



Athletic Field Planning Subcommittee

of the Parks & Recreation Commission

**Meeting Agenda for
Wednesday, Oct. 30, 2019 @ 7:30 PM**

**13 Ayer Road, Harvard, MA
Volunteer Gov't Room, Town Hall**

AGENDA

- 1.) Call to Order – 7:30 (2 mins)
 - a. Reminder – recording of public meeting
- 2.) Approve minutes of recent meetings – 7:32 (3 mins)
- 3.) Public communication – 7:35 (10 mins)
- 4.) Interim report – 7:45 (15 mins)
 - a. Update on actions taken thus far
 - i. P&R update
 1. New fall maintenance plan for soccer, lacrosse
 2. Warrant article / Spring maintenance plan
 3. RFP/consultant's proposal
 - ii. Schools update - Devens
 - b. Additional follow-ups
 - i. Scheduling SB mtg
 - ii. Other
- 5.) Workgroup / member updates – 8:00 (60 mins)
 - a. Inventory
 - b. Assessments
 - c. Users/Participants
 - d. Usage/Utilization
 - e. Management
 - f. Governance & Jurisdiction
 - g. Finances
 - h. Other – stakeholder engagement; board communications; public input
- 6.) Next steps / actions & prioritization – 9:00 (15 mins)
 - a. Final Report
 - b. Stakeholder outreach
- 7.) Adjourn