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**Nashoba Valley Regional Dispatch District**

**Administration Board Meeting**

**December 19, 2018, at 9:30 a.m.**

**701 Main St, Lancaster, MA 01523, USA (Prescott Building)**

**Agenda**

1. Call meeting to order.
2. Approve minutes of prior meetings.
3. Update from the Administration Board Chairman.
4. Update from Lancaster about MUNIS for NVRDD.
5. Discuss upcoming Administration Board meeting dates/locations.
6. Executive Director’s update.
7. Operations Committee’s update.
8. Other business.
9. Executive Session pursuant to MGL c. 30A, Section 21 (a) 2 to discuss strategy with respect to contract negotiations with union personnel.
10. Adjourn.

Note: NVRDD has posted the meeting and agenda on its public meeting calendar on the NVRDD web site: <http://www.nvrecc.us/>. Town clerks and MDFA have the option to post locally: Berlin, Bolton, Devens, Harvard, Lancaster, Lunenburg, and Townsend