

HARVARD HISTORICAL COMMISSION

13 AYER ROAD • HARVARD, MASSACHUSETTS 01451



The Harvard Historical Commission is chartered "...to preserve and protect the historic assets of Harvard, its buildings, structures, places, sites, and surrounding settings of historical or architectural significance."

Those wishing to record any or all of the meeting must, prior to the meeting's start, alert the chair to such and the chair will announce the fact, in accordance with The Massachusetts Open Meeting Law.

Following are the **minutes** for the regular meeting of the Harvard Historical Commission, in Volunteers Hall in the Town Hall, on **Wednesday, June 5, 2019 at 7 pm**

MEMBERS IN ATTENDANCE:

Pam Marston (Chair)
David Vannicola (Vice Chair)
Emanuel Lindo
Richard Cabelus

MEMBERS IN ABSENTIA: Steve Nigzus, George Triantaris, and Aron Clarke

AUDIENCE: Bob O'Shea

CALL TO ORDER:

7:00 p.m.

REVIEW/APPROVE MINUTES OF LAST MEETING: Minutes of the May 1, 2019 meeting unanimously approved

PUBLIC HEARING: none

NEW APPLICATIONS APPROVED: Certificate of Non-applicability for Kate Guthro for chimney repair was approved by the Chair.

NEW APPLICATIONS: Bob O'Shea, Parks and Recreation Commissioner, presented the application of a Park and Rec patio at the General Store. Mr. O'Shea talked about how the small common between the General Store and the Congregational Church needs to be restored after it was used by Columbia Pictures. Due to the large amount of foot traffic through the area the Parks and Recreation Commission decided that a grass only solution would just make the area muddy as it has historically been. Mr. O'Shea indicated that the Lion's Club has volunteered to do the labor for free so that the limited funds that are allotted for the patio could be used for better materials. Mr. O'Shea indicated that granite blocks would be used to construct the patio. These blocks are the same as the Bill Hazel memorial half-moon patio within the stone wall in front of Bromfield. Mr. O'Shea proffered a printout of a HollandStone granite block pattern which is the prospective design. Mr. O'Shea indicated there would be a walkway that separated the patio from the parking lot and this would help maximize available parking spaces. However, the materials to be used for that walkway remains outstanding depending on budget. The walkway may be crushed stone or may be paved as an accent to the patio area depending on budget. Mr. O'Shea presented pictures and drawings of the prospective patio. The pictures and drawings indicated where benches and seating would be, as well as a statue of a dog in the patio area. There would also be a bike rack as well. Mr. O'Shea fielded questions and comments from members of the Commission. Upon the conclusion of the presentation a Motion was made by Richard to find that the Application presented would constitute a Substantial Change. The Motion was seconded by Manny. The Commission voted unanimously, 4-0, that the Application would be a substantial change. The matter will be set for public hearing and an abutters list shall issue in accordance with all applicable bylaws, rules and

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procedures.

ON-GOING APPLICATIONS:

At 7:39 p.m. Chairwoman Marston indicated that Mr. Scott Hayward, 5 Elm Street may be ready to present in July regarding prospective home repairs and improvements.

NEW BUSINESS:

1. Discussion on how to approve non applicable applications
George was not present to update the Commission on what he has further investigated on this subject and this matter will be deferred until the next meeting.
2. Discussion of creating a survey of historical properties in town, not just districts.
This new business item will be deferred until the next meeting as George researched different towns and how properties in those towns were surveyed. However, Pam did give us a short summary on what other towns are doing and what she has learned about ways to create a survey of historical properties in town.

ON-GOING BUSINESS:

1. Discussion to complete revisions for directions for applications for certificates.

The Commission already voted and approved revisions for directions for applications for certificates and this matter is no longer ongoing business.

2. Devens jurisdiction discussion

Richard indicated that based upon the fact that the Commission is looking at creating a survey of historical properties in town he would like to look into how Devens jurisdiction could affect that survey and what, if anything, Devens has with regard to their own survey. Richard will investigate.

3. HHC handbook, look at mock up

Manny discusses freezing it for now, he asked the Chair and if it would be possible for the Procurement Officer to print and reproduce a whole volume. Manny indicates 12 copies in total would be a good number to be produced. The Commission debated the topic but the Chair indicated that no vote on this subject is necessary.

4. Demolition delay discussion and revision

Matter is deferred until next meeting.

5. Town Guidebook for permitting for all commissions report.

Pam and Manny attended a meeting with Erin Mcbee to look at Master Permitting Book. Manny indicated that a permitting book would be online and be like a one-stop shop for all permitting applications in town. Some discussion ensued as to make sure there is uniformity between any Master Permitting Book and the Historical Commission's applications and forms that otherwise maybe available and accessible.

CORRESPONDENCE:

REPORTS FROM COMMITTEES AND LIAISONS:

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Monument Committee Nothing new to report.

CPC Nothing new to report.

Cemetery Commission nothing new to report.

Demolition Delay Committee deferred until next month.

PUBLIC COMMENTARY None

EXECUTIVE SESSION None

SET DATE FOR NEXT MEETING: There was some debate as to whether next meeting would set for July 3 or July 10.

MEETING ADJOURNED. Motion was made to adjourn meeting. Motion was seconded. The Commission decided unanimously to adjourn the meeting. Meeting was adjourned 8:09 p.m.