



Posted 12.10.2020 at 4:20pm by JAD

**SELECT BOARD
AGENDA
Tuesday, December 15, 2020
7:00pm**

The Select Board Regular Meeting is being held virtually in accordance with the Governor's Executive Order Suspending Certain Provisions of the Open Meeting Law, G.L.c.30A. S.20. Interested individuals can listen in and participate by phone and/or online by following the link and phone # below.

UpperTH ProWebinar is inviting you to a scheduled Zoom meeting.

Topic: Select Board

Time: Dec 15, 2020 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

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Agenda Items

- 1) Update on the work of the Nashua, Squannacook & Nissitissit Rivers Wild & Scenic Stewardship Council (7:00)
- 2) Capital Planning & Investment Committee (CPIC) FY22 recommendations (7:10)
- 3) Public Communication (7:30)
- 4) Discuss cell tower on town land (7:35)
- 5) Town Administrator Report - miscellaneous issues & discussion items (8:00)
- 6) Approve minutes 12/1 (8:10)
- 7) Action/Discussion items:
 - a) Annual license renewals
 - b) Recognize resignations of Carolyn Luescher from the Commission on Disabilities and Jason Cole from the Deer Management Sub-Committee
 - c) Discuss letter of support for the Old Library roof grant application
- 8) Select Board Reports

***Next Select Board Regular Meeting
Tuesday, January 5, 2021
7:00pm***

Christopher Tracey
204 Bolton Road
Harvard, MA 01451

December 10, 2020

To: Alice Von Loesecke, Kara Minar, Stuart Sklar, Rich Maiore, Tim Bragan, Marie Sobalvarro

Cc: Julie Doucet, Mark Lanza, Chris Ryan, Justin Brown, Gwendolyn Leonard, Stacia Donahue, Jane Biering, Fances Nickerson and Rebecca Kelley; and all the members of the Zoning Board of Appeals

Regarding: Town Owned Property and Cellular Towers

Select Board:

Thank you in advance for taking the time to review the information that I am providing and most importantly in seizing the opportunity to proactively address critical communications needs within the community. I understand that at your meeting next Tuesday December 15th that you will be discussing this topic.

As you are all aware the Zoning Board of Appeals (ZBA) has been reviewing, for some time now, an application from Cellco for relief from the Town of Harvard Protective Bylaws in the form of variances to allow for the construction of a new cellular tower at 12 Woodchuck Hill Road. During this extensive process a significant amount of technical information has been presented by both the applicant and Mr. David Maxson from Isotope LLC who was engaged by both the ZBA and Planning Board as a consultant for peer review of applications by Cellco before both Boards.

There are numerous components of the application before the ZBA including:

- 1) Cellco providing sufficient data to prove that there is a significant gap in coverage and/or service
- 2) That this specific site is the most appropriate and available to resolve that gap
- 3) And that a hardship exists to warrant the granting of variances to the Bylaw and for the ZBA to grant (if they indeed do so) the minimum relief necessary

Direct abutters and numerous Towns people have voiced a 100% expression of their disapproval of the use of this site and questioned why alternatives such as Bolton Road or the Hildreth House could not be used and not only satisfy the needs of Cellco, but provide a revenue source to the Town, which is indeed always needed. To be clear, the ZBA does not review the financial component of the variance request application at all in making a decision, whether that be the relationship between the land owner and

Cellco or in considering alternate sites. However, your Board indeed has that obligation and authority with respect to Town owned parcels.

As a result of that inquiry the ZBA requested documentation and information pertaining to both the Bolton Road site and the Hildreth House and learned a number of things. In addition to the local information gathered, the ZBA requested that Mr. Maxson include those sites as potential alternatives to the Woodchuck Hill Road site in his assessment and advice to the Boards.

It also was clarified by the review of the Annual Town Meeting (ATM) vote of April 6, 2002 that the Water Tower land on Bolton Road was approved by the people of Harvard as a site for wireless communications purposes; as never having been rescinded at ATM that parcel is indeed immediately available for such a purpose. Town Counsel, Mark Lanza clarified that the Select Board could enter into certain agreements immediately for such a purpose, but suggested that a Request for Proposals (RFP) would be the most appropriate method to ensure that all parties of interest and rights were appropriately protected. The clear point though: today it is a viable, available alternate site to Woodchuck Hill Road for the construction of a cell tower. However, Cellco's position is that because an RFP has not been issued that this location is not available and that they have for years attempted to work with the Town without success.

In addition, it is clear that the parcel of land that includes the Hildreth House was until recently being considered for additional housing but since that option has been removed the possibility of alternative uses (such as wireless communications) is now potentially available at that location. As with the Bolton Road parcel, a vote at ATM would be required for the Hildreth House land to be considered for such purposes. Therefore, that site indeed is not currently available as an alternative location for a cell tower.

As a result of these various discussions Mr. Maxson provided some data that shows the coverage utilizing these parcels, which I have included for your review. If you are like me it takes me a little time to understand the colors, overlays, etc. but Mr. Maxson's verbal summary in particular of the Bolton Road parcel is very compelling.

Clearly no cell tower is ever going to receive support from abutters. I compare this to 40B applications as it seems that most don't want one of those in their backyards either. Unfortunately, if Harvard has not met the State mandated affordable housing percentage then unless there are clear public health and/or safety issues with a proposal it will come to be. That is also the case with cell towers. Abutters have sued based upon negative property value impact, health concerns, etc. but Federal Law and lack of evidence to support those assertions has resulted in cell towers prevailing.

I felt compelled to share these thoughts and information with you with the hope that you will very seriously consider the needs of the Town for cellular and public safety communication and make the difficult decisions that provide these necessary services to the inhabitants. Mr. Maxson has been a superb source of information and guidance

and in my opinion would be an excellent candidate to guide both the Planning Board and the Select Board in this process.

How you handle these options will likely have little to no bearing on the application before the ZBA unless you decide immediately to utilize the Bolton Road parcel for communication purposes as the voters approved and authorize the issuance of an RFP. That indeed would make that parcel a viable option for consideration by both the applicant and the ZBA in granting of variances.

Thank you very much for your time. Be well.

Christopher Tracey

Enclosures:

- 1) Coverage Map of existing cellular as well as Bolton Road and Hildreth House parcels
- 2) Bolton Road Water Tower coverage opinion from Mr. Maxson
- 3) Bolton Road Water Tower ATM Warrant Language and Vote

Voted unanimously yes to take no action.

ARTICLE 26: ACCEPTANCE OF HIGHWAY FUNDS

To see if the Town will vote to accept State funds to be used for reconstruction and improvements of public ways, or pass any vote or votes in relation thereto.
(Inserted by Board of Selectmen)

On a motion by Lucy Wallace, 18 Orchard Hill, Board of Selectmen, and seconded,

Voted unanimously yes that the Town accept State funds to be used for reconstruction and improvements of public ways.

ARTICLE 27: AUTHORIZE SELECTMEN TO LEASE LAND ON BOLTON ROAD WATER RESERVOIR SITE FOR WIRELESS COMMUNICATIONS PURPOSES

To see if the Town will vote to a.) instruct the Board of Water Commissioners to transfer to care, custody, management and control of (i) the area of land located on the easterly side of Bolton Road, Harvard, Massachusetts shown as "PROPOSED LEASE AREA" on a copy of the plan entitled "Town of Harvard, Massachusetts Board of Water Commissioners Concrete Water Storage Reservoir and Appurtenant Work", Sheet No. 1 of 2, dated August 16, 1979, prepared by Weston & Sampson Engineers, Inc., with later drawings thereon by John Zimmer, which plan copy is on file in the Office of the Town Clerk, to the Board of Selectmen for the purpose of leasing said area of land for wireless communications purposes; and (ii) a temporary and nonexclusive easement for access, egress and utility purposes in, on, over, across and through the portion of the water storage reservoir access road leading from said Bolton Road to said area of land and the area of land shown on the aforementioned plan copy as "ACCESS EASEMENT CORRIDOR" to the Board of Selectmen for the purpose of granting a temporary and nonexclusive easement or easements to the lessee or lessees of said area of land to be leased for wireless communications purposes; and b.) authorize the Board of Selectmen to (i) lease the area of land shown on the aforementioned plan copy as "PROPOSED LEASE AREA" for wireless communications purposes for a term or terms of up to twenty (20) years; and (ii) sell, convey or otherwise dispose of to the lessee or lessees of said area of land to be leased for wireless communications purposes a temporary and nonexclusive easement or easements for access, egress and utility purposes in, on, over, across and through the portion of the water storage reservoir access road leading from said Bolton Road to said area of land to be leased for wireless communications purposes and the area of land shown on the aforementioned plan copy as "ACCESS EASEMENT CORRIDOR", or pass any vote or votes in relation thereto.
(Inserted by Board of Selectmen)

The following motion was made by William Marinelli, 50 Stow Road, Board of Selectmen, and seconded,

I move that the Town a.) instruct the Board of Water Commissioners to transfer to care, custody,

management and control of (i) the area of land located on the easterly side of Bolton Road, Harvard, Massachusetts shown as "PROPOSED LEASE AREA" on a copy of the plan entitled "Town of Harvard, Massachusetts Board of Water Commissioners Concrete Water Storage Reservoir and Appurtenant Work", Sheet No. 1 of 2, dated August 16, 1979, prepared by Weston & Sampson Engineers, Inc., with later drawings thereon by John Zimmer, which plan copy is on file in the Office of the Town Clerk, to the Board of Selectmen for the purpose of leasing said area of land for wireless communications purposes; and (ii) a temporary and nonexclusive easement for access, egress and utility purposes in, on, over, across and through the portion of the water storage reservoir access road leading from said Bolton Road to said area of land and the area of land shown on the aforementioned plan copy as "ACCESS EASEMENT CORRIDOR" to the Board of Selectmen for the purpose of granting a temporary and nonexclusive easement or easements to the lessee or lessees of said area of land to be leased for wireless communications purposes; and b.) authorize the Board of Selectmen to (i) lease the area of land shown on the aforementioned plan copy as "PROPOSED LEASE AREA" for wireless communications purposes for a term or terms of up to twenty (20) years; and (ii) sell, convey or otherwise dispose of to the lessee or lessees of said area of land to be leased for wireless communications purposes a temporary and nonexclusive easement or easements for access, egress and utility purposes in, on, over, across and through the portion of the water storage reservoir access road leading from said Bolton Road to said area of land to be leased for wireless communications purposes and the area of land shown on the aforementioned plan copy as "ACCESS EASEMENT CORRIDOR"

A motion by Donald Boyce, 310 Stow Road, to identify John Zimmer by adding in "of 57 Slough Road" was accepted by the Board of Selectmen.

Voted majority yes that the Town a.) instruct the Board of Water Commissioners to transfer to care, custody, management and control of (i) the area of land located on the easterly side of Bolton Road, Harvard, Massachusetts shown as "PROPOSED LEASE AREA" on a copy of the plan entitled "Town of Harvard, Massachusetts Board of Water Commissioners Concrete Water Storage Reservoir and Appurtenant Work", Sheet No. 1 of 2, dated August 16, 1979, prepared by Weston & Sampson Engineers, Inc., with later drawings thereon by John Zimmer of 57 Slough Road, which plan copy is on file in the Office of the Town Clerk, to the Board of Selectmen for the purpose of leasing said area of land for wireless communications purposes; and (ii) a temporary and nonexclusive easement for access, egress and utility purposes in, on, over, across and through the portion of the water storage reservoir access road leading from said Bolton Road to said area of land and the area of land shown on the aforementioned plan copy as "ACCESS EASEMENT CORRIDOR" to the Board of Selectmen for the purpose of granting a temporary and nonexclusive easement or easements to the lessee or lessees of said area of land to be leased for wireless communications purposes; and b.) authorize the Board of Selectmen to (i) lease the area of land shown on the aforementioned plan copy as "PROPOSED LEASE AREA" for wireless communications purposes for a term or terms of up to twenty (20) years; and (ii) sell, convey or otherwise dispose of to the lessee or lessees of said area of land to be leased for wireless communications purposes a temporary and nonexclusive easement or easements for access, egress and utility purposes in, on, over, across and through the portion of the water storage reservoir access road leading from said Bolton Road to said area of land to be leased for wireless communications purposes and the area of land shown on the aforementioned plan copy



To Christopher Tracey
From David Maxson
Re Bolton Road water tank
November 17, 2020

Thanks for the call yesterday. You learned the water tank site was approved for leasing at Town Meeting some years back. You inquired whether the site is relevant to the present application at 12 Woodchuck Hill Road. The answer is yes, it is relevant. However it lacks some of the key benefits of the proposed facility.

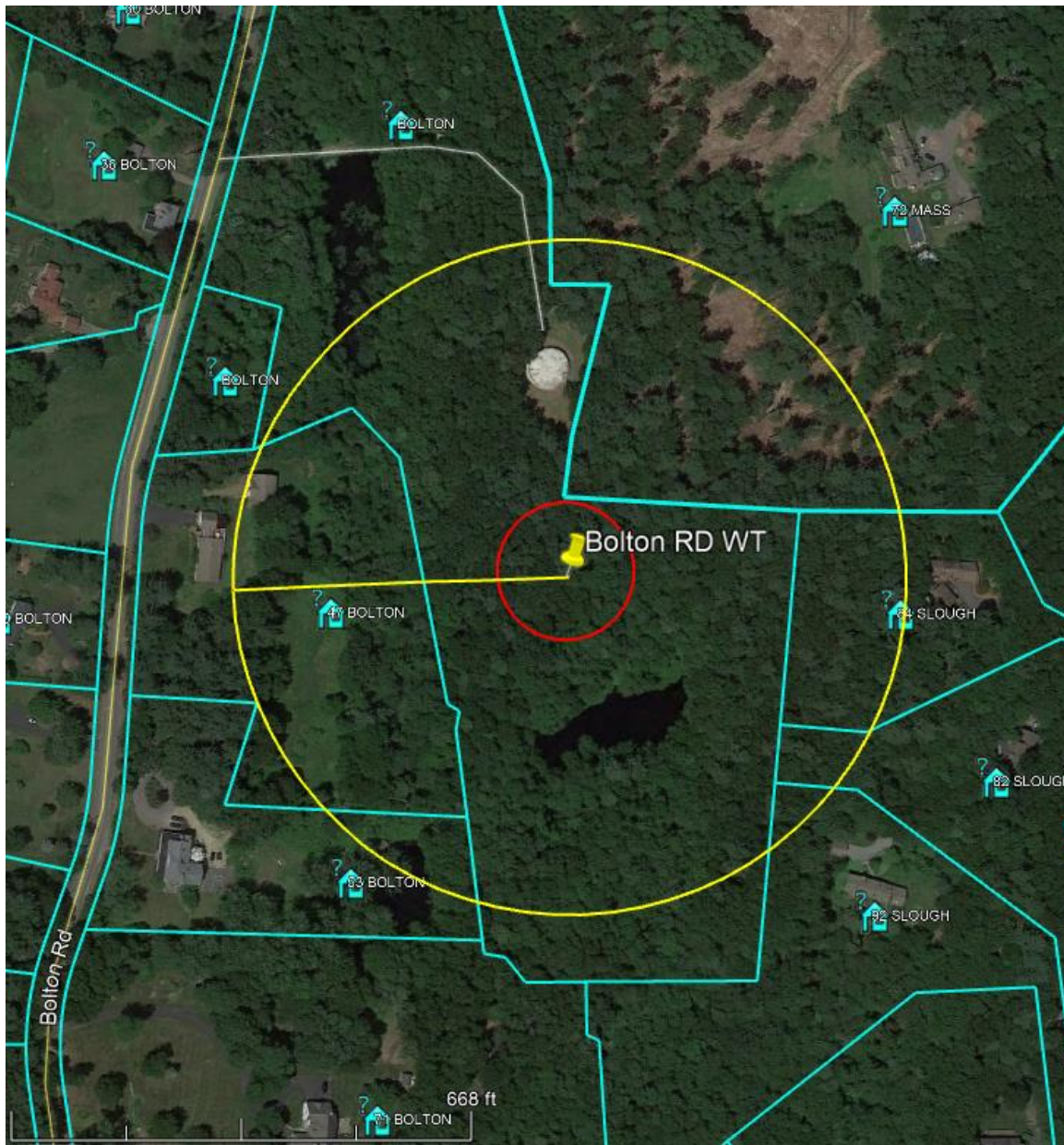
The water tank site is about 1000 feet farther from the center of town than the Woodchuck site, but has favorable topography with line-of-sight to the area of the town center. It is also deeper into the southerly part of town where coverage is abysmal and would remain so even with the proposed facility. This suggests there could be advantages to using this site instead of the proposed site.

Below is an image showing the location we chose to illustrate coverage from. It can satisfy the property line setback (red circle is 105-foot radius). The exact location would have to be worked out to verify access and constructability. The yellow circle is a 500-foot radius showing no residences within it. It would need a variance to the six-times-height residential setback. The height of the existing trees would need to be measured to determine whether the 105-foot height limit would permit antenna placements above the treetops.

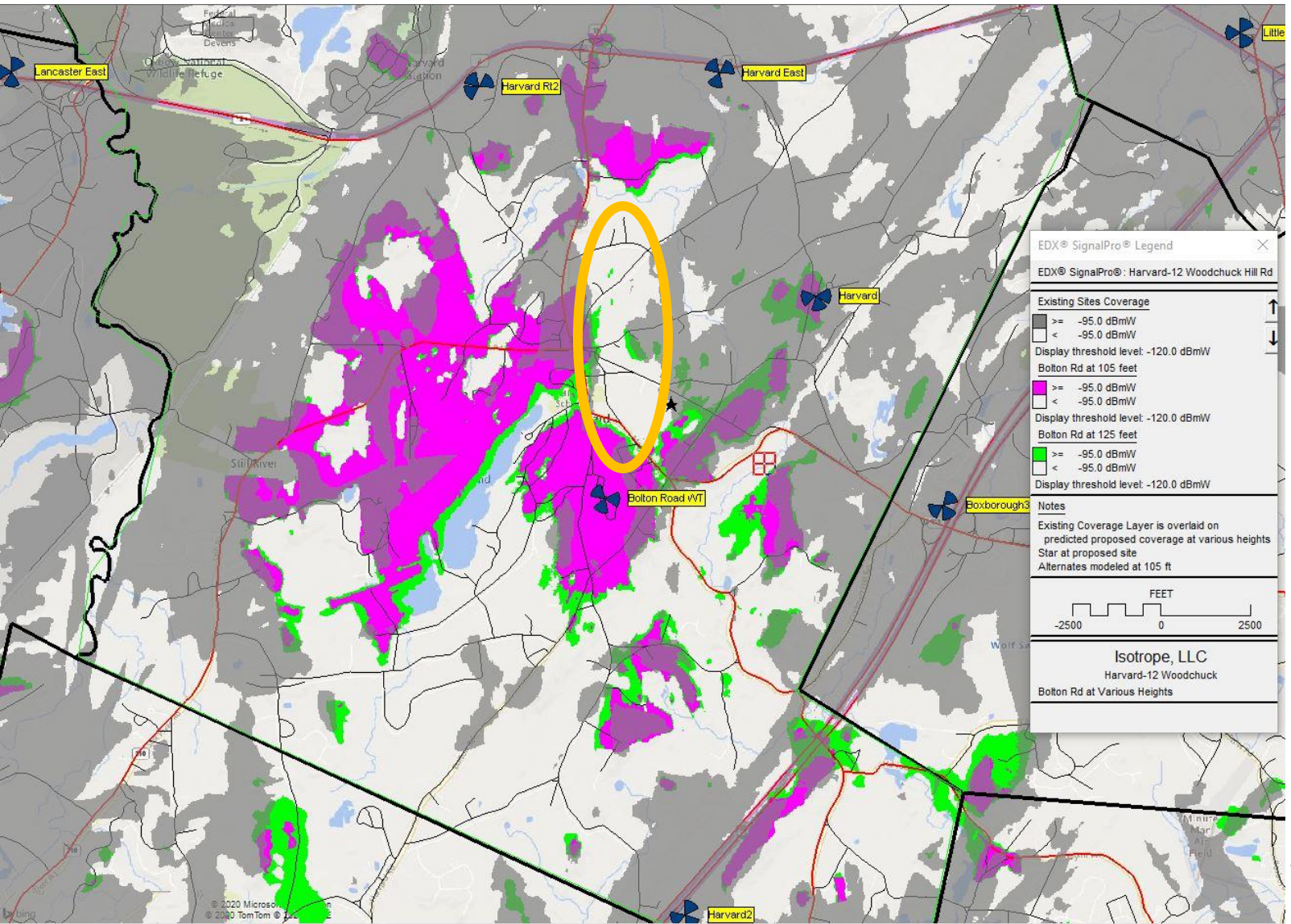
The second image below is our coverage map of existing coverage plus that from the water tank site at 105 feet above ground (pink) and 125 feet above ground (pink plus green). The gray is the existing coverage.

The water tank site fails to fill in coverage along the main feeder roads on the east side of town center (Mass Ave, Old Boston Tpk, Old Littleton Rd, Littleton Rd – see oval on map). The tower would have to be substantially taller to fill in these lower-elevation areas.

Overall, the proposed location is much better at providing substantial coverage improvement to the center of town and the feeder roads emanating from there, while remaining at 105 feet height, or if necessary, 125 feet.



Hypothetical location of tower at Bolton Road water tank parcel



Isotrope, LLC

Select Board Minutes

Tuesday, December 1, 2020 7:00pm

The Select Board Regular Meeting was held virtually in accordance with the Governor's Executive Order Suspending Certain Provisions of the Open Meeting Law, G.L.c.30A. S.20.

Select Board participants: Chair Alice von Loesecke, Rich Maiore, Kara Minar, Stu Sklar, Lucy Wallace was late to enter the meeting.

Town Department attendees: Town Administrator Tim Bragan, Assistant Town Administrator/HR Director Marie Sobalvarro and Executive Assistant Julie Doucet, DPW Director Tim Kilhart

Additional participants: Carlson Orchards owner Frank Carlson, National Grid Rep. Javier Morales, Jim Burns, Harvard Devens Jurisdiction Committee Chair Victor Normand

Carlson Orchards Farmer Series Pouring Permit License Renewal Hearing

Alice von Loesecke explained this hearing is being held in accordance with the conditions decided upon for the newly issued farmer series pouring permit. She invited members of the public to speak.

Direct abutting neighbors Stephanie O'Keefe, 90 Oak Hill Rd and Kerri Green, 102 Oak Hill Rd spoke and submitted written statements (Attachment A). The main focus of their concerns was due to heavy traffic, parking issues and trespassing. The increase in patrons to Carlson Orchards over the past pick your own season was challenging for those direct abutters. They insisted the town work with Carlson Orchards to develop a plan that will not impact their quality of life or business operations in the future.

Don Green, 80 Oak Hill Rd, said Westward Orchards has been farming over 100 years in Harvard and has always been very generous to the town donating land for open space. Over the years they have protected over acres and even recently worked with the Harvard Conservation Trust to secure another parcel. Green said his family values maintaining the open rural character of Harvard. He said what happened this fall was not farming.

Beth Williams, Granite View Lane, has visited Carlson Orchards frequently. She witnessed staff handling parking operations in a professional manner. Williams believes much of the influx of people into town was for the apple picking and not an issue with the cider barn especially during the Covid pandemic. She never saw any overcrowding in the barn itself and felt distancing met current regulations. She views this as two separate issues being mixed together.

Von Loesecke closed the hearing. She opened the discussion to the board members. Von Loesecke noted due to the Covid 19 pandemic this year, we all have faced a series of unique challenges forcing everyone to manage their lives and businesses in a different way. She reminded everyone this hearing is specific to the pouring license.

Von Loesecke read into the record an email from Police Chief Ed Denmark that stated: His department received complaints from residents who live in the area during peak apple picking time. Carlson's requested police details and no parking signs to attempt to mitigate some of the alleged problems. By all accounts of the officers who worked details or responded to calls in the area, there were no immediate public safety threats witnessed. The only problem was simply that of a large volume of vehicles present causing congestion in the roadway as people attempted to figure out where to go and drivers turning around in private driveways. I can imagine that the large influx of traffic to the area creates a nuisance to

residents during peak season; however, I cannot pinpoint any specific threats to public safety or violations of the conditions of the pouring license at this time.

Stu Sklar agreed with von Loesecke as did the other board members about this being a very challenging year for all and tough to assess operations at the farm with the granting of this new license. Kara Minar was upset to hear of what happened on abutter's properties and the fact that people would trespass. Rich Maiore was adamant the board and Carlson's should develop a traffic/parking mediation plan to make certain the issue experienced by abutters does not happen again. The board members were in agreement it was likely more the picking season that caused the influx of visitors and not so much the cider barn itself. Another topic that came up was the allowable occupancy on the premise. The license granted allows more than the Board of Health does do to flow capacity. The board members requested more information on this to align their approvals with all town regulations.

By a roll call vote, Maiore – aye, Sklar – aye, Minar – aye, von Loesecke – aye, the board voted unanimously to approve the license as submitted with an understanding to revisit parking in May of 2021 and Board of Health capacity for the property.

Finalize National Grid pole petition request for Pond Road/Mass Ave

Town Administrator Tim Bragan reported this pole hearing was continued from June. He met with board member Kara Minar, Bromfield Trustee Pete Jackson, DPW Director Tim Kilhart and Historic Commission member Manny Lindo to finalize the pole locations. National Grid representative Javier Morales confirmed the locations were mutually agreed upon. By a roll call vote, Sklar – aye, Minar – aye, Maiore – aye, von Loesecke – aye, the board voted unanimously to approve two poles one on Pond Rd and one on Mass Ave to accommodate the new driveway for the school.

Minutes

By a roll call vote, Minar – aye, Sklar – aye, Maiore – aye, von Loesecke – aye, the board voted unanimously to approve minutes of 11/17, as presented.

Building Department permit fee review

Tim Bragan and Assistant Town Administrator Marie Sobalvarro with input from the Building Inspector Jeff Hayes proposed some revisions to the building permit fees. The board previously reviewed the gas, plumbing and electrical permit schedules. The board was agreeable to the proposed adjustments.

Discuss wiring and gas/plumbing inspector compensation

Compensation data was gathered from other comparable communities. Bragan explained communities either pay their part time inspectors a percentage of the fees, an hourly rate or with a stipend. Currently, the inspectors are paid a percentage of the fees. Sobalvarro used a two-year average with an additional 10% as a proposal amount for an annual stipend. She noted the past year compensation was higher due to the school building project. Minar wondered how adversely this may affect the inspectors on a year when permits are high. Could this deter our long-term inspectors from continuing? Bragan has not yet spoken to the inspectors but plans to and is willing to recraft the proposal if need be.

By a roll call vote, Minar – aye, Sklar – aye, Maiore – aye, von Loesecke – aye, the board voted unanimously to approve fees as presented and a stipend structure pursuant to HR Director proposal.

Town Administrator Report

Bragan reported on the following items:

- Budgets were received from departments today and hard copies are available to those who requested one and can be picked up at the office any time before 12 noon tomorrow and Thursday. Electronic copies will also be made available. Any budget questions will be due by December 31, 2020 at 12noon Questions can be submitted before the 31st and that would be appreciated.
- We do not have any new rates from MNHG yet (they will be out in February) but we did learn that Lincoln-Sudbury (the largest entity in MNHG) has opted to withdraw from the group and notified MNHG prior to the December 1st deadline.
- The number of Covid-19 cases among Town personnel is increasing which is not surprising since the numbers in the general public continue to climb. Daily numbers in Massachusetts are at a level of 2,500+ per day (pre-Thanksgiving). Given this trend I will be moving Town offices back to “By Appointment Only” as of the 14th or sooner should the situation warrant it. This is a move to protect everyone. The delay to the 14th is so that the public can be notified in advance and can make any necessary adjustments.
- The House and Senate passed their budgets with the Senate being the more recent (see attachment). No final budget as of today.
- We received 13 applications for the Finance Director Position and final interviews are being scheduled for this week. We hope to have an individual to the SB to be appointed on the 15th if all goes well.
- On December 15, 2020 the board will have before them license renewals for 2021.
- Town Report notice went out two weeks ago and Julie has set Monday, January 25, 2021 as the deadline for getting reports to her.

Community Resiliency Committee report

Community & Economic Development Director Chris Ryan explained this group was formed to move priorities forward established by the Municipal Vulnerability Preparedness Committee. The committee received MVP action grant funds and has been able to complete an Agricultural Climate Action Plan and full Climate Action Plan resources and outline. They have also worked with Bolton and Devens to apply for regional MVP Action Grant funds for a Natural Climate Solutions project. They have created three action teams: Apple Country Team, Outreach/Communications Team and the Plan Development Team.

Lucy Wallace entered the meeting.

Proposed charge for a Transportation Advisory Committee

Planning Board members Justin Brown and Stacia Donahue came to discuss the board’s request to form a transportation committee. This committee would investigate and work to attain grant opportunities for alternate transportation projects. This committee could help with outreach for the upcoming Ayer Rd TIP project, connect with land lines group about bike routes thru Harvard to surrounding communities, connect with Devens on bicycle/pedestrian access, connect with MART on routes for commuter needs and determine park/ride locations and commuter rail shuttles. The Select Board members were supportive of the formation of this committee. The Planning Board will refine the charge and finalize structure for consideration at an upcoming meeting.

Bromfield House Committee: final interview and appointments

Resident Jim Burns was interviewed and asked similar questions to the others who volunteered and were interviewed at the previous meeting. The board members decided to appoint another citizen at large due to the Bromfield Trust not appointing a representative.

Kara Minar recommended appointment of Stephen Ford for his financial background, Pat Jennings for her ideas and as a town center resident and Bill Ference also as a town center resident who lives in close proximity to the Bromfield House. All members were in agreement with her suggestion.

By a roll call vote, Maiore – aye, Minar – aye, Sklar – aye, Wallace – aye, von Loesecke – aye, the board voted unanimously to appoint Stephen Ford, Pat Jennings and Bill Ference to the Bromfield House Committee.

Ayer Road Construction project

DPW Director Tim Kilhart provided a project timeline. He had been awaiting response from the Mass Dept. of Transportation (DOT) on the analysis from TEC of the SPICE tool. Kilhart reported Boston Traffic reviewed the results and also forwarded the analyses to the design firm that created the tools for their review. Kilhart read the response from DOT: the analysis shows that the difference in life-cycle costs between stop-control and roundabout are very close. They recommend Harvard move forward with the stop control option for a number of reasons, primarily related to ROW impacts, cost and permitting challenges. Boston Traffic has also indicated they would support this alternative. Kara Minar expressed frustration with this decision and is skeptical it is the optimal long term solution. By a roll call vote, Wallace – aye, Sklar – aye, Maiore – aye, von Loesecke – aye, Minar – nay, the board voted to endorse the 25% design with stop intersection at Gebo Lane. Minar voted nay because she is not convinced the town's position was properly presented.

Harvard Devens Jurisdiction Committee update

Committee Chair Victor Normand said they are currently working with other stakeholders to develop a Memorandum of Agreement (MoA) on the path forward. This includes drafting of an RFP for major consultant services to assist in reaching consensus on permanent local governance. They will craft an implementation plan. Normand spoke at MassDevelopments annual meeting. The committee is aware this is a unique challenge. Normand said the committee will report back with any meaningful events that occur.

Open Space Committee charge

By a roll call vote, Maiore – aye, Wallace – aye, Minar – aye, Sklar – aye, von Loesecke – aye, the board voted unanimously to accept revised committee charge with changes made tonight.

Board of Health stable permit insert

Alice von Loesecke was contacted by the Board of Health Chair requesting the Select Board authorize mailing of a notice with tax bills about the stable permits. Due to the cost other avenues will be investigated such as a town wide mailing of a post card instead.

The meeting was adjourned at 10:30pm.

Documents referenced:

Carlson Orchards 2021 renewal – dated 11.23.2020

National Grid pole petition requests – dated May 2020

Community Resiliency MVP updates – dated Dec 2020

Proposed Transportation Advisory Committee – dated Dec 2020

MA DOT Ayer Rd project timeline – dated 6.22.2020

Building Dept. permit fee revisions and inspector compensation – dated 12.1.2020

Harvard Devens Jurisdiction update & timeline – dated 10.8.2020

Stable permit reminder

<u>ANNUAL LICENSE RENEWAL CHECKLIST</u>			
License #	Name	Address	Type of License
IH01/21	Mary Vesenska Turner	247 Littleton County Road	Common Victualler
CV01/21	Friendly Crossways	Harvard, MA 01451	Boarding House (Innholder)
CV02/21	The Fruitlands Restaurant	285 Ayer Road	Common Victualler
	Sorrento's Brick Oven Pizzeria	Harvard, MA 01451	w/ carry in (beer & wine)
	Mohammed Basal		
CV03/21	Fruitlands Museum	102 Prospect Hill Road	Common Victualler
EL01/21	Manger: Timothy Holmes	Harvard, MA 01451	Entertainment License w/ carry in **Remember conditions**
CV04/21	Courtney Donuts, LLC	188 Ayer Road	Common Victualler
	Dunkin Donuts - Frank Catalano	Harvard, MA 01451	**Remember conditions**
CV05/21	Karen Green	90 Oak Hill Road	Common Victualler
	Westward Orchards	Harvard, MA 01451	w/ carry in (beer & wine) 178 Mass Ave on license
CV06/21	Shaker Hills Country Club	146 Shaker Road	Common Victualler
	Andrew Jordan, Manager	Harvard, MA 01451	**Remember conditions**
CV07/21	General Store	1 Still River Road	Common Victualler
EL02/21	Scott Hayward	Harvard, MA 01451	Entertainment License **Remember conditions**
CV08/21	Siam Pepper	325 Ayer Road	Common Victualler
	Nick Kanti	Harvard, MA 01451	**Remember conditions**
CV09/21	Carlson Orchards Inc.	115 Oak Hill Road	Common Victualler
	Franklyn Carlson	Harvard, MA 01451	**Remember conditions**
EL04/21	Fivesparks	7 Fairbank Street	Entertainment License w/carry - in
	Willie Wickman	Harvard, MA 01451	
UC01/21	Harvard Outdoor Power Equip.	289 Ayer Road	Class II Used Car Dealer
	Stephen Walz	Harvard, MA 01451	**Remember bond info**
UC02/21	Stephen Dodge	105 Ayer Road	Class II Used Car Dealer
	Mill Road Tire & Auto, LLC	Harvard, MA 01451	**Remember bond info**
LIQUOR LICENSES (Remember to mail conditions with license)			
<u>ON-PREMISE</u>	Fruitlands Museum	102 Prospect Hill Road	All - alcohol
	Siam Pepper	325 Ayer Road	Wine & Malt
	The Harvard General Store	1 Still River Road	Wine & Malt
	Shaker Hills Country Club	146 Shaker Road	All - alcohol
<u>OFF-PREMISE</u>	The Grapevine	285 Ayer Road	Wine & Malt
	The Harvard General Store	1 Still River Road	All - alcohol



Message

Mon, Nov 23, 2020 1:02 PM

From:  carolynn.luescher@gmail.com
To:  Davida <davidabag1@gmail.com>
Cc:  mkenney@harvard.ma.us  **Julie Doucet**

Subject: Resignation effective today 10/23/2020

Hello All,

I resign from the Disability Commission effective today 11/23/2020. I cannot accept the leadership style that takes the lead on all aspects of the commission's work leaving little to nothing for others to do.

As an adult with decades of experience in financial services and technology, I will not spend valuable time in a commission run like a classroom. I prefer to work with leadership that is self assured enough to appreciate and empower the independent work of others.

Thank you,
Carolynn Luescher

Jason Cole <jcolejcole@gmail.com> writes: December 4, 2020

Hi Marlene,

I hope all is well with you.

Unfortunately, due to outside time constraints, I need to resign from my position on the Conservation Commission's Deer Management Subcommittee. I will plan to work through December 31, as explained in the attached letter.

Working on the subcommittee has been an extremely rewarding experience for me, and I hope to be able to rejoin it at some point in the future.

I delivered the original attached signed letter to you at Town Hall today. If you could confirm receipt of it by replying to this email, I would appreciate it.

Happy Holidays!

Best regards,

Jason Cole

12/7/20

Board of Directors
Fivesparks
7 Fairbank Street
Harvard, MA 01451

Re: Support of Fivesparks

Dear Board Members,

The Harvard Select Board (SB) is very pleased to submit this letter of support for the mission, programs and operation of Fivesparks being realized through its activities at the Hapgood Library. The mission of Fivesparks to lead the “sponsorship, coordination and promotion of arts and culture in the community” is in keeping with the terms of the deed gifting the Hapgood Library to the Town and, therefore, has enabled the SB to repurpose the use of this iconic building through its lease to Fivesparks. As evidenced through the several community planning sessions, studies and master plans, there is a strong desire to nurture and maintain a vibrant Town Center by offering a variety of venues for community gatherings and activities, a cultural center being a key element. The popularity of the programs offered by Fivesparks since occupying the Hapgood Library further demonstrates the Town’s support of your ability to provide truly varied activities, ranging from art, music and movement classes for children and adults to guest lecturers and artist exhibits – a multigenerational gathering place for visitors from our town and the surrounding towns in Worcester and Middlesex Counties.

In originally considering a lease of this building to Fivesparks, the SB carefully reviewed its business plan, solid financial standing, strong community support, and alignment with Town goals, and determined that Fivesparks would be a viable tenant. Since awarding the lease, the SB has been pleased to see the level of volunteer engagement in launching and running Fivesparks’ many programs. In addition, the SB applauds the ability of Fivesparks to continue to offer a wide variety of virtual programs during this pandemic and the forced closure of the building to the public.

In summary, the SB supports the ongoing and impressive work of this grassroots organization and we look forward to a continued partnership with Fivesparks over the coming years as it works to achieve its goals.

Sincerely,

Alice Von Loesecke, Chair
Harvard Select Board