

November 19, 2018  
Parks and Recreation  
Town Hall

Call to order 7:32 PM

Present: Doug Thornton, Joe Reynolds, Bob O'Shea, Steve Victorson

Meeting Minutes Approval - Bob motioned to approve minutes as modified. Joe seconded passed 4-0

**Field Updates -**

Discussed Anne Lee field proposals. Below is the email, minus the wage requirements section that was sent to vendors by the town. The towns email is in italics.

*Greetings -- The AnnLee FAC103 is the solicitation that went out to the FAC103 vendors, and received multiple responses declining to bid. I'd then sent to the original respondents, received 2 quotes back. One was just the original quote & date, the second acknowledged prevailing wage and the spec sent out.*

- *Equipment staging and field marking; measure for youth softball field (200' for R and L field foul lines; 250' for center field).*
- *Removal of existing turf and loam to a depth of 2.5-4".*
- *Installation of native infield material (~ 275-300T), mound and home plate area clay.*
- *Laser grade to meet all transition areas.*
- *Move fencing and benches from existing youth softball field (near Elementary School), reinstall at Ann Lee field.*
- *Final groom, install home plate, pitchers' plate, bases to proper compaction.*
- *Erosion control TBD.*
- *Notice of Intent from Conservation Commission will be required.*

Dan Daly, member of the audience commented on the field proposals. What was the plan, was it Daron's or the one that Marie submitted?

Doug will get Daron's original plan and the 3 quotes.

Bob suggested that the 40k for this project should have come out of the 54 million in the school project.

### **Athletic field planning subcommittee update**

Joe provided this update. Discussed presentation with the select board and the HAA group. Would like an irrigation and drainage assessment. Is it a matter of grade and pitch or do we actually need to add drainage pipes? Audience member Ken Hoggins suggested that we get a company up here to assess all fields and help the committee determine a plan of attack for all of the fields.

Joe will call these companies and ask them to come up for an assessment.

Understanding maintenance costs will be part of the sub-sub-committees work.

Another audience member was concerned about maintenance. So what if we fix the fields if they are not going to be maintained properly.

Discussed proper sub-committee procedures.

Ken Hoggins (audience member) - Could the DPW come up with a schedule of their maintenance and exactly what they are doing to maintain the fields?

Doug will verify what the sub-committee needs to do to become officially recognized.

**Spring scheduling** - Goal to facilitate full usage and not try changing too much.

Joe will meet with Dave and discuss schedule. Waiting for a field usage email from Ed. Doug and Joe will meet and go over the scheduling. Joe wants the HAA to get him the data of historical usage and current needs. Doug will contact HAA and ensure that this information is sent.

### **Small common -**

Bob - Presented a temporary skating rink proposal next to the general store.

— A volunteer group wants to take on this project and trial it for this winter. This is for little kids. It is not big enough for a hockey rink.

This is a trial, led by volunteers to see if it merits being included in a long term plan.

Discussed the benefits of this project and potential issues.

The volunteers will maintain this rink, roughly a group of 10.

Scott is on board with this concept

Bob moves that we allow this group to trial a skating rink for this Winter.

Steve seconded.

Passed 4-0.

Discussed patio proposals

Bob would like to put out his drawings for town opinions on Harvard Next Door.

### **Beach Operations**

Planning for next year - Discussed the beach accounting/hours proposal.

Should we put in a warrant to have the town fund safety personnel, per the town auditor's recommendation?

Bob will bring this to the town.

Joe, we need to have the potential new fee structure in place to fund the beach, prior to the warrant. This will allow the town to accurately weigh the cost options.

Bob will present the kiosk plan to CPC December 19, 2018.

Per town law, we need to post the beach director job.

Discussed why we are involved when this is a town position. Town HR should be doing these postings.

## **Ski Club**

It is filling up and should be full by the end of November.

## **Public communication**

Audience (Bob ... asked about recent Trump demonstrations on the town common. Were we notified? Yes, and Bob was surprised by the light and it was taken off of the field. There is no law for stopping people from talking and gathering.

## **Budget Updates**

Wyona is not present - No update from Wyona.

Bob reviewed the last muni reports - All Ratta charges were put into the beach and most should have gone to the commons and there are beach electric bills in the fields accounts.

Bob - budget for the beach director and beach expenses should run roughly the same as last year.

## **Event requests**

Bob will talk to the fishing tournaments on regarding the conflict with the new Henley dates. Needs to clarify that they cannot use 5/5 as a rain date.

## **New Business**

No new business.

Motion to Adjourn - Joe Reynolds. Bob Seconded 4-0  
Meeting adjourned - 1003