



TRUSTEES OF THE HARVARD PUBLIC LIBRARY
MINUTES FOR MONDAY, OCTOBER 4, 2021

ATTENDEES:

Trustees: Cary Browse, Gail Coolidge, Marty Green, Stacie Cassat Green, Jen Manell, Davida Bagatelle

Director: Mary Wilson

Guests: Lucy Wallace, Tim Zobbi, Felicia Jamba

CALL TO ORDER: 7:02 p.m. Meeting held via Zoom; recording is available on Harvard Cable TV.

REVIEW OF MAY MINUTES: September 13, 2021 minutes approved as corrected.

DIRECTOR'S REPORT

State level:

- Financial report for the State was filed on September 28.
- By the end of the year, we will know if the State has certified HPL for state aid.

Town Level:

- Jen, Davida, and Mary attended the All-Boards Meeting.
- Mary reported the sad news that Doug Cregar died.

Library activities:

- As of today, HPL is open 6 days/week for the first time since the beginning of the pandemic.
- New part time circulation assistant is Amanda Waters, a graduate student at Simmons University.
- 8th grade Zoom library classes have begun.
- Global studies class with Matt Lynde will be in person.
- Abby continues with outside programming.
- Friends book sale will be at the Flea Market, under the library tent.
- 1st Quarter of FY22 circulation figures:
 - 27,108 items total
 - 20,955 physical items

- 6,153 e-materials

NEW BUSINESS

Review climate impact draft resolution – Lucy Wallace

- Lucy presented the Resiliency Working Group's draft Climate Action Plan.
- Town will be asked to vote on the plan at the special town meeting this month.
- Trustees voted unanimously to endorse the Climate Action Plan.

COMMITTEE REPORTS

Building and Grounds:

- Gail met with Mark Saydah to discuss clearing out land on west side of the parking lot.
- Mark will work on a plan to remove all plants and roots. After cleared, he will plant grass.
- Mark will dump vegetation at Stow Road dump location with DPW supervision.

Communications:

- ** Next Meeting, we will discuss annual appeal mailing.

Space Use:

- Several people visited the outdoor classroom behind the UU Fellowship Building.
- Mary read from Abby's list of needs and wants for use of outdoor spaces. Including a roof over some area, easy access to electricity, outdoor storage, soft surfaces, flexible arrangement.
- Felicia and Tim reported on ways teens currently use outdoor spaces and what would be useful in the future. They suggested larger tables on the patio and an outdoor projector.
- Any outdoor work requires the approval of the Bromfield Trust as per our lease. Drawings, dimensions, capacity information, and etc. will be required.
- ** Space Use Committee will bring further details to next meeting.

OLD BUSINESS

A/V Project:

- Stacie reviewed progress on A/V project so far.
- New (3rd revised) proposal presented.
- Voted to accept revised proposal. Motion passed.
- Proposal to be presented to Library Trust for funding.

Charging Station:

- Town is looking into a grant from National Grid.
- Charging station would only require one parking space.
- Power for the charging station would be provided by National Grid.
- No commitment is required from the library trustees at this point.

**** Denotes action item.**

NEXT MEETING: Monday, November 1 at 7p.m.

LOCATION: Online via Zoom as per COVID-19 guidelines

MEETING ADJOURNED: 8:08 p.m.

Documents referenced:

Draft Trustee Minutes for September 13, 2021

Draft of Climate Action Plan Resolution