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**Nashoba Valley Regional Dispatch District**

**Administration Board Meeting**

**October 17, 2018, at 9:30 a.m.**

**33 Andrews Pkwy, Devens, MA 01434, USA**

**Agenda**

1. Call meeting to order.
2. Approve minutes of prior meetings.
3. Update from the Administration Board Chairman.
4. Update from Lancaster about MUNIS for NVRDD.
5. Discuss initial loan payment to MassDevelopment.
6. Discuss upcoming Administration Board meeting dates/locations.
7. Executive Director’s update.
8. Operations Committee’s update.
9. Other business.
10. Executive Session pursuant to MGL c. 30A, Section 21 (a) 2 to discuss strategy with respect to contract negotiations with non-union personnel.
11. Vote on contract for Deputy Director.
12. Vote on annual compensation adjustments for Executive Director.
13. Adjourn.

Note: NVRDD has posted the meeting and agenda on its public meeting calendar on the NVRDD web site: <http://www.nvrecc.us/>. Town clerks and MDFA have the option to post locally: Berlin, Bolton, Devens, Harvard, Lancaster, Lunenburg, and Townsend