

ATTENDEES:

Trustees: Davida Bagatelle, Stacie Cassat Green, Gail Coolidge, Marty Green, Jen Manell

Director: Mary Wilson

Absent: Charles Redinger

Guest: Kara Minar

CALL TO ORDER: 6:50 p.m.

March minutes reviewed and approved as amended.

DIRECTOR'S REPORT:

- Physical book circulation up. March circulation incomplete due to the month closing less than 24 hours from meeting.
- YA circulation up the most for books.
- Books on CD and DVD declining.
- Two Friends of the Arts events took place.
- Warner Free Lecture Clara Barton Event took place.
- Lego Expo took place.
- Luke Reynolds came to speak.
- Family Movie night coming up.
- Edible Books contest coming up.
- April 20<sup>th</sup> first collection to take place for Friends of HPL Book Sale donations in Volunteers Hall.
- Department Head Meeting took place. Went over budget and warrant.
- Motion and vote to approve \$5000 town held trust funds be transferred to library budget for fiscal 2020.
- Mary will have balances on town held trust funds next meeting.
- Elevator inspection took place and passed.
- Motion and vote to approve three maple trees and one red oak tree to be planted on April 22, 2019.  
A National Grid Grant provided the funds for these trees. Planted by the Town of Harvard Elm Commission.

SELECT BOARD LIAISON:

- Kara Minar met with the board as a liaison from the Harvard Selectboard.
- Gave praise to Mary as the Selectboard uses Mary's budget template for the rest of the boards.
- Discussed ways to optimize working together and opened a line of communication.
- Discussed relationship with MA Development and library and how to add money from MA Development.
- Talked about capital needs.

**Action item:** Trustees to make a list of what is coming down the road for general maintenance.

STRATEGIC PLAN REPORT:

- Reviewed goals for HPL strategic plan.

**Action item:** Review goals and add comments and questions.

TRUSTEES OF THE HARVARD PUBLIC LIBRARY  
MINUTES FOR MONDAY, APRIL 1, 2019

OLD BUSINESS:

- Replacement of dead trees on library property: Replacement trees were proposed by the town tree commission who have responsibility for them.

NEXT MEETING: Monday, May 6, 2019 at 6:45 p.m. Location: Harvard Public Library.

MEETING ADJOURNED: 8:26 p.m.



**HPL MISSION:** Through our programs, resources, volunteers, and staff, the Harvard Public Library enhances the quality of life in the community by encouraging personal and intellectual growth for people of all ages in a welcoming, comfortable environment.

4 POND ROAD, HARVARD, MA 01451