

Action Items	Member/Staff Responsible
None	

**HARVARD PLANNING BOARD
 MEETING MINUTES
 NOVEMBER 6, 2017
 APPROVED: NOVEMBER 13, 2017**

Chair Erin McBee called the meeting to order at 6:35 pm outside the Cronin Auditorium at the Bromfield High School under M.G.L. Chapter 40A and Code of the Town of Harvard Chapter 125

Members Present: Erin McBee, Rich Maiore and Stacia Donahue

Others Present: Bill Scanlan (Town Planner)

Protective Bylaw Amendments Hearing for Special Town Meeting. Opened at 6:35 pm
 The Chair asked if there were any further comments on the proposed zoning amendments that were to be taken up at 7:00 pm that evening. There were no comments. Stacia Donohue moved to close the hearing, seconded by Rich Maiore. The vote was unanimous.

Site Plan Approval Application, Sweeney Drywall, 202 Ayer Road
 The Chair explained that the Board's peer review consultant, Fred Hamwey, had reviewed the plan and submitted a comment letter to the Board with a number of points seeking clarification. The letter has been forwarded to GPR, the applicant's engineering consultant, to address Mr. Hamwey's comments. Mr. Scanlan stated that GPR intended to revise the plans in time for the Board's next meeting on November 13, 2017.

Adjournment
 Stacia Donohue made a motion to adjourn the meeting at 6:45 pm. Rich Maiore seconded the motion. The vote was unanimously in favor of the motion.

Signed: _____ William Scanlan, Town Planner

DOCUMENTS & OTHER EXHIBITS

None