

Harvard Council on Aging
Board of Directors Meeting
Tuesday, January 8, 2019
Hildreth House

Present: Bruce Dolimount, Victoria Hayao, Fran Maiore, Guy Oliva, Carl Sciple, Deb Thomson, Carol Lee Tonge, Cathy Walker, Beth Williams, COA Director Debbie Thompson, recorder/alternate Connie Larrabee

The meeting was convened at 4 p.m.

The minutes of the December 18, 2018 board meeting were approved as submitted.

Treasurer's Report - Bruce Dolimount

The account balances are as follows:

Revolving funds	\$ 8,902.01
MART	22,347.30
Payroll	74,038.09
Gift account	63,290.40
Formula Grant	\$11,946 not yet received from the state; \$5,955.89 used

These figures do not include a \$20,000 donation recently received from a donor who did not want to be identified.

Debbie has had no official confirmation of a \$15,000 payment that was reportedly the COA's share of the Columbia Pictures settlement with the town. She will check to see what happened to that payment.

Director's Report

The Select Board and Finance Committee will review the COA's fiscal 2020 budget request on Tuesday, January 15. Board members are encouraged to attend that meeting to show their support.

The Outreach Department continues to be very busy. In addition to the normal caseload, they are working to find housing for a 70-year-old homeless woman.

Pete Dumont is moving to Arizona and has submitted his resignation as program director. His last day will be Jan. 18. The staff is taking him out to dinner in Burlington.

Jeanell Scott will be going for MART driver training Thursday, Jan. 10, and will start driving Friday. She will drive Wednesdays and Fridays, including the weekly grocery-shopping trips.

Pete Tenneson is about to have knee surgery and it's not clear if or when he will return.

Community and Economic Development – Beth Williams

Director Chris Ryan is moving ahead with efforts to have Harvard designated as a senior-friendly community, working with Debbie and Beth on the paperwork. Beth said the designation would qualify Harvard for grants it could not otherwise get. The designation is a joint AARP and state initiative.

Friends of the Council on Aging – Carol Lee Tonge

The 2nd First Night was a big success, and the net proceeds to the FCOA will be about \$5,500. A good time was had by all.

Housing @ Hildreth– Carl Sciple

Nothing new to report on the housing front. The committee is still waiting for a formal ruling from the Sewer Commission.

Program Committee

The committee is planning a panel discussion on Safety at Home on February 7 at 6:30 p.m. in the Unitarian Church Fellowship Building. Panelists will include representatives from the Fire Department, the Police Department, the Ambulance Service, Nashoba Nursing, and the Board of Health. The event is designed to appeal not just to seniors but to a wider audience as well.

Buildings and Grounds – Bruce Dolimount.

DPW Director Tim Kilhart has ordered the Hildreth House signs but does not expect to install them until the ground is thawed in the spring. The Woman's Club is talking about donating benches to be placed around the property.

Phase 2 – Carl Sciple

After a brief discussion, the board voted unanimously to approve the revised Scope of Services list recommended by the COA's Hildreth House Phase 2 Subcommittee. The revised list will now go to the Permanent Building Committee to be attached to the RFQ for Phase 2 architectural services. The major revision in the list is the change from stipulating a full commercial kitchen to a warming kitchen in the plans.

COA Warrant Article

Having reviewed the proposed warrant article request, board members voted unanimously to endorse the COA's request for \$25,551.64 in fiscal year 2020 to cover operating costs for a town-owned SUV or van to supplement the MART van. The money would cover the drivers' salaries, insurance, fuel, and maintenance. The vehicle itself would be purchased with private funds.

The meeting was adjourned at 4:50 p.m.

The next meeting of the COA Board of Directors is scheduled for Tuesday, February 19, 2019 at 4 p.m.

Respectfully submitted, Connie Larrabee, recorder
