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**Personnel Board**

Town of Harvard, Massachusetts

Notice of Meeting

Wednesday, February 7, 2018

8:00 a.m.

Volunteers Room, Harvard Town Hall

**Agenda**

1. Overview of the Human Resources Study Process to-date (Tim B / Marie S)
2. Overview of HRS workproducts from the Human Resources Study (Sandy S, HRS Consulting):
   1. New Classification and Rating manual (aka ‘The Rating Manual’)
   2. Proposed Classification Plan
3. Next steps regarding HR Study
4. Other Items