

**MONTACHUSETT REGIONAL PLANNING COMMISSION (MRPC)**  
**1427R Water Street, Fitchburg, MA 01420**  
**TUESDAY, OCTOBER 25, 2016**  
**7:00 PM**

**A light supper will be provided; available at 6:45 PM**

**AGENDA**

- 7:00 PM      1.      OPEN MEETING AND INTRODUCTIONS**
  
- 7:02 PM      2.      APPROVAL OF SEPTEMBER 27, 2016 MRPC MEETING MINUTES**
  
- 7:05 PM      3.      TREASURER'S REPORT**
  - 3.1      Approval of Cash Schedule**
  - 3.2      Discussion: Payment Processing Procedures and Execution of Checks**
  
- 7:30 PM      4.      ADMINISTRATIVE MATTERS**
  - 4.1      Salary Scale Revision**  
**Action Proposed**
  - 4.2      Salary Increase for Transportation Director**  
**Action Proposed**
  - 4.3      Office Space Lease**
  
- 7:45 PM      5.      STATUS REPORTS**
  - 5.1      Geographic Information Systems (GIS)**
  - 5.2      Planning and Development**
  - 5.3      Transit**
  - 5.4      Transportation**
  
- 8:00 PM      6.      ADJOURNMENT**

*All Commissioners are requested to attend this meeting. Should a quorum of Commissioners not be available for a full Commission meeting, then the MRPC Executive Committee may meet on behalf of the Planning Commission at 7:00 p.m., October 25, 2016. This meeting will be recorded by a Digital Voice Recording device.*