



**Harvard Community Cable Access Committee (Harvard Cable TV)**  
**14 Massachusetts Avenue**  
**Harvard, MA 01451**  
**Station Manager: Brittany Blaney-Anderson**

**Committee:**

Nick Browse, Chair  
Robert Curran, Vice Chair  
Chris Jones, Recording Secretary  
David Henderson  
One seat vacant

**Agenda for Thursday, October 13, 2022 5:00pm-6:30pm,  
Online Meeting**

UpperTH ProWebinar is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/89416689109?pwd=c3RJb09seW1JWlhXZWZWKyt5TGdldz09>

Meeting ID: 894 1668 9109

Passcode: 470040

One tap mobile

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Find your local number: <https://us02web.zoom.us/u/ku6p3J7gd>

- 5:00** Review and approve meeting minutes
- 5:05** Budget & finance – Nick
- FY23 budget and projections
  - Draft budget for FY24
  - Meeting with schools Superintendent
- 5:30** Long range plan and capital funding needs – Nick

- 5:45** Charter contract renewal – Nick
- 5:50** Workflow surrounding processing of meeting recordings – Brittany
- 6:00** Station Manager’s report – Brittany
- Staffing
  - Schools
    - TV Production class
    - Media club
    - Other class productions
  - Field productions
  - Equipment & systems
    - Upgrade to system in Upper Town Hall
  - Other
- 6:20** Station policy regarding political content – Brittany
- 6:25** Confirm/set next meeting
- 6:30** Adjourn