

Harvard Public Library Trustees Meeting
Monday, October 19, 2015
Minutes

Present: Gail Coolidge, Chris Frechette, Davida Bagatelle, Stacie Cassat Green, Marty Green, Charles Redinger. Library Director: Mary Wilson

Absent: None

Communications Report:

- Reviewed proposal from Kraft Designs for new website.
- Voted to approve proposal.
- Stacie will contact Nathaniel Kraft to initiate contract.

Director's Report:

- Mary is working to complete budget that is due to the town by November 2. Tim Bragen is putting together a proposal for a maintenance person, so Mary will ask for facilities money in library budget.
- CW/MARS contacted library about a change in status for HPL. When HPL first joined CW/MARS as a full member, the town was bigger. Population change in Harvard makes the library eligible for mini-net status. The yearly membership assessment for mini-net will be \$2k instead of \$7k (full membership assessment). There is no reduction in service. Voted to accept change in status.
- CW/MARS is asking libraries to contribute more for Overdrive this year.
- Bromfield teacher will do a book signing for his first novel in November.
- Holiday hours: Voted to close library on December 24–26, January 1–2, and open 10am–2pm on December 31.
- Police and fire chiefs will conduct safety training for library employees on October 30.

Next meeting: November 2

Trustee meeting adjourned at 8:50 p.m.