

Harvard Council on Aging  
Board of Directors Meeting  
Tuesday, February 15, 2022 4pm  
Draft Minutes

Present: Guy Oliva, Deb Thompson, Lynne Musto-Pesa, Kim Schwarz, Carl Sciple, Chet Hooper, Fran Maiore, and Margaret Murphy. Also in attendance Barbara Cerva, Hank Fitek, Beth Williams.

Absent: Cathy Walker, Nancy Webber.

The meeting was opened by chair Guy Oliva at 4:02. Notification was made that the meeting was being taped, and that the disclosures about the meeting were included in the posted agenda, and would not be read aloud.

Approval of the minutes of the January 18<sup>th</sup> board meeting: minutes were not available and will be on next month's agenda.

Public Comment: There was no public comment.

Director's Report: Director Thompson presented the highlights of the report submitted to the Board prior to the meeting. Social isolation of seniors, and concern about access to their homes due to icy conditions were identified as major areas of concern. The Board of Health had not provided masks to have available as needed by seniors, which seems to have reduced importance due to the reduction in cases which gave rise to such requests, as well as requests for test kits. In office coverage has involved rotating staff schedules, and wearing K95 masks when in the office, which is working well.

Particularly encouraging was the news that other COAs are planning re-opening, and Deb is hoping that March will bring seniors back together in larger groups and with food! The new gentle yoga Zoom is being well received.

Deb mentioned that three Board members terms are ending. Chet Hooper indicated he would be pleased to continue, Fran Maiore is not eligible to continue, due to completing a second term, and Cathy is stepping back due to new job demands, so two positions will need to be filled. No questions.

Treasurer Report: Deb Thompson presented a line by line analysis on behalf of Cathy. Lines are all in good order for this point in the fiscal year. Highlight was made of \$2,387 due to tires and brakes for the new van. No questions.

Lancaster County Road building update: Chair Oliva summarized the progress to date as detailed below: Last week the Permanent Building Committee met and provided draft floor plans, addressing prior concerns about the entryway and the kitchen. The entryway will retain existing reception area desk and some small number of seats to accommodate those waiting for vans. The kitchen area is being moved back a bit to facilitate restroom access.

Pablo is working with the architect on a detailed kitchen plan – Guy was unclear when this will be completed, but it is a necessary pre-requisite for the RFP. Pablo and his son will be instrumental in temporarily relocating the furniture from Lancaster building that Guy and Deb choose to retain, likely including some desks and cupboards.

Finally, Marie Sobalvarro should have three sets of large plans delivered. One will go to Deb, and be housed at Hildreth – once it arrives Deb will inform all Board members, so they can make arrangements to view the plans should they so wish.

Guy and Deb will begin shopping for appliances and hope to find a local vendor who will be able to provide service in the future. Hudson and Hunter Appliances are two possibilities, as are commercial suppliers and wholesalers.

Other Business: Questions about St. Patrick's Day were answered by a grab and go corned beef dinner which will be prepared at ClearPath. Both ClearPath service dog training and Nashoba Winery were mentioned as potential visits in the new normal which hopefully begins in April. Resumption of shopping trips to Boston and New Hampshire were also raised with fond memories :-)

Respectfully submitted with request for edits,  
Margaret Murphy