

**HARVARD CONSERVATION COMMISSION
MINUTES OF MEETING
JANUARY 16, 2020
APPROVED: FEBRUARY 6, 2020**

Chair Don Ritchie called the meeting to order at 7:04pm in the Town Hall, 13 Ayer Road, Harvard under MGL Chapter 131 §40 Wetland Protection Act and Code of the Town of Harvard Chapter 119 Wetland Protection Bylaw

Members Present: Don Ritchie, Paul Willard, Jaye Waldron, Joanne Ward, Jim Burns, Mark Shaw and Derek Beard (Associate Member)

Others Present: Liz Allard (Land Use Boards Administrator/Conservation Agent) and Grant Taylor

Request to install fence at 169 Littleton County Road, Harvard#0619-01

After a brief discussion Paul Willard made a motion to approve the revised Invasive Species Management Program for Luciano Manganella at 169 Littleton County Road, HCC #0619-01, allowing for the installation of a post and rail fence shall be installed along the 50 foot No Disturb boundary with permanent "protected wetland" markers provided by the Town of Harvard Conservation Commission, which shall be attached to each post along the length of the fence. Joanne Ward seconded the motion. The vote was unanimously in favor of the motion.

Approve Minutes

Jim Burns made a motion to approve the minutes of November 21, 2019 as amended. Jaye Waldron seconded the motion. The vote was unanimously in favor of the motion.

Approve Reimbursements & Invoice

Joanne Ward made a motion to approve the reimbursement of Liz Allard for site inspections mileage in the amount of \$99.41. Jim Burns seconded the motion. The vote was unanimously in favor of the motion.

Joanne Ward made a motion to approve the reimbursement of Peter von Conta for land stewardship equipment in the amount of \$39.94. Paul Willard seconded the motion. The vote was unanimously in favor of the motion.

Joanne Ward made a motion to approve the invoice for Nitsch Engineering for the site monitoring at Pine Hill Village in the amount of \$6200.00. Jim Burns seconded the motion. The vote was unanimously in favor of the motion.

Jim Burns made a motion to approve the proposal from Favreau Forestry in the amount of \$815.00 for the removal of a hazardous tree on the White Land conservation area. Paul Willard seconded the motion. The vote was unanimously in favor of the motion.

Allocation of Funding – Holy Hill Boardwalk

The Commission brief discussed this request and agreed to review the site before approving the allocation of funding. A site visit was scheduled for Monday January 20, 2020 at 9:00am.

Request for Judges at the Bromfield Science Fair

Joanne Ward and Jaye Waldron are available to serve as judges at the Bromfield science fair. Jim Burns may be available to present the awards that evening on behalf of the Commission.

Request for Determination of Applicability Hearing – Grant Taylor, 82 Whitney Road, Harvard#0120-01. Opened at 7:30pm

2019 Annual Report

The annual report had been circulated to the members earlier this week. Wendy Sisson is working on the land management section for distribution over the weekend. Any comments should be sent direct to Liz Allard for inclusion in the final version.

Approve Language of an Act to Authorize the Conveyance of an Easement and Change of Use of the Dunlap Land

Jim Burns made a motion to approve the language, as drafted by Town Counsel, of an Act to Authorize the Conveyance of an Easement and Change of Use of the Dunlap Land on Old Littleton Road. Joanne Ward seconded the motion. The vote was unanimously in favor of the motion.

Discuss Request for the use of the Haskell Land for Livestock

Mark Shaw has spoken with Mike Hampson, who remains interested in maintaining the hay field on the Haskell land. Fees for the three uses of the land will need to be determined by the end of June for the 2021 fiscal year.

Update Pine Hill Village

Liz Allard reported is still having difficulty receiving the required monthly reports from the developer, along with timely reporting of the activity for the upcoming week. Don Ritchie stated the developer should be informed that if the reports are not received by Monday he would be in violation of the Order of Conditions and that Ms. Allard is authorized to stop all activity on site until said reports are received.

Ms. Allard also reported the stream crossing had been successfully installed and water sampling testing, as required by the Order of Conditions, was completed this week.

Revised Driveway Easement for 98 Shaker Road

Liz Allard placed another call to Attorney Gould today with no return response. Ms. Allard will continue to follow up with Attorney Gould on this matter.

Accepting Precipitation Frequency Statistics prepared by the Northeast Regional Climate Center at Cornell University

Don Ritchie continues to review the provided information and begun preparing revised language for the Wetland Protection Bylaw Rules, Chapter 147 of the Code of the Town of Harvard.

Adjournment

Jim Burns made a motion to adjourn the meeting at 8:18pm. Paul Willard seconded the motion. The vote was unanimously in favor of the motion.

Respectfully submitted,

Liz Allard
Land Use Administrator/
Conservation Agent

**Harvard Conservation Commission
Request for Determination of Applicability Hearing Minutes
Grant Taylor, 82 Whitney Road, Harvard#0120-01
January 16, 2020**

The public hearing was opened at 7:30pm by Chair Don Ritchie under MGL Chapter 131 §40 Wetland Protection Act and Code of the Town of Harvard Chapter 119 Wetland Protection Bylaw in the Town Hall, 13 Ayer Road, Harvard

Members Present: Don Ritchie, Paul Willard, Jaye Waldron, Joanne Ward, Jim Burns, Mark Shaw and Derek Beard (Associate Member)

Others Present: Liz Allard (Land Use Administrator/Conservation Agent) and Grant Taylor

This hearing is for a Request for Determination of Applicability filed on behalf of Grant Taylor for the installation of a new well and the decommissioning of the existing well within the 100' wetland buffer zone at 82 Whitney Road, Harvard.

Grant Taylor was present to discuss his application to decommission an existing well and install a new well within the same general location. A site walk was conducted earlier this week with members of the Commission and the Conservation Agent. Don Ritchie will amend the plan to detail the location of a siltation barrier.

Paul Willard made a motion to close the hearing and issue a Negative#3 Determination of Applicability, with the following conditions:

- 1) The siltation barrier shall be installed according to the "Siltation Barrier" plan dated 1-16-2020, and
- 2) The siltation barrier shall be inspected by the Conservation Agent of a member of the Conservation Commission prior to the start of activity.

Mark Shaw seconded the motion. The vote was unanimously in favor of the motion.

Respectfully submitted

Liz Allard
Land Use Administrator/
Conservation Agent

EXHIBITS & OTHER DOCUMENTS

- Conservation Commission Agenda, dated December 19, 2019
- DRAFT HARVARD CONSERVATION COMMISSION MINUTES OF MEETING, November 21, 2019, prepared by Liz Allard
- Town of Harvard, Expense, Travel and Conference Reimbursement Request, Liz Allard, dated 1/7/2020
- Town of Harvard, Expense Reimbursement Request, Peter von Conta, dated 11/13/19
- Nitsch Engineering, Invoice No. 66826, dated December 17, 2019
- Favreau Forestry, LLC, Proposal#4957, dated 12/18/2019
- An Act to Authorize the Conveyance of an Easement and Change of Use of the Dunlap Land, undated
- Well Replacement, 82 Whitney Road, 2020-1-2