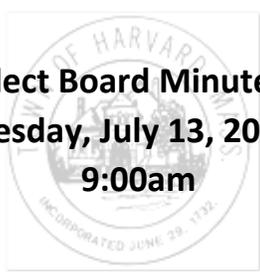


Select Board Minutes
Tuesday, July 13, 2022
9:00am



The Select Board Regular Meeting was held virtually in accordance with the Governor’s Executive Order Suspending Certain Provisions of the Open Meeting Law, G.L.c.30A. S.20.

Select Board participants:

Rich Maiore, Erin McBee, Kara Minar, Don Ludwig, Charles Oliver

Town Department attendees:

Town Administrator Tim Bragan, Assistant Town Administrator Marie Sobalvarro, Executive Assistant Julie Doucet, Finance Director Jared Mullane

End of Year Transfers

Finance Director Jared Mullane presented his request for end of year transfers. He included notable explanations of why the various line items are requesting a transfer.

- Auditing – The finance department contracted with an independent audit firm to review our cash reconciliation processes and procedures. Although there was nothing glaring to prompt this, it is common to have this done when there are new personnel.
- Legal – Increased need for Town Counsel for various matters as well as an increase in need for our Labor Attorney during union negotiations.
- Technology – Partially due to an increase in internet; small increases in other various line items.
- Elections – Poll pads were purchased to streamline Town Meeting and Election check-in. This was not originally budgeted for by the former Town Clerk.
- Police – Unlike most of the Town Hall buildings, the police pay their own utilities (this was moved to public buildings in FY23). The police expense budget was unable to absorb increase in energy costs.
- Gas/Plumbing/Electrical Inspection – The inspectors are paid a percentage of the permits. This is due to an increase in permits being issued
- Street Lighting – Increased utility cost
- Workers Comp – Primarily due to injured on duty (IOD) deductibles that were settled in FY22.

In addition, Mullane outlined which accounts the transfer will come from and to which accounts the funds will be applied.

TRANSFER FROM:		6/30/2022
ACCT#	ACCT NAME	BALANCE AVAILABLE
01235200-540000	Communications	19,250.00
01380200-532000	Regional Voc	50,661.00
01751200-5925000	Short Term Debt Interest	17,328.00
01210100-511100	Police Wages	7,204.00
TOTAL		94,443.00

TRANSFER TO:		6/30/2022
		BALANCE
		SHORTAGE
01122200-530000	Select Board - Prof Services	474.00
01133200-530100	Auditing	12,400.00
01151200-531500	Legal	32,899.00
01155200-530700	Technology	359.00
01163200-542900	Elections	2,516.00
01173100-511100	Land Use Personnel	840.00
01210200-524000	Police - Building	2,190.00
01240200-520000	Inspection Exp	221.00
01242100-511100	Gas Inspection	5,957.00
01243100-511100	Plumbing Inspection	8,374.00
01245100-511100	Electrical Inspection	15,660.00
01424200-521000	Street Lighting	726.00
01912200-518500	Workers Comp	11,827.00
TOTAL		94,443.00

By a roll call vote, Ludwig – aye, Oliver – aye, McBee – aye, Minar – aye, Maiore – aye, the board voted unanimously to approve the list of year end fund transfers as presented.

The meeting was adjourned at 9:05.