



**Athletic Field Planning Subcommittee**

**of the Parks & Recreation Commission**

**Meeting Agenda**

**Wednesday, July 10, 2019 @ 7:30 PM**

**Volunteer Room, Town Hall**

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**AGENDA**

- 1.) Call to Order – 7:30 (2 mins)
- 2.) Welcome new members & introductions – 7:32 (8 mins)
- 3.) Approve minutes of Wednesday, June 19, 2019 meeting – 7:40 (5 mins)
- 4.) Public communication – 7:45 (15 mins)
- 5.) Old business – 8:00 (30 mins)
  - a. Workgroup Updates
    - i. Report – Stu, Dan, Sharlene
    - ii. Users – Sharlene, Ed, Joe
    - iii. Field Inventory – Don, Keith, Dan
    - iv. Field Management – Karen, Abbie, Sharlene
    - v. Comparisons/Benchmarks – Dan, Joe
    - vi. Workflow/Web Site – Joe, Dan
  - b. Other
- 6.) New business – 8:30 (30 mins)
  - a. Subcommittee organization
    - i. Governance & administration
    - ii. Roles & responsibilities
    - iii. Tracking progress
    - iv. Stakeholder engagement, intra-board communications & public input sessions
  - b. Other
- 7.) Next steps / actions - discussion & prioritization – 9:00 (30 mins)
- 8.) Adjourn – 9:30 PM

**NEXT MEETING: TBD**