

**TOWN OF HARVARD  
CONSERVATION COMMISSION AGENDA  
THURSDAY MARCH 3, 2022 @7:00PM**

**Pursuant to Chapter 20 of the Acts of 2021, An Act Relative to Extending Certain COVID-19 Measures Adopted during the State of Emergency and signed into law on June 16, 2021, this meeting will be conducted via remote participation. Interested individuals can listen in and participate by phone and/or online by following the link and phone number below.**

Hildreth Pro is inviting you to a scheduled Zoom meeting.

**Join Zoom Meeting**

**<https://us02web.zoom.us/j/88510895155?pwd=ZWV2ZXowU3VMZXFYcmU2bGw4ZzVtQT09>**

**Meeting ID: 885 1089 5155**

**Passcode: 495209**

One tap mobile

+19294362866,,88510895155# US (New York)

+13017158592,,88510895155# US (Washington DC)

Dial by your location

+1 929 436 2866 US (New York)

+1 301 715 8592 US (Washington DC)

**Meeting ID: 885 1089 5155**

Find your local number: **<https://us02web.zoom.us/j/88510895155?pwd=ZWV2ZXowU3VMZXFYcmU2bGw4ZzVtQT09>**

**New Business:**

1. Recommendation for Open Space Committee Representative
2. Harvard Climate Initiative Committee Outreach
3. Approve Invoices – MACC \$655.00
4. Approve Minutes

**Public Hearings:**

**7:30pm Continuation of a Request to Amend the Order of Conditions – Luciano Manganella, 175 Littleton County Road, DEP#177-694, to revise the utility connections to a single-family dwelling with temporary impacts to the wetland resource area and the 100' wetland buffer zone**

**Old Business:**

1. Pine Hill Village Update

**NEXT MEETING:  
MARCH 17, 2022**



**DRAFT**  
**HARVARD CONSERVATION COMMISSION**  
**MINUTES OF MEETING**  
**FEBRUARY 17, 2022**

Chair Don Ritchie called the meeting to order at 7:12pm, virtually, pursuant to Chapter 20 of the Acts of 2021, An Act Relative to Extending Certain COVID-19 Measures Adopted During the State of Emergency and signed into law on June 16, 2021, under MGL Chapter 131 §40 Wetland Protection Act and Code of the Town of Harvard Chapter 119 Wetland Protection Bylaw

**Members Present:** Don Ritchie, Wendy Sisson, Joanne Ward, Jim Burns and Eve Wittenberg (Associate Member)

**Others Present:** Liz Allard (Land Use Boards Administrator/Conservation Agent), Bruce Ringwall (GPR, Inc.), Wayne Cornell (Trail Ridge Home Owners Association) and Greg Bracett

**Trail Ridge Request to Remove Tree within Conservation Restriction Area**

Don Ritchie and Liz Allard provided their opinions pertaining to the removal of a pine tree located at the top of the slope behind building 10. The Commission agreed there was a potential for damage to property or human safety, but did not want this to be a catalyst to take all of the trees along the slope down. Jim Burns made a motion to allow the one pine tree, as shown this evening, to a height that will not cause damage to the structures and the debris shall be left to decompose naturally within the area of the tree, but not in a single pile. Wendy Sisson seconded the motion. The vote was unanimously in favor of the motion by a roll call, Wendy Sisson, aye; Joanne Ward, aye; Jim Burns, aye; and Don Ritchie, aye.

**Annual Appointments – Don Ritchie, Wendy Sisson & Eve Wittenberg**

Don Ritchie stated those members up for reappointment will be contacted shortly by the Select Board office regarding their desire to be re-appointed.

**Conflict of Interest & Ethics Training Requirements**

The following members are delinquent on both Conflict of Interest and Ethics training as required by the State: Don Ritchie, Jim Burns, Mark Shaw and Wendy Sisson. Paul Willard is delinquent on the Ethics Training. Not having these requirements met could affect one's re-appointment to the Commission.

**Approval of Funding for Attendance at the MACC Annual Conference**

Member will provide their selection of workshops to Liz Allard, who will submit them to MACC for invoicing. Ms. Allard is interested in taking a significant number of workshops this year and asked if the Commission was amenable to the associated cost of \$150.00; members were agreeable to this request.

**Approve Minutes**

Jim Burns made a motion to approve the minutes of February 3, 2022 as amended. Joanne Ward seconded the motion. The vote was unanimously in favor of the motion by a roll call, Wendy Sisson, aye; Joanne Ward, aye; Jim Burns, aye; and Don Ritchie, aye.

**Continuation of a Notice of Intent – Doug Schad, 74 Poor Farm Road, Harvard#0122-01.** Opened at 7:30pm

**Request to Amend the Order of Conditions – Luciano Mangarella, 175 Littleton County Road, DEP#177-694.** Opened at 7:31pm

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**Guidelines for the Use of the Reuben Reed Land**

Wendy Sisson suggested a form rather than a policy or guidelines a form can be created that can be submitted to the Conservation Agent for approval of use of the land. Members were agreeable to this suggestion. Liz Allard will draft the form for the Commission's approval at a later date.

**Pine Hill Village Update**

Liz Allard stated a letter from the developer, Peter Cricones, was received early last week addressing the outstanding items detailed at the December 2, 2021 of the Commission. Most of the responses indicate information will be forthcoming or will be addressed in the Spring. Ms. Allard is drafting a response to this letter.

As decided upon at the previous meeting, Ms. Allard has sent a certified letter to the developer detailing the recent violations of the Order of Conditions that carrier a warning of fines should violations continue. Ms. Allard visited the site this week and was disappointed to find a solution to the problem of silt getting into the drainage swale at the entrance of the property was to stuff a haybale in the swale. Ms. Allard feels problems on the site are being triaged but not resolved.

**Adjournment**

Jim Burns made a motion to adjourn the meeting at 7:55pm. Wendy Sisson seconded the motion. The vote was unanimously in favor of the motion by a roll call; Wendy Sisson, aye; Joanne Ward, aye; Jim Burns, aye; and Don Ritchie, aye.

Respectfully submitted,

Liz Allard,  
Land Use Administrator/  
Conservation Agent

**EXHIBITS & OTHER DOCUMENTS**

- Conservation Commission Agenda, dated February 17, 2022
- Trail Ridge Photos by Liz Allard, taken 2/17/2022

**Harvard Conservation Commission  
Continuation of a Notice of Intent Hearing  
Doug Schad, 74 Poor Farm Road, Harvard#0122-01  
February 17, 2022**

The public hearing was opened at 7:30pm by Chair Don Ritchie under MGL Chapter 131 §40 Wetland Protection Act and the Code of the Town of Harvard Chapter 119 Wetland Protection Bylaw virtually, pursuant to Chapter 20 of the Acts of 2021, An Act Relative to Extending Certain COVID-19 Measures Adopted During the State of Emergency and signed into law on June 16, 2021.

**Members Present:** Don Ritchie, Wendy Sisson, Joanne Ward and Jim Burns

**Others Present:** Liz Allard (Land Use Administrator/Conservation Agent) and Bruce Ringwall (GPR, Inc.)

This hearing was continued from February 3, 2022 on a Notice of Intent filed on behalf of Doug Schad for the construction of an accessory structure within the 100' wetland buffer zone at 74 Poor Farm Road, Harvard.

The Department of Environmental Protection file number has been received with no comments. Wendy Sisson made a motion to close the hearing and issue a standard Order of Conditions. Jim Burns seconded the motion. The vote was unanimously in favor of the motion by a roll call, Wendy Sisson, aye; Joanne Ward, aye; Jim Burns, aye; and Don Ritchie, aye.

Respectfully submitted,

Liz Allard,  
Land Use Administrator/  
Conservation Agent

158 Harvard Conservation Commission  
159 Request to Amend the Order of Conditions Hearing  
160 Luciano Manganello, 175 Littleton County Road, DEP#177-694, Harvard#0820-04  
161 February 17, 2022  
162

163 The public hearing was opened at 7:31pm by Chair Don Ritchie under MGL Chapter 131 §40 Wetland  
164 Protection Act and the Code of the Town of Harvard Chapter 119 Wetland Protection Bylaw virtually,  
165 pursuant to Chapter 20 of the Acts of 2021, An Act Relative to Extending Certain COVID-19 Measures  
166 Adopted During the State of Emergency and signed into law on June 16, 2021.  
167

168 **Members Present:** Don Ritchie, Wendy Sisson, Joanne Ward, Jim Burns and Eye Wittenberg (Associate  
169 Member)

170 **Others Present:** Liz Allard (Land Use Administrator/Conservation Agent) and Bruce Ringwall (GPR, Inc.)  
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172  
173 This hearing is for a Request to Amend the Order of Conditions filed on behalf of Luciano Manganello to  
174 revise the utility connections to a single-family dwelling with temporary impacts to the wetland resource  
175 area and the 100' wetland buffer zone at 175 Littleton County Road, Harvard.  
176

177 Bruce Ringwall, of GPR, Inc., stated as previously discussed with the Commission the plan has been  
178 amended for the installation power to the dwelling under the resource area (pond and bordering  
179 vegetated wetland) and the buffer zone. The site was reviewed by Don Ritchie, Jim Burns and Liz Allard.  
180 Mr. Ringwall provide clarification as to the location of the installation of the electrical service. Ms. Allard  
181 requested the erosion control barrier be extend to close the gap between the two existing barriers. In  
182 addition, Ms. Allard requested the recently revised barrier location uphill from the pond have silt socks  
183 added to the barrier.  
184

185 Jim Burns made a motion to continue the hearing to March 3, 2022 at 7:30pm. Wendy Sisson seconded  
186 the motion. The vote was unanimously in favor of the motion by a roll call, Wendy Sisson, aye; Joanne  
187 Ward, aye; Jim Burns, aye; and Don Ritchie, aye.  
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189 Respectfully submitted,  
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191  
192 Liz Allard,  
193 Land Use Administrator/  
194 Conservation Agent

**Massachusetts Association of Conservation Commissions**

**Invoice**

**10 Juniper Road  
Belmont, MA 02478  
617-489-3930**

Date	Invoice #
2/24/2022	200009969

Bill To
Liz Allard Harvard Conservation Commission 13 Ayer Road Harvard, MA 01451 United States

Ship To
Joanne Ward Harvard Conservation Commission 19 Eldridge Road Harvard, MA 01451 United States

PO Number	Terms	Due Date
	Due in 30 days	3/26/2022

Qty	Description	Price	Totals
1	ANNUAL CONFERENCE 2022: "Bundle Workshop" MACC Member Registration - Joanne Ward	\$150.00	\$150.00
<b>Sub-Total</b>			\$150.00
<b>Total</b>			\$150.00
<b>Balance Due</b>			\$150.00

**Massachusetts Association of Conservation Commissions**

**Invoice**

**10 Juniper Road  
Belmont, MA 02478  
617-489-3930**

<b>Date</b>	<b>Invoice #</b>
2/23/2022	200009948

<b>Bill To</b>
Liz Allard Harvard Conservation Commission 13 Ayer Road Harvard, MA 01451 United States

<b>Ship To</b>
Liz Allard Harvard Conservation Commission 13 Ayer Road Harvard, MA 01451 United States

<b>PO Number</b>	<b>Terms</b>	<b>Due Date</b>
	Due in 30 days	3/25/2022

Qty	Description	Price	Totals
1	ANNUAL CONFERENCE 2022: "Bundle Workshop" MACC Member Registration - Liz Allard	\$150.00	\$150.00
<b>Sub-Total</b>			\$150.00
<b>Total</b>			\$150.00
<b>Balance Due</b>			\$150.00

**Massachusetts Association of  
Conservation Commissions**
**Invoice**

**10 Juniper Road  
Belmont, MA 02478  
617-489-3930**

Date	Invoice #
2/23/2022	200009949

Bill To
Liz Allard Harvard Conservation Commission 13 Ayer Road Harvard, MA 01451 United States

Ship To
Janet Waldron MassDEP One Winter St. Boston, MA 02108 United States

PO Number	Terms	Due Date
	Due in 30 days	3/25/2022

Qty	Description	Price	Totals
1	ANNUAL CONFERENCE 2022: "A la Carte WORKSHOP ONLY" REGISTRATION RATE B3 - Janet Waldron	\$25.00	\$25.00
1	ANNUAL CONFERENCE 2022: "A la Carte WORKSHOP ONLY" REGISTRATION RATE B4 - Janet Waldron	\$25.00	\$25.00
1	ANNUAL CONFERENCE 2022: "A la Carte WORKSHOP ONLY" REGISTRATION RATE C5 - Janet Waldron	\$25.00	\$25.00
1	ANNUAL CONFERENCE 2022: "A la Carte WORKSHOP ONLY" REGISTRATION RATE D1 - Janet Waldron	\$25.00	\$25.00
1	ANNUAL CONFERENCE 2022: "A la Carte WORKSHOP ONLY" REGISTRATION RATE K1 - Janet Waldron	\$25.00	\$25.00
1	ANNUAL CONFERENCE 2022: "A la Carte WORKSHOP ONLY" REGISTRATION RATE M1 - Janet Waldron	\$25.00	\$25.00
<b>Sub-Total</b>			<b>\$150.00</b>
<b>Total</b>			<b>\$150.00</b>
<b>Balance Due</b>			<b>\$150.00</b>

**Massachusetts Association of  
Conservation Commissions**
**Invoice**

**10 Juniper Road  
Belmont, MA 02478  
617-489-3930**

Date	Invoice #
2/23/2022	200009950

Bill To
Liz Allard Harvard Conservation Commission 13 Ayer Road Harvard, MA 01451 United States

Ship To
Wendy Sisson Harvard Conservation Commission 281 Stow Road Harvard, MA 01451 United States

PO Number	Terms	Due Date
	Due in 30 days	3/25/2022

Qty	Description	Price	Totals
1	AEC 2022: Fundamentals Unit 204: Thursday, March 10th, 2022 - Wendy Sisson	\$55.00	\$55.00
1	ANNUAL CONFERENCE 2022: "Bundle Workshop" MACC Member Registration - Wendy Sisson	\$150.00	\$150.00
<b>Sub-Total</b>			<b>\$205.00</b>
<b>Total</b>			<b>\$205.00</b>
<b>Balance Due</b>			<b>\$205.00</b>