

Posted June 29, 2021 @ 2:45PM-MK

**TOWN OF HARVARD  
CONSERVATION COMMISSION AGENDA  
THURSDAY JULY 1, 2021 @7:00PM**

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The Conservation Commission meeting is being held virtually in accordance with the Governor's Executive Order Suspending Certain Provisions of the Open Meeting Law, G.L.c.30A. S.20. Interested individuals can listen in and participate by phone and/or online by following the link and phone # below.

Topic: UpperTH ProWebinar's Conservation Commission Zoom Meeting  
Time: Jul 1, 2021 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting  
<https://us02web.zoom.us/j/81588513466?pwd=a3FFaW5ML1J2S3ByWG5xS281UVc5UT09>

Meeting ID: 815 8851 3466  
Passcode: 240158  
One tap mobile  
+19294362866,,81588513466# US (New York)  
+13017158592,,81588513466# US (Washington DC)

Dial by your location  
+1 929 436 2866 US (New York)  
+1 301 715 8592 US (Washington DC)  
Meeting ID: 815 8851 3466  
Find your local number: <https://us02web.zoom.us/u/kepnKkJd8E>

**New Business:**

1. Informal Discussion on Proposed Plan with Nathan Bailey -131 Bolton Road
2. Discuss Options Public Meetings
3. Approve Minutes
4. Approve Invoices:
  - MACC - \$777.00 (Annual dues)
  - Nitsch Engineering - \$1240.00 (Pine Hill Village)

**Public Hearings:**

7:30pm **Request for Determination of Applicability Hearing –Christopher Brumby, 193 Old Littleton Road, Harvard#0621-01**, for the installation of a fence and patio within the 100' buffer zone of a wetland resource area - ***Requested Waiver***

7:45pm **Request for Determination of Applicability Hearing – Steve Abrams & Abbe Alpert, 30 Jacob Gates Road, Harvard#0621-02**, for the replacement of a sewage disposal system within the 100' buffer zone of a wetland resource area

**Old Business:**

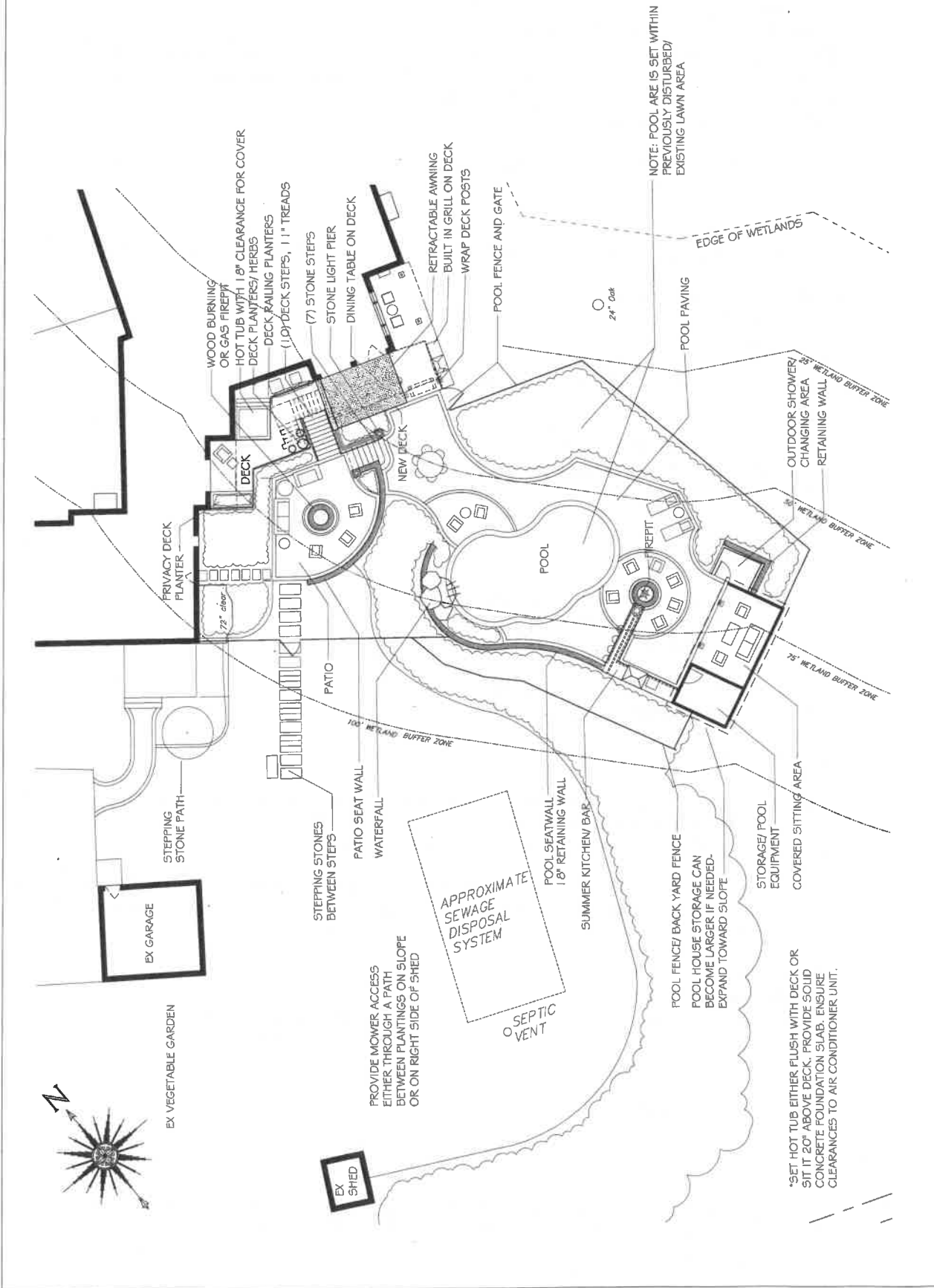
1. Wetland Violations Update
  - 96 Ayer Road
  - 71 Lancaster County Road
  - 232 Still River Road
  - 28 Shaker Road
  - Peninsula Road
2. Pine Hill Village Update

**NEXT MEETING: JULY 15, 2021**

The listing of matters are those reasonably anticipated by the chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.



## MASTER PLAN



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**DRAFT**  
**HARVARD CONSERVATION COMMISSION**  
**MINUTES OF MEETING**  
**FEBRUARY 18, 2021**

Chair Don Ritchie called the meeting to order at 7:08pm, virtually in accordance with the Governor's Executive Order Suspending Certain Provisions of the Open Meeting Law, MGL Chapter 30A §20, under MGL Chapter 131 §40 Wetland Protection Act and Code of the Town of Harvard Chapter 119 Wetland Protection Bylaw

**Members Present:** Don Ritchie, Paul Willard, Jaye Waldron, Joanne Ward, Jim Burns (arrived at 8:12pm) and Eve Wittenberg (Associate Member)

**Others Present:** Liz Allard (Land Use Boards Administrator/Conservation Agent), Peter Dorward (Open Space Committee), Jim Lee (Open Space Committee), Marty Green (Harvard Press), Margaret Kusner, Marc Sevigny, and Dan Wolfe (Ross Associates)

**Update from Open Space Committee Representative – Peter Dorward**

Peter Dorward, chair of the Open Space Committee (OSC), stated revisions have been made to charter, which clarify the role of the OSC. Mr. Dorward reviewed the 2021 goals of the OSC. Mr. Dorward explained when reviewing a property for recreation it is in the context of playing fields and not areas for play grounds or picnic areas. Mr. Dorward reviewed the maps created by the OSC using their scoring tool. Those maps include, open space, agricultural, ecological significance, open space for athletic fields, unprotected land near protected open space and lands containing wetlands and waterways. Maps are available on the OSC webpage. Mr. Dorward will share the step-by-step process of creating these maps with the Commission. The OSC will start with the top two tiers of parcels that scored well and develop a list of potential parcels the Town should consider for purchase. The maps will be included on the Town's GIS program this spring, allowing for users to turn on and off layers on the maps. Lastly, Mr. Dorward reviewed the tax delinquent parcels and the recommendations of the OSC.

**Continuation of the Revisions to Code of Harvard Chapter 147 Harvard Wetland Bylaw Regulations.** Opened at 7:48pm.

**Notice of Intent Hearing - Estate of Anthony L. Graceffa, 204 Ayer Road, DEP#699, Harvard#0121-04.** Opened at 7:50pm

**Request for Determination of Applicability Hearing – Marc Sevigny, 74 Shaker Road, Harvard#0221-01.** Opened at 8:00pm

**Approve Minutes**

This item was passed over this evening.

**Approve Invoice – Nitsch Engineering (Pine Hill Village)**

Jaye Waldron made a motion to approve the invoice for Nitsch Engineering in the amount of \$1240.00 for inspections at Pine Hill Village. Jim Burns seconded the motion. The vote was unanimously in favor of the motion by a roll call, Joanne Ward, aye; Paul Willard, aye; Jaye Waldron, aye; Jim Burns, aye; and Don Ritchie, aye.

**Approve Allocation of Funding for Land Stewardship Subcommittee**

Joanne Ward made a motion to allocate \$90.00 from the conservation fund for improvements to the Holy Hill signage. Jaye Waldron seconded the motion. The vote was unanimously in favor of the motion by a roll call, Joanne Ward, aye; Paul Willard, aye; Jaye Waldron, aye; Jim Burns, aye; and Don Ritchie, aye.

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**Review 310 CMR 10.03(3) - Presumption Concerning 310 CMR 15.000: The State Environmental Code, Title 5**

This item was passed over this evening.

**Request to use William's land for movie set**

After a brief discussion, the members present agreed to pass on the request.

**Annual Appointments – Paul Willard, Joanne Ward & Eve Wittenberg**

Members up for re-appointment stated they were all still interested in remaining on the Commission for another term.

**Update on Pine Hill Village Stow Road**

None

**Adjournment**

Jim Burns made a motion to adjourn the meeting at 8:24pm. Jaye Waldron seconded the motion. The vote was unanimously in favor of the motion by a roll call, Joanne Ward, aye; Paul Willard, aye; Jaye Waldron, aye; Jim Burns, aye; and Don Ritchie, aye.

Respectfully submitted,

Liz Allard,  
Land Use Administrator/  
Conservation Agent

**EXHIBITS & OTHER DOCUMENTS**

- Conservation Commission Agenda, dated February 18, 2021

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**Harvard Conservation Commission**  
**Continuation of the Revisions to Code of Harvard**  
**Chapter 147 Harvard Wetland Bylaw Regulations Hearing**  
**February 18, 2021**

The public hearing was opened at 7:48pm by Chair Don Ritchie under MGL Chapter 131 §40 Wetland Protection Act and the Code of the Town of Harvard Chapter 119 Wetland Protection Bylaw virtually in accordance with the Governor's Executive Order Suspending Certain Provisions of the Open Meeting Law, MGL Chapter 30A §20.

**Members Present:** Don Ritchie, Paul Willard, Wendy Sisson, Jaye Waldron, Joanne Ward, Jim Burns and Eve Wittenberg (Associate Member)

**Others Present:** Liz Allard (Land Use Administrator/Conservation Agent)

This hearing was continued from January 21, 2021.

Edits to the stormwater section and vegetation removal have not been completed as of yet, therefore, Paul Willard made a motion to continue the hearing to March 18, 2021 at 7:30pm. Jaye Waldron seconded the motion. The vote was unanimously in favor of the motion by a roll call, Joanne Ward, aye; Paul Willard, aye; Jaye Waldron, aye; and Don Ritchie, aye.

Respectfully submitted,

Liz Allard,  
Land Use Administrator/  
Conservation Agent

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**Harvard Conservation Commission  
Notice of Intent Hearing  
Estate of Anthony L. Graceffa, 204 Ayer Road,  
DEP#177-699, Harvard#0121-04  
February 18, 2021**

The public hearing was opened at 7:50pm by Chair Don Ritchie under MGL Chapter 131 §40 Wetland Protection Act and the Code of the Town of Harvard Chapter 119 Wetland Protection Bylaw virtually in accordance with the Governor's Executive Order Suspending Certain Provisions of the Open Meeting Law, MGL Chapter 30A §20.

**Members Present:** Don Ritchie, Paul Willard, Jaye Waldron, Joanne Ward and Eve Wittenberg (Associate Member)

**Others Present:** Liz Allard (Land Use Administrator/Conservation Agent) and Dan Wolfe (Ross Associates)

This hearing is for a Notice of Intent filed on behalf of the Estate of Anthony L. Graceffa for the construction of a replacement sewage disposal system within 100' of a wetland resource area at 204 Ayer Road, Harvard.

Dan Wolfe, of Ross Associates, provided the details of the project, which is the installation of an upgraded septic system. A suitable leaching area was located at the front of the building. The upgrade of this system will relocate the pump chamber further from the wetlands at the rear of the property. The force main will be located along the north side of the property. The paved area in which the system will be located will be loamed and seeded, as this type of system does not allow for parking over the system. The Commission was unable to conduct a site walk due to weather conditions; Mr. Wolfe was amenable to continuing the hearing.

Joanne Ward made a motion to continue the hearing to 7:30pm on March 4, 2021. Paul Willard seconded the motion. The vote was unanimously in favor of the motion by a roll call, Joanne Ward, aye; Paul Willard, aye; Jaye Waldron, aye; and Don Ritchie, aye.

Respectfully submitted,

Liz Allard  
Land Use Administrator/  
Conservation Agent

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**Harvard Conservation Commission**  
**Request for Determination of Applicability Hearing**  
**Marc Sevigny, 74 Shaker Road, Harvard#0221-01**  
**February 18, 2021**

The public hearing was opened at 8:00pm by Chair Don Ritchie under MGL Chapter 131 §40 Wetland Protection Act and the Code of the Town of Harvard Chapter 119 Wetland Protection Bylaw virtually in accordance with the Governor's Executive Order Suspending Certain Provisions of the Open Meeting Law, MGL Chapter 30A §20.

**Members Present:** Don Ritchie, Paul Willard, Jaye Waldron, Joanne Ward and Eve Wittenberg (Associate Member)

**Others Present:** Liz Allard (Land Use Administrator/Conservation Agent) and Marc Sevigny

This hearing is for a Request for Determination of Applicability, filed by Mark Sevigny for the installation of a 96' boardwalk within a wetland resource area to access an upland area at 74 Shaler Road, Harvard.

Marc Sevigny detailed the location and boardwalk he is proposing to install on his property to access an upland area. Mr. Sevigny stated the design of the boardwalk is low-impact with no footings required and would provide access when the ground is not frozen or dry. Jaye Waldron was concerned with allowing for access to an upland through a wetland.

Due to weather conditions the site was unable to be conducted, therefore Mr. Sevigny was amenable to continuing the hearing. Paul Willard made a motion to continue the hearing to March 18, 2021 at 7:45pm. Joanne Ward seconded the motion. The vote was unanimously in favor of the motion by a roll call, Joanne Ward, aye; Paul Willard, aye; Jaye Waldron, aye; and Don Ritchie, aye.

Respectfully submitted,

Liz Allard  
Land Use Administrator/  
Conservation Agent





**DRAFT**  
**HARVARD CONSERVATION COMMISSION**  
**MINUTES OF MEETING**  
**MARCH 4, 2021**

Chair Don Ritchie called the meeting to order at 7:08pm, virtually in accordance with the Governor's Executive Order Suspending Certain Provisions of the Open Meeting Law, MGL Chapter 30A §20, under MGL Chapter 131 §40 Wetland Protection Act and Code of the Town of Harvard Chapter 119 Wetland Protection Bylaw

**Members Present:** Don Ritchie, Paul Willard, Wendy Sisson, Joanne Ward, Jim Burns, and Eve Wittenberg (Associate Member)

**Others Present:** Liz Allard (Land Use Boards Administrator/Conservation Agent), Bob O'Shea (Parks & Recreation Commission), Lucy Wallace, Michelle Girard, Don Osmer, Peter Dorward, Jim Lee, Keith Bilafer, Tom Cotton (Deer Management Subcommittee), Bob Douglas (Deer Management Subcommittee), Daniel Tracey, Ben Urquhart (Deer Management Subcommittee), John Lee and Brandon Ducharme (Ross Associates, Inc.)

**Request to Support Nashua-Squannacook-Nissitissit Wild & Scenic Rivers Stewardship Council Forest Legacy Project – Michele Girard & Lucy Wallace**

Michele Girard and Lucy Wallace, the Harvard representatives for the Wild & Scenic Rivers Stewardship Council were present to discuss their hope to have the Conservation Commission support the Forest Legacy Project (FLP) the Council is working on. Ms. Girard further explained the goal is to include properties in the nine communities of the Nashua River Watershed. The program requires that either the fee or a conservation restriction on the property is held by a public entity; State or local municipality. The Council is working with individuals who have experience with FLP to help guide this project along. There are several properties here in Town that are being targeted for preservation through this program. Parcels must be 25 acres or more, with 75% of the parcel in forest. Parcels can be anywhere in Town, but might be best to focus on those within the watershed. If a parcel is accepted their needs to be a forest legacy plan; active forestry or to do nothing depending on its value (i.e., habitat) and should be accessible to the public unless there are extenuating circumstances.

After a brief discussion, Wendy Sisson made a motion to support the Nashua-Squannacook-Nissitissit Wild & Scenic Rivers Stewardship Council Forest Legacy Project by maintaining land in fee or by conservation restriction, as necessary. Joanne Ward seconded the motion. The vote was unanimously in favor of the motion by a roll call, Wendy Sisson, aye, Joanne Ward, aye; Paul Willard, aye; Jim Burns, aye; and Don Ritchie, aye.

**Land Stewardship Subcommittee Forestry Update**

An update was not available for this evening.

**Deer Management Recap as of January 2021**

Eve Wittenberg had provided the Commission with a brief summary of the season from the hunter's log. Ms. Wittenberg stated the program ran October through December, with one buck taken throughout the season. Twelve hunters visited the approved hunting locations. Two hunters accounted for 55% of the visits, with eighteen hunters not log any visits. Ms. Wittenberg stated this is just a snap shot of the log and not the definitive report of the program. The Daman/Stephenson land was the most visited location; this site opened earlier as it is in Zone 10, so as expected that site had more visits early on. Wendy Sisson thanked Ms. Wittenberg for complying this data. The Commission looks forward to learning more from the Deer Management Subcommittee. When asked, Bob Douglas, chair of DMS, was not sure if the report will be ready for the next meeting.

56 **Continuation of a Notice of Intent Hearing - Estate of Anthony L. Graceffa, 204 Ayer Road,**  
57 **DEP#699, Harvard#0121-04. Opened at 7:30pm**

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59 **Zoning Board of Appeals Request for Comments – 108 West Bare Hill Road**  
60 The Commission had no comments on this application.

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62 **Approve Minutes**  
63 Wendy Sisson made a motion to approve the minutes of October 1, October 15 and November 5,  
64 2020 as drafted. Joanne Ward seconded the motion. The vote was unanimously in favor of the  
65 motion by a roll call, Wendy Sisson, aye, Joanne Ward, aye; Paul Willard, aye; and Jim Burns,  
66 aye.

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68 **Review 310 CMR 10.03(3) - Presumption Concerning 310 CMR 15.000: The State**  
69 **Environmental Code, Title 5**  
70 This item was passed over this evening.

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72 **Update on Pine Hill Village Stow Road**  
73 Activity at Pine Hill Village includes the completion of the houses in Pine Bank, installation of the  
74 foundations in Tuck Way and the public water system. With mud season upon us, Wendy Sisson  
75 questioned if the site was stable enough to handle a large rain event. Don Ritchie stated he  
76 thought the site was well protected. Mr. Ritchie will review the site next week.

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78 **Notice of Intent Hearing – Parks & Recreation Commission Harvard#0221-02. Opened at**  
79 **7:45pm**

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81 **Adjournment**  
82 Jim Burns made a motion to adjourn the meeting at 8:04pm. Paul Willard seconded the motion.  
83 The vote was unanimously in favor of the motion by a roll call, Wendy Sisson, aye, Joanne Ward,  
84 aye; Paul Willard, aye; Jim Burns, aye; and Don Ritchie, aye.

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87 Respectfully submitted,  
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89 Liz Allard,  
90 Land Use Administrator/  
91 Conservation Agent

#### EXHIBITS & OTHER DOCUMENTS

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- Conservation Commission Agenda, dated March 4, 2021
  - Sewage Disposal System Estate of Anthony L. Graceffa, 204 Ayer Road Harvard, MA Job No. 33541, Plan No. L-14179, prepared by David E. Ross Associates, Inc., dated January 2021
  - DRAFT Harvard Conservation Commission Minutes of Meeting, October 1, 2020, prepared by Liz Allard
  - DRAFT Harvard Conservation Commission Minutes of Meeting, October 15, 2020, prepared by Liz Allard
  - DRAFT Harvard Conservation Commission Minutes of Meeting, November 5, 2020, prepared by Liz Allard
  - Attachment to Generic Notice of Intent for Field & Trail Operation and Maintenance Activities for Harvard Parks & Recreation Commission, dated 2/18/21

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**Harvard Conservation Commission**  
**Continuation of a Notice of Intent Hearing**  
**Estate of Anthony L. Graceffa, 204 Ayer Road,**  
**DEP#699, Harvard#0121-04**  
**March 4, 2021**

The public hearing was opened at 7:30pm by Chair Don Ritchie under MGL Chapter 131 §40 Wetland Protection Act and the Code of the Town of Harvard Chapter 119 Wetland Protection Bylaw virtually in accordance with the Governor's Executive Order Suspending Certain Provisions of the Open Meeting Law, MGL Chapter 30A §20.

**Members Present:** Don Ritchie, Paul Willard, Wendy Sisson, Joanne Ward, Jim Burns, and Eve Wittenberg (Associate Member)

**Others Present:** Liz Allard (Land Use Administrator/Conservation Agent) and Brandon Ducharme (Ross Associates, Inc.)

This hearing was continued from February 18, 2021 for a Notice of Intent filed on behalf of the Estate of Anthony L. Graceffa for the construction of a replacement sewage disposal system within 100' of a wetland resource area at 204 Ayer Road, Harvard.

Brandon Ducharme, of Ross Associates, stated he and members of the Commission reviewed the site yesterday. Mr. Ducharme explained the wetland resource area is located in the rear of the property and the proposed plan details the installation of a septic system at the front of the property. The activity within the wetland buffer zone is the force main for the system, which runs along the property line.

Paul Willard made a motion to close the hearing and issue an order of conditions with the additional special condition detailing the wetland flagging was only approved up to wetland flag A11, any activity beyond the installation of the septic system will require a new filing with the Commission. Joanne Ward seconded the motion. The vote was unanimously in favor of the motion by a roll call, Wendy Sisson, aye, Joanne Ward, aye, Paul Willard, aye and Jim Burns, aye;

New leach field  
Respectfully submitted,

Liz Allard  
Land Use Administrator/  
Conservation Agent

**Harvard Conservation Commission  
Notice of Intent Hearing  
Parks & Recreation Commission, Harvard#0221-02  
March 4, 2021**

The public hearing was opened at 7:45pm by Chair Don Ritchie under MGL Chapter 131 §40 Wetland Protection Act and the Code of the Town of Harvard Chapter 119 Wetland Protection Bylaw virtually in accordance with the Governor's Executive Order Suspending Certain Provisions of the Open Meeting Law, MGL Chapter 30A §20.

**Members Present:** Don Ritchie, Paul Willard, Wendy Sisson, Joanne Ward, Jim Burns, and Eve Wittenberg (Associate Member)

**Others Present:** Liz Allard (Land Use Administrator/Conservation Agent), Bob O'Shea (Parks & Recreation Commission), Keith Bilafer

This hearing is for a Notice of Intent filed by Harvard Parks & Recreation Commission for the generalized operation and maintenance of parks and recreation fields and trails within 100' of a wetland resource area at the following locations: 19 & 34 Lancaster County Rd, 55 & 71 Depot Rd, Ann Lees Rd, 14 & 27 Mass Ave, and 4 & 15 Pond Rd, Harvard Harvard.

Bob O'Shea stated the application is to establish the maintenance and general activities on the playing fields within 100' of any wetland resource area; similar to the application completed by the Department of Public Works. A discussion of which version of the Field & Trail Operation and Maintenance Activities was to be approved was had. It was agreed with the need to continue this hearing in order to obtain a Department of Environmental Protection file number, Mr. O'Shea will work with the Conservation Agent and Chair on the Field & Trail Operation and Maintenance Activities.

Joanne Ward made a motion to continue the hearing to March 18, 2021 at 8:15pm. Jim Burns seconded the motion. The vote was unanimously in favor of the motion by a roll call, Wendy Sisson, aye, Joanne Ward, aye; Paul Willard, aye; Jim Burns, aye; and Don Ritchie, aye.

Respectfully submitted,

Liz Allard  
Land Use Administrator/  
Conservation Agent

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**DRAFT**  
**HARVARD CONSERVATION COMMISSION**  
**MINUTES OF MEETING**  
**MARCH 18, 2021**

Chair Don Ritchie called the meeting to order at 7:01pm, virtually, in accordance with the Governor's Executive Order Suspending Certain Provisions of the Open Meeting Law, MGL Chapter 30A §20, under MGL Chapter 131 §40 Wetland Protection Act and Code of the Town of Harvard Chapter 119 Wetland Protection Bylaw

**Members Present:** Don Ritchie, Paul Willard, Wendy Sisson, Jaye Waldron, Joanne Ward, Mark Shaw and Eve Wittenberg (Associate Member)

**Others Present:** Liz Allard (Land Use Boards Administrator/Conservation Agent), Mark Adams (Harvard Snowmobile Club), Bob O'Shea (Parks & Recreation Commission), Andrea Agostino (New England Electric Company), Deanne Vesty (Tighe & Bond), Tom Cotton, Jim Lee and Bob Douglas

**Harvard Snowmobile Club End of Season Update – Mark Adams**

Mark Adams, president of the Harvard Snowmobile Club (HSC), stated with the current weather trial signs are being removed. There was a good solid three weeks of good riding this season. HCS will be working with a local Boy Scout, who will be re-building a bridge on one of the trails, that may require approval from the Commission.

Wendy Sisson noticed the access to Herman Orchard through the McLaughlin's property. Mark Shaw explained a friend of McLaughlin is a snowmobiler; that is who was using that access and not HSC. In regards to the Herman Orchard, Ms. Sisson stated the Commission do not want the snowmobile trail to go down to the sprayer pond and requested next year signage to that effect be installed to deter snowmobiles from crossing the wetland in that area.

**Wetland Enforcement Update – 92 South Shaker Road**

Liz Allard stated the Notice of Intent was received today, with the public hearing scheduled for April 1, 2021.

**Request to Extend Order of Conditions – Department of Public Works, Town-Wide, DEP#177-662**

Paul Willard made a motion to extend the Order of Conditions, DEP#177-662, for three years. Joanne Ward seconded the motion. The vote was unanimously in favor of the motion by a roll call, Paul Willard, aye; Wendy Sisson, aye; Jaye Waldron, aye; Joanne Ward, aye; Mark Shaw, aye; and Don Ritchie, aye.

**Approve Allocation of Funds – Mileage Reimbursement**

Joanne Ward made a motion to allocate \$153.64 from the Wetland Bylaw account for the reimbursement of site inspection mileage for Liz Allard. Jaye Waldron seconded the motion. The vote was unanimously in favor of the motion by a roll call, Paul Willard, aye; Wendy Sisson, aye; Jaye Waldron, aye; Joanne Ward, aye; Mark Shaw, aye; and Don Ritchie, aye.

**Approve Minutes**

Jaye Waldron made a motion to approve the minutes of November 16, 19 and December 3, 2020 as amended. Paul Willard seconded the motion. The vote was unanimously in favor of the motion by a roll call, Paul Willard, aye; Wendy Sisson, aye; Jaye Waldron, aye; Joanne Ward, aye; Mark Shaw, aye; and Don Ritchie, aye.

57 **Review 310 CMR 10.03(3) - Presumption Concerning 310 CMR 15.000: The State**  
58 **Environmental Code, Title 5**  
59 With tight tanks not a viable option, Wendy Sisson wanted to revisit this provision of the Wetland  
60 Protection Act Regulations. The Commission will need to learn other ways to handle applications  
61 that propose septic systems close to the wetland. Ms. Sisson stated the setbacks stated in 310  
62 CMR 10.03(3) do apply if there is an alternative. Since, this was her read of the regulations, Liz  
63 Allard wants to follow up with Department of Environmental Protection.  
64

65 **Continuation of the Revisions to Code of Harvard Chapter 147 Harvard Wetland Bylaw**  
66 **Regulations.** Opened at 7:30pm  
67

68 **Continuation of a Request for Determination of Applicability Hearing – Marc Sevigny, 74**  
69 **Shaker Road, Harvard#0221-01.** Opened at 7:45pm  
70

71 **Request for Determination of Applicability Hearing, New England Power Company, Stow**  
72 **Road (Map 32 parcels 6 and 55), Harvard#0321-01.** Opened at 8:00pm  
73

74 **Continuation of a Notice of Intent Hearing – Parks & Recreation Commission,**  
75 **Harvard#0221-02.** Opened at 8:15pm  
76

77 **Update on Pine Hill Village Stow Road**  
78 With the installation of some of the rain gardens planned for next week, Nitsch Engineering shall  
79 be asked to conduct an inspection of the site.  
80

81 **Adjournment**  
82 Jaye Waldron made a motion to adjourn the meeting at 8:20pm. Paul Willard seconded the  
83 motion. The vote was unanimously in favor of the motion by a roll call, Paul Willard, aye; Wendy  
84 Sisson, aye, Jaye Waldron, aye; Joanne Ward, aye; Mark Shaw, aye; and Don Ritchie, aye.  
85

86 Respectfully submitted,  
87

88 Liz Allard,  
89 Land Use Administrator/  
90 Conservation Agent  
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#### EXHIBITS & OTHER DOCUMENTS

- 92 • Conservation Commission Agenda, dated March 18, 2021  
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**Harvard Conservation Commission  
Revisions to Code of Harvard Chapter 147  
Harvard Wetland Bylaw Regulations  
March 18, 2021**

The public hearing was opened at 7:30pm by Chair Don Ritchie under MGL Chapter 131 §40 Wetland Protection Act and the Code of the Town of Harvard Chapter 119 Wetland Protection Bylaw virtually in accordance with the Governor's Executive Order Suspending Certain Provisions of the Open Meeting Law, MGL Chapter 30A §20.

**Members Present:** Don Ritchie, Paul Willard, Wendy Sisson, Jaye Waldron, Joanne Ward, Mark Shaw and Eve Wittenberg (Associate Member)

**Others Present:** Liz Allard (Land Use Administrator/Conservation Agent)

This hearing was continued from February 18, 2021 on revisions to the Code of Harvard Chapter 147 Harvard Wetland Bylaw Regulations.

With final edits still in process, Jaye Waldron made a motion to continue this hearing to April 15, 2021 at 7:45pm. Wendy Sisson seconded the motion. The vote was unanimously in favor of the motion by a roll call, Paul Willard, aye; Wendy Sisson, aye, Jaye Waldron, aye; Joanne Ward, aye; Mark Shaw, aye; and Don Ritchie, aye.

Respectfully submitted,

Liz Allard  
Land Use Administrator/  
Conservation Agent

**Harvard Conservation Commission**  
**Continuation of a Request for Determination of Applicability**  
**Marc Sevigny, 74 Shaker Road, Harvard#0221-01**  
**March 18, 2021**

The public hearing was opened at 7:45pm by Chair Don Ritchie under MGL Chapter 131 §40 Wetland Protection Act and the Code of the Town of Harvard Chapter 119 Wetland Protection Bylaw virtually in accordance with the Governor's Executive Order Suspending Certain Provisions of the Open Meeting Law, MGL Chapter 30A §20.

**Members Present:** Don Ritchie, Paul Willard, Wendy Sisson, Jaye Waldron, Joanne Ward, Mark Shaw and Eve Wittenberg (Associate Member)

**Others Present:** Liz Allard (Land Use Administrator/Conservation Agent)

This hearing was continued from February 18, 2021 for a Request for Determination of Applicability filed by Marc Sevigny for the installation of a 96' boardwalk within a wetland resource area to access an upland area at 74 Shaker Road, Harvard.

At the applicant's request, Wendy Sisson made a motion to continue the hearing to April 1, 2021 at 7:30pm. Mark Shaw seconded the motion. The vote was unanimously in favor of the motion by a roll call, Paul Willard, aye; Wendy Sisson, aye; Jaye Waldron, aye; Joanne Ward, aye; Mark Shaw, aye; and Don Ritchie, aye.

Respectfully submitted,

Liz Allard  
Land Use Administrator/  
Conservation Agent



**Harvard Conservation Commission  
Request for Determination of Applicability  
New England Power Company  
Stow Road (Map 32 parcels 6 & 55), Harvard#0321-01  
March 18, 2021**

The public hearing was opened at 8:00pm by Chair Don Ritchie under MGL Chapter 131 §40 Wetland Protection Act and the Code of the Town of Harvard Chapter 119 Wetland Protection Bylaw virtually in accordance with the Governor's Executive Order Suspending Certain Provisions of the Open Meeting Law, MGL Chapter 30A §20.

**Members Present:** Don Ritchie, Paul Willard, Wendy Sisson, Jaye Waldron, Joanne Ward, Mark Shaw and Eve Wittenberg (Associate Member)

**Others Present:** Liz Allard (Land Use Administrator/Conservation Agent), Deanne Vesty (Tighe & Bond), Andrea Agostino (New England Power Company) and Bob Douglas

This hearing is for a Request for Determination of Applicability filed by New England Power Company, for the removal of lead and PCB contaminated soils, a corroded 55 gallon-drum, and metal car debris within the 100' buffer zone of a wetland resource area at Stow Road (Map 32 parcels 6 and 55), Harvard.

Deanne Vesty, from Tighe & Bond, along with Andrea Agostino, from New England Power Company, were present. Ms. Vesty detailed the activity to remove a corroded 55 gallon-drum, metal car debris and contaminated soils. Ms. Agostino stated the of the drum and soil will be done by hand, and the car will be cut into pieces. The Commission had reviewed the site earlier this week and requested revisions have been made to the plan.

Wendy Sisson made a motion to close the hearing and issue a Negative #3 Determine with the condition that the siltation barrier is inspected by the Conservation Agent prior to the commencement of work. Mark Shaw seconded the motion. The vote was unanimously in favor of the motion by a roll call, Paul Willard, aye; Wendy Sisson, aye, Jaye Waldron, aye; Joanne Ward, aye; Mark Shaw, aye; and Don Ritchie, aye.

Respectfully submitted,

Liz Allard  
Land Use Administrator/  
Conservation Agent

**Harvard Conservation Commission  
Continuation of a Notice of Intent Hearing  
Parks & Recreation Commission, Harvard#0221-02  
March 18, 2021**

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The public hearing was opened at 7:45pm by Chair Don Ritchie under MGL Chapter 131 §40 Wetland Protection Act and the Code of the Town of Harvard Chapter 119 Wetland Protection Bylaw virtually in accordance with the Governor's Executive Order Suspending Certain Provisions of the Open Meeting Law, MGL Chapter 30A §20.

**Members Present:** Don Ritchie, Paul Willard, Wendy Sisson, Jaye Waldron, Joanne Ward, Mark Shaw and Eve Wittenberg (Associate Member)

**Others Present:** Liz Allard (Land Use Administrator/Conservation Agent), Bob O'Shea (Parks & Recreation Commission), Keith Bilafer,

This hearing was continued from March 4, 2021 for a Notice of Intent filed by Harvard Parks & Recreation Commission for the generalized operation and maintenance of parks and recreation fields and trails within 100' of a wetland resource area at the following locations: 19 & 34 Lancaster County Rd, 55 & 71 Depot Rd, Ann Lees Rd, 14 & 27 Mass Ave, and 4 & 15 Pond Rd, Harvard.

Still without a Department of Environmental Protection file number, the hearing needed to be continued. Wendy Sisson made a motion to continue the hearing to April 1, 2021 at 7:25pm. Paul Willard seconded the motion. The vote was unanimously in favor of the motion by a roll call, Wendy Sisson, aye, Joanne Ward, aye; Paul Willard, aye; Mark Shaw, aye; and Don Ritchie, aye.

Jaye Waldron was ineligible to vote on this application due to her absence at the previous hearing.

Respectfully submitted,

Liz Allard  
Land Use Administrator/  
Conservation Agent

# Massachusetts Association of Conservation Commissions

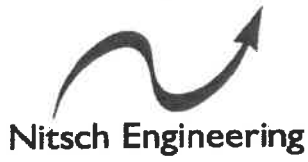
10 Juniper Road  
Belmont, MA 02478

## MACC ANNUAL DUES Fiscal Year 2022

Date	Invoice #
7/1/2021	FY220125

Harvard Conservation Commission  
13 Ayer Road  
Harvard, MA 01451

Description	Amount
<p>MACC Dues July 1, 2021-June 30, 2022</p> <p>Please pay upon receipt.</p> <p>The invoiced amount provides MACC membership for all voting conservation commissioners, including those commissioners who join the commission during the year. It does not include MACC Membership for associate commissioners or commission staff.</p> <p>You may add MACC membership for associate commissioners and commission staff at \$60 per person. Those memberships are transferable if staff or associate membership changes during the year.</p> <p>Conservation commission dues are based on a formula derived from your municipality's median family income and population. Dues are unrelated to the number of commissioners.</p> <p>Membership benefits will be suspended if payment is not made by September 30th, membership will be reinstated when dues are paid.</p> <p>Thank You!</p>	777.00
	<b>Subtotal</b> \$777.00
<p>ADD \$60 FOR EACH ADDITIONAL PERSON (ASSOCIATE COMMISSIONERS &amp; STAFF)</p>	<b>Amount for additional Memberships</b>
<p>ADD \$15 FOR EACH E-HANDBOOK SUBSCRIPTION Please notify <a href="mailto:staff@maccweb.org">staff@maccweb.org</a> of subscribers' names and email addresses.</p>	<b>Subscription Amount</b>
	<b>Total</b>



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 Boston, MA 02108-1928  
 T: 617-338-0063  
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 www.nitscheng.com

Chris Tracey  
 Town of Harvard  
 Zoning Board of Appeals  
 13 Ayer Road  
 Harvard, MA 01451

June 18, 2021  
 Project No: 12808  
 Invoice No: 73119

Project 12808. 40B - Pine Hill Village

**Professional Services from April 25, 2021 to May 29, 2021**

Task 002 Construction Administration 50%  
 Fee

Total Fee 24,800.00

Percent Complete

80.00

Total Earned 19,840.00  
 Previous Fee Billing 18,600.00  
 Current Fee Billing 1,240.00  
**Total Fee**

**1,240.00**

**Total this Task**

**\$1,240.00**

**Total this Invoice**

**\$1,240.00**