



Posted 8.5.2021 at 5:00pm by JAD

**SELECT BOARD  
AGENDA  
Tuesday, August 10, 2021  
7:00pm**

**The Select Board Regular Meeting is being held virtually in accordance with legislation S. 2475, an act relative to extending certain COVID-19 measures adopted during the Covid Pandemic state of emergency. Interested individuals can listen in and participate by phone and/or online by following the link and phone # below.**

UpperTH ProWebinar is inviting you to a scheduled Zoom meeting.

Topic: Select Board

Time: Aug 10, 2021 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/82168914655?pwd=K2RNZFIUNzNYTWFNNDkxWlpMUWVZz09>

Meeting ID: 821 6891 4655

Passcode: 715832

Meeting ID: 821 6891 4655

Find your local number: <https://us02web.zoom.us/u/ksV3jshmv>

Dial by your location

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+13126266799,,123906012# US (Chicago)

+19294362866,,12390012# US (New York)

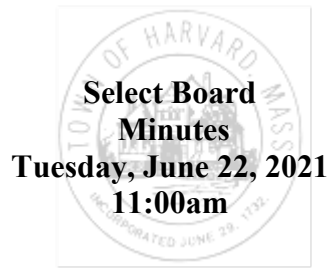
### **Agenda Items**

- 1) All Boards meeting preparation/review of Select Board goals (7:00)
- 2) Approve minutes of 6/22, 7/13 & 7/19 (7:10)
- 3) Public Communication (7:15)
- 4) Staff Report/Updates (7:20)
- 5) Action/Discussion items: (7:35)
  - a) Review Board of Health report on vaccination rates in Harvard
  - b) Discuss town-wide speed limits and traffic calming measures
  - c) Update and possible action on town cell tower review (Isotrope)
  - d) Discuss Bromfield House (Harvard Park)
  - e) Discuss Climate Resiliency Working Group resolution
- 6) Select Board Reports

***Next Regular Select Board Meeting  
Tuesday, August 31, 2021  
7:00pm***

## FY22 Liaison Assignments

Stu	Alice	Kara	Erin	Rich
<i>Committee Liaison Appointments</i>				
CPC War Monument Committee Town Hall School Committee Board of Health	MAHT Finance Committee Tree Warden Commission on Disabilities HCTV Bare Hill Pond Watershed Historic Commission	Energy Advisory Committee Revenue Ideation Committee Planning Board Library Trustees Harvard-Devens Jurisdiction Park & Recreation ZBA	Cemetery Commission Council on Aging Conservation Commission Agricultural Advisory Commission 4th of July Committee Personnel Board Permanent Building Committee	CPIC Elm Commission Harvard Devens Jurisdiction Committee Open Space Committee Cultural Council
<i>Ongoing Projects &amp; Special Committees</i>				
Bromfield House	Climate Resiliency Teacher Contract Bromfield House	MRPC Bromfield House Speed Limits	Bromfield House Speed Limits	Bromfield House



**The Select Board Regular Meeting was held remotely in accordance Bill S.2475, An Act relative to extending certain Covid-19 measures adopted during the state of emergency.**

**Select Board member present:**

Alice von Loesecke, Kara Minar, Stu Sklar, Rich Maiore, Erin McBee

**Town Department attendees:**

Town Administrator Tim Bragan, Assistant Town Administrator/HR Director Marie Sobalvarro, Executive Assistant Julie Doucet

**Additional Participants:**

HDJC Chair Victor Normand

**Harvard Devens Jurisdiction Committee update**

Committee member Victor Normand reported on activities of the committee over the past six months. They have developed items for Devens Jurisdiction Framework Committee to consider as part of the Memorandum of Agreement (MOA) between the parties. In addition, the committee has met with Senator Eldridge/Rep. Sena and has discussed the future redevelopment of Vicksburg Square.

Normand reported the framework committee met on June 9<sup>th</sup> with all parties represented. The Executive VP for Devens, Jessica Strunkin announced that an internal group had met and she was charged with informing the Devens Jurisdiction Committee that MassDevelopment had no budget for funding consultants and no plans to provide funding. The board members were surprised to hear this and agreed MassDevelopment's CEO Dan Rivera should be asked to respond.

**Status update on the Coronavirus Aid, Relief, and Economic Security Act (CARES) funding**

Town Administrator Tim Bragan reported \$300,000 has been submitted for CARES funding. We have learned about \$130,000 of those costs are now allowed through the CARES act and will be resubmitted to FEMA. Finance Director Jared Mullane and Fire Chief Rick Sicard are working through these issues.

Bragan reported guidance has been released on compliance related to ARPA funding. He along with Assistant Town Administrator Marie Sobalvarro are reviewing the guidance now.

**Public Communication**

Bruce Leicher, Chair of the Bare Hill Pond Watershed Committee, offered input on the proposed pump track location discussed at a recent Park & Recreation Commission meeting. (Attachment A)

Ellen Leicher, Community Resiliency Committee member, agreed with Bruce Leicher that the pump track concept is good however the proposed location is not. She asked the board to be mindful of the environmental impact and to facilitate collaboration so we can decide where to go as a community.

Bob O’Shea, Park & Recreation Commission Chair, commended the Leicher’s for their work on noble causes noting he too did a lot of work on the Pond Road well project. He is well aware of the needs and has no intention of hurting the pond or the past efforts made to protect it. The pump track proposal was made by residents. O’Shea pointed out the town has identified specific land for recreation, many of which are near the pond however additional recreation uses have not been realized. In many cases issues with wetlands and neighbor concerns have prohibited anything further from being accomplished. O’Shea is willing to collaborate on ways to create additional recreation in town. He is open to investigating a land swap that may help to facilitate some of these ideas.

**Minutes**

By a roll call vote, Minar – aye, Mairoe – aye, Sklar – aye, McBee – aye, von Loesecke – aye, the Select Board voted unanimously to approve the minutes of 6/1, as presented.

**Annual Appointments**

By a roll call vote, Maiore – aye, Sklar – aye, Minar – aye, McBee – aye, von Loesecke – aye, the board voted unanimously to make the following appointments:

Committee/Board	Name	Term
Bare Hill Pond	Ben Barron	3 year
CPC	Arielle Jennings	3 year
Cultural Council	Ellen Harasimowicz	3 year
	Timothy Schmoyer	
	Marijke Vallaey	
	Shannon Kinayman	
Elm Commission	Chuck Christensen	3 year
MAHT	Arielle Jennings	2 year
Park & Recreation	Marisa Steele	3 year
Planning Board	Richard Cabelus	3 year
	Jefferson Burson, associate	1 year

By a roll call vote, Maiore – aye, McBee – aye, Minar – aye, Sklar – aye, von Loesecke – aye, the board voted unanimously to accept recommendation to renew Conservation Commission existing member appointments.

By a roll call vote, Maiore – aye, McBee – aye, Minar – aye, Sklar – aye, von Loesecke – aye, the board voted unanimously to reappoint Joanne Ward and Paul Willard to full three year terms and Eve Wittenberg to the one year associate position.

By a roll call vote, Minar – aye, Sklar – aye, Minar – aye, Maiore – aye, von Loesecke, the board voted unanimously to reappoint all volunteers seeking reappointment in list of expiring terms except those who indicated no in the reappointment column (Attachment A).

**Staff report and updates**

- APR on Prospect Hill: A vote correction is necessary. The Select Board voted to approve the APR, but was only being asked at that time to grant their consent to a reduction of the notice period.

By a roll call vote, Sklar – aye, Maiore – aye, Minar – aye, McBee – aye, von Loesecke – aye, the board voted unanimously to consent to a reduction of the 120 day notice period prescribed for the announcement at a public meeting on the Commonwealth’s proposed acquisition of an Agricultural Preservation Restriction referenced above to not less than 60 days.

- Regional Climate Change Network: Attached is an invitation from the Pepperell Select Board to join them as part of a regional climate change network. This is part of the effort to meet the Commonwealth's goal of achieving a zero-carbon footprint by 2050. (Other components of the 'Act creating a next-generation roadmap for Massachusetts climate policy' include the transition of state fleets to zero-emission vehicles, as well as the option of a voluntary adoption of a more energy efficient building code).
- July 4th Invitation enclosed from the Fourth of July Committee to participate in the parade. Please let Julie know if members of the Select Board will be marching as a board that day.
- Girl Scout Troop 30741 will hold a car wash fundraiser in the Town Hall parking lot on Saturday, June 26th from 11am to 4pm.
- The Take It or Leave It (TIOLI) will be reopening tomorrow; the handout of alternate donation centers will also be distributed to patrons as TIOLI alternatives (or TIOLI overstock). The Girl Scouts will be restocking/reorganizing the book shed, and the Boy Scouts will be back in their shed as of this weekend. Transfer Station sticker sales via mail remain brisk, and we're continuing to remind residents that the hours are reverting to the 'old' hours (Wed: 7:30-11:30, Sat: 8:00-2:00). The Wifi for the dump dollars is in place, and additional equipment for the attendants has been ordered.
- The RFP for the sale or the lease of property for a senior center and COA will be posted in the Central Register on 6/23 with proposals tentatively due by July.26, 2021 (date and time to be finalized by the Permanent Building Committee at their meeting tomorrow).
- The House approved a bill reversing the order of re-precincting (enabling the Legislature to redraw districts before cities and towns craft precincts); this does not directly affect Harvard but would affect neighboring towns with representative Town Meetings and split representation in the House.
- MNHG will be distributing an RFP shortly seeking potential health insurers. Ideally, respondents would be at a similar price point to Fallon (Tufts and Harvard plans are 16% and 24% more expensive, respectively) and offer similar coverage. In other health insurance news, members of the IAC attended a virtual webinar on the MITA plans, and the data-gathering of claims and enrollment information will be commencing in July to generate pricing proposals for the IAC to evaluate this mid-fall.
- Our web domain for the Town of Harvard will be moving from harvard.ma.us to harvard-ma.gov, a more secure site. Our thanks to Alice, who as the highest elected official was instrumental in getting our approval from the Federal General Services Agency.
- National Grid is planning to move wires from the double-poles at the Town Hall driveway on Wednesday morning (this would be the 3rd rescheduled visit); there will be no electricity at Town Hall from 8:30 - 9:30 a.m. Staff will be present, but the offices will be closed to the public until 9:45 a.m.
- The Commonwealth's MA Emergency Paid Sick Leave, applicable to all Massachusetts employers, was posted. This law covers up to 40 hours of paid time off due to COVID-related reasons, (including immunization) from May 28 through September 30 (or until the program funds are exhausted).

### **Board reorganization**

Rich Maiore nominated Stu Sklar for Chair.

By a roll call vote, Minar – aye, Maiore – aye, Sklar – aye, von Loesecke – aye, McBee – aye, the board voted unanimously to appoint Stu Sklar as Chair.

Su Sklar nominated Rich Maiore for Vice Chair.

By a roll call vote, Sklar – aye, McBee – aye, Minar – aye, von Loesecke – aye, Maiore - aye, the board voted unanimously to appoint Rich Maiore as Vice Chair.

Alice von Loesecke nominated Erin McBee as clerk.

By a roll call vote, Minar – aye, Maiore – aye, Sklar – aye, von Loesecke – aye, McBee – aye, the board voted unanimously to appoint Erin McBee as Clerk.

**Select Board liaisons**

Sklar asked for input from his fellow members for finalization of the assignments at the July 13<sup>th</sup> meeting.

**Select Board reports**

Sklar reported the War Monument Restoration Committee met in person to discuss the World War II monument which is basically complete. The garden club is working on plantings. Names will be added on an annual basis and a rededication ceremony for November 7<sup>th</sup>. m

Kara Minar asked for an update on the Solect PPA for the HES solar. Bragan reported there are two outstanding items. He expects this to be resolved soon.

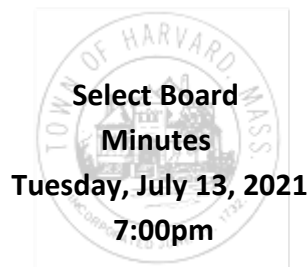
Minar reported the Park & Recreation Commission may propose a land swap due to the interest in establishment of a pump track and other recreational opportunities. The beach has been very busy and currently they have a staffing problem. Bob O'Shea reported some staff was no available due to family vacations.

The meeting was adjourned at 12:40pm.

**Documents referenced:**

HDJC Report – dated 6/22/2021

Reappointment lists – FY22 & Summary of new appointments – Fiscal 22



**Pursuant to Chapter 20 of the Acts of 2021, An Act Relative to Extending Certain COVID-19 Measures Adopted during the State of Emergency and signed into law on June 16, 2021, this meeting was conducted via remote participation.**

**Select Board members present:**

Stu Sklar, Alice von Loesecke, Kara Minar, Erin McBee

**Select Board members absent:**

Rich Maiore

**Town Department attendees:**

Town Administrator Tim Bragan, Assistant Town Administrator/HR Director Marie Sobalvarro, Executive Assistant Julie Doucet, Community & Economic Development Director Chris Ryan

**Additional participants:**

Attorney Robert Frias, Allan and Christopher Green, Brian Cook, Michael Kilian, Doug Thornton

**Liquor License Hearing – The Grapevine**

Stu Sklar opened the hearing by reading the hearing legal notice announcing The Grapevine, has filed a transfer of license and change in license category from beer/wine to all alcohol. This is a Chapter 148 Section 15 license.

Sklar invited the applicants to speak. Attorney Robert Frias spoke on their behalf. He explained the license granted to The Grapevine is being transferred to his clients C.B.I.T Inc. (Daigneault Liquors) owners Chris and Allan Green. He said the Green family owns multiple other locations and has been in this business for many years. Alan Green will serve as the manager for the Harvard location.

Sklar opened the hearing for Select Board comments/questions:

Erin McBee asked for clarification on full license. Frias explained currently the location sells only beer and wine. The new owners are requesting the license for all alcohol.

No public spoke in favor or against the license request.

Sklar closed the public participation portion of the hearing for Select Board deliberation.

By a roll call vote, von Loesecke – aye, McBee – aye, Minar – aye, Sklar – aye, the board voted unanimously to approve the liquor license transfer from The Grapevine to C.B.I.T and the new license for all alcohol.

### **Ayer Road Project Next Steps**

Community & Economic Development Director Chris Ryan came to discuss alternative funding for phase one of the Commercial District Citizen-Based Vision Plan. He explained in phase one a market analysis will be conducted followed by a fiscal impact analysis of the market data. Ryan said this information is vital to assist with establishing a preferred scale of development. He estimates costs to be no more than \$45,000. Ryan continues to be hopeful grant funding may be of assistance as well. The board members were in agreement planning for development to fit the needs of the town is the right approach and this data will provide the necessary information to better understand what is possible.

By a roll call vote, McBee – aye, Minar – aye, Sklar – aye, von Loesecke aye, the board voted unanimously to transfer an amount up to \$45,000 from the Rantoul Trust to fund the Market Impact Analysis

### **Planning Board Interviews/Appointments**

Applicants Brian Cook, Michael Kilian and Doug Thornton were invited to introduce themselves and explain why they are interested in serving on the Planning Board.

Brian Cook is relatively new to town. He is an architect who is raising three boys in Harvard. Cook is very familiar with Planning Boards and is looking forward to getting involved. He believes a true commercial village is essential to maintain a competitive edge in a sustained and measured way.

Doug Thornton has been in town for twenty years and most recently served on the Park & Recreation Commission assisting with fields and beach operations. He is interesting in assisting with plans for development on Ayer Road. He envisions slow careful growth to include considering when it comes to increases in traffic. Thornton has an overall interest in the duties of the Planning Board.

Michael Kilian is also a long term resident who is ready to get more involved when it comes to future planning initiatives in town. He realizes there is a strong sense the town needs more commercial development while preserving town values and the historic character.

The board members were pleased to have three very qualified candidates. Kara Mina nominated Brian Cook for appointment. By a roll call vote, Minar – aye, McBee – aye, von Loesecke – aye, Sklar – aye, the board voted unanimously to appoint Brian Cook to the Planning Board.

The board members deliberated on the second appointment with McBee and von Loesecke in favor of appointing Doug Thornton and Kara Minar and Stu Sklar in favor of appointing Michael Kilian. It was decided the appointment will be handled at the August 10<sup>th</sup> meeting when the full board is present.

### **Public Communication**

Bruce Leicher, 58 Warren Ave, complimented Chris Ryan on a job well done to bring plans to the Transportation Advisory Committee. Leicher has learned from State Senator Jamie Eldridge there may be more flexibility than initially thought when it comes to Federal and State requirements.



### **Staff Report/Updates (Attachment A)**

In Other Items section #7:

DPW Director Tim Kilhart requested that the Select Board vote to surplus a glass recycling dumpster (10) which was recently returned to the Town. A former DPW Director had asked the former glass recycling vendor to repair the dumpster: years elapsed, no repairs were made, and it was re-delivered to the DPW last week. By a roll call vote, von Loesecke – aye, McBee – aye, Minar – aye, Sklar – aye, the board voted unanimously to surplus glass recycling dumpster.

### **Year-end transfers (Attachment B)**

Assistant Town Administrator Marie Sobalvarro gave a brief description of the items listed in the transfer requests from Finance Director Jared Mullane.

By a roll call vote, Minar – aye, McBee – aye, von Loesecke – aye, Sklar – aye, the board voted unanimously to utilize the municipal modernization act (allows surplus funds to be transferred to accounts in deficit) to transfer \$53,239.00 from accounts listed on sheet.

### **Speed Limit**

Based on the board's discussion at their Strategic Planning Session about setting town wide speed limits, Marie Sobalvarro distributed draft language for their consideration. She learned this type of home rule petition offers a variety of options. Board members Kara Minar and Erin McBee offered to work more on this with Sobalvarro.

### **Discuss Police Chief Recruitment process**

Chair Stu Sklar said he spoke with Chief Denmark to thank him for his service and decided he wanted to ask his fellow board members if they may reconsider his original request to use eight weeks of his PTO (paid time off) to go on a consulting trip. Sklar previously asked Vice Chair Rich Maiore for his opinion and he thought it was a reasonable request. Sklar asked if the other members would consider this in an effort to get the chief to stay instead of retiring early. Alice von Loesecke and Erin McBee also spoke with Chief Denmark to thank him for his service. Von Loesecke did not realize the chief was not agreeable to the terms decided upon beyond only allowing for a six week leave time.

Tim Bragan was confident all communications with the board and Chief Denmark were clear and that the chief never indicated he would retire early because of this. Bragan and Sobalvarro began preparing the agreement and were surprised to receive the chief's resignation.

Kara Minar expressed her displeasure with the current situation reiterating the request made by the chief was extraordinary requiring the board to contemplate all aspects and most importantly the public safety of Harvard and its residents.

By a roll call vote, von Loesecke – aye, McBee – aye, Minar – aye, Sklar – aye, the board voted unanimously to direct town administration to renegotiate with the Police Chief.

### **Letter to MassDevelopment**

By a roll call vote, McBee – aye, von Loesecke – aye, Minar – aye, Sklar – aye, the board voted unanimously to approve letter drafted by Victor Normand (Harvard Devens Jurisdiction Committee Chair) and have the chair sign.

**Discuss Bromfield House next steps**

The board members were in agreement a question in the fall will be too quick. They discussed ideas such as a non-binding ballot question to solicit feedback, need for a vision for the land and a possible straw poll/vote with specific parameters. They will assign specific tasks at their next meeting.

**Finalize liaison assignments**

The members made a few swaps on the liaison assignments:

School union negotiations – AV

HDJC – KM & RM

PBC & Personnel Board– EM

Bromfield House was added as a special project as an entire board assignment.

**Finalize FY22 goals**

The board made some additions and minor edits to finalize the document.

**Select board reports**

Stu Sklar set up a meeting with the parties involved to discuss the pump track concept.

The meeting was adjourned at 10:00pm.

**Documents referenced:**

Liquor license applications – dated June 2021

Ayer Rd Project: excerpts from Ayer Rd Commercial District Vision Plan Framework – dated May 2021

PB volunteer forms: Cook dated 6/16/21, Kilian dated 7/30/21, Thornton dated 6/14/21

Letter to MassDevelopment – dated 7/7/21

Draft liaison assignments & goals – dated for FY22

# Attachment A

## Staff Report and Update<sup>1</sup>

July 13, 2021

### ***FY22 Budget***

FY22 State Budget: Joint committee agreement 11 days into FY22. Harvard's Chapter 70 (\$2,008,951) and Unrestricted Government Aid (\$1,627,607) are identical to the estimates from the Governor's budget (which was what we'd used for building the FY22 budget).

Revised Cherry Sheets are attached (1); receipts increased 23k, charges increased 32k.

Summary of FEMA and CARES, plus ARPA monies received to-date attached (2). FEMA rejected the HES project daily COVID cleaning of \$125,000 which will be submitted to CARES (TBD if CARES will cover the insurance, builders' risk, and performance & payment bond components of these charges.)

GASB 74/75: Data compilation in progress for KMS, our actuarial firm; expected completion of our OPEB liability is in early September.

The Finance Committee will be meeting tomorrow to approve Reserve Fund requests; see attached snapshot (3) from Jared, the Finance Director, for the Reserve Fund status.

### ***Personnel***

COA van driver wanted: on-call position, 2-3 days/week, training provided by MART, \$14.44/hour. Please contact Debbie Thompson at [dthompson@harvard.ma.us](mailto:dthompson@harvard.ma.us)

DPW appointed new Truck Driver/Laborer, Joshua Sherwood, who started July 7.

FY22 Merit Increases applied; 42 staff eligible. Average increase was \$0.28/hr.

Request for health insurance claims review has been sent to Gallagher Benefits Services; additional demographic data compilation, to enable Blue Cross to price plans for Harvard's employee cohort, is in process. An interesting article from the MMA on steps to prepare for next year is attached. (4)

### ***Facilities***

Dump dollars! This project is rolling out tomorrow, July 14. I can't say enough about how Julie has done an amazing job managing this project as the liaison between CMGeeks, Bob O'Shea, Tim Kilhart, and the transfer station staff. The PR flyer she'd drafted is attached. (5)

Transfer station sticker sales: Sales via mail and online remain brisk; amount received as of June 30 is \$98,180, ~755 stickers). [As of June 30, 2020 amount received was \$103,967, ~799 stickers].

Preliminary electricity supply pricing being obtained for our 30 accounts; current extreme weather has affected supply projections. (Our supply contract with First Point Power terminates December 31).

### ***Procurement***

Hildreth House 2, RFQ Architect: 32 firms requested a package, responses due July 21. The Permanent Building Committee will be meeting the following day to review responses and arrange preliminary interviews.

Hildreth House 2, Lease/Buy RFP: 4 entities requested a package, responses due July 26

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<sup>1</sup> Attachments are noted and numbered.

Old Library Roof: 90% Design Documents will be submitted this week; the final design documents for bidding will be available August 13, with bidding projected for mid-August (sub-contractors) through the first week of September.

DPW Assessment RFQ: The Permanent Building Committee selected CBI as the architect; proposal for PBC approval is currently being negotiated.

Cell Tower: Followed up earlier email in June to Steve Rigg at Isotope, who is reviewing Select Board requests (i.e., removal of items #1 and #9 from proposal) and will be resubmitting.

### ***Other***

We recently received notice that the Department of Energy and Environmental Affairs did not approve our application to opt-out of mosquito control spraying, as compared to the efforts of the State Reclamation and Mosquito Control Board; per their letter (6), they have not yet determined whether they will initiate spray activities in the Town. The Board of Health will be discussing this at their meeting tonight.

The Devens Restoration Advisory Board (RAB) will be holding their next meeting Thursday August 19 at 6:30 p.m. They're also distributing flyers around Town (7), trying to encourage residents to become involved in this process. Please email your contact info and questions to [formerfortdevensRAB@arcadis.com](mailto:formerfortdevensRAB@arcadis.com) Likewise, the Devens BRAC is seeking input for a PFAS survey; please see link on the Town's Board of Health page.

Additionally, the Army Corp of Engineers has distributed a letter (8) addressing their outreach to mitigate munitions and explosives of concern (MEC), most recently the magnet fishing prohibition.

Community Choice Aggregation details for the first quarter of 2021 (Jan-Mar) are attached (9).

The CARES Act would be used to fund the \$20k grant to Fivesparks; their lease extends through July 15, 2022, and is now at the monthly payment of \$1600 (commencing in June 2021, the third year). Mark Mikitarian has been tremendously helpful in compiling rental records and the maze of the lease extension periods.

We were not selected for a competitive FEMA/BRIC application to fund the Town Hall emergency generator (\$75k total cost, projecting \$56.7k federal share), primarily as our Hazard Mitigation Plan (previously compiled by MRPC, no longer compiled by them due to 'extraordinary circumstances') has expired.

Tim Kilhart requests that the Select Board vote to surplus a glass recycling dumpster (10) which was recently returned to the Town. A former DPW Director had asked the former glass recycling vendor to repair the dumpster: years elapsed, no repairs were made, and it was re-delivered to the DPW last week. (Our last scrapped surplussed dumpster was sold for \$250.)

For forward planning (re. Hildreth House 2), the Town Clerk suggests that the election be held on Tuesday, November 2 (Election Day), as it's already a school holiday. Like the May 18 Town Election, reduced polling hours for a Special Election did not deter turn-out, and she hopes the Board would be amenable to reduced hours this fall.

A list of current board and committee vacancies is attached. (11)

An overwhelming majority of boards and committees continue to meet remotely via Zoom. A *very* random sampling noted this may be due to ease-of-use, member availability during 'summer vacation season,' lack of A/C in upper Town Hall, evening childcare concerns, environmental concerns/minimizing car trips, members' health issues/autoimmune status, and ease of taking minutes. The AG's office has provided updated guidance (12) which will be shared with all boards and committees.

Attachment B  
TOWN OF HARVARD  
FY21 YEAR-END TRANSFERS - MGL c44 s33B  
7/12/2021

<b>TRANSFER FROM:</b>		6/30/2021
ACCT#	ACCT NAME	BALANCE AVAILABLE
01209-54500	Communications	20,200.00
01211-51120	Police Officer Wages	33,039.00
<b>TOTAL</b>		<b>53,239.00</b>

<b>TRANSFER TO:</b>		6/30/2021
		BALANCE SHORTAGE
01121-51130	Selectboard - Wages	1,148.00
01134-53060	Technology	5,278.00
01151-53080	Legal	774.00
01172-51100	Land Use Salary	123.00
01219-51100	Fire - Salary	11,246.00
01220-55960	Fire - Expenses	249.00
01241-51100	Building Inspection	10,958.00
01242-51100	Gas Inspection	3,099.00
01243-51100	Plumbing Inspection	4,223.00
01245-51100	Wire Inspection	10,322.00
01424-52100	Street Lighting	1,087.00
01650-53800	P&R Expenses	4,732.00
<b>TOTAL</b>		<b>53,239.00</b>

**AUTHORIZED BY:**

**SELECT BOARD**

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**FINANCE COMMITTEE**

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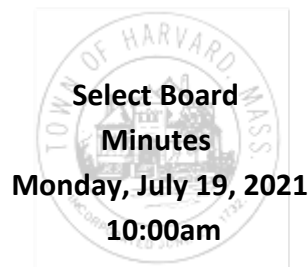
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**Pursuant to Chapter 20 of the Acts of 2021, An Act Relative to Extending Certain COVID-19 Measures Adopted during the State of Emergency and signed into law on June 16, 2021, this meeting was conducted via remote participation.**

**Select Board members present:**

Stu Sklar, Alice von Loesecke, Kara Minar, Erin McBee, Rich Maiore

**Town Department attendees:**

Town Administrator Tim Bragan, Assistant Town Administrator/HR Director Marie Sobalvarro, Executive Assistant Julie Doucet

**Hiring process for replacement of the Police Chief**

Assistant Town Administrator Marie Sobalvarro informed the Select Board she extended the offer to Chief Denmark to revisit his original request however he has already accepted another consulting role. Chief Denmark is willing to assist with the hiring process and highly recommends an internal posting, review and offer to the qualified candidate a one year appointment.

Sobalvarro asked the board how they wish to proceed:

- Internal posting/ review qualified candidates/ offer a one year appointment.
- Internal and external posting
- Hire a search firm who specializes in public safety and security. Cost estimates: \$5000 to \$15000

Kara Minar asked if the Select Board can review contract terms once a candidate is chosen.

By a roll call vote, von Loesecke – aye, McBee – aye, Minar – aye, Sklar – aye, the board voted unanimously in favor of the hiring process seeking internal and external candidates with a guarantee an internal can be in the finalist position.

**Planning Board appointment**

By a roll call vote, Minar – aye, Sklar – aye, Maiore – nay, von Loesecke – nay, McBee – nay, the board voted to appoint Michael Kilian to the Planning Board. (2–3 motion does not pass)

By a roll call vote, von Loesecke – aye, Maiore – aye, McBee – aye, Sklar – nay, Minar – nay, the board voted to appoint Doug Thornton to the Planning Board. (3-2 motion passes)

The meeting was adjourned at 10:15am.

OFFICE OF THE

## BOARD OF HEALTH

13 AYER ROAD, HARVARD, MA 01451

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### COVID-19 VACCINATION DATA UPDATE JULY 30, 2021

The Harvard Board of Health and Nashoba Associated Boards of Health are aware of an anomaly in the Town of Harvard vaccination data available on the State Department of Public Health website. Specifically, the data available for Harvard is based on a population of 6,951, while the Town Clerk reports 5,516 residents as of July 15, 2021.

The table below shows the Board's calculation of Harvard's vaccination rate based on the corrected population numbers.

<b>Town of Harvard Vaccination Rates based on : Population as of July 15, 2021, Vaccination data as of July 22, 2021</b>						
<b>Age Group</b>	<b>Population</b>	<b>Fully Vaccinated</b>	<b>Partially Vaccinated</b>	<b>% Fully Vaccinated</b>	<b>% Partially Vaccinated</b>	<b>% Total and Partially Vaccinated</b>
0-4 years	120	N/A	N/A	N/A	N/A	N/A
5-11 years	371	N/A	N/A	N/A	N/A	N/A
12-15 years	284	214	0	75%	0%	75%
16-19 years	333	282	40	85%	12%	97%
20-29 years	705	395	50	56%	7%	63%
30-49 years	1058	829	56	78%	5%	84%
50-64 years	1370	1195	86	87%	6%	94%
65-74 years	775	640	0	83%	0%	83%
75+ years	500	360	0	72%	0%	72%
Total Vaccine Eligible 12-75+ years	5025	3915	232	78%	5%	83%
<b>Total</b>	5516					

Please feel free to send questions to any of the Board members or [boh@harvard.ma.us](mailto:boh@harvard.ma.us).

Respectfully submitted,

Libby Levison, Sharon McCarthy, Chris Mitchell  
Harvard Board of Health



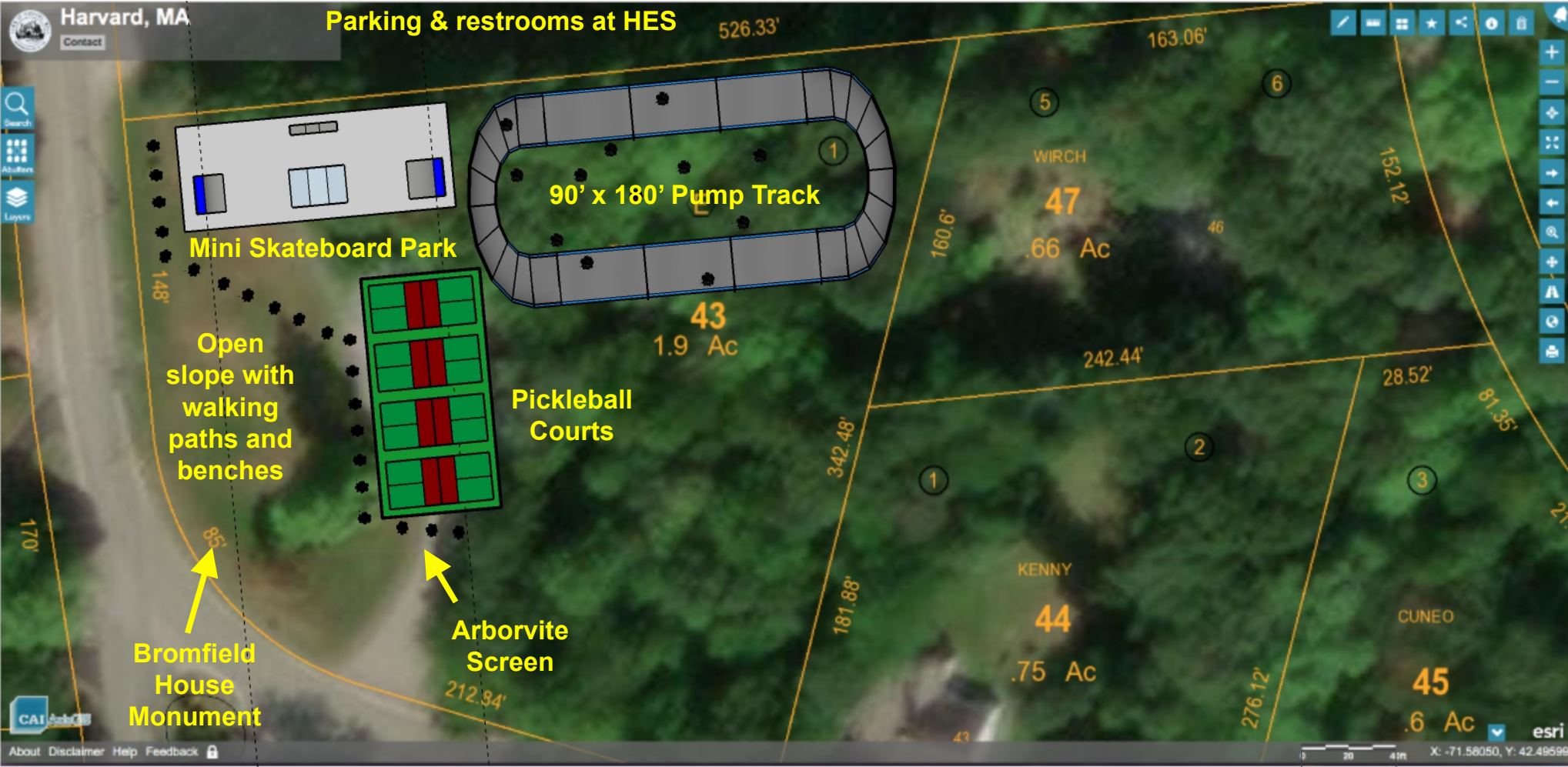
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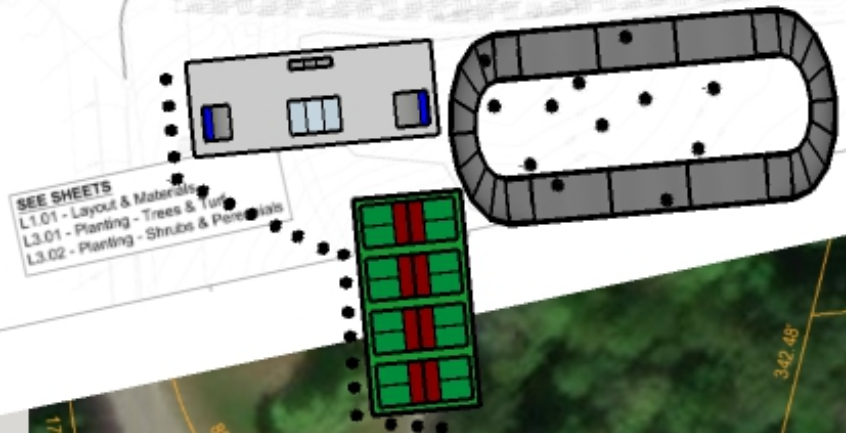
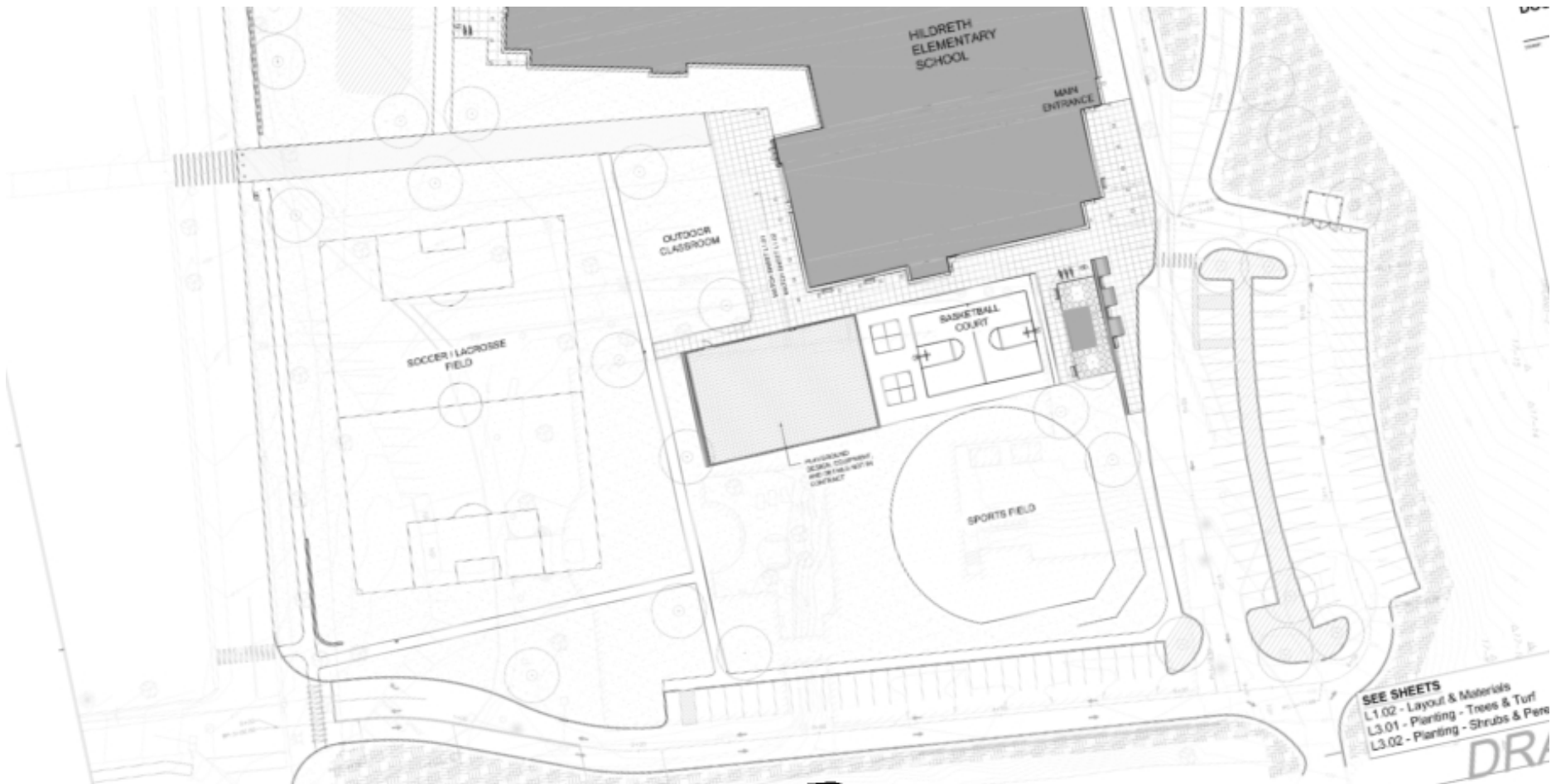
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Robert O'Shea

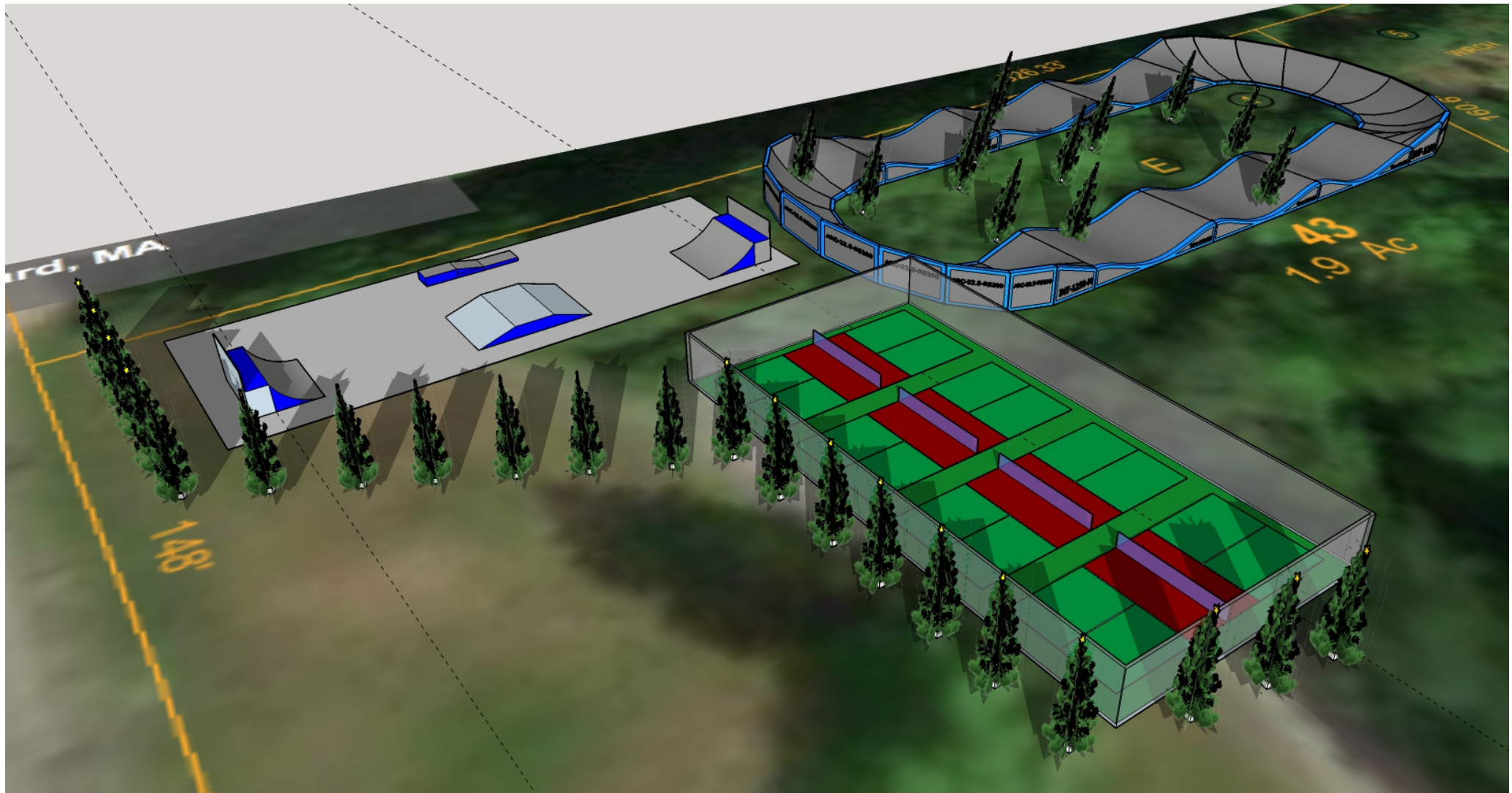
Parks and Recreation Chair

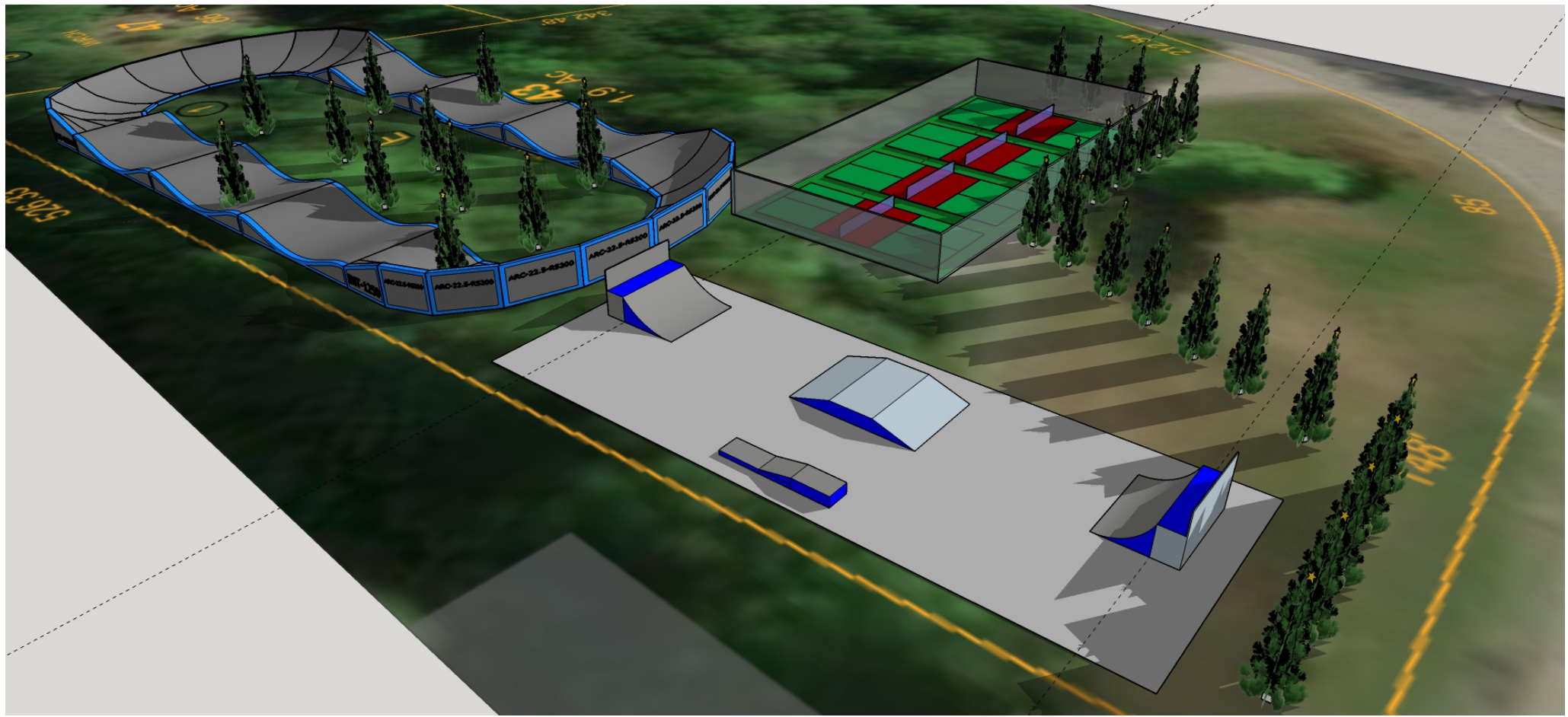












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