



## Community Resilience Working Group Meeting Minutes August 27, 2020

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The meeting convened at 7:00 pm via Zoom Platform.

**Members Present:** Peter Kelly-Joseph (HEAC and Chair); Christiane Turnheim (Agricultural Advisory Committee), Stacia Donahue (Planning Board), Janet Waldron, (Conservation Commission), Ellen Leicher (Citizen Member), and Ron Ostberg (Citizen Member)

**Staff Present:** Christopher Ryan (Director of Community and Economic Development)

**Others Present:** Abbe Alpert (Board Member, Conservation Trust)

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### Convene and Preamble

The meeting convened at 7:00 pm. Mr. Ryan read the preamble and turned the meeting over to the Chair.

### Meeting Minutes

Chair Peter Kelly-Joseph asked if we wanted to review this now. Mr. Ryan noted that Jaye Waldron had a number of comments and postponing until next meeting would be best. Item deferred to next meeting.

### Discussion of Metroquest Survey Form

Consultant KLA was expecting to release the Metroquest survey next week. They didn't realize that we had not been doing any outreach on this, so Mr. Ryan noted that we are not really ready as this would be hitting the community cold.

Discussion ensued about how to get started. The possibility of getting the topic into the Press as many ways as possible was considered. There is no budget for purchasing any advertising but doing a "Consider This" piece, an interview with the paper, or posting of the one-pager (for no charge?)

Note: At this point in the meeting, Abbe Alpert from the Harvard Conservation Trust was introduced as a possible member.

The survey will be posted next week. Mr. Ryan will make final tweaks before releasing. The CRWG needs to take it early to see if there are any issues with the form.

Ellen Sachs Leicher will forward the survey to her contact groups. We can post on NextDoor once the link is live. Christiane Turnheim noted that it would be nice to have the link to the survey attached to the one-pager. It could then be removed later.

## **Discussion of One-Pager Document**

The group reviewed KLA's guide on how to get started. The language in the first paragraph was considered "pretentious" referring to ownership of the land. And "Our community has been carefully handed down..." is also problematic. Terms used to comment on the document included, exclusionary, pretentious, etc. Peter Kelly-Joseph noted that maybe the focus should be on us being "stewards of the land". It's also missing clear identification that this is coming from the Town and our working group. KLA will be buttoning up this document. They will be administering the survey, writing a report, conducting one more meeting, then closing out the process with us.

Mr. Ryan reviewed KLA's Dropbox folder to go through the deliverables provided to us so far. It is still missing examples of how other communities structure their groups. How do they handle staffing for climate action planning? How is the organizational structure put together in similar sized towns with *volunteer* staff?

Mr. Ryan noted that KLA suggested that we move the documents to Google Drive instead of Dropbox. It's still unclear who the "gatekeeper" of these documents would be. Who has ownership of these documents? Who has access? Currently it's members of CRWG only, but it seems that most people on the CRWG did not know how to access these documents. We were also expecting to see a framework in Dropbox folder for various CAP modules.

We (CRWG) currently have a presence on the Harvard Town Webpage, but it's minimal and needs work. Maybe Becca from the Planning Board could help with this?

Ron suggested having a three-part series introducing the group, discussing projects and plan modules, and education.

Mr. Ryan noted that he might be willing to try a bi-monthly pod cast going over what CRWG has been doing. He also mentioned the Planning Blog that has been created but has been on hold since March 2020. He asked for member comments on one-page document by Friday August 28 by noon.

## **Discussion of Future Framework of CAP**

Might need to delay this until after the grant. Ryan will discuss with KLA how to get the modules.

## **Other Committee Business**

None

## **Adjournment**

At 8:11 PM, the meeting was adjourned by unanimous consent.