



Athletic Field Planning Subcommittee

of the Parks & Recreation Commission

**Meeting Agenda for
Tuesday, Sept. 10, 2019 @ 7:30 PM**

**13 Ayer Road, Harvard, MA
Town Hall Meeting Room, Town Hall**

AGENDA

- 1.) Call to Order – 7:30 (2 mins)
 - a. Reminder - recording of public meeting
- 2.) Approve minutes of August 29 meeting – 7:32 (5 mins)
- 3.) Public communication – 7:37 (8 mins)
- 4.) Workgroup updates – 7:45 (45 mins)
 - a. Users
 - b. Usage/Scheduling
 - c. Field Inventory
 - d. Field Management
 - e. Comparisons/Benchmarks
 - f. Finances
 - g. Other
- 5.) Interim report – 8:30 (45 mins)
 - a. Draft sections
 - b. Key findings & recommendations
 - c. Near-term vs. long-term findings, results, and reporting
 - d. Stakeholder engagement, intra-board communications & public input
 - e. Other
- 6.) Next steps / actions & prioritization – 9:15 (15 mins)
- 7.) Adjourn – 9:30 PM