



**Athletic Field Planning Subcommittee**  
**of the Parks & Recreation Commission**

**Meeting Agenda for**  
**Wednesday, Dec. 11, 2019 @ 7:30 PM**

**Bromfield School, Teacher's Lounge**  
**14 Massachusetts Ave., Harvard, MA**

---

**AGENDA**

- 1.) Call to Order – 7:30 (3 mins)
  - a. Reminder – recording of public meeting
- 2.) Approve minutes of recent meetings – 7:33 (5 mins)
- 3.) Public communication – 7:38 (12 mins)
- 4.) Follow-ups to *Interim Report* – 7:50 (30 mins)
  - a. Update on actions taken
    - i. Select Board meeting
    - ii. School Committee meeting
    - iii. Athletic Advisory Group meeting
    - iv. DPW/P&R meeting
    - v. Other
  - b. Other follow-ups
- 5.) Workgroup / member updates – 8:20 (40 mins)
  - a. Inventory
  - b. Assessments
  - c. Users/Participants
  - d. Usage
  - e. Management
  - f. Governance & Jurisdiction
  - g. Finances
  - h. Other – stakeholder engagement; board communications; public input
- 6.) Next steps / actions & prioritization – 9:00 (15 mins)
  - a. Final Report
  - b. Stakeholder outreach
- 7.) Adjourn