

Parks and Recreation  
Meeting Minutes  
December 21<sup>st</sup>, 2020

Call to order 7:32 PM

**Members Present:** Mark Morin, Keith Bilafer, Bob O'Shea, Doug Thornton

**Audience:** Abby Besse

Minutes Approval – 12/07/20 Keith motioned, Mark seconded, vote **4-0**

CPC Meeting feedback

Bob presented boat kiosk request, reports there was a question about software price and he indicated that software needs (connecting kiosk to CivicRec) are unknown so cost cannot be reduced yet.

Dan presented grant applications for two studies on pieces of land we own. There were questions about price, Dan checked with Liz Allard who thought estimates were appropriate. There was a question about how broad the study can be and still be funded to CPA.

**Program Updates**

Beach Operations

No report

Discussion of new boats; potential swap seems unlikely for now

Fields (12:15)

○ Operations Meeting

Did not happen, Kara has told Bob it will be first week of January

Bob met with Devens head of Parks and Rec about fields; recreation person about hiring rectangular field midweek

○ Infield Plan / Status (27:20)

Keith met with Alan from North Turf to review spring work, encouraged about 3 year contract option

Doug asked about priority – answer: Ann Lees is first, the Ryan, then Pond

○ Generic Ball Field NOI Status (34:22)

Bob says another rev of the document has gone back to ConCom

Track and Commons (40:45)

○ Snowshoe program approval

Bob and Mark put together budget sheet

Bob demonstrated locks

Discussion about tents, Shelter Logic 12x12x9.5 costs \$450, Commission decided to not purchase

Discussion about inventory – Doug mentioned two dozen is a good max for starters

Bob showed potential CivicRec setup

Mark made a motion to “accept the snowshoe budget up to \$2,500 and authorize Bob to make expenditures”, Doug seconded, vote **4-0**

### **Public Communications (1:10:10)**

- None

### **Event Requests and New Business**

- None

Adjourn 8:45 – Keith motioned / Mark seconded vote **4-0**

Next Meeting: January 4<sup>th</sup>, 2021