



## **Athletic Field Planning Subcommittee**

**of the Parks & Recreation Commission**

**Meeting Agenda for  
Thursday, August 29, 2019 @ 7:30 PM**

**13 Ayer Road, Harvard, MA  
Town Hall Meeting Room, Town Hall**

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### **AGENDA**

- 1.) Call to Order – 7:30 (*5 mins*)
  - a. Recording of meeting reminder
- 2.) Approve minutes of July 23 meetings – 7:35 (*5 mins*)
- 3.) Public communication – 7:40 (*15 mins*)
- 4.) Old business – 7:55 (*45 mins*)
  - a. Workgroup Updates
    - i. Users – Sharlene, Ed, Joe
    - ii. Usage/Scheduling - Joe
    - iii. Field Inventory – Don, Keith, Dan
    - iv. Field Management – Karen, Abbie, Sharlene
    - v. Comparisons/Benchmarks – Dan, Joe
    - vi. Finances – Dan
  - b. Other
- 5.) New business – 8:40 (*20 mins*)
  - a. Near-term vs. long-term findings, results, and reporting
  - b. Stakeholder engagement, intra-board communications & public input
  - c. Other
- 6.) Next steps / actions - discussion & prioritization – 9:00 (*30 mins*)
- 7.) Adjourn – 9:30 PM