

Minutes
Harvard Cultural Council
October 8, 2019

Present: Jeff Boudreau, Anne Butterfield, Maren Caulfield, Dave McClellan, Jared Wollaston.

Minutes: The minutes of May 7 and August 20 were approved.

Treasurer's Report: McClellan reported on invoices submitted for approval. Mr. Boudreau suggested that every member of the council should review every invoice before payment.

Indian Hill Music, a grantee, presented the council will performance tickets as a thank you for their grant. The question arose as to the protocol of accepting the tickets that was thought to depend on the dollar value. It was suggested that the Massachusetts Cultural Council be consulted.

Cancellation of the Reception. Mr. Boudreau stated that there should have been a meeting of the council to vote on cancelling the reception. It was pointed out that the cancellation was due to the fact that the venue, Fivesparks, had not received its anticipated Certificate of Occupancy, and that the caterer's payment would have been forfeited, since there was not enough time to call a full meeting and post it as required.

Next Meetings: Two dates were selected for the next meetings to evaluate the proposals. They were November 12 and November 19 at 7pm.

Mr. Boudreau offered to make a chart council members may use in evaluating proposals.

Adjournment: The meeting was adjourned at 8:22pm.