002 51372 CUSTODIAN 1563	421,345.00	.00	421,345.00	109,169.30	.00	312,175.70	25.9%
03002 51374 FACILITIES MGR SAL	87,130.00	.00	87,130.00	24,808.00	.00	62,322.00	28.5%
03002 52380 TELEPHONE 1586	7,000.00	.00	7,000.00	.00	.00	7,000.00	.0%
03002 52381 SUPPLIES/MAINT BDG	114,224.00	.00	114,224.00	15,918.04	4,126.55	94,179.41	17.5%
03002 52382 WATER 1586	25,000.00	.00	25,000.00	6,215.88	.00	18,784.12	24.9%
03002 52383 NATURAL GAS 1586	.00	.00	.00	1,334.08	.00	-1,334.08	100.0%*
03002 52385 ELECTRICITY 1586	200,000.00	-80,000.00	120,000.00	32,470.86	.00	87,529.14	27.1%
03002 52386 FUEL 1575	120,000.00	.00	120,000.00	.00	.00	120,000.00	.0%
03002 52387 HVAC MAINT 1574	64,261.00	.00	64,261.00	4,620.07	26,306.49	33,334.44	48.1%
03002 52390 TRASH REMOVAL 1594	14,500.00	.00	14,500.00	6,947.77	.00	7,552.23	47.9%
03002 52391 SERVICES 1594	68,650.00	-10,000.00	58,650.00	15,996.43	.00	42,653.57	27.3%
03002 52393 SNOW REMOVAL	25,000.00	.00	25,000.00	.00	.00	25,000.00	.0%
03002 60000 SCH - MAINT ENCUMB	.00	13,233.00	13,233.00	13,233.00	.00	.00	100.0%
TOTAL SCHOOL MAINTENANCE / Edu	1,177,110.00	-76,767.00	1,100,343.00	230,713.43	30,433.04	839,196.53	23.7%
03003 HARVARD ELEMENTARY SCH1 /Educa							

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FOR 2020 13

ACCOUNTS FOR: 010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
03003 51320 HES GUIDANCE SAL H3	68,463.00	.00	68,463.00	10,532.76	.00	57,930.24	15.4%
03003 51323 HES RECESS AIDE 154	.00	.00	.00	3,453.20	.00	-3,453.20	100.0%*
03003 51811 HES NURSE SALARY 14	65,458.00	.00	65,458.00	10,070.40	.00	55,387.60	15.4%
03003 51851 PRINCIPAL SAL H3421	118,312.00	.00	118,312.00	31,853.14	.00	86,458.86	26.9%
03003 51852 HES ASSOCIATE PRINC	98,411.00	.00	98,411.00	20,428.80	.00	77,982.20	20.8%
03003 51862 SECRETARY SAL H3422	88,334.00	.00	88,334.00	15,933.20	.00	72,400.80	18.0%
03003 51872 HES CURRIC COORD H3	121,199.00	-60,000.00	61,199.00	17,876.72	.00	43,322.28	29.2%
03003 51891 TEACHERS SAL (1-5)	2,475,899.00	-570,000.00	1,905,899.00	304,350.57	.00	1,601,548.43	16.0%
03003 51892 SUBSTITUTES SAL H34	51,900.00	.00	51,900.00	2,850.00	.00	49,050.00	5.5%
03003 51902 CLERICAL AIDES SAL	8,021.00	.00	8,021.00	958.56	.00	7,062.44	12.0%
03003 51905 MUS/ART/PE TCHR SAL	.00	.00	.00	76,410.57	.00	-76,410.57	100.0%*
03003 51906 READING RECOV AIDE	82,920.00	-51,500.00	31,420.00	6,249.97	.00	25,170.03	19.9%
03003 51941 K AIDE H3473	122,634.00	.00	122,634.00	19,909.30	.00	102,724.70	16.2%
03003 51942 RECESS AIDES	24,799.00	.00	24,799.00	.00	.00	24,799.00	.0%
03003 51943 MATH TUTORS	93,696.00	-29,005.00	64,691.00	10,819.90	.00	53,871.10	16.7%
03003 51944 STUDENT ACTIVITY SA	5,000.00	.00	5,000.00	.00	.00	5,000.00	.0%
03003 51976 TECHNOLOGY AIDE	68,549.00	.00	68,549.00	15,246.62	.00	53,302.38	22.2%
03003 52874 OFFICE EXPENSE H342	1,452.00	.00	1,452.00	256.52	11.99	1,183.49	18.5%
03003 52914 EQUP LEASE/REPAIRS	.00	.00	.00	3,375.00	.00	-3,375.00	100.0%*
03003 52915 PUPIL SUPPLIES H351	38,203.00	.00	38,203.00	13,867.11	2,960.87	21,375.02	44.0%
03003 52957 DUES&SUBSCRIPTIONS	2,744.00	.00	2,744.00	1,115.00	.00	1,629.00	40.6%
03003 52965 CURRICULUM MATERALS	31,886.00	.00	31,886.00	10,517.27	280.04	21,088.69	33.9%
03003 53004 LIB SUPPLIES/SERV H	6,465.00	.00	6,465.00	3,991.61	237.34	2,236.05	65.4%
03003 58500 HES SMALL CAP EQUIP	8,691.00	-8,691.00	.00	63.24	974.62	-1,037.86	100.0%*
03003 60000 SCH - HES ENCUMBERE	.00	152.28	152.28	152.28	.00	.00	100.0%
03003 61000 ENCUMBERED PAYROLL	.00	223,999.64	223,999.64	223,999.64	.00	.00	100.0%
TOTAL HARVARD ELEMENTARY SCH1	3,583,036.00	-495,044.08	3,087,991.92	804,281.38	4,464.86	2,279,245.68	26.2%
03004 BROMFIELD SCHOOL / Education							
03004 51100 ATHLETIC DIRECTOR S	39,437.00	.00	39,437.00	2,307.72	.00	37,129.28	5.9%
03004 51130 DEAN OF STUDENTS ST	6,500.00	.00	6,500.00	.00	.00	6,500.00	.0%
03004 51321 STUDENT ACTIV SAL 1	72,744.00	.00	72,744.00	.00	.00	72,744.00	.0%
03004 51811 DEPARTMENT COORD B3	47,825.00	-28,175.00	19,650.00	8,268.91	.00	11,381.09	42.1%
03004 51812 SUBSTITUTE NUR SAL	.00	.00	.00	258.83	.00	-258.83	100.0%*
03004 51851 ASSOC PRIN SAL B342	110,256.00	.00	110,256.00	29,685.60	.00	80,570.40	26.9%
03004 51852 PRINCIPAL SALARY B3	133,806.00	.00	133,806.00	36,024.80	.00	97,781.20	26.9%
03004 51862 SECRETARY SAL B3422	105,504.00	.00	105,504.00	26,299.10	.00	79,204.90	24.9%
03004 51872 BROMF GUIDANCE SAL	271,148.00	.00	271,148.00	41,714.96	.00	229,433.04	15.4%
03004 51882 BROMF NURSE SALARY	99,867.00	.00	99,867.00	14,395.08	.00	85,471.92	14.4%



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ACCOUNTS FOR: 010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<a href="#">03004 51891 TEACHERS SAL 9-12 B</a>	4,310,124.00	-810,000.00	3,500,124.00	655,449.58	.00	2,844,674.42	18.7%
<a href="#">03004 51892 SUBSTITUTES SAL B34</a>	52,000.00	.00	52,000.00	10,691.61	.00	41,308.39	20.6%
<a href="#">03004 51902 CLERICAL AIDES SAL</a>	8,021.00	.00	8,021.00	958.55	.00	7,062.45	12.0%
<a href="#">03004 51905 GUIDANCE SEC SAL B3</a>	44,701.00	.00	44,701.00	7,905.60	.00	36,795.40	17.7%
<a href="#">03004 51991 MED LIBR/COOR SAL B</a>	81,149.00	.00	81,149.00	11,930.40	.00	69,218.60	14.7%
<a href="#">03004 51993 INSTR AIDE SALARY B</a>	28,175.00	.00	28,175.00	210.00	.00	27,965.00	.7%
<a href="#">03004 52874 OFFICE EXPENSE B342</a>	3,637.00	.00	3,637.00	1,015.11	65.55	2,556.34	29.7%
<a href="#">03004 52914 EQU LEASE/REPAIRS B</a>	48,151.00	.00	48,151.00	12,046.91	340.00	35,764.09	25.7%
<a href="#">03004 52915 PUPIL SUPPLIES B351</a>	50,799.00	.00	50,799.00	41,868.46	8,738.47	192.07	99.6%
<a href="#">03004 52957 DUES&amp;SUBSCRIPTIONS</a>	15,365.00	.00	15,365.00	10,862.00	.00	4,503.00	70.7%
<a href="#">03004 52965 TEXTBOOKS B3505</a>	42,152.00	.00	42,152.00	10,252.61	772.94	31,126.45	26.2%
<a href="#">03004 53008 MEDIA BOOK/UPDATE B</a>	9,916.00	.00	9,916.00	6,312.63	151.42	3,451.95	65.2%
<a href="#">03004 53009 VIRTUAL HIGH SCHOOL</a>	18,000.00	.00	18,000.00	16,250.00	.00	1,750.00	90.3%
<a href="#">03004 53344 STUDENT ACTIV EXP 1</a>	12,697.00	.00	12,697.00	1,407.00	.00	11,290.00	11.1%
<a href="#">03004 58500 TBS SMALL CAP EQUIP</a>	34,025.00	-35,000.00	-975.00	.00	.00	-975.00	.0%*
<a href="#">03004 60000 SCH - TBS ENCUMBERE</a>	.00	4,505.48	4,505.48	4,367.24	.00	138.24	96.9%
<a href="#">03004 61000 ENCUMBERED PAYROLL</a>	.00	441,718.99	441,718.99	441,718.99	.00	.00	100.0%
TOTAL BROMFIELD SCHOOL / Educa	5,645,999.00	-426,950.53	5,219,048.47	1,392,201.69	10,068.38	3,816,778.40	26.9%
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03005 SPECIAL EDUCATION / Educat							
<a href="#">03005 51000 PRE SCHL TEACH SAL</a>	105,818.00	-55,000.00	50,818.00	16,218.48	.00	34,599.52	31.9%
<a href="#">03005 51021 PRE SCHL AID SAL D3</a>	30,974.00	.00	30,974.00	6,313.50	.00	24,660.50	20.4%
<a href="#">03005 51072 HOME INSTR D3473</a>	20,675.00	.00	20,675.00	8,935.68	.00	11,739.32	43.2%
<a href="#">03005 51150 SALARY</a>	.00	.00	.00	1,346.17	.00	-1,346.17	100.0%*
<a href="#">03005 51811 DIR OF SPED D3401</a>	122,082.00	.00	122,082.00	32,872.00	.00	89,210.00	26.9%
<a href="#">03005 51822 SECRETARY SAL D3402</a>	44,706.00	.00	44,706.00	11,450.40	.00	33,255.60	25.6%
<a href="#">03005 51852 ELL SALARIES</a>	99,144.00	.00	99,144.00	3,133.75	.00	96,010.25	3.2%
<a href="#">03005 51890 SYSTEM TEACHER SAL</a>	495,297.00	.00	495,297.00	103,407.98	.00	391,889.02	20.9%
<a href="#">03005 51891 BROMF TEACHERS SAL</a>	641,182.00	.00	641,182.00	100,064.46	.00	541,117.54	15.6%
<a href="#">03005 51893 HES TEACHERS SAL H3</a>	366,097.00	.00	366,097.00	40,449.87	.00	325,647.13	11.0%
<a href="#">03005 51902 BROMF INST TUTORS B</a>	220,678.00	.00	220,678.00	26,658.59	.00	194,019.41	12.1%
<a href="#">03005 51903 HES INST TUTRS SAL</a>	245,679.00	.00	245,679.00	37,527.37	.00	208,151.63	15.3%
<a href="#">03005 52430 PRESCHOOL EXPENSES</a>	1,549.00	.00	1,549.00	633.10	.00	915.90	40.9%
<a href="#">03005 52714 LEGAL FEES SPED 824</a>	28,000.00	.00	28,000.00	.00	.00	28,000.00	.0%
<a href="#">03005 52834 OFFICE EXPENSE D340</a>	3,887.00	.00	3,887.00	403.37	.00	3,483.63	10.4%
<a href="#">03005 52914 EQUIP LEASE/REPAIR D</a>	1,518.00	.00	1,518.00	.00	.00	1,518.00	.0%
<a href="#">03005 52915 PUPIL SUPPLIES D350</a>	17,501.00	.00	17,501.00	5,916.95	.00	11,584.05	33.8%
<a href="#">03005 53214 SPED TRANSPORT 1464</a>	367,440.00	-302,548.00	64,892.00	113,542.00	.00	-48,650.00	175.0%*
<a href="#">03005 53216 HOMELESS TRANSPORTA</a>	10,800.00	.00	10,800.00	.00	.00	10,800.00	.0%
<a href="#">03005 53805 OTHER PROF SERV D34</a>	78,415.00	.00	78,415.00	5,982.50	.00	72,432.50	7.6%

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FOR 2020 13

ACCOUNTS FOR: 010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>03005 54810 OUTDISPLAC 1770/181</u>	621,937.00	.00	621,937.00	226,488.52	209,469.46	185,979.02	70.1%
<u>03005 54820 COLLABORATIVE FEES</u>	1,060,615.00	-510,000.00	550,615.00	63,385.65	260,425.93	226,803.42	58.8%
<u>03005 58500 OTHER SMALL EQUIPME</u>	3,840.00	.00	3,840.00	.00	.00	3,840.00	.0%
<u>03005 60000 SCH - SPED ENCUMBER</u>	.00	16.88	16.88	16.88	.00	.00	100.0%
<u>03005 61000 ENCUMBERED PAYROLL</u>	.00	127,410.24	127,410.24	127,410.24	.00	.00	100.0%
TOTAL SPECIAL EDUCATION / Educ	4,587,834.00	-740,120.88	3,847,713.12	932,157.46	469,895.39	2,445,660.27	36.4%
<u>03006 TECHNOLOGY / Education</u>							
<u>03006 51021 NET SUPPORT SAL D34</u>	99,741.00	.00	99,741.00	54,127.90	.00	45,613.10	54.3%
<u>03006 51100 INTERGRATED TECHONO</u>	213,605.00	.00	213,605.00	14,671.48	.00	198,933.52	6.9%
<u>03006 51130 HCTV STIPEND</u>	20,000.00	-20,000.00	.00	.00	.00	.00	.0%
<u>03006 52050 HARDWARE SYS WIDE D</u>	55,900.00	.00	55,900.00	18,393.20	461.98	37,044.82	33.7%
<u>03006 52380 TELEPHONE D3444</u>	22,008.00	.00	22,008.00	2,622.49	.00	19,385.51	11.9%
<u>03006 52453 TECHNOLOGY LEASES</u>	324,717.00	-324,717.00	.00	.00	.00	.00	.0%
<u>03006 52875 MAINTENANCE D3445</u>	18,427.00	.00	18,427.00	6,347.27	5,243.00	6,836.73	62.9%
<u>03006 55100 SOFTWARE-SYS WIDE D</u>	68,066.00	-55,283.00	12,783.00	41,095.40	14,430.80	-42,743.20	434.4%*
<u>03006 55200 SOFTWARE - HES H355</u>	4,900.00	.00	4,900.00	2,300.00	.00	2,600.00	46.9%
<u>03006 55340 SOFTWARE - BROMF B3</u>	8,500.00	.00	8,500.00	7,250.00	.00	1,250.00	85.3%
<u>03006 55400 SUPPLIES D3445</u>	22,000.00	-8,800.00	13,200.00	5,073.84	1,421.22	6,704.94	49.2%
<u>03006 60000 SCH - TECH ENCUMBER</u>	.00	19.00	19.00	19.00	.00	.00	100.0%
<u>03006 61000 ENCUMBERED PAYROLL</u>	.00	11,719.00	11,719.00	11,719.00	.00	.00	100.0%
TOTAL TECHNOLOGY / Education	857,864.00	-397,062.00	460,802.00	163,619.58	21,557.00	275,625.42	40.2%
<u>03011 SPECIAL ARTICLES / Education</u>							
<u>03011 56919 HOT WATER TANKS A:1</u>	.00	28,000.00	28,000.00	.00	.00	28,000.00	.0%
<u>03011 56921 TBS BATHRM RENOV A:</u>	.00	25,000.00	25,000.00	.00	.00	25,000.00	.0%
<u>03011 56922 CRONIN LIGHTING A:2</u>	.00	37,750.00	37,750.00	.00	.00	37,750.00	.0%
<u>03011 90003 CAP&gt;TBS BLEACH A:22</u>	.00	75,000.00	75,000.00	57,432.94	.00	17,567.06	76.6%
<u>03011 90004 CAP&gt;TBS CRONIN A:22</u>	.00	100,000.00	100,000.00	15,226.16	.00	84,773.84	15.2%
<u>03011 90005 CAP&gt;A/C SCIENC A:22</u>	.00	65,000.00	65,000.00	.00	.00	65,000.00	.0%
TOTAL SPECIAL ARTICLES / Educa	.00	330,750.00	330,750.00	72,659.10	.00	258,090.90	22.0%
TOTAL GENERAL FUND	16,900,779.00	-1,959,305.14	14,941,473.86	3,827,918.26	536,893.74	10,576,661.86	29.2%
TOTAL EXPENSES	16,900,779.00	-1,959,305.14	14,941,473.86	3,827,918.26	536,893.74	10,576,661.86	

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TOWN OF HARVARD  
YEAR-TO-DATE BUDGET REPORT

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FOR 2020 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	16,900,779.00	-1,959,305.14	14,941,473.86	3,827,918.26	536,893.74	10,576,661.86	29.2%

\*\* END OF REPORT - Generated by Finance Director \*\*