



**Town of Harvard**  
**Finance Committee**  
Minutes for July 15, 2019

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**Location:** Hildreth House - 13 Ayer Road

**Present:** John Seeley (vice chair), Mark Buell, Richard Fellows, Jennifer Finch

**Absent:** Don Ludwig (chair), Siko Sikochi, Ray Marchia

**Others:** Tim Bragan - Town Administrator

John Seeley (vice chair) called the meeting to order at 7:05pm, being a particularly lovely evening the meeting was held on the front porch of Hildreth House.

**Minutes:**

Minutes of June 5, 2019 approved as amended on a motion from Mark/Dick.

Minutes of June 19, 2019 approved as amended on a motion from John/Mark.

**Public Commentary:** None

**Town Administrator's report:** Tim Bragan reports:

- The Commonwealth's budget is still not approved, however a \$5B 1/12 budget was approved for July.
- There will be a meeting in Norwood on July 29th regarding health insurance and Other Post Employment Benefits (OPEB.) No update on the OPEB audit.
- Excise tax revenue is up this year.
- Residents have been understanding to the transfer station changes.
- Advertisements will be sold for the FinCom warrant book and the annual report, possibly by a senior work-off person.
- The loan for the school is in process and should be approved by the Select Board August 6th. Hoping for an interest rate cut before then.

For year end close out - reserve fund transfers are as requested:

\$180,345 - Snow and Ice.

\$10,000 - for Munis upgrade.

**Supporting document 1:** FY19 Year-end Transfers authorization. During the last two months of the fiscal year, the Select Board is allowed to transfer funds between departments, the following changes were made:

\$32,433 - Transfer out from unemployment insurance.

Transfers into:

\$326. Select Board wages - errors in pennies that added up.

\$6231. Select Board various, Old library roof quote, consultants, employee who covered when David N was out.

\$1805. Town Clerk expense for codification of bylaws.

\$1603. Last November election overages.

\$419. Mileage for Town Planner.

\$2698. Hours adjusted for public building personnel.

\$881. Town report and additional chairs.

\$6391. Firefighter/EMT Wages - more calls.

\$7826. Building Inspector, last year through July 1.

\$447. Plumbing Inspector.

\$2526. Wire Inspector.

\$414. Street lights.

\$866. Veterans Benefits

\$32,433.

FinCom paperwork to departments will go out in October.

**Finance Director's report:** Lori Bolasevich was not present.

**Liaison Reports:** None

**Other business:** None

**Future agenda items:** None

**Adjournment:**

Meeting adjourned at 7:49pm

**Supporting documents (1 Total):**

FY19 Year-End Transfers authorization

**Upcoming meetings:**

Sept 11, 2019 7pm - Upper Town Hall Meeting Room - 13 Ayer Rd.

Sept 18, 2019 7pm - Upper Town Hall Meeting Room - 13 Ayer Rd. - ALL BOARDS meeting

Respectfully submitted,  
Jennifer Finch