



Posted 5.4.2023 by JAD @ 4:00pm

**SELECT BOARD  
AGENDA  
Tuesday, May 9, 2023  
7:00pm**

***Rich Maiore, Erin McBee, Kara McGuire Minar, Don Ludwig, Charles Oliver***

Pursuant to Chapter 2 of the Acts of 2023, An Act Making Appropriations for the Fiscal Year 2023 to Provide for Supplementing Certain Existing Appropriations and for Certain Other Activities and Projects, and signed into law on March 29, 2023, this meeting will be conducted via remote participation. Interested individuals can listen in and participate by phone and/or online by following the link and phone number below.

UpperTH ProWebinar is inviting you to a scheduled Zoom meeting.

Topic: Select Board

Time: May 9, 2023 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/86171741994?pwd=VkUwaWZBNGNsaGUdmQrUXJselZldz09>

Meeting ID: 861 7174 1994

Passcode: 930721

One tap mobile

+13017158592,,86171741994# US (Washington DC)

+13052241968,,86171741994# US

Meeting ID: 861 7174 1994

Find your local number: <https://us02web.zoom.us/j/kccL7DfJF>

**AGENDA ITEMS**

- 1) Call meeting to order – Chair Rich Maiore
- 2) 2022 Report from the Nashua, Squannacook, and Nissitissit Rivers Wild & Scenic Stewardship Council (7:00)
- 3) Public Communication (7:15)
- 4) Staff Report/Updates (7:20)
- 5) Action/Discussion Items: (7:30)
  - a) Act on One Stop Growth grant letter for the DPW Director
  - b) Appoint Stacia Donahue to Harvard Climate Initiative Committee as associate member
  - c) Decide who will review Ginny Thurston Scholarship letters of interest
  - d) Update on annual appointments; discuss ideas to recruit volunteers
  - e) Recap from Town Meeting
  - f) Review draft charge for a Transfer Station Committee to investigate ways to boost usage, understand desire of town residents to maintain Transfer Station operations or move to townwide pickup and funding options
- 6) Select Board Reports

***Next Regular Select Board Meeting  
Tuesday, May 23, 2023  
7:00pm***

## 2022 Report to Town Select Boards

This report highlights some of the accomplishments in another exciting and productive year of the Nashua, Squannacook, and Nissitissit Rivers Wild & Scenic Stewardship Council.

### Community Grants Program

In 2022 we offered the second year of our Community Grants Program to support projects that protect the rivers' resources and build local stewardship in accordance with the Nashua, Squannacook, and Nissitissit Rivers Stewardship Plan. **We awarded a total of \$38,546 for nine projects:**

Organization	Amount	Community Project
People of Ayer Concerned About the Environment (PACE)	\$4,995	<b>AYER Community PULL! A Campaign to Remove Water Chestnuts at Grove Pond.</b> The grant funded laboratory tests for possible contaminants in Grove Pond and a community-wide removal program of invasive water chestnuts.
Devens Enterprise Commission (DEC)	\$6,930	<b>Beautify and Improve Access to Nashua River in Ayer.</b> DEC partnered with the US Fish & Wildlife Service and Town of Ayer to beautify and improve a parking area at the junction of Bishop and McPherson Roads with interpretive and wayfinding signs, a bike rack, and a pollinator garden.
Groton Invasive Species Committee	\$2,540	<b>Managing and Monitoring the Invasive Plant Japanese Knotweed on the Nashua River.</b> Grant funding was used to help reduce the knotweed populations and restore native plant communities at two locations along the Nashua River.
Town of Harvard	\$2,500	<b>Harvard Waterways and Watershed Awareness.</b> Funds were used for signage along Bowers Brook, a tributary of the Nashua River, and a map of the town's waterways, wetlands, and watersheds.
Lancaster Land Trust	\$5,000	<b>Cook Conservation Parking Area.</b> This grant supported expansion and resurfacing of the Cook Conservation dirt parking area in Lancaster along the Nashua River.
Pepperell Invasive & Native Plant Advisory Committee (INPAC)	\$3,625	<b>Mapping Invasive Plants Near Stream Culverts.</b> Funds from this grant supported geographic information system (GIS) mapping of invasive plants on town properties near tributaries of the Nashua and Nissitissit Rivers. Funds were also used to purchase native plant seeds for restoration following invasives removal.
Shirley Select Board	\$4,423	<b>Fredonian Park Invasive Plant Removal and Management Plan.</b> Funds were used for volunteer training and removal of invasive plants at Fredonian Park and Nature Center, as well as development of a strategic management plan for ongoing stewardship.

Organization	Amount	Community Project
Squannacook Greenways, Inc.	\$4,000	<b>Stabilize Canoe Launch on Townsend Harbor Pond.</b> Grant funding was used to improve a canoe and kayak launch by stabilizing with crushed stone. The project also included creation of an infiltration ditch filled with crushed stone and parking lot repair to prevent storm water and sediment from being washed into Harbor Pond.
Town of Townsend	\$4,533	<b>Adams Dam.</b> This grant funded a comprehensive assessment for sustainable stabilization and protection of the bank and waterway at Adams Dam on the Squannacook River, including guidance for best practices for future recreation and stewardship of this Town-owned property.

### Land Protection Grants Program

In 2022 we kicked off a new grants program to further local conservation efforts by providing funds to support acquisition, transaction, and other due diligence costs associated with land protection. **We awarded funding for two projects:**

Organization	Amount	Land Protection Project
Town of Brookline NH Conservation Commission	\$10,000	This grant supported the acquisition of four parcels, either abutting protected town land or within a corridor designated for protection.
Townsend Conservation Land Trust, Inc (TCLT)	\$10,000	This grant funded surveys of three TCLT properties in preparation for conveying these properties to North County Land Trust.

### Forest Legacy Program

The federal Forest Legacy Program (FLP) program, administered by the U.S. Forest Service and the Massachusetts Department of Conservation and Recreation (DCR), identifies and conserves important forest areas threatened by conversion through acquisition of conservation easements or fee interests.

The Stewardship Council submitted an application to the program in 2021. Our application ranked #22 out of 44 applications, but the President's Budget funded only the first 15 projects. The Council unanimously approved moving forward with a new application in 2022.

The Forest Legacy Program Steering Committee, a subcommittee of the Stewardship Council, submitted a revised application for FY24 to DCR's Forest Legacy Committee in September, which was unanimously approved to proceed for national review by the Forest Service. The Stewardship Council recently learned that its application ranked #6 (out of 26); the project should get underway the summer of 2024.

### Conservation Network Breakfasts

The Stewardship Council continued to host Zoom events in which regional experts from state agencies and environmental businesses delivered presentations to Conservation Agents and other conservation professionals. 2022 topics included Farmland of Local Importance and Nature Based Solutions (in conjunction with NRWA's Climate Impact Committee).

### **NPS/USGS Dragonfly Mercury Project**

The Stewardship Council participated in a nation-wide study sponsored by the National Park Service and USGS to determine the level of mercury in rivers based on the levels found in Dragonfly larvae and skeletons. During the first three weeks in September, members of the Stewardship Council, NRWA staff, and volunteers collected larvae samples at the West Groton Water Supply District land on the Squannacook River, the Millie Turner dam site on the Nissitissit River, and the boat launch at the Marion Stoddart Conservation Area on the Nashua River. The samples were packed in dry ice and sent to a laboratory in Oregon for analysis of mercury levels, with results expected in spring or summer 2023.

### **Other Projects**

The Council hosted a Zoom workshop on invasive plants in May, followed by a field workshop in June.

Council members monitored activity and commented on the Stratton Hill Subdivision in Ayer and the proposed restoration of approximately 180 acres of the Squannacook Wildlife Management Area to oak woodlands habitat by the Division of Fish and Wildlife.

*The Stewardship Council meets every third Thursday of the month at 7:00, currently by Zoom. Meetings are open to the public. For more information, visit the Wild and Scenic Rivers website: [www.WildandScenicNashuaRivers.org](http://www.WildandScenicNashuaRivers.org).*

**OFFICES OF THE  
SELECT BOARD AND  
TOWN ADMINISTRATION**

13 Ayer Road, Harvard, Massachusetts 01451  
(978) 456-4100

[www.harvard-ma.gov](http://www.harvard-ma.gov)  
(978) 456-4107 fax



May 9, 2023

Secretary Jay Ash  
Executive Office of Housing and Economic Development  
1 Ashburton Place  
Boston, MA 02108

Dear Secretary Ash:

I certify that at the Select Board meeting on May 9, 2023, the Board voted to submit the 2024 One Stop for Growth grant application for a Devens Water Line Interconnection and to authorize the Chair of the Select Board to sign the "Certificate of Public Entity Authorization" form.

Sincerely,

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Timothy Bragan  
Town Administrator

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May 9, 2023

Secretary Jay Ash  
Executive Office of Housing and Economic Development  
1 Ashburton Place  
Boston, MA 02108

Dear Secretary Ash:

I certify that at the Select Board meeting on May 9, 2023, the Board voted to submit the 2024 One Stop for Growth grant application for road safety improvements on Stow Rd. and to authorize the Chair of the Select Board to sign the "Certificate of Public Entity Authorization" form.

Sincerely,

---

Timothy Bragan  
Town Administrator

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May 9, 2023

Secretary Jay Ash  
Executive Office of Housing and Economic Development  
1 Ashburton Place  
Boston, MA 02108

Dear Secretary Ash:

I, Tim Bragan, herby certify that I am duly authorized to submit this application on behalf of the Town of Harvard and to agree to implement the One Stop for Growth requirements on behalf of said municipality. I understand that the information provided with this application will be relied upon by the Commonwealth in deciding whether to make the One Stop for Growth grant and that the Commonwealth reserves the right to take action against the applicant or any other beneficiary of the grant if any of the information provided is inaccurate, misleading, or false.

I hereby certify under the pains and penalties of perjury that the answers submitted in this application and the documentation submitted in support are accurate and complete.

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Name	Title	Date
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**Please return an original copy of the signed authorization letter to:**

MassWorks Infrastructure Program  
Executive Office of Housing and Economic Development  
1 Ashburton Place, Room 2101  
Boston, MA 02108

## Annual Appointments update

### *New volunteer forms received*

Committee/Board	Name	Term
Community Preservation Committee	Stu Sklar	3 Year
Community Preservation Committee	Dolores Lee	3 Year
Community Preservation Committee	Jane Biering	3 Year
Council on Aging	Ira Okene	3 Year
Elm Commission	James O'Shea	2 Year
Historical Commission	Rebecca Sewall	3 Year
Historical Commission	Marijke Vallaeys	3 Years

### Committee/board recommendations received thus far:

Nothing to note as of now

### Relevant notes:

CPC has two terms up for reappointment, 1 current vacant term and are in need of a Park & Rec member.

<b>Vacant Term Listing</b>	
<i>Beginning July 2023 based on responses thus far</i>	
<b>Board / Committee</b>	<b>Positions</b>
AGRICULTURAL ADVISORY COMMISSION	3 alternates /2 three-year terms
BARE HILL POND WATERSHED	1 three-year term
BOARD OF REGISTRARS	1 three-year term
COMMISSION ON DISABILITIES	2 one-year terms & 1 two year term
COMMUNITY CABLE ACCESS COMMITTEE	1 three-year term
CULTURAL COUNCIL	1 three-year term
ELDERLY & DISABLED TAXATION AID COMMITTEE	2 annual terms
FINANCE COMMITTEE ( <b>Moderator appoints</b> )	2 one-year associates /3 three-year terms
FOURTH OF JULY COMMITTEE	2 one-year terms
HARVARD CLIMATE INITIATIVE COMMITTEE	1 associate
HARVARD ENERGY ADVISORY COMMITTEE	2 one-year terms
HISTORICAL COMMISSION	1 associate
MINUTEMAN HOME CARE CORP. REP.	1 year term
MUNICIPAL AFFORDABLE HOUSING TRUST	2 two-year terms
OPEN SPACE COMMITTEE	1 three-year term (Park & Rec)
PARK & RECREATION COMMISSION	2 three-year terms
TRANSPORTATION ADVISORY COMMITTEE	1 three-year term (Business Rep)



# ANNUAL APPOINTMENTS FOR FY24

## *Current members seeking reappointment*

Board / Committee	Current Member	Term	Current appointment expires	New appointment expires
AGRICULTURAL ADVISORY COMMISSION	Christiane Turnheim	3 Year	Jun 30, 2023	June 30, 2026
AGRICULTURAL ADVISORY COMMISSION	Matthew Varrell	3 Year	Jun 30, 2023	June 30, 2026
BARE HILL POND WATERSHED MGMT. COMMITTEE	Rainer Park	3 Year	Jun 30, 2023	June 30, 2026
BOARD OF ASSESSORS	David Manzello	3 Year	Jun 30, 2023	June 30, 2026
BOARD OF HEALTH	Christopher Mitchell	3 Year	Jun 30, 2023	June 30, 2026
CEMETERY COMMISSION	John W Lee	3 Year	Jun 30, 2023	June 30, 2026
COMMUNITY CABLE ACCESS COMMITTEE	David Henderson	3 Year	Jun 30, 2023	June 30, 2026
COMMUNITY PRESERVATION COMMITTEE	John Lee	3 Year	Jun 30, 2023	June 30, 2026
COMMUNITY PRESERVATION COMMITTEE	Elizabeth Williams	3 Year	Jun 30, 2023	June 30, 2026
CONSERVATION COMMISSION	Janet Waldron	3 Year	Jun 30, 2023	June 30, 2026
CONSERVATION COMMISSION	Jim Burns	3 Year	Jun 30, 2023	June 30, 2026
CONSERVATION COMMISSION	Mark Shaw	3 Year	Jun 30, 2023	June 30, 2026
CONSERVATION COMMISSION	John Iacomini	3 Year	Jun 30, 2023	June 30, 2026
COUNCIL ON AGING	Kim Schwarz	3 Year	Jun 30, 2023	June 30, 2026
COUNCIL ON AGING	Kelene Blumstein	3 Year	Jan 02, 2023	June 30, 2026
ELDERLY & DISABLED TAXATION AID COMMITTEE	Barbara Kemp	1 Year	Jun 30, 2023	June 30, 2024
ELDERLY & DISABLED TAXATION AID COMMITTEE	Marie Sobalvarro	1 Year	Jun 30, 2023	June 30, 2024
ELM COMMISSION	Matthew Sheilds	2 Year	Jun 30, 2023	June 30, 2025
FOURTH OF JULY COMMITTEE	Christopher Chalifoux	1 Year	Jun 30, 2023	June 30, 2024
HARBORMASTER	Bob O'Shea	1 Year	Jun 30, 2023	June 30, 2024
HARVARD CLIMATE INITIATIVE COMMITTEE	Janet Waldron	3 Year	Jun 30, 2023	June 30, 2026
HARVARD ENERGY ADVISORY COMMITTEE	Brian Smith	1 Year	Jun 30, 2023	June 30, 2024
HARVARD ENERGY ADVISORY COMMITTEE	David Fay	1 Year	Jun 30, 2023	June 30, 2024
HARVARD ENERGY ADVISORY COMMITTEE	Forrest Hodgkins	1 Year	Jun 30, 2023	June 30, 2024
HARVARD ENERGY ADVISORY COMMITTEE	Ellen Sachs Leicher	1 Year	Jun 30, 2023	June 30, 2024
HARVARD ENERGY ADVISORY COMMITTEE	Peter Kelly-Joseph	1 Year	Jun 30, 2023	June 30, 2024
HISTORICAL COMMISSION	Pamela Marston	3 Year	Jun 30, 2023	June 30, 2026
MBTA ADVISORY BOARD	Bruce Leicher	1 Year	Jun 30, 2023	June 30, 2024
MONTACHUSETT REGIONAL PLANNING COMMITTEE	Kara Minar	1 Year	Jun 30, 2023	June 30, 2024
MONTACHUSETT VOCATIONAL TECHNICAL SCHOOL REP.	Jeanne Bartlet	1 Year	Jun 30, 2023	June 30, 2024
MUNICIPAL AFFORDABLE HOUSING TRUST	Arielle Athey Jennings	2 Year	Jun 30, 2023	June 30, 2025
OPEN SPACE COMMITTEE	Rich D Maiore	3 Year	Jun 30, 2023	June 30, 2026
OPEN SPACE COMMITTEE	Jim Lee	3 Year	Jun 30, 2023	June 30, 2026
PERMANENT BUILDING COMMITTEE	Steve Moeser	3 Year	Jun 30, 2023	June 30, 2026

# ANNUAL APPOINTMENTS FOR FY24

## Current members seeking reappointment

Board / Committee	Current Member	Term	Current appointment expires	New appointment expires
PERSONNEL BOARD	Victor Normand	3 Year	Jun 30, 2023	June 30, 2026
PERSONNEL BOARD	Liz Allard	1 Year	Jun 30, 2023	June 30, 2024
<b>PERSONNEL BOARD</b>	<b>Don Ludwig</b>	<b>1 Year</b>	<b>Jun 30, 2023</b>	<b>June 30, 2024</b>
PLANNING BOARD	Doug Thornton	3 Year	Jun 30, 2023	June 30, 2026
PLANNING BOARD	John McCormack	1 Year	Jun 30, 2023	June 30, 2024
SEWER & WATER COMMISSION	Richard Maiore	3 Year	Jun 30, 2023	June 30, 2026
TREE WARDEN	JC Ferguson	1 Year	Jun 30, 2023	June 30, 2024
ZONING BOARD OF APPEALS, Associate	Orville Dodson	1 Year	Jun 30, 2023	June 30, 2024
ZONING BOARD OF APPEALS	Michael Lawton	3 Year	Jun 30, 2023	June 30, 2026
ZONING BOARD OF APPEALS, Associate	Ted Maxant	1 Year	Jun 30, 2023	June 30, 2024
ZONING BOARD OF APPEALS, Associate	Barbara L Romero	1 Year	Jun 30, 2023	June 30, 2024