

**Harvard Cultural Council Meeting**  
**Monday May 23, 2022, 6:00 PM**  
**Agenda**  
**Zoom Meeting**

*Pursuant to Chapter 20 of the Acts of 2021, An Act Relative to Extending Certain COVID-19 Measures Adopted During the State of Emergency and signed into law on June 16, 2021, this meeting will be conducted via remote participation. Interested individuals can listen in and participate by phone and/or online by following the link and phone number below.*

THVolGovt Pro is inviting you to a scheduled Zoom meeting.

**Join Zoom Meeting**

<https://us02web.zoom.us/j/84808878623?pwd=eG9VZEpfRl9wUmN1YzhKeE9aRDI3QT09>

**Meeting ID: 848 0887 8623**

**Passcode: 194869**

One tap mobile

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**Meeting ID: 848 0887 8623**

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**Call to Order**

**1. Review and approve meeting minutes for:**

- 10/18/2021 (will be sent separately)
- 11/15/2021 (will be sent separately)
- 3/14/2021 (see page 2)

**2. Membership**

- Vote on new members
- Say Goodbye to departing members
- Vote on officers
  - Treasurer
  - Chair, co-chair
  - Secretary
  - Publicity
- Turnover discussion

**3. Financial summary**

**4. Old business**

**5. New business**

Next meeting:

Adjourn

## Harvard Cultural Council

March 14, 2021

### Meeting Minutes

Meeting called to order at 6:05 PM by Rich Marcello

**Present:** Rich Marcello, Dave McLellan, Maria Day, Ellen Harasimowicz, Marijke Vallaeys

**Observing and supporting role:** Rich Maiore, HCC liaison to the Select Board.

**Absent:** Faith Cross, Erin Lynch, Shannon Kinayman (resigned), Timothy Schmoyer

#### **Membership, officers, and council roles:**

Ellen Harasimowicz recommended Lisa Aciukewicz and Kathryn Costello as possible new members of the Cultural Council.

Faith Cross had previously recommended Kathleen Shields and her husband (retired and about to retire).

Members whose first terms are ending, should contact Julie Doucet to express your intention to continue with second term or not by March 15. Erin Lynch will not take 2<sup>nd</sup> term and has notified Julie Doucet. Maria will do a 2<sup>nd</sup> term and will notify Julie.

New member volunteers must file application by May 1. Select Board votes and appoints new members in a June meeting.

New open positions:

Treasurer

Co-Chair

Secretary: Marijke Vallaeys volunteered for this job

Publicity

Job of the secretary is the set up the agenda after getting instructions from the chair, setting up meetings and taking the minutes, and sending documents to town. Marijke Vallaeys volunteered to take over the secretary job.

Rich Marcello will continue as chair or co-chair to run the process but because he is involved in the writer's collaborative time might be a problem.

Another co-chair is essential.

Dave walked through some of the job description document.

Dave will continue as treasurer until the end of June, and will train whomever needs to know the job and the history.

#### **Financial report**

FY2020: three grants went unpaid out; the total of \$825 from that year was added to our FY2022 allocation:

FY2021: all grants except one have been paid out. The last remaining grant got an extension to 6/30/2022, and will be completed in May.

FY2022: the state allocated \$5600 to Harvard, to which we added the leftover funds of \$825 from 2020. We awarded 12 grants totaling \$6425. No reimbursement requests have been submitted. We have not yet received the \$\$\$ from the state due to an error in email from the state to town manager (sent to old email address). That has been corrected, contract with state signed and returned, and we should have the money soon.

**New Business:** When will we start meetings in-person?

A solution to satisfy everybody is to have a hybrid meeting: an in-person plus Zoom.

The key for the meetings is having the right quorum.

**Next Meeting:** Next meeting will be in June, it will be an introductory meeting.

**Adjournment:** The meeting was adjourned at approximately 6:42 PM.