

FINCOM  
Meeting Minutes - January 15, 2014

Members Present: Alice, Heidi, Alan, Don, Laura  
Not Present: Rudy, Bob, Bruce, Steve  
Others: Tim, Lorraine  
Location: Town Hall Meeting Room

Alice opened the meeting at 7:06PM

Minutes review and accepted as amended:  
1/18/14        4-0

No Public Commentary

Police Budget Review - Chief Denmark:

- Regionalization update:
  - Still keeping a person in Harvard full-time
  - Walk-in traffic in Harvard down
  - Potentially a new town to be added which could lower per town costs
- Overtime Update:
  - Still down 1 officer - spot is still budgeted
  - New hire - average OT rate drops

Fire Budget Review - Chief Sicard:

- Engine 2 has pump issue requiring repair work
- Need to increase level of preventive maintenance to \$1,300 per yr/per truck (at \$500/yr now)
- Repair line item should come down with increased preventative maintenance spend
- Wish item would be a Small equipment purchase to standardize all truck fittings for compatibility - looking to get cost estimates for future request
- Tim Bragan handed out the written response to FINCOM questions

Ambulance Budget Review - Steve Beckman and Jason Cotting:

- Moving to Omnibus budget process this year as receipts reserved account
- Purchased services increases:
  - Billing Services/Lockbox vendor change for medical billing (revenue)
  - ALS "Advanced Life Support" dispatch calls growth 35-50%
  - Supplies increase in 2014 due to new CPR machine at \$15K
  - FY15 AED machine request of \$10K

Town Administrator Report:

- Handout on "BOS Budget Form"
- Soliciting money articles from all departments
- Handout of email from Planning Board/ConCom regarding articles

Finance Director Report:

- New OPEB study will be needed as of July 1st (every two years)

ATM Booklet assignments:

FINCOM address: Alice  
State of Town - Laura, Rudy  
Local Schools - Steve  
DPW Profile - Heidi, Alan  
CPIC - Alan as liaison

Book timeline: 1st drafts due 2/5, Book done by 2/26

No Liaison reports

No other

Next Meeting 1/22 Town Hall 7:00 PM