

FINCOM
Meeting Minutes – December 21, 2016

Members Present: Don, Bruce, John, Steve, Richard

Not Present: Heidi, Charles

Others: Tim

Location: Town Hall Meeting Room

Don called the meeting to order at 7:07PM.

Minutes: The Minutes of the December 7 meeting were unanimously approved after making several changes. Don will scan all our corrections and email to Charles to revise and publish the minutes.

FY18 Budget Reviews: Tim distributed copies of the School budget submission. The Committee agreed that we would email our questions on this budget to Tim by January 3. Tim will consolidate for our review at the next meeting.

Tim consolidated our draft questions for the departments who submitted budgets and distributed those to the Committee. We collectively reviewed, discussed and made appropriate changes/deletions to these draft questions. Tim will incorporate our changes and email the Committee's questions to all departments during the week after Christmas.

We then discussed the schedule of major events over the next several months:

- 1/4 Meeting: Review/revise School budget questions, Tim will answer our BOS and DPW questions, and Tim will provide the total FY18 Budget Recap for our review at this meeting.
- 1/11 Meeting: Fire and Ambulance Departments attend to answer our questions.
- 1/18 Meeting: All Boards Meeting.
- 1/25 Meeting: Land Use Boards and any other departments we may want to meet with.
- 1/28 Saturday Meeting at 9AM to meet with Schools to answer our questions.
- 2/1 Meeting: review the money warrant articles and begin to rank incremental spending requests.
- Balance of February to be determined. "The Book" contents for all sections must be completed so that it can go to the printer by February 28.

Town Administrator Report: Tim had no updates on the State budget situation. He did not have a draft total budget Recap to share with us as too many errors were discovered which he will correct by our next meeting. Free cash information should be available in early-January. Tim also reported that the new town Finance Director has been hired and will start on January 17.

Liaison Reports: Don shared that the School Elementary Building Committee met last week to review general information and project approaches from the architect.

Next Meeting: Our next Committee meeting will be on Wednesday, January 4 at 7PM in the Town Hall Meeting Room.

The meeting was adjourned at 8:43PM.

Respectfully submitted,
John W. Seeley