

**Personnel Board**

Town of Harvard, Massachusetts

Notice of Meeting

Tuesday, September 10, 2019

8:00 a.m.

Volunteers Room, Harvard Town Hall

**Agenda**

1. Review/re-grade Building Commissioner/Facilities Manager revised job description.
2. Review/re-grade for CATV Operations revised job description.
3. Review/grade Minutes Clerk job description.
4. Other items.

Next Meeting October 15<sup>th</sup> at 8:00 a.m.: CPI selection for FY2020 Personnel Adjustment