

HARVARD COUNCIL ON AGING ANNUAL PLANNING MEETING

HILDRETH HOUSE

Thursday, August 3, 2017

9:00 TO 12 Noon

9:00 - 9:15 AM - Morning coffee and refreshments with COA Board and available COA staff members.

9:15 - 9:30 - Call to Order - Appoint a recorder - Approve 6/20/17 Minutes

9:30 - 9:50 - Director's Report, Debbie Thompson

9:50 - 10:00 - Treasurer's Report, Bruce Dolimount

10:00 - 10:45 - GOALS

Review 2016-17 goals. Discuss/establish new goals for 2017-18

10:45 - 11:15 - Establish standing committees and appoint members.

(Programs, Outreach & Education, Housing, Buildings & Grounds, Fiscal Projects, Other?)

11:15 - 11:45 - Election of Board Officers and Minuteman Services Rep.

Chair or co-chair, Recorder, Treasurer, Minuteman S. Rep

11:45 - 12:00 - Discuss and establish COA Board meeting time for '17- '18

12:00 - ADJOURNMENT

